

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, AUGUST 27, 2019 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	P	Marc Mercure	P
Claire Beaubien	P	Hélène Turgeon	P
Daniel Brodie	A	Cindy Véronneau	GH
Richard Gagnon	P	Daniel Zigby	P
Gary Holliday	P	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Kandy Mackey	A
Frank MacGregor	A	Interim Director General and Director of Continuing Education, Michel Soucy	P
Alice McCrory	P	Interim Assistant Director General and Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Chairman</i>	P	Director of Instructional Technology and Pedagogical Services, Eva Lettner	P
Tina Pezzi-Bilodeau	GH	Director of Complementary Services, Emmanuelle Gaudet	P
		Director of Material Resources, Éric Plante	P

GH: Google Hangout

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)

Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:00 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner M. Mercure to adopt the Agenda of August 27, 2019 as deposited, with the following addition:

6.1 Administrative Appointments

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF June 25, 2019

Resolution No. ETSB 19-08-01

Approval of the Minutes of the Meeting of the Council of Commissioners held on June 25, 2019

WHEREAS a copy of the Minutes of the meetings of June 25, 2019 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meetings held on June 25, 2019 as deposited.

Carried unanimously

4. QUESTION PERIOD

M. Seline: There are 15 members at the ATA, did Council of Commissioners know this information?

M. Murray: Some did not know it.

5. RECOGNITION OF EXCELLENCE

Nothing was reported.

6. BUSINESS ARISING**6.1 Administrative Appointments**

The Director General, M. Soucy, announced the following administrative appointments:

- Sarah MacNeil as Principal of Sunnyside Elementary School
- Jennifer Palik as Principal of Asbestos, Danville, Sipton (ADS) Elementary School
- Tina Jacklin confirmed as Principal of Cookshire Elementary School

The Director General also noted that the Vice-principal position at Sherbrooke Elementary School will now have to be filled.

7. **NEW BUSINESS**

None.

8. **COMMITTEES' STRUCTURES**

8.1 **Resolution No. E19-08-02** **Committees' Structure**

WHEREAS, section 193.1 of the *Education Act* requires that the Council of Commissioners must establish the following committees:

- ✓ a Governance and Ethics Committee;
- ✓ an Audit Committee; and
- ✓ A Human Resources Committee.

WHEREAS section 185 of the *Education Act* requires that every school board shall establish an Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Disabilities;

WHEREAS section 188 of the *Education Act* requires that every school board which provides student transportation shall establish an Advisory Committee on Transportation the composition, operation and functions of which shall meet the norms established by government regulation;

WHEREAS section 193.1 of the *Education Act* stipulates that the Council of Commissioners may establish other committees to assist it in the exercise of its functions or the examination of specific matters;

WHEREAS following discussions, the Eastern Townships School Board wants some additional committees, such as Communications and Educational Services;

WHEREAS each of these committees will have a Chairperson elected by the members of the Council of Commissioners;

WHEREAS the Chairperson is already part of the Executive Committee (art. 179);

WHEREAS at least one Commissioner representing parents must be part of the Executive Committee (art. 179);

WHEREAS if no Commissioners representing parents have been elected as a Chair of an Advisory Committee, a Commissioner representing parents must be elected by their peers to be part of the Executive Committee

IT WAS MOVED BY Commissioner J. Murray that the Executive Committee will be established with the elected Advisory Committee Chairs including the Chairperson of the School Board and at least one Commissioner representing parents.

Carried unanimously

9. ADOPTION OF ELECTION PROCESS

The Secretary General read the Electoral Process

**Resolution ETSB19-08-
Adoption of Electoral Process**

IT WAS MOVED BY Commissioner H. Turgeon to approve the following procedure for the election of a member as Vice-Chairman and members of the Executive Committee.

A President of Elections and two Scrutineers shall be chosen by members of the Council of Commissioners.

If more than the required number of candidates is nominated, an election shall be held by secret ballot.

Nominations: Nominees can nominate themselves or be nominated by someone else.

