

## EASTERN TOWNSHIPS SCHOOL BOARD

### COUNCIL OF COMMISSIONERS

TUESDAY, NOVEMBER 22, 2022 – 7:00 P.M.

ETSB BOARD ROOM

340, SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

### MINUTES

---

*Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health*

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	Z	Richard Gosselin	P
Claire Beaubien	P	Helene Turgeon	P
Shawn Jersey	Z	Daniel Zigby	P
Richard Gagnon	Z	Eliza McKnight	P
Gary Holliday	P	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, <b>Vice-Chair</b>	P	Secretary General – Éric Campbell	P
Mary-Ellen Kirby	Z	Assistant Director General – Kandy Mackey	Z
Frank MacGregor	Z	Director General – Michel Soucy	P
Alice McCrory	A	Director of Human Resources – Jeffrey Pauw	P
Jonathan Murray	Z	Director of Financial Services – Sophie Leduc	Z
Michael Murray, <b>Chair</b>	Z	Director of Instructional Technology and Pedagogical Services – Eva Lettner	Z
Tina Pezzi-Bilodeau	Z	Director of Complementary Services – Emmanuelle Gaudet	Z
		Director of Material Resources – Éric Plante	Z

**ZOOM (Z) – MEMBERS PRESENT (P) – MEMBERS ABSENT (A)**

**OBSERVERS**

Holly Bailey, Communications Consultant

**1. CALL THE MEETING TO ORDER**

The Chairman called the meeting to order at 7:05 p.m.

**2. QUORUM AND ADOPTION OF THE AGENDA**

**QUORUM WAS ESTABLISHED AND IT WAS MOVED BY** Commissioner H. Turgeon to adopt the Agenda of November 22, 2022 modified, with the following correction:

**7.1 Oath of Office for Commissioners representing parents.**

Carried unanimously

**3. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 25, 2022****Resolution No. ETSB 22-11-30****Approval of the Minutes of the Meeting of the Council of Commissioners held on October 25, 2022**

**WHEREAS** a copy of the Minutes of the meeting of October 25, 2022 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

**IT WAS MOVED BY** Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on October 25, 2022 with the following correction.

Carried unanimously

**Correction:**

**Recognition of Excellence:** Meph~~r~~m~~a~~gog was misspelled twice and corrected to Mem~~m~~ph~~r~~m~~a~~gog.

**4. QUESTION PERIOD**

The Secretary General, E. Campbell explained that there would be two question periods of 20-minute duration; one at the beginning and one at the end of the meeting. Those wishing to intervene must turn on their camera and microphone, identify themselves and communicate their purpose with authorization from the Secretary General. It was asked that questioners indicate the organization or association they represent, that they address the Chair and remain brief & clear in their speech. The Chair retains the power to limit the time of any intervention. The Chair can provide an answer immediately or invite another member to do so. If no immediate answer is provided, the question is to be noted and answered fully at the earliest convenience. Abusive language is not tolerated during the question period.

There were no questions raised at this time.

## 5. RECOGNITION OF EXCELLENCE

Chairman M. Murray invited the following Commissioners to present the November 22, 2022 Recognition of Excellence:

**This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:**



### Lennoxville Elementary School Unveils it's New Mural!

**Commissioner G. Barnett:** After many years of brainstorming, planning, fundraising and coordinating, the “**Tree of Knowledge**” mural proudly colors the façade of Lennoxville Elementary School! On November 10<sup>th</sup>, students, staff, parents and community partners gathered outside the school for the inauguration of LES’ large-scale mural with a red ribbon cutting ceremony. Covering the red wall facing Academy Street, the mural represents the evolution of the school and the people who have called it their own. A tree was used as a symbol of continual growth and learning, with the foundation made up of books, which each represent an era of the school. The vision pays tribute to the rich heritage of Lennoxville Elementary School and the surrounding community.

The mural was realized by a group of 4 artists from the company *Mur Mura* and is the result of a collaborative dream initiated by school staff. The painted details and depictions are so very realistic, everyone is encouraged to take a look for themselves; you may just discover something new each time.

Congratulations on this massive accomplishment that truly unites and connects the community of Lennoxville Elementary School. The “Tree of Knowledge” mural will be featured as part of the Sherbrooke Mural tour, what an honour for all!

