

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, JUNE 22, 2021 – 7:00 P.M.

ETSB BOARD ROOM
340, SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	Z	Marc Mercure	Z
Claire Beaubien	Z	Helene Turgeon	A
Daniel Brodie	Z	Daniel Zigby, Vice-Chair	Z
Richard Gagnon	Z	Eliza McKnight	Z
Gary Holliday	Z	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik	Z	Secretary General – Éric Campbell	Z
Mary-Ellen Kirby	Z	Assistant Director General – Kandy Mackey	Z
Frank MacGregor	Z	Director General and Director of Continuing Education – Michel Soucy	Z
Alice McCrory	A	Director of Human Resources – Jeffrey Pauw	Z
Jonathan Murray	Z	Director of Financial Services – Sophie Leduc	Z
Michael Murray, Chair	Z	Director of Instructional Technology and Pedagogical Services – Eva Lettner	Z
Tina Pezzi-Bilodeau	Z	Director of Complementary Services – Emmanuelle Gaudet	Z
		Director of Material Resources – Éric Plante	Z

ZOOM (Z) – MEMBERS PRESENT (P) – MEMBERS ABSENT (A)

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)

Matthew McCully, The Record

Anne Stairs, Heroes' Memorial Elementary School Principal

Kymerley Morin, Special education consultant

Holly Bailey, CLC coordinator

Julie Edwards, Human Resources Assistant Director

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:01 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner R. Gagnon to adopt the Agenda of June 22, 2021 as modified, with the following addition:

6.1 Renewal of resolution – Delegation of Power to the Director General;

7.4 Appointments.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MAY 25, 2021

Resolution No. ETSB 21-06-107

Approval of the Minutes of the Meeting of the Council of Commissioners held on May 25, 2021

WHEREAS a copy of the Minutes of the Council meeting of May 25, 2021 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on May 25, 2021 as deposited.

Carried unanimously

4. QUESTION PERIOD

There were no questions asked at this time.

5. RECOGNITION OF EXCELLENCE

Chairman M. Murray introduced the readers for the June 22, 2021 Recognition of Excellence:

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- **J. Humenuik:** The Brome Bright Lights short story contest was started in 2006 and is open to elementary school children in the Brome-Missisquoi region. Stories, which are to be written in English, must be no more than 800 words in length and be works of the imagination. A Cash prize in each grade level of \$50 for first place and \$25 for the runner-up. An additional prize of \$200 goes to the overall winner. Congratulations to the following winners for the 2021 edition.

Grade level	1 st place winner	School	2 nd place winner	School
Grade 1	Olivier Daigle	Heroes' Memorial	Reed Lemaire	Heroes' Memorial
Grade 2	Nicolas Gauvin	Farnham Elementary	Lilyanna Bisson	Farnham Elementary
Grade 3	Edward Grand	Waterloo Elementary	Audeliane Reydellet	Knowlton Academy
Grade 4	Michaela Meacher	Knowlton Academy	Léonard Johns	Knowlton Academy
Grade 5	Kenneth Junior Clifford	Mansonville Elementary	Emma Pasher	Heroes' Memorial
Grade 6 (2 first place winners)	Emma Chalifoux	Farnham Elementary		
	Gabryelle Paquette	Butler Elementary		
Grand prize winner				
Edward Grand		Waterloo Elementary		

- **G. Holliday:** Waterloo Elementary K5 class recently held their 3rd annual movie premiere at the Maison de la Culture in Waterloo. The students in Ms. Barr's and Ms. Fournier's kindergarten class showed off their acting skills to friends, family and the community in the movie entitled Dream an Adventure. Over 25 students were involved in the production. This year, the filming of the movie was done professionally, thanks to the collaboration of TV Communautaire de Waterloo. Due to the restrictions for COVID, three screenings were presented, of which two were for a sold-out crowd. We want to congratulate the students and their teachers for creating this wonderful movie. As well, our thanks go out to the Maison de la Culture and TV Communautaire of Waterloo for their collaboration.
- **G. Barnett:** Lennoxville Elementary has joined the ranks of other ETSB schools and can now boast its own community garden. The multi-age class students were involved in the planning, preparing and planting of the beds on the front lawn of the school. The goal is to share the bounty of the harvest through the school cafeteria. As well, the organizers hope that in future years more classes and students can be involved. We would like to congratulate the students and staff involved in this worthwhile and sustainable project.