Adoption of a proposal to end the nominations.

The President of Elections verifies with each nominee in reverse order of nomination if they accept to run as a candidate.

If there is more than one candidate, an election shall be held by secret ballot.

The candidate with the most votes will be declared elected.

Immediately following the reading of the results, the ballots shall be destroyed.

Carried unanimously

10. APPOINTMENT OF THE PRESIDENT OF ELECTIONS AND OF TWO SCRUTINEERS

IT WAS MOVED BY Commissioner R. Gagnon that the Secretary General E. Campbell be appointed as President of Elections and that the Interim Assistant Director General/Director of Human Resources J. Pauw and the Interim Director General/Director of Continuing Education M. Soucy be appointed as Scrutineers.

Carried unanimously

11. COMPOSITION OF THE EXECUTIVE COMMITTEE

11.1 Establishment and Composition of the Executive Committee

**Resolution No. ETSB19-08-
Establishment and Composition of the Executive Committee**

IT WAS MOVED BY Commissioner G. Holliday that the Executive Committee will be composed of the Chairs of all Advisory Committees plus the Chair of the Council of Commissioners.

Carried unanimously

11.2 Term of Office of Members

IT WAS MOVED BY Commissioner D. Zigby that the term of office of members on the Executive Committee be one (1) year.

Carried unanimously

11.3 Election of the Chairs to the Advisory Committees

The President of Elections called for nominations for Chair of the Governance and Ethics Committee.

Commissioner R. Gagnon nominated Commissioner G. Barnett.
Commissioner M. Murray nominated Commissioner R. Gagnon

IT WAS MOVED BY Commissioner G. Holliday that nominations cease.

Both Commissioners accepted to run as candidates
Commissioner R. Gagnon is elected.

Carried unanimously



The President of Elections called for nominations for Chair of the Audit Committee.

Commissioner R. Gagnon nominated Commissioner J. Humenuik.
Commissioner A. McCrory nominated Commissioner G. Barnett.

IT WAS MOVED BY Commissioner D. Zigby that nominations cease.

Commissioner G. Barnett declined the nomination.
Commissioner J. Humenuik accepted the nomination.
Commissioner J. Humenuik is elected.

Carried unanimously



The President of Elections called for nominations for Chair of the Educational Advisory Committee.

Commissioner J. Humenuik nominated Commissioner G. Barnett.
Commissioner M. Murray nominated Commissioner M.E. Kirby.

IT WAS MOVED BY Commissioner J. Murray that nominations cease.

Commissioner G. Barnett declined the nomination
Commissioner M.E. Kirby accepted the nomination
Commissioner M.E. Kirby is elected.

Carried unanimously

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The President of Elections called for nominations for Chair of the Communications Advisory Committee.

Commissioner M. Mercure nominated Commissioner D. Zigby.
Commissioner A. McCrory nominated Commissioner G. Holliday.
Commissioner M. Murray nominated Commissioner G. Barnett.

IT WAS MOVED BY Commissioner M. Murray that nominations cease.

Commissioners Zigby, Holliday and Barnett accepted the nomination.
Commissioner D. Zigby is elected.

Carried unanimously

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The President of Elections called for nominations for Chair of the Human Resources Advisory Committee.

Commissioner R. Gagnon nominated Commissioner C. Beaubien.
Commissioner D. Zigby nominated Commissioner M. Mercure.

IT WAS MOVED BY Commissioner M. Murray that nominations cease.

Commissioner M. Mercure declined the nomination.
Commissioner C. Beaubien accepted the nomination.
Commissioner C. Beaubien is elected.

Carried unanimously

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The President of Elections called for nominations for Representatives to the Transportation Committee.

Commissioner M. Mercure nominated Commissioner H. Turgeon.
Commissioner H. Turgeon is elected.

