

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS – AMENDED

TUESDAY, NOVEMBER 26, 2024 – 7:00 P.M.

ETSB BOARD ROOM

340, SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	Z	Pam Gougeon	Z
Claire Beaubien	Z	Sarah Langlois	Z
Sandra Finlay	Z	Eliza McKnight	Z
Richard Gosselin	Z	Jody Murray	Z
Gary Holliday	Z	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, Vice-Chair	Z	Secretary General – Shawn Champigny	P
Shawn Jersey	Z	Director General – Kandy Mackey	P
Mary-Ellen Kirby	Z	Assistant Director General & Director of Financial Services – Sophie Leduc	P
Jonathan Murray	Z	Director of Human Resources – Caroline Dufresne	Z
Michael Murray, Chair	Z	Director of Instructional Technology and Pedagogical Services – Eva Lettner	Z
Megan Seline	Z	Director of Complementary Services – Emmanuelle Gaudet	Z
Helene Turgeon	Z	Director of Material Resources – Éric Plante	Z

ZOOM (Z) – MEMBERS PRESENT (P) – MEMBERS ABSENT (A)

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:05 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner Jody Murray to adopt the Agenda of November 26, 2024 as deposited, with the following additions:

- 5. Auditor's Report;
- 6.1 Preferences of Advisory Committees – Appointment of Members.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 27, 2024

Resolution No. ETSB 24-11-14

Approval of the Minutes of the Meeting of the Council of Commissioners held on August 27, 2024

WHEREAS a copy of the Minutes of the meeting of August 27, 2024 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on August 27, 2024 as deposited.

Carried unanimously

4. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 12, 2024

Resolution No. ETSB 24-11-15

Approval of the Minutes of the Special Meeting of the Council of Commissioners held on November 12, 2024

WHEREAS a copy of the Minutes of the special meeting of November 12, 2024 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner Jody Murray to excuse the Secretary General from reading the Minutes and to approve the Minutes with corrections of the special meeting held on November 12, 2024 as deposited.

Carried unanimously

5. QUESTION PERIOD

Peter Maingot

MVHS Teacher & ATA Representative:

Is there a follow-up on the Human Resources Education Consultant?

Linda Mireault

Sutton Teacher & ATA Representative:

Are there ways that the Council of Commissioners and the Appalachian's Teacher Association (ATA) work together regarding the Accommodation Policy?

Timothy Croteau

ATA President:

Is there a follow-up for a sub-committee with the ATA?

M. Murray

ETSB President:

No, we were limited in time because our operations are restarting due to recent elections.

Linda Mireault

Sutton Teacher & ATA Representative:

My question is on wellness: Is there an accommodation policy for medical issues?

M. Murray

ETSB President:

You raise a complex and detailed matter. Human Resources will be able to review our own practice and improve it. We are concerned with the health and well-being of our staff, without whom nothing happens.

Peter Maingot

MVHS Teacher & ATA Representative:

Has there been a change in policy regarding special leaves application?

M. Murray

ETSB President:

We will look into it and get back to you with a specific answer.

Martin Roberts

ATA Representative:

My question is on special leave: Sometimes the staff is empathetic and sometimes not. Is there a universal policy on internal operations?

M. Murray

ETSB President:

We will look into it and get back to you with a specific answer.

Adam Brody

ATA Representative:

My question is about the annual report: Under what circumstances are ABAV (Anti-Bullying/Anti-Violence) situations brought to the Director General (DG)?

M. Murray

ETSB President:

It is a flexible situation bringing attention to the DG. Decisions are first taken locally, then moved up to the administrative levels.

Linda Mireault

ATA Representative:

Teachers are asking for Human Resources and School Board representatives to be more present in schools for a better community approach. These interactions would have such a positive impact for school staff and students.

Timothy Croteau

ATA President:

I received feedback from teachers that leave of absences without pay requests are often denied. Why is this?

M. Murray

ETSB President:

Duly noted. We will follow-up with this.

