

**PSYCHOEDUCATOR**  
Full Time 100%  
**Eastern Townships Adult General Education (ETAGE)**  
Vocational Training

**ETSB ADULT GENERAL EDUCATION**

AdultEd services are offered to Adult learners (16 +) in the ETSB territory with two Centres in Sherbrooke and Cowansville, one Distance Education service and many projects in the communities. The position will be based at the Sherbrooke campus while frequenting the Cowansville Centre as needed. The position requires work in close collaboration with all AGE services across the ETSB.

**NATURE OF THE WORK**

The position of psychoeducator encompasses, in particular, responsibility for carrying out prevention and screening activities, providing assistance and guidance as well as evaluating the adaptation difficulties and adaptive skills of students experiencing or likely to experience social maladjustments and determining a psychoeducational intervention plan and its implementation in order to create conditions to foster the student's optimal adaptation, restore and develop his or her adaptive skills and autonomy in interaction with his or her environment. He or she provides advice and support to school resources and parents.

**SOME CHARACTERISTIC DUTIES**

The Psychoeducator participates in developing and implementing a psychoeducational service that meets the academic and administrative requirements of both the educational institutions and the school board.

He or she contributes to the screening and identification of students experiencing problems, using an approach focussing on prevention and intervention; he or she plans and conducts evaluations of students' adaptation difficulties and adaptive skills, including students with handicaps or social maladjustments and students suffering from a mental or neuropsychological disorder attested to by a diagnosis or an evaluation conducted by qualified personnel in order to determine the student's overall functioning and psychosocial needs; he or she gathers pertinent information from school or external resources and parents, selects and uses appropriate tests, conducts interviews, makes observations and analyzes data, as part of the individualized education plan, to meet the student's needs.

He or she works with a multidisciplinary team to draw up and review a student's individualized education plan by including his or her action plan in the plan, if necessary; he or she participates in defining intervention objectives and means; he or she works with other team members to ensure concerted and coordinated interventions and assess the achievement of objectives.

He or she works with teachers to develop and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments.

He or she provides assistance and advice to school resources and parents of students with social maladjustments; he or she recommends strategies for working with the students and guides them in adopting attitudes and approaches focussing on the development of desirable social behaviours and coping skills; he or she plans, organizes and conducts training activities.

He or she plans, organizes and conducts, in conjunction with other school or external resources, activities with classes or groups of students experiencing common difficulties or specific problems.

He or she designs, adapts or prepares materials based on the needs and abilities of students experiencing social maladjustments.

He or she advises management staff, prepares expertise, evaluation, briefing and progress reports and formulates appropriate recommendations to support decision making.

He or she provides advice and support to school resources in matters pertaining to the integration of students into regular classes and proposes appropriate intervention means or activities for students.

He or she establishes and maintains relationships and collaboration with partner organizations; he or she contacts the other resources concerned to obtain or give advice and information; he or she may refer the student or his or her parents to resources appropriate to the situation and needs.

He or she may be called upon to help defuse crisis or emergency situations and to propose solutions.

He or she prepares and updates files according to the standards related to the practice of the profession and the rules defined by the school board; he or she prepares progress notes or reports as well as end-of-process and follow-up reports on his or her interventions.

He or she works collaboratively with management team in the development of processes and actions to serve the Adult Education population and all other related tasks at the request of the Director, including serving students in Vocational Training.

## **QUALIFICATIONS REQUIRED**

Be a member of the *Ordre des psychoéducateurs et psychoéducatrices du Québec*.

## **OTHER REQUIREMENTS**

- Demonstrated ability to work effectively in English and French
- Ability to work with a multi-disciplinary team while maintaining a good sense of professional autonomy
- Ability to adapt to the needs of adolescent and adult learners
- Knowledge of current theory and research in the field of psychoeducation and adaptive programming
- Relevant experience in a school environment would be an asset
- Be fluently bilingual (oral and written)
- Well organized and able to prioritize

SUPERVISOR: ETAGE Centre Director (Mr. Steve Dunn)  
SCHEDULE: 35 hours per week (to be determined)  
STARTING DATE: As soon as possible  
SALARY: \$25.25 - \$45.22/hr.

Please send your application in writing by 2:00 p.m. on October 20, 2021 to

[hr@etsb.qc.ca](mailto:hr@etsb.qc.ca)

Human Resources Department  
340, Saint-Jean-Bosco Magog, QC J1X 1K9

FAX: (819) 868-3821

*Equal opportunity for all*