Carried unanimously

To summarize, the Executive Committee will be comprised of the following eight (8) Commissioners:

Chairman	M. Murray
Chair of the Governance and Ethics	R. Gagnon
Vice-Chairman and Chair of the Audit Committee	J. Humenuik
Chair of the Educational Services Committee	M.E. Kirby
Chair of the Communications Committee	D. Zigby
Chair of the Human Resources Committee	C. Beaubien
Chair of the Transportation Committee	H. Turgeon

12. Appeal Committee (as per ETSB Policy P023-1)

By virtue of section 11 of the *Education Act*, the Council establishes an Appeal Committee composed of five members and substitutes it appoints annually.

12.1 Establishment and Composition of the Appeal Committee

As per ETSB Policy P023-1, the establishment and composition of the Appeal Committee is the following:

Establishment and Composition of the Appeal Committee

- Three Commissioners elected or appointed pursuant to the *Act respecting school elections* (R.S.Q., c. E-2.3);
- One Commissioner representing the Parents;
- One Administrator of the Board (school, centre or central office Administrator), not affiliated with the school/centre concerned.

12.2 Term of Office of Members of the Appeal Committee

According to the *Education Act*, the term of office of members on the Appeal Committee will be one (1) year.

12.3 Appointment of Members to the Appeal Committee

The President of Elections called for nomination of Commissioners as members to the Appeal Committee.

Commissioner J. Murray nominated Commissioner J. Murray.
Commissioner G. Holliday nominated Commissioner G. Holliday.
Commissioner M.E. Kirby nominated Commissioner G. Barnett.

IT WAS MOVED BY Commissioner J. Humenuik that nominations for members on the Appeal Committee cease.

Commissioner J. Murray accepted the nomination.
Commissioner G. Holliday accepted the nomination.
Commissioner G. Barnett accepted the nomination.

Carried unanimously

The President of Elections then called for nominations for a Commissioner representing the Parents on the Appeal Committee.

Commissioner H. Turgeon nominated Commissioner M. Mercure.
Commissioner M. Murray nominated Commissioner C. Verroneau.

IT WAS MOVED BY Commissioner C. Beaubien that nominations for a Commissioner representing Parents on the Appeal Committee cease.

Commissioner C. Verroneau declined the nomination
Commissioner M. Mercure accepted the nomination.
Commissioner M. Mercure is elected.

Carried unanimously

12.4 Appointment of Alternate Members to the Appeal Committee

The President of Elections then called for nominations for the two alternate Commissioners members on the Appeal Committee.

Commissioner J. Humenuik nominated Commissioner T. Pezzi-Bilodeau.
Commissioner C. Beaubien nominated Commissioner A. McCrory.
Commissioner T. Pezzi-Bilodeau and Commissioner A. McCrory are elected.

Carried unanimously

The President of Elections then called for nominations for one Commissioner representing the Parents as alternate member on the Appeal Committee.

Commissioner M. Mercure nominated Commissioner D. Zigby.
Commissioner J. Murray nominated Commissioner C. Veronneau.

IT WAS MOVED BY Commissioner C. Beaubien that nominations for a Commissioner representing the Parents as an alternate member on the Appeal Committee cease.

Commissioner D. Zigby declined the nomination.

Commissioner C. Verronneau accepted the nomination.
Commissioner C. Verronneau is elected.

Carried unanimously

In summary, the members of the Appeal Committee are as follows:

<p>Commissioners: G. Barnett G. Holliday A. McCrory</p>	<p>Commissioner representing the parents: M. Mercure</p>
<p>Two Alternate Commissioners: T. Pezzi-Bilodeau A. McCrory</p>	<p>One Alternate Commissioner representing the Parents: C. Verronneau</p>

13. RELEASE OF THE PRESIDENT OF ELECTIONS AND OF THE TWO SCRUTINEERS AND DESTRUCTION OF BALLOTS

Resolution No. ESTB19-08-

Release of the President of Elections and of the two Scrutineers and Destruction of Ballots

IT WAS MOVED BY Commissioner D. Zigby to release the President of Elections and the two Scrutineers from their duties and to destroy the ballots.