6. RECOGNITION OF EXCELLENCE

Chairman M. Murray invited the Commissioner **C. Beaubien** to present the November 26, 2024 Recognition of Excellence:

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would

A very respectful Remembrance Day Ceremony

On Monday, November 18, North Hatley Elementary School students gathered in front of the village's Cenotaph where Richard Williams, a Grade 1 teacher, gave an address on 'Why we commemorate Remembrance Day.' Each cycle of students was invited to lay down their poppies on the Cenotaph and to recite a poem to the rest of the students, staff, parents and community members who gathered for the event. All showed their voice with the singing of the Canadian National Anthem "Ô Canada". Mr. Williams recited the Kohima Epitaph for everyone to reflect on before a minute's silence was observed:

"When you go home, tell them of us and say: For your tomorrow, we gave our today."



7. BUSINESS ARISING

There was no business arising.

8. NEW BUSINESS

8.1 Auditor's Report

The Raymond Chabot Grant Thornton (RCGT) auditor, Shawn Frost presented the auditor's report for the financial statements for the year ending June 30th 2024. The Council of Commissioners received the deposited auditor's report.

The Secretary General, S. Champigny presented the following resolution:

8.2 Resolution No. ETSB 24-11-16

3-year plan of allocation and destination of immovables – 2025-2026 Deeds of Establishment

IT WAS MOVED BY Commissioner H. Turgeon to approve the 3-year plan of allocation and destination of immovables and the 2025-2026 Deeds of Establishment

Carried unanimously

The Director General, K. Mackey presented the following resolution:

8.3 Resolution No. ETSB 24-11-17

Request for authorization for vocational training programs

WHEREAS the Eastern Townships School Board (ETSB) aims to diversify its vocational training services to the English-speaking community on its territory;

WHEREAS the ETSB wishes to enhance its offer of vocational training programs with the addition of retail butchery (5768), secretarial studies legal (5873) and secretarial studies medical (5874);

WHEREAS according to "*Services Québec*", the professional outlook for all these types of jobs is favourable and a regional opinion will have to be issued for each program of study requested;

WHEREAS these programs could be offered by the ETSB in partnership with other English school boards on a temporary or permanent basis;

WHEREAS the ETSB must respect the process established by the *Ministère de l'Éducation du Québec* (MEQ);

WHEREAS the ETSB must apply for new programs and the application has been approved by the Provincial Organization of Continuing Education Directors, English (PROCEDE) and the English Language Vocational Educators Council (ELVEC) committee;

WHEREAS the ETSB must request authorization from the MEQ to offer these programs in its vocational training centres;

IT WAS MOVED BY Commissioner M. E. Kirby that the Eastern Townships School Board officially send a request to the MEQ for authorization to add retail butchery (5768), secretarial studies legal (5873) and secretarial studies medical (5874) to its vocational training program offer.

Carried unanimously

The Secretary General, S. Champigny presented the following resolution:

8.4 Resolution No. ETSB 24-11-18

Appointment of an Ethics and of an Integrity Officer

WHEREAS section 18 of the *Act to facilitate the disclosure of wrongdoings relating to public bodies (the "act")*, stipulates that the "A procedure to facilitate employee disclosures of wrongdoings is established and made known within each public body, other than a body referred to in paragraph 9 or 9.1 of section 2, by the highest-ranking administrative official. In addition, that official designates a person as the officer responsible for dealing with such disclosures and for implementing the procedure within the body (the "designated officer")";

WHEREAS considering that Ms. Caroline Dufresne is currently the designated officer for the Eastern Townships School Board;

WHEREAS section 32 of the "An Act to enact the Act respecting protection against reprisals related to the disclosure of wrongdoings and to amend other legislative provisions" modifies section 18 of Act, replacing the role of the designated officer by a person in charge of ethics and integrity and abolishing the procedure of disclosure of wrongdoings of organizations as of November 30, 2024;

WHEREAS considering the modification of the role and the expertise developed by the Secretary General in handling disclosures of wrongdoings;

WHEREAS considering the Director General's recommendation;

IT WAS MOVED BY Commissioner J. Humenuik that the role of designated officer and the procedure of disclosure of wrongdoings (P043) be abolished, effective November 30, 2024.

