



Moving ahead. Together. | Aller de l'avant. Ensemble.

DECLARATION CONCERNING A JUDICIAL RECORD

PLEASE COMPLETE THIS DECLARATION

_____ VOLUNTEER

LEGIBLY USING BLOCK LETTERS

_____ NEW EMPLOYEE

SECTION 1

PERSONAL INFORMATION

LAST NAME AT BIRTH (if you have more than one last name, please enter them in the usual order)

FIRST NAME		MIDDLE NAME	
DATE OF BIRTH	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	PHONE NUMBER	
CURRENT ADDRESS (number, street, apartment)			
CITY	PROVINCE	POSTAL CODE	
PREVIOUS ADDRESS (number, street, apartment) (if you have been at your current address for less than five years)			
CITY	PROVINCE	POSTAL CODE	
DRIVER'S LICENCE PERMIT (Please indicate province of issue)			
YES <input type="checkbox"/> NO <input type="checkbox"/> : Driver's permit number: :			

Check the appropriate boxes in each of the following sections. If you need more space to provide all the information requested, continue on a separate sheet and enclose it with this form. Enter your name at the top of any additional sheet.

SECTION 2

CONVICTION(S)

A - CRIMINAL OFFENCE(S)

I have not been convicted of a criminal offence in Canada or elsewhere or, if I have been convicted of a criminal offence, I have obtained a pardon.

or

I have been convicted, in Canada or elsewhere, of the following criminal offence(s) :

OFFENCE	DATE	LOCATION OF COURT

B - PENAL OFFENCE(S)

I have not been convicted of a penal offence in Canada or elsewhere or, if I have been convicted of a penal offence, I have obtained a pardon.

or

I have been convicted, in Canada or elsewhere, of the following penal offence(s) :

OFFENCE	DATE	LOCATION OF OFFENCE AND, WHERE APPLICABLE, OF COURT



SECTION 3**CHARGE(S) STILL PENDING****A - CRIMINAL OFFENCE(S)**

I am not subject to any pending charges for a criminal offence in Canada or elsewhere.

or

I am subject to one or more pending charges, in Canada or elsewhere, for the following criminal offence(s) :

OFFENCE	DATE	LOCATION OF COURT

B - PENAL OFFENCE(S)

I am not subject to any pending charges for a penal offence in Canada or elsewhere.

or

I am subject to one or more pending charges, in Canada or elsewhere, for the following penal offence(s) :

OFFENCE	DATE	LOCATION OF OFFENCE AND, WHERE APPLICABLE, OF COURT

SECTION 4**COURT ORDER(S)**

I am not subject to any court order made against me in Canada or elsewhere.

or

I am subject to the following court order(s) made against me in Canada or elsewhere :

ORDER	DATE	PLACE OF ORDER

The *Education Act* and the *Act respecting private education* specify that:

- this form must be sent to the school board or private school concerned;
- any person working or coming into regular contact with minor-age students must, within 10 days of being notified of a change in his or her judicial record, inform the school board or private school concerned of this change, regardless of whether the person has already filed a declaration concerning his or her judicial record;
- a teaching licence holder must, within 10 days of being notified of a change in his or her judicial record, inform the Minister of Education, Recreation and Sports of this change, regardless of whether the person has already filed a declaration concerning the person's judicial record;
- a school board or private school must inform the Minister of Education, Recreation and Sports in each case in which it concludes that the judicial record of a teaching licence holder has a bearing on the duties that are, or may be, assigned to the teaching licence holder by the school board or private school;
- a school board or private school may verify this declaration or have it verified, in particular by a Québec police force, and may communicate or receive any information for the purposes of this verification.

NOTE

- A declaration form will be considered incomplete and will be returned to the sender if : it is not signed, or if one or more questions remain unanswered.
- A false declaration may lead to the rejection of an application or to administrative or disciplinary measures.
- The full judicial record must be declared. However, only the offences that, in the opinion of the school board or private school, have a bearing on the person's duties will be considered.

I certify that all the information provided in this declaration form is accurate and complete.

Signature

Date

**NOTE: THIS DOCUMENT IS NUL IF A PHOTOCOPY. THE ORIGINAL SIGNATURE IS REQUIRED.
THE ORIGINAL DOCUMENT MUST BE RETURNED TO HUMAN RESOURCES**