- **M. Mercure:** Students in Ms. Rossignol grade 3 class at Parkview Elementary have combined their literary and entrepreneurial skills. The students sold stories they had written to family and friends to raise money for SOS Dépannage in Granby. The idea started with a few students and quickly spread into a whole class project. The students raised \$620 for the organization. Congratulations to the students on their ingenuity and Ms. Rossignol for offering her support.

6. **BUSINESS ARISING**

The Secretary General E. Campbell explained the following resolution:

6.1 Resolution No. ETSB – 21-06-108 **Delegation of Power to the Director General**

WHEREAS all Management positions will not be assigned by June 22, 2021;

WHEREAS the last Council of Commissioners meeting for the 2020-2021 school year will be held on June 22, 2021;

WHEREAS some administrative positions will need to be appointed before the next Council of Commissioners' meeting in August so that they may prepare for the start of the new school year;

WHEREAS the appointment of administrators is usually done by the Council of Commissioners;

IT WAS MOVED BY Commissioner M. Mercure to delegate the power of appointing administrators in conformity with the administrative structure for 2021-2022 to the Director General as to facilitate the start-up for the 2021-2022 school year effective June 23, 2021 until August 24, 2021.

Carried unanimously

7. **NEW BUSINESS**

The Chair of the Audit Committee, J. Humenuik, presented the following two resolutions:

7.1 Resolution No. ETSB – 21-06-109 **Adoption of the schools/centres budgets for 2021-2022**

WHEREAS Section 276 of the Education Act states that every school board is responsible for approving the budgets of their schools, vocational training centres and adult education centre;

WHEREAS it is necessary to ratify the budgets attached;

WHEREAS Article 276 of the Education Act gives the power to the School Board to authorize expenses of a school/centre, in case where they were unable to get a previous budget approval;

WHEREAS the Governing Boards of all Schools, Adult Centre and Vocational Training Centres have adopted their school/centre budgets for 2021-2022;

WHEREAS the school/centre budgets for 2021-2022 have been presented and analyzed at the Audit Advisory Committee meeting of June 21, 2021;

WHEREAS the Audit Committee recommends the ratification of the school/centre budgets for 2021-2022;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners ratify the budget of each school/centre for 2021-2022.

Carried unanimously

7.2 Resolution No. ETSB – 21-06-110

Adoption du budget de la commission scolaire Eastern Townships pour 2021-2022

ATTENDU que conformément à la Loi sur l'instruction publique (chapitre I-13.3), la commission scolaire Eastern Townships doit adopter et transmettre au ministre de l'Éducation son budget de fonctionnement, d'investissement et du service de la dette pour l'année scolaire 2021-2022;

ATTENDU que ce budget prévoit un surplus d'exercice de 0 \$;

ATTENDU que le produit de la taxe scolaire au montant de 4 696 063 \$ a été établi en prenant en considération :

- o une évaluation uniformisée ajustée des immeubles imposables pondérés de 25 000 \$ et moins au montant de 18 006 545 \$;
- o un nombre de 16 558 immeubles imposables de plus de 25 000 \$, et :
- o Le taux de 0,1054\$ du 100 \$ d'évaluation fixé par le ministre pour la taxe scolaire 2021-2022.

IL EST PROPOSÉ PAR la Commissaire J. Humenuik que le budget de fonctionnement, d'investissement et du service de la dette prévoyant des revenus de 96 961 039 \$ et des dépenses de 96 961 039 \$ soit adopté et transmis au ministre de l'Éducation.