IT WAS ALSO MOVED that Mr. Shawn Champigny, Secretary General be appointed as the Responsible for managing ethics and integrity (*RGEI*), effective November 30, 2024.

Carried unanimously

9. REPORTS

9.1 Director General's report

The Director General, K. Mackey reported the following:

As this is my first official Director General report since our School Elections, it is my pleasure to officially welcome all of you as we begin this new mandate together. I am excited to continue working alongside each of you. Together, we have an incredible opportunity to build on our collective strengths and focus on the continued success of our organization.

Looking ahead, I am particularly enthusiastic about starting our governance professional development sessions. These will provide us with a shared foundation to build a cohesive team, revisit our existing structures, and ensure we are operating as effectively and efficiently as possible. I truly admire your commitment to continuous learning and improvement, which sets the tone for our entire organization.

The start of the school year has been nothing short of inspiring. There is such positive energy across our schools and centres, driven by the dedication and passion of our teachers, paraprofessionals, professionals and administrators. Their unwavering focus on student learning and wellbeing is truly commendable, and I am confident our students are thriving under their care and guidance. What I find particularly inspiring is the commitment of so many of our educators to their professional growth. This fall, we have seen impressive participation in a variety of professional development opportunities. Whether engaging with Garfield Gini-Newman on fostering critical thinking in the classroom, Jody Carrington on the importance of feeling seen, Hannah Beach on understanding our students' developmental approach, or attending subject-specific sessions led by our education consultants and external experts, our educators have demonstrated a remarkable willingness to grow and adapt. Their dedication to continually improving their practice ensures that we are better equipped to meet the diverse needs of our students, and I couldn't be prouder of their efforts and commitment.

As we transition into December, I would like to take a moment to highlight that we have now come to the end of our first term. In my conversations with some school teams, I was pleased to hear about the strong turnout for this year's parent-teacher interviews. This is wonderful news, as the collaboration between home and school is essential to student success. Research by John Hattie emphasizes the powerful impact on student achievement when parents have high expectations of their children and value education.

December is always a special time in our schools and centres. Whether through Christmas baskets, community concerts, festive bazaars, or classroom celebrations, the spirit of generosity and connection shines brightly across the ETSB. These moments truly reflect the incredible sense of community we are fortunate to have.

As we prepare for the holiday season, I want to express my heartfelt gratitude for the hard work and dedication of everyone across our school board. It is through these collective efforts that we create an

environment where our students can learn, grow and thrive. I wish you all a joyful holiday season filled with rest, celebration and cherished moments with loved ones.

9.2 Chair's report

The Chair of the Council of Commissioners, M. Murray had nothing new to report.

10. ADVISORY COMMITTEES' REPORTS

10.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray mentioned that the topics discussed at the Executive meeting will also be addressed at tonight's Council of Commissioners. The Advisory Committee's memberships have also been established.

10.2 Governance and Ethics Committee

The Secretary General, S. Champigny presented the following resolution:

10.2.1 Resolution No. ETSB 24-11-19

Delegation of Authority to the Director General, Nomination of Administrators

WHEREAS all Management positions will not be assigned by November 26, 2024;

WHEREAS there is no Council meeting scheduled for December 2024;

WHEREAS some administrative positions will need to be appointed before now and the next Council of Commissioners' meeting held in January 2025;

WHEREAS the appointment of administrators is usually done by the Council of Commissioners;

IT WAS MOVED BY Commissioner G. Barnett to delegate the authority to appoint administrators in alignment with the administrative structure for the 2024-2025 school year to the Director General, in order to ensure the continuity and effectiveness of operations for the 2024-2025 school year, effective from November 27, 2024, until January 21, 2025.