## Sunnyside Elementary’s Garden Project Brings Home the BIG Prize!



**Commissioner C. Beaubien:** Sunnyside Garden is the result of many minds and hands that came together to launch a community-school based garden on the grounds of Sunnyside Elementary. Partnering up with the MRC of Memphrémagog, Stanstead College, the local Rona, Granit Design and numerous other collaborators and funders, the school applied through the Town of Stanstead to the renowned competition “*Les Fleurons du Québec*”. In this 17<sup>th</sup> edition of the competition, the *Jardin Sunnyside* Garden brought home a regional distinction for the Town of Stanstead, earning them the recognition award for Urban Agriculture. What an incredible feat! We send our congratulations to the Sunnyside CLC and school team along with all who contributed to this success. You are invited to view the pictures and results province-wide here on the *Fleurons du Québec* site:

[www.fleuronsduquebec.com](http://www.fleuronsduquebec.com)



## 6. BUSINESS ARISING

There was no business arising.

## 7. NEW BUSINESS

### 7.1 Oath of Office for Commissioners representing parents

The Commissioners representing parents, Richard Gosselin, Daniel Zigby, Helene Turgeon and Eliza McKnight have been sworn in. Their form will be sent back to the Secretary General to be signed.

### 7.2 **Resolution No. ETSB 22-11-31**

#### **3-year plan of allocation and destination of immovables – 2023-2024 Deeds of Establishment**

The Secretary General, E. Campbell presented the 3-year plan of allocation and destination of immovable and the Deeds of Establishment.

**IT WAS MOVED BY** Commissioner D. Zigby to approve the 3-year plan of allocation and destination of immovables and the 2023-2024 Deeds of Establishment.

Carried unanimously

The Director General, M. Soucy presented the following resolutions:

### 7.3 **Resolution No. ETSB 22-11-32**

#### **Alexander Galt Regional High School – Appointment of Vice-Principal**

**WHEREAS** the position of Vice-Principal at Alexander Galt Regional High School (AGRHS) will become vacant with the departure of Ms. Jennifer Hall;

**WHEREAS** the position was advertised both externally and internally, following the Eastern Townships School Board (ETSB) internal posting procedures;

**WHEREAS** the Selection Committee unanimously recommends this person to the Council of Commissioners;

**WHEREAS** the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

**WHEREAS** the approved candidate will be subject to up to a one-year probationary period and performance appraisal process;

**IT WAS MOVED BY** Commissioner H. Turgeon that the Council of Commissioners appoint Mr. Kohl Kelso, Vice-Principal at Alexander Galt Regional High School as of December 12, 2022.

Carried unanimously

**7.4 Resolution No. ETSB 22-11-33****Board Office – Appointment of Assistant-Director of Educational Services – Continuing Education**

**WHEREAS** the position of the Assistant Director of Pedagogical Services – Continuing Education will become vacant with the retirement of Mr. Luc Rodrigue;

**WHEREAS** the position was advertised both externally and internally, following the Eastern Townships School Board (ETSB) internal posting procedures;

**WHEREAS** the Selection Committee unanimously recommends this person to the Council of Commissioners;

**WHEREAS** the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

**WHEREAS** the approved candidate will be subject to up to a one-year probationary period and performance appraisal process;

**IT WAS MOVED BY** Commissioner J. Humenuik that the Council of Commissioners appoint Ms. Johanna Bisson, Assistant Director of Pedagogical Services – Continuing Education as of December 19, 2022.

Carried unanimously

**7.5 Election – Council of Commissioners Vice-chair (section 155.1)**

**EA 155.1.** The Council of Commissioners shall appoint, from among its members, the vice-chair of the school board.

The term of office of the vice-chair, unless removed by a vote of not less than two-thirds of the members of the council of commissioners who are entitled to vote, expires at the same time as the vice-chair's term as commissioner.

H. Turgeon	nominated	D. Zigby
M. Murray	nominated	J. Humenuik

**IT WAS MOVED BY** Commissioner M. Murray that nominations cease.

- J. Humenuik accepted.
- D. Zigby accepted.

J. Humenuik is declared elected Vice-chair of the Eastern Townships School Board.

Carried unanimously

**7.6 Resolution No. ETSB 22-11-34****Committees' Structure – Composition of the Executive Committee and the Advisory committee members**

The Secretary General, E. Campbell explained the following:

**WHEREAS** section 193.1 of the *Education Act* (EA) requires that the Council of Commissioners must establish the following committees:

- ✓ a Governance and Ethics Committee;
- ✓ an Audit Committee; and
- ✓ a Human Resources Committee.