Carried unanimously

The Secretary General, E. Campbell, presented the following resolution:

7.3 Resolution No. ETSB – 21-06-111

2021-2022 Insurance Renewal Contract

WHEREAS articles 178 and 270 of the Education Act stipulate that a School Board may take out liability insurance, professional insurance and property insurance;

WHEREAS the Eastern Townships School Board's (ETSB) current insurance plan comes to term on June 30, 2021;

WHEREAS since 2012-2013, the Council of Commissioners has authorized the participation of the Eastern Townships School Board in the *Regroupement des commissions scolaires et des centres de services scolaires de la Montérégie* and in the *Estrie en matières d'assurances*;

WHEREAS the *Centre de services scolaire de la Région de Sherbrooke* agreed to represent the school service centres and school boards that are members of the group with the insurance advisor *Gestion Turcot & Associés Inc.*;

WHEREAS the consolidated purchasing experience has been financially advantageous for the Eastern Townships School Board;

WHEREAS it was moved by resolution E19-06-106, on June 25, 2019, to agree with the *Regroupement des commissions scolaires de la Montérégie* and in the *Estrie en matière d'assurances* to a one (1) year contract, plus four yearly renewal options;

WHEREAS article 42.0.2 from the *Règlement sur les contrats de services des organismes publics* provides the possibility of renewal options for this type of service contract;

WHEREAS the 2021-2022 school year would have been the second optional year of the contract;

WHEREAS the proposal received in April for the 2021-2022 was incomplete and not at the *centres de services scolaires* and nor the school boards' satisfaction;

WHEREAS it was moved by resolution ETSB 21-01-49, on January 26, 2021, to agree with the *Regroupement des commissions scolaires de la Montérégie* and in the *Estrie en matière d'assurances* to accept the proposal for the optional year 2021-2022 or, if not, to go with a call for tenders;

WHEREAS a call for tenders was finally published on the Electronic System of Tenders of the Quebec Government (SEAO, AO-025-2020-2021), from April 22, 2021 to June 3, 2021;

WHEREAS one (1) complete bid and one (1) partial bid were received. The insurance company BFL Canada bid on all guarantees and the insurance company *La Capitale* bid only on certain guarantees;

WHEREAS the consultant firm *Gestion Turcot & Associés Inc.* has recommended that the contract be split between BFL Canada and *La Capitale*;

IT WAS MOVED BY Commissioner D. Zigby to accept the offer from BFL Canada and from *La Capitale* for the renewal of the coverage liability insurance, professional insurance and property insurance for the 2021-2022 school year, to the amount of \$104,348 (before taxes) for the ETSB.

Carried unanimously

7.4 Appointments:

The Director General, M. Soucy listed the names of the persons appointed to a Management position since the May Council of Commissioners meeting:

- Kirk Robinson – St. Francis Elementary School Principal (2022);
- Mark Warnholtz – St. Francis Elementary School Principal (2021);
- Lisa Payne – Campus Brome Mississquoi (CBM) Vocation Education Assistant Centre Director;
- Johanna Bisson – Lennoxville Vocational Training Centre (LVTC) Administrative Assistant.

The Secretary General, E. Campbell informed the Council of Commissioners of the appointment of Ms. Holly Bailey as the new Communication Consultant.

8. REPORTS

8.1 Director General's report

The Director General, M. Soucy, reported the following:

We are in the final days of what can only be said is a year to remember.

We have learned a lot during the past 15 months, but mostly that we are good at facing adversity and that we are able to adapt.

Let's try and focus on the good things. The acts of kindness we saw, the resilience of our staff, ourselves and above all else the perseverance of our students. In the process of navigating this pandemic, we realized that one of the most important things, is that we care about each other collectively.

To all our students, I want to say you have taught us to not underestimate your strength and ability to adapt. You overcame many obstacles this year and you should be proud of all you have accomplished.

To those students who are graduating this year, congratulations. When you look back on your graduating year, I hope you will remember the good moments and friendships you made. You can be confident that you are equipped to deal with whatever comes next. Believe in yourself the same way that your parents and teachers have.

To all ETSB personnel, thank you for all your hard work this year. Never underestimate the role you play because each and every one of you has a part in supporting and fostering student success.

I wish you all a happy, healthy and fun-filled summer.

Michel Soucy
Director General, Eastern Townships School Board

8.2 Chair's report

The Chair of the Commissioners' Council, M. Murray, reported the following:

Tonight is our last Council of Commissioners meeting of the school year. Traditionally, this is when I summarize the achievements of the year that is just ending and wish everyone a wonderful summer break. However, this year has been very different from the customary ones not only because schools closed, and learning was interrupted but also because of the stresses and uncertainty of the pandemic that undermined mental health of students and staff. It was an achievement just to finish the year without serious breakdowns in operations and services. So, I want to begin by congratulating everyone in the Eastern Townships School Board community for having made it to the end of the year. We should all salute our schools that ended the year on a high note with celebrations and enthusiasm.