Carried unanimously

The Director General, K. Mackey presented the following resolution:

10.2.2 Resolution No. ETSB 24-11-20

Services Québec Agreement with the Eastern Townships School Board

WHEREAS *Services Québec* is the government body that funds employability services and purchases services from the Eastern Townships School Board (ETSB);

WHEREAS *Services Québec Estrie*, which is responsible for public employment services on its territory, is seeking the expertise of the Eastern Townships Adult General Education (ETAGE) of the ETSB to diversify and complete its offer of services to respond to the English-speaking population of the Eastern Townships;

WHEREAS the ETAGE is committed to offering educational and complementary services to English-speaking people aged 16 and over living on its territory;

WHEREAS orientation and employability services are important parts of the complementary services offered by ETAGE throughout the Eastern Townships, in both rural and urban areas;

WHEREAS the ETSB through its Adult General Education service, has been offering the employability services to the English-speaking population since 1997;

WHEREAS the ETAGE will receive an amount of approximately \$137,377,00 as compensation for all the services offered in orientation and employability to the English-speaking population of its territory;

WHEREAS this agreement is in effect for a period of one (1) year from July 1st 2024 to June 30, 2025;

IT WAS MOVED BY Commissioner Jody Murray that the Centre Director, Mr. Steven Dunn or Assistant Centre Director, Mr. Stephen Walker and also the Director General, Kandy Mackey be authorized to sign all associated documentation and to manage the 2024-2025 agreement in collaboration with *Services Québec* to continue offering the employability services to the English-speaking population.

Carried unanimously

The date of the next meeting is scheduled for January 7, 2025.

10.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, J. Humenuik presented the following resolutions:

10.3.1 Finance:

10.3.1.1 Resolution No ETSB 24-11-21

2024-2025 Statement of School Taxes Remaining – Due and Owing

WHEREAS the Director of Financial Services presented the following summary regarding the statement of the school taxes remaining due and owing by owners;

WHEREAS the payment of the 2nd installment does not come due until November and consequently these amounts are included in the total school taxes not yet collected;

<u>Annual Invoices Issued – June</u>	<u>2024-2025</u>	<u>2023-2024</u>
Total school taxes invoices issued:	14,033	14,058
Total school taxes to be collected:	\$3,695,289.13	\$3,461,252.69
<u>Outstanding Invoices – October</u>	<u>2024-2025</u>	<u>2023-2024</u>
Total school taxes invoices outstanding:	4,365	4,340
Total school taxes not yet collected:	\$982,881.34	\$942,315.06

IT WAS MOVED BY Commissioner C. Beaubien to approve the statement of the school taxes remaining due and owing by owners.

Carried unanimously

10.3.1.2 Resolution No ETSB 24-11-22

Financial Statements for the Year ending June 30, 2024

WHEREAS section 286 of the Education Act requires that the financial activities of school boards be audited annually;

WHEREAS the Director General published a public notice in three local newspapers on November 6 stating that the School Board's annual financial statements will be presented at the Council of Commissioners' meeting on November 26th 2024;

WHEREAS the external auditors have deposited their report to the School Board;

IT WAS MOVED BY Commissioner J. Humenuik that the financial statements for the year ending June 30, 2024 be received as tabled.

Carried unanimously

10.3.2 Material Resources:

10.3.2.1 Resolution No. ETSB 24-11-23

Parkview Elementary School – Replacement of Water Distribution Network

WHEREAS the *ministère de l'Éducation (MEQ)* approved a budget of \$418,343 for the project stated above, under the program MDB – *Maintien des bâtiments 2021-22 Mesure: 50621*;

WHEREAS a company known today as *Plomberie Goyer Inc.* was awarded a contract in the amount of \$180,545 including professional fees and taxes, for the project stated above;

WHEREAS during the project some modifications for additional work needed to be done;

WHEREAS the amount of \$40,493 (23%) to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS the total amount for the contract including all modification orders, additional work, and professional fees (including taxes), adds up to \$221,038;

WHEREAS all additional funds required to complete the project, will be taken from *MDB - Maintien des bâtiments 2021-22* program;

IT WAS MOVED BY Commissioner R. Gosselin that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously

10.3.2.2 Resolution No. ETSB 24-11-24

Princess Elizabeth and Sunnyside Elementary Schools – Electrification for Vehicles