Carried unanimously

14. REPORTS

14.1 DIRECTOR GENERAL'S REPORT

The Interim Director General, Michel Soucy, reported that all members of the Senior Management are doing a tour of all schools and centres in order to welcome each and every staff member of the School Board. A token of appreciation was given to all the staff members and the Interim Director General also offered the same token to all Commissioners.

14.2 REPORT FROM THE CHAIR

The Chair of the Commissioners' Council, M. Murray, addressed the Council:

The education system enjoys a marvelous characteristic. We get to start fresh every year. Not only teachers, support staff and administrators, but students also get a fresh start in a new class often with a new teacher. This regular renewal permits us to assess our experiences and reflect

on how we would like to do better this time. It is a process of refreshment that allows us to take fresh aim at our goals and refine our approaches. There is always a kind of electric excitement and vitality to the final days of preparation for the arrival of students. Today and tomorrow teams of our board leadership are making visits to all of our schools to welcome back teachers, professionals and support staff. I encourage any commissioners who can do so to participate in the visits. The schedules have been circulated.

Since the beginning of last week, I have been conducting my own version of a welcome back tour, visiting a number of our schools. I took advantage of the reality that despite our calendar indicating that last Friday was the first day for teachers to return, staff members in many schools have been engaged in preparations for much longer. Moreover, as the summer winds down the final touches are being put on the major renovation projects and capital investments improving the learning and working environments. We have many older schools, some of them classically so, and each presents a different challenge as we strive to organize spaces and allocate resources to the greatest advantage of students. Commissioners can contribute by keeping abreast of developments and providing feedback on issues that inevitably arise.

My first visit was to École Sutton School, our special case elementary school that goes one step beyond cohabitation. It is important to acknowledge that it is the only fully integrated school in Quebec with one principal, one secretariat, one staff, and in which all students ride the same busses, share the cafeteria and compete on teams. It offers students a unique opportunity to live and learn completely immersed in the dual cultures of Quebec. We have a new principal, Sarah MacNeil who comes to us from Northern Quebec to take up the challenge of guiding and overseeing the school. I was relieved to see that all but one of the many windows have been replaced because when I visited in mid-summer it appeared as if the school was encased in plywood, not a single opening except the door was visible.

A pet project about which I have spoken previously is to alleviate the crowding at Farnham Elementary. The personnel under the leadership of Jane Akroyd is thrilled and energized.

If you take time to visit schools at this period of the year, you may encounter dismaying indications of projects delayed or incomplete. At Heroes in Cowansville I found a main-floor corridor blocked by construction with wires hanging from an open ceiling like vines in a jungle. The renovation of bathrooms upstairs encountered asbestos - there seems to have been a passion in the past to put asbestos everywhere, even stuffing it into hollows in a building perhaps as a sound baffle - and dealing with it caused delays. However, on the same visit I was able to tour the new playground with an asphalted running track, sliding hill, and other features to encourage students to be active. An ingenious use of a container to store bicycles on hanging racks will allow students to easily and conveniently access a different form of exercise. I am sure the interior mess will be cleared up by Thursday when students return and the playground will be a marvelous improvement.

I should mention the huge contribution of volunteers to the successful completion of many of our projects. At Heroes, Knowlton Academy, and Waterloo Elementary I met numerous volunteers actively engaged in making improvements, whether coordinating the renewal of the playground, completely renewing the kitchen and cafeteria at Knowlton Academy or painting classrooms at

Waterloo. We couldn't do nearly as much without their commitment and skills to say nothing of fundraising.

Knowlton Academy is a gem and an outstanding example of how projects can be tied together from the community garden to the renewed cafeteria where produce from the garden provides fresh wholesome nutrition as well as practical learning experiences. The visual improvement at Knowlton, with floor decals, painted stair risers, creative use of colour and attention to detail is a striking example of how an older building can be made visually vibrant and stimulating for students. The floor decals have spread to many of our schools, encouraging students to make a game of moving along a corridor. I just hope that discipline is flexible enough to let kids be kids and encourage a sense of play in our schools. Every kind of movement and activity is proving to be beneficial not only for the body but to stimulate young minds and above all to make school fun and enjoyable.