I want to particularly recognize and thank parents who bore so much of the burden of uncertainty and unpredictability this year. From having to arrange daycare at the last moment without access to grandparents and other families, to having children unexpectedly learning from home and concerns about safety and health, parents not only performed wonders, but continued to contribute to schools as volunteers. We cannot thank you enough!

Teachers and support staff were amazingly resilient as we demanded constant adaptation under the spate of rules and guidelines from Public Health. It was clear to most of us that the authorities were as lost and uncertain as we were. The rules often made no sense, and the constant changes of direction undermined our trust that they knew what they were doing. In retrospect, it is clear that they were as confused and in doubt as the rest of us. We should simply recognize that they did the best they could with the information and resources they had. Through all that, buses collected and delivered students, schools operated and services were maintained.

Teachers also had to switch to online instruction without adequate preparation or training. Online learning is a very different model requiring adapted approaches and great sensitivity to reach students accessible only virtually. Despite distractions including protracted labour negotiations and strikes, our personnel learned on the run and exhibited great concern for their students. I think we owe a huge debt of gratitude to all those who persevered in doing everything possible to respect the guidelines while minimizing the negative impacts on students and families. Happily, we were largely spared significant outbreaks of COVID, for which I believe we have our custodial and facilities personnel to thank.

Our leadership team has been outstanding this year. I work most closely with senior management and the departmental directors. They endured multiplying pressures from inside and outside the Board and rose to the occasion. It has been impressive and humbling to see them overcome the many challenges we faced, remaining not merely positive but optimistic as we plan for continued progress and improvement. New programs are in place. Innovations continue to be introduced. Changes are underway designed to provide better outcomes for all students. The ETSB is improving every day under strong, effective leaders. Michel, Kandy, Eric, Jeff, Sophie Eva, Emmanuelle and Eric are leaders of whom we all can be proud. On your behalf I congratulate and thank them.

And with that I can wish you all a great summer. Take a breather. Enjoy some leisure and before very long we will all be excited to be making the fresh start of a new year.

Michael Murray, Chairman

9. ADVISORY COMMITTEES' REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, M. Murray presented the topics that were discussed at tonight's Executive meeting:

- Personnel and staffing issues;
- DG Evaluation.

9.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner R. Gagnon mentioned the topics discussed at the June 1st 2021 meeting:

- Code of Ethics;
- Educational leaders;
- Revision of by-laws.

The Chair also presented the following resolutions:

9.2.1 Resolution No. ETSB 21-06-112

Contracts to Public Bodies – Annual rendering of accounts

WHEREAS on December 7, 2012, the National Assembly adopted Bill 1 – *Integrity in Public Contracts Act*;

WHEREAS in accordance with this law, the Treasury Board decreed the *Directive concernant la reddition de comptes en gestion contractuelle des organismes publics* (hereinafter referred to as the « Directive »), which came into force on April 1, 2013 and applies particularly to school boards;

WHEREAS the Directive outlines all cases of rendering of accounts and standardizes the content and the type of information to be transmitted to the Secretariat of the Treasury Board;

WHEREAS the requirements provided under this directive are from the *Loi sur les contrats des organismes publics (LCOP)*, which aims to promote the rendering of accounts based on the accountability of chief executive officers of public bodies and on the appropriate use of public funds;

WHEREAS according to the requirements outlined in the Directive, the School Board is required to render an account of its contractual activities during the period from April 1, 2020 to March 31, 2021;

WHEREAS the Directive stipulates that the chief executive officer of the public body must attest, on an annual basis, to the reliability of the data and controls related to contracts by using the form presented at the Audit Advisory Committee on June 15, 2021;

WHEREAS at Eastern Townships School Board, the duties of the executive officer of the public body for which an account must be rendered rest with the Council of Commissioners;

WHEREAS the Council of Commissioners must render account for the authorizations it gave during the period from April 1, 2020 to March 31, 2021;

WHEREAS all contracting activities have been performed by the appropriate school board administrators and respecting the *LCOP* to the best of their judgment and abilities within the resources available;