WHEREAS the *ministère de l'Éducation (MEQ)* demands our bus fleet to be electric;

WHEREAS Princess Elizabeth Elementary School requires eight (8) charging stations to be installed for school buses and two (2) for vehicles;

WHEREAS Sunnyside Elementary School requires five (5) charging stations to be installed for school buses and two (2) for vehicles;

WHEREAS electrification grants are being requested and will be put inside the program *Autobus scolaires des règles budgétaires pour les investissements Mesure: 50540*;

WHEREAS after reviewing the plans, the assigned professional firm *Côté-Jean et Associés Inc.* has estimated \$17,178, including taxes, for the site improvement for Princess Elizabeth Elementary School;

WHEREAS after reviewing the plans, the assigned electrical engineer firm *I.M.E. Experts-Conseil Inc.* has estimated \$896,120, including taxes, for the electrification at Princess Elizabeth Elementary School;

WHEREAS after reviewing the plans, the assigned professional firm *Côté-Jean et Associés Inc.* has estimated \$17,994, including taxes, for the site improvement for Sunnyside Elementary School;

WHEREAS after reviewing the plans, the assigned electrical engineer firm *I.M.E. Experts-Conseil Inc.* has estimated \$767,755, including taxes, for the electrification at Sunnyside Elementary School;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$1,699,047, including taxes;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known and the approbation from the MEQ will be received;

WHEREAS the contract will be granted in respect of authorization by the *MEQ* for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

IT WAS MOVED BY Commissioner C. Beaubien to proceed with the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

10.3.2.3 Resolution No. ETSB 24-11-25

Alexander Galt Regional High School – Water Distribution Repair

WHEREAS the *ministère de l'Éducation (MEQ)* approved a budget of \$800,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2023-24 Mesure: 50621*;

WHEREAS a company known today as *GNR Corbus Inc.* was awarded a contract in the amount of \$235,699 including professional fees and taxes, for the project stated above;

WHEREAS during the project some modifications for additional work needed to be done;

WHEREAS the amount of \$74,403 (31.54%) to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS the total amount for the contract including all modification orders, additional work, and professional fees (including taxes), adds up to \$310,302;

WHEREAS all additional funds required to complete the project, will be taken from *MDB - Maintien des bâtiments 2023-24* program;

IT WAS MOVED BY Commissioner H. Turgeon that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously

10.3.2.4 Resolution No. ETSB 24-11-26**All Schools – Bi-Yearly Inspections and Maintenance of Heating Systems**

WHEREAS the Eastern Townships School Board (ETSB) approved a budget of \$102,367.91 for the project stated above;

WHEREAS six (6) companies were invited to bid on the project;

WHEREAS one (1) bid was received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$102,367.91 (before taxes) for four (4) years, was received from the company *Produits Ideal TFC inc.*;

WHEREAS the contract is for three (3) years plus one (1) optional year based on the satisfactory level;

IT WAS MOVED BY Commissioner J. Humenuik to proceed with the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

10.3.2.5 Resolution No. ETSB 24-11-27**List of Proposed Projects under the Programs « *Maintien des bâtiments, Résorption du déficit de maintien et Travaux de maintien d'actif 2024-2025 (Mesure 50621, 50622 & 50627)* » – MODIFIED and OFFICIAL**

WHEREAS with these measures, the *ministère de l'Éducation (MEQ)* aims at financing work in order to maintain and/or renovate all of the School Board's buildings dedicated to educational and administrative purposes;

WHEREAS the Eastern Townships School Board (ETSB) has prepared a priority list of investment projects to be proposed to the *MEQ* for authorization according to the program *Maintien des bâtiments 2024-2025 (Mesure 50621)*, to the program *Résorption du déficit de maintien 2024-2025 (Mesure 50622)* and the program *Travaux de maintien d'actif (Mesure 50627)*;

WHEREAS the following table indicates the list of projects:

Establishment	Budget	Project
ADS Elementary School	\$1,100,000	Repairs to the Roof (Right Wing)
Ayer's Cliff Elementary School	\$350,000	Renovation of Exterior Cladding
Cookshire Elementary School	\$180,000	Roofing wing 1956