**WHEREAS** section 185 of the *Education Act* requires that every school board shall establish an Advisory Committee on services for handicapped students and students with social maladjustments or learning disabilities;

**WHEREAS** section 188 of the *Education Act* requires that every school board which provides student transportation shall establish an Advisory Committee on Transportation. The composition, operation and functions of which shall meet the norms established by government regulation;

**WHEREAS** section 193.1 of the *Education Act* stipulates that the Council of Commissioners may establish other committees to assist it in the exercise of its functions or the examination of specific matters;

**WHEREAS** following discussions, the Eastern Townships School Board wants some additional committees, such as Communications and Educational Services;

**WHEREAS** each of these committees will have to elect a Chairperson;

**WHEREAS** the Chairperson of the school board is already part of the Executive Committee (EA section 179);

**WHEREAS** at least one Commissioner representing parents must be part of the Executive Committee (EA section 179);

**WHEREAS** if no Commissioners representing parents have been elected as a Chair of an Advisory Committee, a Commissioner representing parents must be elected by their peers to be part of the Executive Committee;

**WHEREAS** the term of Office of Members on the Executive Committee be one (1) year (EA section 179);

**IT WAS MOVED BY** Commissioner C. Beaubien that the Executive Committee will be established with the elected Advisory Committee Chairs including the Chairperson of the School Board and at least one Commissioner representing parents.

Carried unanimously

### **7.6.1 Appointment of the President of Elections and one scrutineer**

**IT WAS MOVED BY** Commissioner C. Beaubien that E. Campbell be appointed as President of Elections and that M. Soucy be appointed a a scrutineer.

Carried unanimously

### **7.6.2 Resolution No. ETSB 22-11-35 Adoption of Election Process**

**IT WAS MOVED BY** Commissioner G. Holliday that the following procedure for the election of a member as Vice-Chairman and members of the Executive Committee.

A President of Elections and two scrutineers shall be chosen by members of the Council of Commissioners.

If more than the required number of candidates is nominated, an election shall be held by secret ballot.

Nominations: Nominees can nominate themselves or be nominated by someone else.

Adoption of a proposal to end the nominations.

The President of Elections verifies with each nominee in reverse order of the nomination if they accept to run as a candidate.

If there is more than one candidate, an election shall be held by secret ballot.

The candidate with the most votes will be declared elected.

Immediately following the reading of the results, the ballots shall be destroyed.

Carried unanimously

### **7.6.3 Election of the Chairs to the Advisory committees**

The President of Elections called for nominations for Chair of the Governance and Ethics Committee.

J. Humenuik	nominated	R. Gagnon
M. Murray	nominated	D. Zigby

**IT WAS MOVED BY** Commissioner F. MacGregor that nominations cease.

- D. Zigby accepted.
- R. Gagnon declined.

D Zigby is declared elected Chair of the Governance and Ethics Committee.

Carried unanimously

---

The President of Elections called for nominations for Chair of the Audit Committee.

G. Holliday nominated J. Humenuik

**IT WAS MOVED BY** Commissioner D. Zigby that nominations cease.

- J. Humenuik accepted.

J. Humenuik is declared elected Chair of the Audit Committee.

Carried unanimously

---

The President of Elections called for nominations for Chair of the Educational Advisory Committee.

F. MacGregor nominated M. E. Kirby

**IT WAS MOVED BY** Commissioner J. Humenuik that nominations cease.

- M. E. Kirby accepted.

M. E. Kirby is declared elected Chair of the Educational Advisory Committee.

Carried unanimously

---

The President of Elections called for nominations for Chair of the Communications Advisory Committee.

D. Zigby nominated H. Turgeon

C. Beaubien nominated G. Barnett

**IT WAS MOVED BY** Commissioner R. Gosselin that nominations cease.

- H. Turgeon accepted.
- G. Barnett declined.

H. Turgeon is declared elected Chair of the Communications Advisory Committee.

Carried unanimously

---

The President of Elections called for nominations for Chair of the Human Resources Advisory Committee.

J. Humenuik

nominated

C. Beaubien

**IT WAS MOVED BY** Commissioner G. Holliday that nominations cease.

- C. Beaubien accepted.

C. Beaubien is declared elected Chair of the Human Resources Advisory Committee.

Carried unanimously

---

The President of Elections called for nominations for the Chair of the Transportation Advisory Committee.

G. Holliday accepted.

H. Turgeon **declined**.

G. Holliday is elected Chair of the Transportation Advisory Committee.

The President of Elections called for nominations for the second Commissioner Representative to the Transportation Advisory Committee.

C. Beaubien

nominated

H. Turgeon

M.E. Kirby

nominated

S. Jersey

It was moved by G. Holliday that nominations cease.

H. Turgeon accepted.

S. Jersey declined.

H. Turgeon is declared elected second Commissioner of the Transportation Advisory Committee.

Carried unanimously

#### **7.6.4 Election of one Commissioner representing parents to the Executive Committee**

**EA 179.** The Council of Commissioners shall establish an executive committee composed of the number of commissioners it determines, including the chair, at least one commissioner representing the parents' committee and at least one co-opted commissioner, if any.