IT IS MOVED BY Commissioner R. Gagnon, seconded by Commissioner J. Humenuik that the Eastern Townships School Board: **ADOPT** the declaration of the executive officer of the public body attesting to the reliability of the data and management controls as appended to this resolution, in accordance with the template proposed by the Secretariat of the Treasury Board:

1. This declaration is made by the executive officer of the public body in a context where all contracting activities have been performed by the appropriate administrators while respecting the *LCOP* to the best of their judgment and abilities and within the limits of the resources available."
2. **AUTHORIZE** the Chairman of the School Board to sign the declaration of the executive officer of the public body (appendix 3) and any other document required to respect the requirements of the rendering of accounts as provided for in the Directive;
3. **TRANSMIT**, no later than June 30, 2021 all the required documents to the Secretariat of the Treasury Board so as to respect the requirement to render account as stipulated in the Directive.

Carried unanimously

9.2.2 Resolution No. ETSB 21-06-113

Autorité des marchés publics (AMP) Response

WHEREAS the ETSB is a public body within the meaning of section 4 (5) of the "Act Respecting Contracting by Public Bodies" (the "ACOP"). As such, when concluding a public contract, the ETSB is required, among other things, to comply with the provisions of the Act, the regulations made under it and the directives issued thereunder;

WHEREAS on April 22, 2020, the ETSB published a public call for tenders for the acquisition of computer equipment, namely Layer 2 switches for network access, as well as Layer 3 switches for the management of the core and distribution of its network, with the corresponding optical modules;

WHEREAS the *Autorité des marchés publics (the "AMP")* has received complaints concerning the adjudication process identified under reference number 1365680 on the Government of Quebec's electronic tendering system; that raise deficiencies on the part of the ETSB to respond to questions from bidders in conformity and its failure to include the deadline for filing complaints in the document of its call for tenders;

WHEREAS, in accordance with section 31 (2) of the Act respecting *l'Autorité des Marchés Publics*, the *AMP* made two recommendations to the Council of Commissioners of the ETSB on May 27, 2021:

- The first recommendation is to improve its call for tender process and efficiency, to ensure adequate and timely responses to bidders' requests for clarification.
- The second recommendation is to ensure adequate training of its personnel involved in the contract award process.

WHEREAS the ETSB intends to report within the next 60 days to the *AMP* on the actions and follow-ups that will be put in place to ensure improvement of its contracting process and the training of its personnel;

IT WAS MOVED BY Commissioner R. Gagnon that the Chair and the Director General be authorized to sign all associated documentation to comply to the request of the *AMP* with regards of the recommendation received from the *AMP* May 27, 2021.

Carried unanimously

The date of the next meeting is scheduled for August 31, 2021.

9.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik presented the following resolution:

9.3.1 Finance:

9.3.1.1 Resolution No. ETSB 21-06-114

Richmond Regional High School – Signing officers for schools/centres

WHEREAS the *Caisse Desjardins du Val-Saint-François* requires the names of representatives authorized to sign banking documents on behalf of the Eastern Townships School Board (ETSB) Richmond Regional High School;

WHEREAS new assignments have changed the names of representatives in this school;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that, effective July 1st 2021, only the individuals listed below be authorized to sign, on behalf of the Eastern Townships School Board, all banking documents required by *Caisse Desjardins du Val-Saint-François*;

Steve Element

Drew Pollock

IT WAS FURTHER MOVED that the previous resolution appointing signing officers, be rendered null and void.

Carried unanimously

The Chair of the Audit Committee, J. Humenuik presented the following resolutions:

9.3.2 Material Resources:

9.3.2.1 Resolution No. ETSB 21-06-115

Centre d'Acquisition Gouvernementale (CAG) Mandate – Pedagogical Numerical Equipment

WHEREAS the *Centre d'Acquisition Gouvernementale (CAG)* has been created on September 1st 2020;

WHEREAS the *CAG* has for mission to acquire quality goods and services, at the right time, at the right price to the benefit of public organizations;

WHEREAS public organizations will have to acquire from the *CAG* exclusively, unless an exception is accepted from them;

WHEREAS the *CAG* has started a new call for tenders for the acquisition of pedagogical numerical equipment;