Heroes' Memorial Elementary School	\$2,160,542	Exterior Walls Repairs
Knowlton Academy	\$700,000	Gym soundproofing and renovation
Knowlton Academy	\$500,000	Masonry Repair – Phase 1
Knowlton Academy	\$50,000	Emergency exit (exterior staircase)
North Hatley Elementary School	\$215,000	Exterior stairs, exterior cladding, fencing and fire doors
Parkview Elementary School	\$253,263	Security lighting
Sherbrooke Elementary School	\$80,000	Network, communications, corridor lightings and fire alarm system
St-Francis Elementary School	\$440,000	Roofing bassins
Sutton Elementary School	\$400,000	Library Roofing
Sutton Elementary School	\$200,000	Exterior doors replacement
Alexander Galt Regional High School	\$750,000	Aqueduc backyard drainage and paving - Phase 2 of 3
Massey-Vanier High School	\$385,000	Repair of roof
Massey-Vanier High School	\$179,000	Load distribution in electrical panels
Massey-Vanier High School	\$175,000	Replacement of fire detection and alarm systems
Massey-Vanier High School	\$348,000	Replacement sanitary blocks
Richmond Regional High School	\$900,683	Replacement of lighting Phase 1
Board Office	\$575,000	Adult Ed – Final Renovation Phase

WHEREAS each project and/or project's budget could be slightly adjusted for balancing purposes;

WHEREAS the said list of the proposed priorities presented at the Executive Committee on August 27^h 2024 could be subject to adjustments following possible events;

WHEREAS commissioners will be informed of all changes that could occur before going forward with the projects in question;

IT WAS MOVED BY Commissioner J. Humenuik to proceed with the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

The date of the next Audit Advisory Committee is scheduled for February 18, 2025.

10.4 Educational Advisory Committee (ESAC)

The Director of Complementary Services, E. Gaudet presented the following resolution:

10.4.1 Resolution No. ETSB 24-11-28

Agreement for Integrated Educational Services from the Montreal Oral School for the Deaf

WHEREAS certain students within the Eastern Townships School Board have hearing loss or impairments;

WHEREAS the Montreal Oral School for the Deaf (MOSD) has been mandated by the Ministry of Education to organize and implement a supraregional service to provide guidance and support to all English school boards who are educating students with hearing loss;

WHEREAS the agreement for integrated educational services from the MOSD for the 2024-2025 school year includes services to a total of 21 students and their school team;

WHEREAS the total cost for these services for the 2024-2025 school year is \$73,500;

IT WAS MOVED BY Commissioner M. E. Kirby to proceed with the agreement stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Complementary Educational Services can also sign.

Carried unanimously

The Director of Instructional Technology and Pedagogical Services, E. Lettner presented the following resolutions:

10.4.2 Resolution No. ETSB 24-11-29

Criteria for enrolment of students of the Eastern Townships School Board for the 2025-2026 School Year

WHEREAS the Eastern Townships School Board did not make modifications to its Criteria for the enrolment of students for the 2025-2026 school year;

WHEREAS the Central Parents Committee, Executive and the Management tables have been consulted on this criteria;

IT WAS MOVED BY Commissioner H. Turgeon that the Eastern Townships School Board approve the criteria for enrolment of students in school of the Eastern Townships School Board for the 2025-2026 school year (section 239 of the *Education Act*).

Carried unanimously

10.4.3 Resolution No. ETSB 24-11-30

Service Contract, Professional Development in Mathematics

WHEREAS the professional development in Mathematics over the past years offered to teachers over the summer period with LCEEQ is now completed;

WHEREAS this professional development mainly targeted elementary teachers;

WHEREAS the professional development offered had a positive impact on the teaching practices in the implementation of conceptual-based learning;

WHEREAS there is currently a lack of alignment in teaching practices between the elementary and secondary schools that has an impact on students' self-confidence and appreciation of Mathematics;

WHEREAS the ETSB, in partnership with four other school boards, wishes to improve teacher content knowledge and pedagogical practices and to build capacity within existing support structures, including administrators, teachers and consultants;

