

The **Eastern Townships School Board**  
is seeking candidates for the following administrative position

**VICE PRINCIPAL**  
**Richmond Regional High School – 100%**  
**Richmond, QC**

The position of vice-principal entails advising and assisting the principal in accordance with the mandate defined by the latter in the management of the instructional, educational and administrative matters of the school in order to foster the academic success of all students in accordance with the Education Act and the policies of the school board, including its Commitment to Success Plan.

The position includes, in particular, carrying out all or some of the management responsibilities related to instructional and educational matters, human, financial, material and information resources.

**MINIMUM QUALIFICATIONS:**

- a permanent teaching licence;
- a mastery of the English and French languages;
- five years of relevant experience.

**OTHER CONSIDERATIONS:**

- excellent leadership skills;
- strong interpersonal skills;
- excellent oral and written communication skills;
- recognized as an effective teacher;
- evidence of ongoing professional development;
- knowledge of the ETSB's Commitment to Success Plan and its pillars, including the developmental approach and professional learning communities;
- proven ability to work collegially with other administrators within a team;
- proficient in the use and integration of computer technology.

The School Board reserves the right to determine whether the admission criteria are met in whole or in part.

**SALARY AND WORKING CONDITIONS:**

In accordance with the provisions of the "Regulation Respecting the Conditions of Employment of Senior Staff of School Boards" (Class 5).

Applications with curriculum vitae should be forwarded by **14h00 by July 6, 2022** to:

Jeffrey Pauw  
Director of Human Resources  
[pauwj@etsb.qc.ca](mailto:pauwj@etsb.qc.ca)

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340 Saint-Jean-Bosco Magog, QC J1X 1K9  
Fax : 819-868-3821

*We appreciate your interest. Only selected candidates will be contacted.*

***The Eastern Townships School Board is an equal opportunity employer***