The Council of Commissioners shall determine the term of office of the members of the executive committee.

As stated in the resolution No. ETSB 22-11-34, if no commissioners representing parents have been elected as a Chair of an Advisory Committee, a Commissioner representing parents must be elected by their peers to be part of the Executive Committee.

Since one parent was elected Chair of an Advisory Committee, no other election was necessary. The Executive committees are complete.

**To summarize, the Executive Committee will be comprised of the following seven (7) Commissioners plus the Board Chairman:**

Chair	Michael Murray
Vice-Chair	Joy Humenuik
Chair of the Governance and Ethics Committee	Daniel Zigby
Chair of the Audit Committee	Joy Humenuik
Chair of the Educational Services Committee	Mary-Ellen Kirby
Chair of the Human Resources Committee	Claire Beaubien
Chair of the Transportation Committee	Gary Holliday
Chair of the Communications Advisory Committee	Helene Turgeon

#### **7.6.5 Establishment and Composition of the Appeal Committee**

As per the ETSB Policy P023-1, the establishment and composition of the Appeal Committee is the following:

- Three Commissioners elected or appointed pursuant to the *Act respecting school elections* (R.S.Q., c. E-2.3);
- One Commissioner representing Parents;
- One Administrator of the Board (school, centre or central office Administrator), not affiliated with the school/centre concerned.

#### **7.6.6 Term of Office Members**

According to the *Education Act*, the Term of Office Members on the Appeal Committee will be one (1) year.

### 7.6.7 Appointment of Members

The President of Elections called for the nomination of Commissioners as members of the Appeal Committee.

<u>C. Beaubien</u>	nominated	<u>T. Pezzi- Bilodeau</u>
<u>M. E. Kirby</u>	nominated	<u>G. Barnett</u>
<u>T. Pezzi-Bilodeau</u>	nominated	<u>J. Murray</u>

**IT WAS MOVED BY** Commissioner D. Zigby that nominations for members on the Appeal Committee cease.

- J. Murray accepted.
- G. Barnett accepted.
- T. Pezzi-Bilodeau accepted.

J. Murray, G. Barnett and T. Pezzi-Bilodeau are declared elected members of the Appeal Committee.

Carried unanimously

The President of Elections then called for nominations for a Commissioner representing the Parents on the Appeal Committee.

<u>D. Zigby</u>	nominated	<u>H. Turgeon</u>
<u>J. Humenuik</u>	nominated	<u>E. McKnight</u>
<u>M. E. Kirby</u>	nominated	<u>R. Gosselin</u>

**IT WAS MOVED BY** Commissioner D. Zigby that nominations for a Commissioner representing Parents on the Appeal Committee cease.

- E. McKnight accepted.
- R. Gosselin declined.
- H. Turgeon declined.

E. McKnight is declared elected Commissioner Representing the Parents on the Appeal Committee.

Carried unanimously

### 7.6.8 Appointment of Alternate Members

The President of Elections then called for nominations for one Commissioner representing the elected Commissioners as an alternate commissioner member on the Appeal Committee.

<u>G. Holliday</u>	nominated	<u>G. Holliday</u>
--------------------	-----------	--------------------

**IT WAS MOVED BY** Commissioner D. Zigby that nominations for the alternate Commissioner member of the Appeal Committee cease.

Since only one parent was nominated, there will only be one alternate member.

- G. Holliday accepted.

G. Holliday is declared elected as an alternate member of the Appeal Committee.

Carried unanimously

The President of Elections then called for nominations for one Commissioner representing the parents as an alternate member on the Appeal Committee.

D. Zigby	nominated	H. Turgeon
T. Pezzi-Bilodeau	nominated	R. Gosselin

**IT WAS MOVED BY** Commissioner D. Zigby that the nominations for a Commissioner representing the parents as an alternate member of the Appeal Committee cease.

- H. Turgeon accepted.
- R. Gosselin declined.

H. Turgeon is declared elected Commissioner Representing Parents as an Alternate Member of the Appeal Committee.

Carried unanimously

**To summarize, the members of the Appeal Committee are as follows:**

<p><b>Commissioners:</b></p> <p>J. Murray G. Barnett T. Pezzi-Bilodeau</p>	<p><b>Commissioner representing parents:</b></p> <p>E. McKnight</p>
<p><b>One Alternate Commissioner:</b></p> <p>G. Holliday</p>	<p><b>One Alternate Commissioner representing parents:</b></p> <p>H. Turgeon</p>

**7.7 Release of the President of Elections and of the two scrutineers and Destruction of the Ballots**

**IT WAS MOVED BY** Commissioner C. Beaubien to release the President of Elections and the two scrutineers from their duties and to destroy the ballots.

