

PLEASE POST

The **Eastern Townships School Board** is seeking candidates
for the following positions

STUDENT SUPERVISOR (8 POSITIONS)
Massey Vanier High School

Nature of the work

The principal and customary work of an employee in this class of employment consists in ensuring that students adhere to the school policy on discipline.

Characteristic functions

The employee in this class of employment supervises students in the school and its buildings to ensure that rules are observed and that students are safe; he or she makes rounds, gives warnings, observes and reports any abnormal situations to the persons designated; greets and directs students and visitors; explains regulations; if necessary, gives his or her advice concerning the drawing up and evaluation of regulations; may supervise students during exams, in detention or isolation rooms or in the classroom, when the teacher is absent for a short period; supervises students during the arrival and departure of school buses as well as on the school bus.

- S-23-189 (5hr./week) - Lunch hour supervision in the ASD center (Monday – Friday 12:16 to 1:16)
- S-23-190 (5hr./week) - Lunch hour supervision with the CASP/Challenges students
(Monday – Friday 12:16 to 1:16)
- S-23-191 (5hr./week) - Lunch hour supervision in the Pantry (Monday – Friday 12:16 to 1:16)
- S-23-192 (5hr./week) - Lunch hour supervision in the Cycle 1 academic center
(Monday – Friday 12:16 to 1:16)
- S-23-193 (5hr./week) - Lunch hour supervision in the behavioural center (Monday – Friday 12:16 to 1:16)
- S-23-194 (1hr./week) - Lunch hour supervision in the Cycle 2 testing center
(One day a week / 12:16 to 1:16 – The exact day might change from one week to the other)
- S-23-195 (5hr./week) - Lunch hour supervision in the Cycle 1 testing center (Monday – Friday 12:16 to 1:16)
- S-23-196 (1.67hr./week) - Lunch hour supervision in the shared hallway with VDC in the grade 7 area
(Monday – Friday 12:55 to 1:15)

Required qualifications

Schooling and experience

Hold a Secondary School Diploma or a diploma or an attestation of studies recognized as equivalent by the competent authority and have one (1) year of pertinent experience in those areas requiring self-discipline, general concepts in psychology and human relations skills.

Other requirements

Hold a certificate dated no more than three (3) years attesting to the successful completion of:

1. a standard first aid course of a minimum eight (8)-hour duration;
2. a refresher course of a minimum six (6)-hour duration updating the skills acquired in the course mentioned in subparagraph

SUPERVISOR: School Principal
STARTING DATE: As soon as possible
SALARY: \$22.18 - \$24.13/hr.

Please send your application in writing **by 2:00 p.m. on October 12, 2023** to:

hr@etsb.qc.ca

Human Resources Department
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FAX: (819) 868-3821

Equal opportunity for all