WHEREAS Dr. Fashid Safi, Associate Director of Teaching and Service and a K-12 Mathematics Education faculty member and Dr. Aline Abbasian, teacher of mathematics methods and content courses for pre-service teachers at the University of Central Florida, were approached to support a professional development plan over 6-days for the ETSB, SWLSB, EMSB, CQSB and LBPSB for a total cost of \$48,000 USD, including travel;

WHEREAS the costs of this professional development will be assumed by the *Direction du soutien au réseau éducatif anglophone (DSREA)*, with ETSB acting as a fiduciary board;

IT WAS MOVED BY Commissioner J. Murray to authorize the Director of Instructional Technology and Pedagogical Services to sign a project contract with Dr. Farshid Safi and Dr. Aline Abbassian, to the amount of \$48,000 USD for the 2024-2025 school year, effective immediately;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Instructional Technology and Pedagogical Services can also sign.

Carried unanimously

The date of the next ESAC meeting is scheduled for March 11, 2025.

10.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, H. Turgeon mentioned that the date of the next meeting is scheduled for December 3, 2024.

10.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, C. Beaubien mentioned that the date of the next meeting is scheduled for December 17, 2024.

10.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner H. Turgeon mentioned that the November 19, 2024 was cancelled due to the lack of committee members. The date of the next meeting is scheduled for December 10, 2024.

10.8 Special Education Advisory Committee (SEAC)

The SEAC Chair and Parent Commissioner, E. McKnight mentioned that there was a parent information session. An email was sent to parents for the first information session, which was presented by Carol Mariott.

The date of the next SEAC meeting is scheduled for February 12, 2025.

11. PARENTS' COMMITTEE

The Commissioner representing parents, S. Langlois mentioned the topics discussed at the last two meetings:

October 9, 2024:

- Commissioners' roles – presented by S. Champigny, Secretary General;
- Elections – respected positions;
- Meeting dates.

November 6, 2024:

- Enrolment criteria and Pedagogical Services Highlights – presented by the Director of Pedagogical Services, E. Lettner.

The date of the next Parents' Committee meeting is scheduled for December 4, 2024.

12. STUDENT ADVISORY COMMITTEE

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that Commissioners take pleasure in visiting High Schools and their feeder schools in order to see what great things the schools are up to and to report it to the Board. The date of the next Student Advisory Committee meeting is scheduled for December 2024 at Alexander Galt Regional High School (AGRHS).

13. QESBA

- Fundraising dinner in Montreal for legal fees – Commissioners are pleased with the results;
- Bill 40 Challenge – Arguments for the Appellate Court set in December 2024 for three days and the judgment will be in Spring;
- Commissioners' Symposium – The Board is hosting this year; Friday, November 29 and Saturday, November 30th 2024. The Commissioners will also use this time to assemble various committees;
- Professional Development session on November 30th 2024. It will be recorded.

14. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner M. Seline:

Massey-Vanier High School (MVHS)

My comment is in regards to the Recognition of Excellence. I went to the MVHS Open House and teachers were so pumped up! Many students were speaking French (families) during the visit. It was well organized, fun and informative. A highlight was meeting Lily, MVHS' facility dog.

Knowlton Academy (KA)

I attended the KA Governing Board meeting. Elementary school students were excited to be included in the Central Student Advisory Committee (CSAC). Principal Peter McKelvie encouraged the students to speak their mind and they did so quite enthusiastically. Also, the Remembrance Day was very well done and included the community and St-Edouard students. What's more, two after school activities will be offered – Karate and 9-12 Club (Young Entrepreneurs).a

Sutton Elementary School

I also attended the Sutton Elementary School Governing Board. The Chair was highly organized and I witnessed the collaboration between the two schools boards and the community with many activities planned for the students. I look forward to subsequent meetings and events.