WHEREAS the Eastern Townships School Board (ETSB) finds it advantageous to benefit from this mandate;

IT WAS MOVED BY Commissioner J. Humenuik to proceed in joining the *CAG* for the mandate stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.2.2 Resolution No. ETSB 21-06-116

List of proposed projects to the Ministère de l'Éducation (MEQ) – Program "Maintenance des bâtiments et Résorption du déficit de maintien 2021-2022 (Mesures : 50621 et 50622)"

WHEREAS with this measure, the *ministère de l'Éducation (MEQ)* aims at financing work in order to maintain and/or renovate all of the School Board's buildings dedicated to educational and administrative purposes;

WHEREAS the Eastern Townships School Board (ETSB) has prepared a priority list of investment projects to be proposed to the *ministère de l'Éducation (MEQ)* for authorization according to the program *Maintenance des bâtiments 2021-2022 (Mesure: 50621)* and to the program *Résorption du déficit de maintien 2021-2022 (Mesure 50622)*;

WHEREAS this list must be sent to the *ministère de l'Éducation (MEQ)* by the Eastern Townships School Board;

WHEREAS the said list of the proposed priorities presented at the June 15, 2021 Audit Committee could be subject to adjustments following possible events;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners approve the priority list of projects proposed under the program *Maintenance des bâtiments 2021-2022 (Mesure 50621)* and the program *Résorption du déficit de maintien 2021-2022 (Mesure 50622)*.

Carried unanimously

9.3.2.3 Resolution No. ETSB 21-06-117

Servitude to the City of Drummondville – Water Management System

WHEREAS the Eastern Townships School Board (ETSB) owns a land of irregular shape in Drummondville where the new school is being built;

WHEREAS the drainage of the neighbor was coming through a part of that land and had to be taken off for the school's water management system;

WHEREAS the City of Drummondville would like to address the situation by passing through a small part of the ETSB's land in order to reach the town's water management system;

WHEREAS the City of Drummondville is asking ETSB a servitude to allow them to pass it through our land (underground);

WHEREAS the ETSB has assessed the situation and sees no problem in the town's request;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau to proceed in allowing a servitude to the town of Drummondville to address the situation stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

The date of the next Audit Advisory Committee meeting is scheduled for October 12, 2021.

9.4 Educational Advisory Committee (ESAC)

The Chair of the Educational Advisory Committee, M.E. Kirby gave an update on the ESAC activities:

- Joyful play/intervention;
- Year in review;
- Congratulations to the pedagogical services team for all their hard work this year in unchartered waters.

The Director of Instructional Technology and Pedagogical Services – E. Lettner, also presented the following resolution:

9.4.1 Resolution No. ETSB 21-06-118

Centre d'Acquisition Gouvernementale (CAG) Mandate – Computer stations

WHEREAS the *Centre d'Acquisition Gouvernementale (CAG)* was created on September 1st 2020;

WHEREAS the *CAG* has for mission to acquire quality goods and services, at the right time and at the best pricing to the benefit of public organizations;

WHEREAS public organizations will have to acquire goods from the *CAG* exclusively unless other purchases are authorized by them;

WHEREAS the *CAG* has undertaken a new call for tenders for the acquisition of computer stations;

WHEREAS the Eastern Townships School Board would like to benefit from this mandate;

IT WAS MOVED BY Commissioner M. E. Kirby to proceed in joining the *CAG* for the mandate stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Instructional Technology and Pedagogical Services can also sign.

Carried unanimously

The Chair also mentioned that the date of the next Advisory Committee meeting is scheduled for September 21, 2021.

9.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, M. Mercure mentioned that the date of the next Communications Advisory Committee meeting is scheduled for October 19, 2021. He also thanked the retiring Communications Consultant, Sharon Priest for her contributions and welcomed the new Consultant, Holly Bailey.

9.6 Human Resources Advisory Committee

The Chair of the Human Resources Committee, C. Beaubien, introduced the Local Management Policy.