Carried unanimously

M. Murray thanked E. Campbell for presiding over the election.

## 8. REPORTS

### 8.1 Director General's report

The Director General, M. Soucy, reported the following:

I don't have a formal report to share, but more of a letter of acknowledgement for our Director of Human Resources (HR) who will be taking his retirement soon, namely Mr. Jeffrey Pauw.

Jeffrey,

J is for JOYFUL... don't worry Jeff, I won't go through the exercise of finding a quality for each letter of your first name... your name isn't long enough!

I won't go through all the good things you've done in your 35-year career at the ETSB, as a teacher, as a personnel management consultant, as the Director of Human Resources or as the interim Assistant Director General.

I simply want to thank you on behalf of all those for whom, directly or indirectly, you have influenced their course... whether it be a student, a teacher, a professional, a director, or a colleague...

We will miss your steady mood. You knew how to put things into perspective... you were good at calming things down, in addition to being an exceptional resource as well as a source of information for your colleagues...

It's hard to talk about you without thinking about your team, which under your leadership and protection, has taken on all the challenges that have arisen over the years and God knows there have been some!

We now welcome a new Director of Human Resources, Pierre André Arel, who has big shoes to fill, but whom we are confident will be able to meet all the challenges that will arise with the help of the HR team.

Do not be a stranger, you are, after 35 years of professional work at ETSB, always welcome here at home.

### 8.2 Chair's report

The Chair of the Council of Commissioners had nothing new to report.

## 9. ADVISORY COMMITTEES' REPORTS

### 9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray presented the topic that was discussed at tonight's Executive meeting:

- Election of the Chairs of the Advisory Committees.

## 9.2 Governance and Ethics Committee

The Director General, M. Soucy presented the following resolutions:

### 9.2.1 **Resolution No. ETSB 22-11-36** **2022-2023 Confirmation of the Amended Schools and Centres Administrative Structure**

**WHEREAS** section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* (hereby referred as the "Regulations") states that, the School Board must confirm the Schools and Centres Administrative Structure as it requires to be amended;

**WHEREAS** following reclassification requests, the actual administrative structure confirmed in June 2022, is to be revised;

**WHEREAS** the Commissioners have reviewed the proposed Administrative Structure for the Schools and Centres, during the Governance & Ethics Advisory Committee on November 1<sup>st</sup> 2022;

**WHEREAS** the Eastern Townships Association of Administrators (ETAA) has been duly consulted on this amended 2022-2023 structure;

**WHEREAS** this administrative structure is to take effect on November 23, 2022, unless otherwise specified by the *Regulations*;

**IT WAS MOVED BY** Commissioner D. Zigby that the Council of Commissioners approve the Amended Schools and Centres Administrative Structure for the 2022-2023 school year, effective November 23, 2022.

Carried unanimously

### 9.2.2 **Resolution No. ETSB 22-11-37** **2022-2023 Confirmation of the Amended Head Office Administrative Structure**

**WHEREAS** section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* (hereby referred as the "Regulations") states that the School Board must confirm the Head Office Administrative Structure, as it requires to be amended;

**WHEREAS** following a request of reclassification, the actual administrative structure confirmed in May 2022, needs to be revised;

**WHEREAS** the Commissioners have reviewed the proposed Administrative Structure for the Head Office for the 2022-2023 school year during the Governance & Ethics Advisory Committee meeting on November 1<sup>st</sup> 2022;

**WHEREAS** the Eastern Townships Association of Administrators (ETAA) has been consulted on the structure;

**WHEREAS** this amended administrative structure is to take effect November 23, 2022, unless otherwise specified by the *Regulations*;

**IT WAS MOVED BY** Commissioner J. Humenuik that the Council of Commissioners approve the Amended Head Office Administrative Structure for the 2022-2023 school year, effective November 23, 2022.

Carried unanimously

The date of the next meeting is scheduled for December 6, 2022.

### **9.3 Audit Advisory Committee**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik presented the following resolutions:

#### **9.3.1 Finance:**

None.