Commissioner C. Beaubien:

Lennoxville Vocational Training Centre (LVTC)

Many interesting projects or vocational programs are underway:

- Non-renewal of carpentry program because the government is unsure on how many groups they still need, and does not finance the \$25,000 monthly rental fee that housed the program. 42 students graduated in June and 43 are currently doing the Program.
- The Tin-Smithing program has finished and graduated 17 students.
- Plumbing and Heating is in need of teaching materials. They are working with the *Code de construction du Québec: Chapitre III: Plomberie, et Code national de la plomberie: Canada: 2015 (modifié)* because workbooks are not available in English. Teachers are actively working on developing in-house material. The new addition is still under construction.
- Machining will be working through RAC (Recognition of Acquired Competencies). They may have to stop the course with 24U, due to low enrollment.

- Residential and commercial painting, LVTC has received the OK to move forward with the program in partnership with the *Centre Expé in Magog*. Denis Belanger, their pedagogical consultant is working with their Pedco to see how it will implement it.
- IHCA (Institutional and Homecare Assistance) has a large enrollment of students since they have been collaborating with the CIUSSS. They need more space to accommodate the influx of students. Adjustments will be made in the LPN program to accommodate them.
- In Welding and Fitting, there will be changes to the program in 2025-2026. It will be known as the Welding and Assembly program.
- There has been a request for a high-pressure welding course. They have an agreement with the New Frontiers School Board and they can start the program with the renewal of the agreement if they choose. They would need a minimum of 16 students to cover the teacher's salary.
- At the moment, RAC (recognition of acquired competencies) is helping our Centre to maintain a balanced budget by developing new projects with other School Boards and Federal prisons.
- As of November 1st 2024, the *Conseil du Trésor* has put a hold on hiring new employees. Hiring must be done internally.
- Fundraiser timeline to the committee members on behalf of the student council and fragrance flower fundraiser, a bake sale, a silent auction, Christmas basket campaign and continuous non-perishable donations throughout the year. The funds raised will go directly to the student help fund and Christmas basket campaign.
- All of the commissions made from the sale of the flowers will be donated to the SHF (Student Help Fund) and Christmas basket campaign.

Ayer's Cliff Elementary School (ACES)

I received a second newsletter concerning their Oasis Room and how it supports all their students. This month, it was more about sharing The Zones of Regulation, which is a program designed to help students manage their emotions and build an important life skill: emotional regulation. Tya McKelvey, a former student from a long, long time ago, is the SET for ACES.

Governing Board Workshop

I attended the GB workshop last night. Lots of interesting questions from parents. CPC Chair, Sarah Langlois and the Secretary General, Shawn Champigny did a great job as their first time hosting this workshop.

Commissioner G. Barnett:

Eastern Townships Adult General Education (ETAGE)

- This being the first meeting, some time was devoted to housekeeping issues such as Chair, Secretary, Conflict of Interest, Deeds of Establishment, etc.
- Resolutions regarding Delegation of Authority were adopted for fundraising, trips, and *attestation de fréquentations individuelles*.
- The five services at 33% of the year were at: 1. Guidance 43%, 2. Job Search Assistance, 59%, 3. Specialized Services, 47%, 4. School Retention 25%, 5. *Accompagnement en Emploi* 0 %.
- The statistics for 24-25 to date compared to last year indicates: Exam Services one third to a half, Online Education: Similar, With Schedule: two thirds (languages), similar for the other categories, Distance ED: 5 times, LVTC: None.

15. UPCOMING EVENTS

Various committee meetings coming our way.

16. CORRESPONDENCE

None.

17. QUESTION PERIOD

Adam Brody

ATA Representative:

Is there a way that incidents concerning students can be flagged at the Board?

M. Murray

ETSB Chair:

Yes. There are security of information measures. We must protect the privacy of our students and our staff, so these incidents are not a place to report to the Council.

Adam Brody

ATA Representative:

Is there any documentation that has this information?

M. Murray

ETSB Chair:

The information goes through the proper channels and departments.

17. GOVERNANCE AND COMMUNICATION

None.

18. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner J. Murray at 8:50 p.m.

Shawn Champigny
Secretary General

Michael Murray
Chairman

SC/gm
11.26.2024