The Director of Human Resources – Jeffrey Pauw, presented the following resolution:

9.6.1 Resolution No. ETSB 21-06-119 Local Management Policy

WHEREAS the Local Management Policy has been duly updated by the members of the Executive of the Eastern Townships Association of Administrators (ETAA), the General Directorate and Director of Human Resources;

WHEREAS the Local Management Policy applies to all administrators of the Eastern Townships School Board (ETSB);

WHEREAS this Local Management Policy is to be subject of review between the Association (ETAA) and the ETSB upon request of either party;

WHEREAS the Local Management Policy was shared and discussed with Commissioners at the Human Resources Advisory Committee on April 13, 2021;

WHEREAS the Eastern Townships Association of Administrators (ETAA) has consulted their members and the Local Management Policy was adopted in conformity within regulation;

IT WAS MOVED BY Commissioner C. Beaubien that the Council of Commissioners approve the Local Management Policy effective immediately.

Carried unanimously

The date of the next Human Resources Advisory Committee meeting is scheduled on September 14, 2021.

9.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, G. Holliday mentioned that the date of the next Transportation Advisory Committee meeting is scheduled for November 9, 2021.

9.8 Special Education Advisory Committee (SEAC)

The Parent Commissioner, E. McKnight mentioned the following:

- DG recommendation;
- Discussion with M. Soucy at the last SEAC meeting.

The date of the next meeting is scheduled for October 13, 2021.

10. PARENTS' COMMITTEE

The Commissioner representing parents, D. Zigby mentioned that the last meeting occurred on June 2nd 2021 and the date of the next Parents' Committee meeting is scheduled October 13, 2021.

11. STUDENT ADVISORY COMMITTEE

Commissioner J. Humenuik, representing the Student Advisory Committee mentioned the following:

A meeting took place with the Commissioners on June 3rd 2021:

- Feelings were shared about their security in schools;
- Bilingualism was also addressed;
- Online studying;
- Looking forward to 2022;
- Thoughts on being a member of SAC.

The date of the next Student Advisory Committee meeting is to be determined.

12. QESBA

The ETSB Chair, M. Murray, presented the following:

- The QESBA Annual Fees have been frozen from 2021-2022;
- Renewal of fundraising in order to continue the legal actions;
- An executive meeting is scheduled for tomorrow;
- The Canadian School Board Association (CSBA) annual convention will be held virtually and co-hosted by QESBA at the beginning of July 2021. All Commissioners are encouraged to register.

13. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner G. Barnett:

Attended an Eastern Townships Adult General Education (ETAGE) Governing Board meeting:

- Budget – half the expected revenue is based on statistics of two years ago;
- The school continues to work on generating interest in their services (Pathways to diploma, Pathways to a job) and attracting students and also on *Services aux entreprises (SAE)* at Campus Brome-Mississquoi (CBM);
- Most of the five Job Links service enrolments are at 80 to 90% objectives;
- There will be an 18-day summer school and the numerous language classes will run to October 2021;
- They are pleased with the new Continuing Education position at the Board level;
- There were 1400 people registered at ETAGE, with 1000 students on Moodle;
- ETAGE had 173 ETPs in 2019-2020 and will go beyond 210 in a COVID year;
- They are targeting areas like Drummondville, Magog and Coaticook;
- An Afghani student was encouraged by his father to go to Canada. His father was killed eight days before registering at ETAGE. He is eternally grateful to be in Canada and will start a machining course in July 2021.

Lennoxville Elementary School (LES):

- Three pizza days have raised enough funds to nearly cover the cafeteria deficit;
- In May, there was a class shut down due to a COVID case causing lots of protocol;
- There will be 16 groups with a total of 317 students in 2021-2022;
- The school budget of \$568K was adopted;
- The Sherbrooke-Bishops day camp needs eight LES rooms, which cost \$1K per room.