#### **9.3.2 Material Resources:**

##### **9.3.2.1 Resolution No. ETSB 22-11-38** **Board Office – Purchasing of a Flying Crew Van**

**WHEREAS** the Eastern Townships School Board (ETSB) is part of the *Centre d'acquisitions gouvernementals (CAG)*;

**WHEREAS** the CAG has a mission to acquire quality goods and services, at the right time, at the right price to the benefit of public organizations;

**WHEREAS** public organizations will have to acquire from the CAG exclusively unless an exception is accepted from them;

**WHEREAS** the CAG has started a new call for tender for the acquisition of vehicles;

**WHEREAS** the ETSB has been trying to purchase a van for the flying crew since March 2022 through the CAG;

**WHEREAS** the ETSB has been unsuccessful in obtaining a vehicle due to the delays with the CAG being long and unpredictable and the shortage of vehicles;

**WHEREAS** the ETSB finds it to be advantageous to be put on a waiting list for a new van with *Val Estrie Ford* as the wait time is from 3 months to 2 years;

**WHEREAS** the estimated price including taxes is estimated at \$77,000 including taxes for a new one;

**WHEREAS** these used vans are sold at a significant higher price due to new ones experiencing delivery delays;

**WHEREAS** the ETSB will continue to make efforts to acquire a vehicle with the CAG and if we manage to obtain it before the one at *Val Estrie Ford* arrives, we can simply cancel our order;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the ordering and purchasing of the vehicle stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

#### **9.3.2.2 Resolution No. ETSB 22-11-39**

##### **Alexander Galt Regional High School – Catwalks Security Guardrails**

**WHEREAS** the *ministère de l'Éducation (MEQ)* approved a budget of \$325,378 for the project stated above, under the program *MDB – Maintien des bâtiments 2020-21* Mesure: 50621;

**WHEREAS** a company known today as *Construction Labrie-Merlos Inc.* was awarded a contract in the amount of \$223,702 including professional fees and taxes, for the project stated above;

**WHEREAS** during the project, some modifications for additional work needed to be done;

**WHEREAS** the amount of \$92,325 to pay for all modification orders, additional work and professional fees (including taxes) is required to finish the project;

**WHEREAS** the total amount for the contract including all modification orders, additional work, and professional fees (including taxes) adds up to \$316,027;

**WHEREAS** all additional funds required to complete the project will be taken from *MDB - Maintien des bâtiments 2020-21* program;

**IT WAS MOVED BY** Commissioner H. Turgeon that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously

**9.3.2.3 Resolution No. ETSB 22-11-40**  
**Waterloo Elementary Schools – Emergency Repair (Flood)**

**WHEREAS** the Eastern Townships School Board (ETSB) approved a budget of \$600,000 for the project 21-021-RTB-50 stated above, under the program *RTB – Réfection et Transformation des Bâtiments 2021-22*;

**WHEREAS** during the project, some modifications for additional work needed to be done;

**WHEREAS** the amount of \$130,000 to pay for all modification orders, additional work and professional fees (including taxes) is required to finish the project;

**WHEREAS** the total amount for the budget including all modification orders, additional work, and professional fees (including taxes) adds up to \$730,000;

**WHEREAS** all additional funds required to complete the project, will be temporarily taken from *RTB – Réfection et Transformation des Bâtiments 2021-22* program;

**IT WAS MOVED BY** Commissioner D. Zigby that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously

The date of the next Audit Advisory Committee is scheduled for February 14, 2023.

**9.4 Educational Services Advisory Committee**

The Director of Instructional Technology and Pedagogical Services, E. Lettner presented the following resolutions:

**9.4.1 Resolution No. ETSB 22-11-41**  
**2023-2024 Criteria for Enrolment**

**WHEREAS** the Eastern Townships School Board did not make modifications to its Criteria for the enrolment of students for the 2023-2024 school year;

**WHEREAS** the Central Parents Committee, the Governance and Ethics Committee Advisory Committee and the Management table have been consulted on this criteria;

**IT WAS MOVED BY** Commissioner M. E. Kirby to approve the criteria for enrolment of students in school of the Eastern Townships School Board for the 2023-2024 school year (section 239 of the *Education Act*).

Carried unanimously

**9.4.2 Resolution No. ETSB 22-11-42****Service contract, professional development in Sexuality Education**

**WHEREAS** the *ministère de l'Éducation (MEQ)* has provided additional funding for the 2022-2023 school year through Measure: 15220 to support schools in the offer of the Sexuality Education Program;

**WHEREAS** this mandated content will be included to the new Culture and Citizenship Quebec program;

**WHEREAS** the ETSB wishes to ensure that all schools are offered professional development and pedagogical materials to support them in the offer of this content;

**WHEREAS** Stephanie Mitelman, MA, a certified sexuality educator, has provided training on issues of sexual health to teachers, nurses and front line workers across the country;

**WHEREAS** the agreement for an offer of services for the 2022-2023 school year, including in person training and online consultations, the creation of resources, travel and meetings at an estimated frequency of 2 days per week, is of \$52,750 + applicable taxes;

**WHEREAS** the ETSB will be invoiced for these services as per government regulations;

**IT WAS MOVED BY** Commissioner J. Humenuik to authorize the Director General to proceed with the agreement stated above.