At Sherbrooke Elementary I joined the principal in imagining a redesign of the cafeteria for greater efficiency as we discussed how to make traffic flow more efficient. The variety of challenges involved in overseeing, managing and leading schools is hard to grasp. Our school leaders deserve enormous respect for all they do, sometimes with limited resources. Money is always a constraint on imagination despite our outpouring of capital projects. Often it is the little things that make the biggest difference, particularly now that we seem to have caught up with necessary maintenance of major items like roofs and windows. There is still much more to do but we are gaining ground every year.

One kind of change for the better seems obvious but has been beyond our means until recently. Security of buildings and the people in them has become a concern and will probably become greater with time. All our school doors are locked but in many of the older buildings the secretary or receptionist cannot see who is buzzing for admission. At Lennoxville Elementary the administrative offices have been moved to give direct view of arrivals, and to ensure they register before being able to access the rest of the school. I was delighted to see the change and almost immediately realized it could be applied in a number of other locations including Sherbrooke Elementary. One of the best examples of access control is at Heroes.

I made a tour of the three Compton schools with the local Commissioner, Mary Ellen Kirby. Cookshire Elementary is in the oldest continuously operated school in Quebec, but despite its age and the associated inconveniences it appears to be an exciting learning environment both inside and outside where extensive connections with nature await students. Ask Mary for details; she is very enthusiastic. It is also exciting to see enrolment growing in Cookshire which, like Farnham, is now flirting with enrolment of 100 students compared to about half that many only a short while ago. The new gymnasium ceiling in Sawyerville Elementary is a wonderful improvement on the old stained acoustic tiles that tended to fall at inopportune moments. However there and elsewhere I found that we could use colour far better than we do. New wooden panels in the gym, for example, could be bright and illuminating instead of a dull brown. I was also a little disappointed to see that the driveway to Pope Memorial in Bury was eroded, which does not reflect the dynamic nature of the school. The staff we met in Pope didn't mention the driveway but are enthusiastically getting ready for the reentry that will see enrolment up.

I want to congratulate our buildings and grounds team under the leadership of Éric Plante. Despite my occasional concerns, they have once again performed outstanding work bringing projects to completion in time for the reentry. They face huge challenges getting so much major work done in the brief summer break and we all owe them our admiration for the results. We talk about education as if it takes place entirely through teaching in classrooms without thinking about how the buildings and grounds make environments that enhance learning. From little cushioned cupboards in the back of classrooms where students can withdraw to de-stress, to the shelving that allows books to be easily accessed, often it is the detail that makes the difference. In that context I want to add congratulations to our custodians. Every school I visited shone with cleanliness and was inviting for students. Many were still busy adding the finishing touches to their summer's work, and proudly explained their role in making schools inviting. It was a pleasure to meet them and acknowledge that it takes a whole community of varied talents and contributions to make public education succeed.

Best wishes for a productive, happy and healthy new school year.

15. ADVISORY COMMITTEES' REPORTS

15.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- An update on the construction projects done over the summer break;
- Personnel and Staffing Plan;
- Presentation of Resolutions to be adopted at tonight's meeting.

15.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the items discussed at the the last Committee meeting:

15.2.1. Notes from the August 20, 2019 Governance and Ethics Committee Meeting:

- Appointment of architects for the new Drummondville school
- Update on progress in capital projects over the summer
- Symposium Planning Committee (formation and theme)
- Process to form Advisory Committees and appoint Chairs 2019-2020
- School fees and consumables
- 20-minute recess

Commissioner G. Barnett mentioned that the next meeting is scheduled on September 10, 2019.