Commissioner C. Beaubien:

Sunnyside CLC:

- **I Belong:** Tell a story – hands on Media literacy;
- **Artist Inspire:** Self-Portraits – artist Mary Hayes;
- **Intercultural exchange** – Grade 6 students met online with 2 German international students. They discussed cultural differences;
- **Online Books to Belly;**
- **French Senior Pen Pal Exchange** – Grade 6 students exchange letters with Francophone residents of Manoir Stanstead;
- **Picture Book Author Zoom Visit** – author Michelle Bradley virtually read her new published book to Pre-kindergarten and Grade 1;
- **Seeds of Inspiration** – Grade 1 students had hands-on learning about plants' lifecycle. The Plant-a-Seed Foundation donated picture books and workbooks;
- **Soup Program** – During the workshop, students cook and eat a soup and a healthy side dish. A recipe book will then be created;
- **Sunnyside Stronger Together Walk** – Staff and students walked together as a united front to show support to students and community members living with various diagnosis;
- **Tinker and Thinkers** – Stress-free activity kits delivered at home: The family targeted have low literacy skills and no or limited access to Internet;
- **Online Workshop: Demystifying ADHD** – Parents and adults invited to join to learn more about ADHD with the local organization TDAH Estrie;
- **Whooo's Ready for Bed? Parental Workshop Series** – tips and tricks with Early Childhood Educator, Bathbombs and story with LDWC, Q&A with Sleep Therapist, all participants received a goodnight bag filled with books and resources;
- **Adult Education Classes** – A New Horizons teacher goes to Stanstead once a week for a full education support day of general education on Fridays;
- **Mental Health Workshop:** Taking care of your Mental Health during the pandemic and beyond;

- **Mental Health Workshop:** Bouncing back during the winter months.

Commissioner T. Pezzi-Bilodeau: Presented the CLC activities that took place during the year, even with the pandemic;

The Richmond Regional High School (RRHS) team did an excellent job during this pandemic. Congratulations were also shared regarding the graduation ceremony.

Commissioner M. E. Kirby: Mentioned that the CLC started their garden again this year. She went to Pope Elementary to help them weed the flower beds. The school wants to raise vegetables that they can turn into a community supper in the fall. The CLC also presented the importance of literacy by collecting donated books and passing them onto families.

Commissioner J. Humenuik: **Presented the CLC partners of the last month and the same CLC activities as well:**

- **Miss Canzani's Animal Club** – **KIDcitizen** is hitting the airwaves 99.1 FM with a new series: grades 3 and 4 students share their wildly adventurous tales. Children also share their creative process behind the scenes that went into crafting these lovely stories.
- **Transition LOOT Bags!** – In collaboration the Townshipers' Association, all registrants to our K4 and K programs are going to get some LOOT Bags!
- This month, in support of school readiness, Beautiful Transition Bags will be delivered to Butler Elementary and Farnham Elementary families. Full of fun activities, books and manipulatives to get those fine/gross motor skills going in time for the next school year.

14. UPCOMING EVENTS

None.

15. CORRESPONDENCE

The Secretary General, E. Campbell presented a letter from the Farnham Elementary School (FES) secretary – **Appreciation for the new Principal, C. Canzani:**

To Mr. Eric Campbell and the Council of Commissioners,

On behalf of the staff, students, and parents of Farnham Elementary School, I would like to express a heartfelt thank you for engaging Ms. Catherine Canzani as Principal at our little school. After many, many years with a part-time principal, it was refreshing to have a leader in the building full-time.

Ms. Canzani brought with her years of experience and even more patience; a quality much needed this past year with every-changing COVID-19 protocols. Her resilience, calm and maturity enabled her to deal with everything that was thrown at her. Her ability to work with her entire staff and focus on positive aspects of everyday life was a necessity this year.

In closing, thank you again for bringing Ms. Canzani to Farnham Elementary. She is a caring compassionate, kind soul with excellent leadership abilities. We look forward to our continued collaboration with her.

Warm regards,

Cindy Rhicard
Secretary
Farnham Elementary

16. QUESTION PERIOD

M. Seline

ATA president:

Are there other administrative vacancies to be filled and if so, will an additional Council meeting be called?

M. Murray

ETSB Chair:

No, the Council of Commissioners granted the Director General, M. Soucy the authority to appoint new management positions.

M. McCully

The Record:

It was a pleasure for The Record working with Ms. Sharon Priest, Communications Consultant. We will continue to collaborate with her in her capacity with the Lampe Foundation and we look forward to working with Ms. Bailey. Happy retirement!

17. GOVERNANCE AND COMMUNICATION

The Director General, M. Soucy thanked Ms. Sharon Priest, Communications Consultant for the amazing job and for her dedicated work. He also thanked the Commissioners and Parents for their contributions.

18. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:32 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

EC/gm
06.22.21