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Instructional Technology and Pedagogical Services can also sign.

Carried unanimously

The Chair, M. Murray requested clarification for alignment of the professional development with the curriculum and E. Lettner assured that the content is already explicit and in-place and therefore known.

The Chair also mentioned that the date of the next Advisory Committee meeting is scheduled for November 29, 2022.

**9.5 Communications Advisory Committee**

The Chair of the Communications Advisory Committee, H. Turgeon mentioned that the date of the next meeting is scheduled for December 13, 2022.

**9.6 Human Resources Advisory Committee**

The Chair of the Human Resources Advisory Committee, C. Beaubien mentioned that the date of the next meeting was scheduled for January 10, 2023, but has been moved up to December 1<sup>st</sup> 2022.

## 9.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday presented the following resolutions:

### 9.7.1 Resolution No. ETSB 22-11-43

#### Transportation Contracts from 2022-2028 for the Western Sector

**WHEREAS** the Val-des-Cerfs School Services Centre and the Eastern Townships School Board (ETSB) entered into negotiations with the transporters for the western sector;

**WHEREAS** six-year contracts are to be signed in compliance with the budgetary rules and the parameters received from the *Ministère de l'Éducation (MEQ)*;

**WHEREAS** the contracts are for a six-year period are deemed acceptable in terms of the financial limitations for the Eastern Townships School Board and all other conditions are also acceptable;

**WHEREAS** the contracts negotiated on a mutual agreement (“*gré à gré*”) will be granted in respect of authorization by the *MEQ* and the government requirements and regulations (laws, policies, rules, etc.);

**WHEREAS** according to the agreement reached, the total commitment of these contracts with the western sector transporters is for the sum of \$4,156,504.08 for the 1<sup>st</sup> year (excluding taxes and any necessary adjustments needed according to the contract) detailed as the following:

<u>Transporters</u>	<u>Total cost (before tax)</u>
Autobus Yamaska Inc.	\$1,612,409.16
Autobus Benoît & Fils Inc.	\$170,202.40
Autobus Menard & Fils Inc.	\$180,606.78
Autobus Granby Inc.	\$542,493.44
AUT.M.B.G. LUSSIER	\$105,616.38
9293-3068 Québec Inc. (Sogesco)	\$290,132.86
Transport Scolaires Viens Inc.	\$1,013,667.49
9027-6294 Québec Inc. (ROBERT YOUNG)	\$241,375.57
<b>TOTAL</b>	<b><u>\$4,156,504.08</u></b>

**IT WAS MOVED BY** Commissioner G. Holliday to approve the six-year contracts with the western sector transporters, in compliance with the Eastern Townships School Board agreement;

**IT WAS FURTHER MOVED BY** Commissioner H. Turgeon that the Director General be authorized to sign the contracts and all associated documentation and that in his absence, the Director of Transportation may also sign.

Carried unanimously

A Commissioner requested clarification regarding the process if any of the transporters amalgamate or change ownership, and it was explained by the Director General and the Secretary General.

The date of the next Transportation Advisory Committee meeting is scheduled for January 17, 2023.

#### **9.8 Special Education Advisory Committee (SEAC)**

The SEAC Commissioner, E. McKnight mentioned that the date of the next meeting is scheduled for January 18, 2023.

### **10. PARENTS' COMMITTEE**

The Commissioner representing parents, D. Zigby mentioned that the last meeting was cancelled due to technical difficulties.

The date of the next Parents' Committee meeting is scheduled for December 7, 2022.

### **11. STUDENT ADVISORY COMMITTEE**

Commissioner J. Humenuik, representing the Student Advisory Committee mentioned the following:

The last discussion with students was held in breakout sessions and the main topic was the Commitment to Success Plan. Information is still being collated and was considered very interesting.

It was noted that some highlights among the topics were wellness (both for students and staff) and French courses.

It was further noted that the information gained from students was very worthwhile and interesting, and that the relationship (with students being comfortable being straightforward) is very appreciated.

The date of the next Student Advisory Committee is **to be determined**.

### **12. QESBA**

Chairman M. Murray mentioned that the upcoming Board meeting on December 6<sup>th</sup> 2022. Still awaiting judgement for Bill 40. It is becoming a bit of a joke due to the fact that there is still no judgement after 12 weeks. In the process of appealing Bill 21 and Bill 96, legal issues are a long time coming. There is also a concern regarding C-13 (Official Languages Act). At the Executive level; there is a pending Board meeting next week.