15.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

15.3.1 Finance:**15.3.1.1 Resolution No. E19-08-03****Signing Officers for School/Centres: Asbestos-Danville-Shipton Elementary School**

WHEREAS the Eastern Townships School Board (“ETSB”) appointed the National Bank to provide banking services;

WHEREAS the accepted bid received from the National Bank also includes banking services for ETSB schools and centres;

WHEREAS the National Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools and centres;

WHEREAS new principal assignments have changed the names of the representatives at ADS Elementary School;

IT WAS MOVED BY Commissioner J. Humenuik that the following individual be authorized to sign banking documents on behalf of her school.

ADS Elementary School

Jennifer Palik (add)
James Lemaitre (remove)

Carried unanimously

15.3.1.2 Resolution No. E19-08-04**Signing Officers for Schools: Sutton Elementary School**

WHEREAS the *CIBC* requires the names of representatives authorized to sign banking documents on behalf of ETSB Sutton Elementary School;

WHEREAS new principal assignments have changed the name of representative in this school as of July 1st 2019;

IT WAS MOVED BY Commissioner J. Humenuik that the following individual be authorized to sign banking documents on behalf of her school:

Sutton Elementary School

Sarah MacNeil (add)
Frédéric Noirfalise (remove)

Carried unanimously

15.3.1.3 Resolution No. E19-08-05**Signing Officers for Richmond Regional High School**

WHEREAS the *Caisse Desjardins du Val-Saint-François* requires the names of representatives authorized to sign banking documents on behalf of the ETSB Richmond Regional High School;

WHEREAS the *Caisse Desjardins du Val-Saint-François* requires the names of representatives authorized to sign banking documents on behalf of the ETSB for Richmond Regional High School;

WHEREAS new principal assignments have changed the names of representatives in this school;

IT WAS MOVED BY Commissioner J. Humenuik that the following individual be authorized to sign banking documents on behalf of his school:

Richmond Regional High School Craig Evans (Remove)
Drew Pollock (Add)

Carried unanimously

15.3.2 Material Resources**15.3.2.1 Resolution No. E19-08-06****Drummondville Elementary School – Construction of New School**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$13,246,010 for the construction of the new Drummondville Elementary School;

WHEREAS the ETSB met with the town of Drummondville in order to find the ideal land available;

WHEREAS the town of Drummondville has agreed to reserve land for ETSB;

WHEREAS the transaction needs to be under the supervision of the *Société Québécoise des infrastructures (SQI)*;

WHEREAS the ETSB proceeded with a call for candidates in order to avoid delays;

WHEREAS the call for candidates ended on Thursday August 15th 2019;

WHEREAS five (5) architects, four (4) mechanical engineers and two (2) structural engineers have submitted their candidature;

WHEREAS the evaluation process will end on August 26th 2019;

WHEREAS the architectural firm Bilodeau, Baril, Leeming Architecte, the mechanical engineering firm Les Services EXP Inc. and the structural engineering firm CIMA+ S.E.N.C. have been named following the evaluation;

IT WAS MOVED BY Commissioner J. Humenuik that Bilodeau, Barile, Leeming Architecte, Les Services EXP Inc. and CIMA+ S.E.N.C. be awarded the mandates for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously.

15.3.2.2 Resolution No. E19-08-07
St. Francis Elementary School – Renovation of the Roofing

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$249,726 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS it was moved by resolution #E19-06-115, on June 27th 2019, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, to the amount of \$249 726;

WHEREAS five (5) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$223,750.00 (excluding taxes), was received from the company *Comco Entrepreneur en Bâtiment*

WHEREAS after reviewing the bids, the assigned professional firm of *Un a Un Architecte*, has recommended the company *Comco Entrepreneur en Bâtiment*, lowest bidder in conformity, to do the work;

WHEREAS an amount of \$37,055.64 over the existing resolution is required to meet the lowest bid;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$284,505.64;

IT WAS MOVED BY Commissioner G. Holliday that the Company *Comco Entrepreneur en Bâtiment* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously.