Commissioner F. MacGregor mentioned the following:

Regarding C-13, there is concern over the money in support of minority languages going to the Quebec Government, who are not disclosing how the Federal money is divided up nor used. There is a lack of transparency. QESBA submitted a report to the Senate Committee highlighting restrictions we've experienced in Quebec over the last 20 years.

### **13. COMMISSIONER'S COMMENTS AND QUESTIONS**

- Commissioner T. Pezzi-Bilodeau: I wanted to propose a motion to increase access to Office applications on ETSB devices to facilitate Commissioners in their roles. Following a brief discussion and clarification from ETSB personnel, the resolution was withdrawn.
- Secretary General E. Campbell: May I suggest this be brought up at an Advisory Committee and not resolved here via a resolution.
- Chair M. Murray I must override you, Eric. Commissioners have the right to propose motions or request resolutions here in the Commissioners Comments and Questions section.
- Commissioner D. Zigby: We already have licenses to use Apple applications and Google suite that are already installed and work extremely well. Buying new licenses would be an extra cost for the Board. I don't feel the need to spend additional money for licenses for these applications when we have access to something that works well and is compatible.
- Director of Instructional Technology and Pedagogical Services, E. Lettner: The Board has an open access to the WORD suite; free access for files that are not compatible. A request needs to be made and has been noted here. I will make the request to Stephane Hamel, Director of IT tomorrow.
- Commissioner T. Pezzi-Bilodeau: I will withdraw my resolution request as long as documents will be compatible on both sides.
- Commissioner G. Barnett: **Eastern Townships Adult General Education (ETAGE)**
- I attended a few meetings including one for ETAGE. Transportation to Campus Brome-Missisquoi (CBM) is a huge challenge for students.
  - CBM needs furniture, but the budget is very limited for this.
  - New Horizons now have access to the stairwell in the West end, but it is still under construction which is causing disruption.
  - We were told that ETAGE has a brand new website, which already has increased a lot of activity to the Centre. It pops up in a Google search. There is a chat option during work hours. There will be various levels of registration available online in a second phase. They are very involved in Francisation courses in Cowansville, Dunham, Sutton and Sherbrooke. There are several anglicization courses too.

- The Workshops scheduled for November 18, 2022 are on hold to allow staff to participate in the wellness events.
- There are three Workshops on brain function and supporting students after COVID-19.
- ETAGE will participate in three career fairs: AGRHS, MVHS & RRHS.

#### **Lennoxville Elementary School (LES)**

- I also attended Lennoxville Elementary School's (LES) school Governing Board meeting – the mural cost has now been covered by donations; it was quite impressive. There was a discussion about lighting for the mural and also for the parking lot. The ribbon-cutting ceremony took place on Thursday, November 10<sup>th</sup> with all the students, staff and some local folk in attendance.
- There was a lot of discussion about the impending cafeteria closure and the question of lunch.
- The school ran a deficit mainly due to Daycare, COVID-19, furniture for the K4 classes and other items in the budget.
- There were mixed feelings and lots of discussion in regards to the 4 pedagogical days last week. It seems to be the consensus that folks would prefer to spread the days out in the year. This time, the 4 days coincided with many sick students. It is very difficult for parents who are unable to get time off work.

Commissioner F. MacGregor:

Our Human Resources (HR) Director, J. Pauw is retiring soon. When an HR committee was mandated by the Government a few years back, I had the privilege of Chairing it. Thanks Jeff for your work, we got along well. Wishing you all the best. Thank you for your contribution to our English population!

#### **14. UPCOMING EVENTS**

None.

#### **15. CORRESPONDENCE**

None.

**16. QUESTION PERIOD**M. Seline

ATA President:

Can I suggest that the Council look closely at the local agreement regarding the process and details of the calendar, particularly the joint nature of the responsibility between the ATA and the ETSB?

M. Murray

ETSB Chair:

The calendar is not an easy process to establish.

M. Seline

ATA President:

Did you know the calendar committee met recently and we are optimistic that a calendar conducive to all stakeholders is upcoming?

M. Murray

ETSB Chair:

No, I was unaware, but that is good news.

M. Seline

ATA President:

Could I piggyback on comments with Continuing Education? I am complimenting recent advertisements that appeared in The Record. I am very impressed. May I also extend on behalf of the ATA, best wishes to Mr. Pauw in his retirement?

M. Murray

ETSB Chair:

We join you in those wishes.

**17. GOVERNANCE AND COMMUNICATION**

None.

**18. ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner C. Beaubien at 9:05 p.m.

---

Éric Campbell  
Secretary General

---

Michael Murray  
Chairman

EC/gm  
11.22.2022