15.3.2.3 Resolution No. E19-08-08
Waterloo Elementary School – Renovation of the Roofing

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$249,726 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS it was moved by resolution #E19-06-116, on June 27th 2019, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, to the amount of \$249 726;

WHEREAS three (3) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$247,695 (excluding taxes), was received from the company *Les Toitures Industrie Pro*

WHEREAS after reviewing the bids, the assigned professional firm of *Chantal Brodeur Architecte*, has recommended the company *Les Toitures Industrie Pro*, lowest bidder in conformity, to do the work;

WHEREAS an amount of \$43,753.44 over the existing resolution is required to meet the lowest bid;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$293,479.44;

IT WAS MOVED BY Commissioner A. McCrory that the Company *Les Toitures Industrie* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously.

14.3.2.4 Resolution No. E19-08-09
CLSC Lennoxville – Lease Agreement Renewal

WHEREAS the *Centre Intégré Universitaire de Santé et de Services Sociaux de l'Estrie – Centre hospitalier universitaire de Sherbrooke (CIUSSS de l'Estrie - CHUS)* had a lease agreement with the Eastern Townships School Board (ETSB) since August 1, 1995 for the CLSC - Lennoxville ;

WHEREAS the lease agreement expired on July 31, 2005;

WHEREAS a five-year renewal lease issued on May 9, 2011 ended on May 8, 2016 and has been renewed on an annual basis since May 9, 2016;

WHEREAS the ETSB and the *CIUSSS de l'Estrie – CHUS* have negotiated a new five-year lease agreement starting May 9, 2019 and ending on June 30, 2024;

WHEREAS this new lease agreement contains an annual renewal clause after June 30, 2024;

WHEREAS the negotiated lease agreement is deemed acceptable in terms of pricing for the Eastern Townships School Board and the other conditions are also acceptable;

WHEREAS the amount of the lease for the first year is \$61,836.32 for a total of \$333,303.80 for the five-year lease, with indexation clauses;

IT WAS MOVED BY Commissioner G. Barnett to authorize the signature of the lease agreement between the ETSB and the *CIUSSS de l'Estrie - CHUS* regarding the CLSC - Lennoxville. **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Material Resources may also sign.

Carried unanimously.

The Chair mentioned that the next Audit Advisory Committee meeting is scheduled for October 15, 2019.

15.4 Educational Advisory Committee

The next Advisory Committee meeting is scheduled on October 8, 2019.

15.5 Communications Advisory Committee

The next Communications Advisory Committee meeting is scheduled on September 17, 2019.

15.6 Human Resources Advisory Committee

The next Human Resources Advisory Committee meeting is scheduled on September 17, 2019.

15.7 Transportation Advisory Committee

The next Transportation Advisory Committee meeting is scheduled on November 19, 2019.

15.8 Special Education Advisory Committee

The next meeting is scheduled on September 11, 2019.

16. Parents' Committee

The next Parents' Committee meeting is scheduled on October 9, 2019.

17. Student Advisory Committee

The next Student Advisory Committee meeting is scheduled on September 26, 2019.

18. Quebec English School Boards Association Report (QESBA)

The Chairman, Mr. Murray, mentioned that meetings took place during the summer break and mostly revolved around discussions concerning the proposed legislation to abolish school

boards and elected officials. Many of the discussions were in collaboration with APPELE-Quebec, the Alliance for the Promotion of Public English-language Education in Québec.

The new Legislation on school elections and the future of School Boards should be deposited within a month and a half.

There were also meetings with the Labour Relations Advisory Committee.

19. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner M.E. Kirby mentioned that the highlight of her day was the tour that she took of the Compton schools in her ward.

Commissioner A. McCrory mentioned that Operation Back Pack at Waterloo Elementary School has been a success again this year.

Commissioner H. Turgeon mentioned that she attended the orientation day at Alexander Galt Regional High School as a parent. She was delighted by what she experienced there; staff, cleanliness of the school, etc.

Commissioner M. Murray asked if there had been a follow-up with the municipalities concerning lights for the soccer fields at Richmond Regional High School. The Director of Material Resources said that he was in contact with various town representatives.

20. CORRESPONDENCE

No correspondence.

21. QUESTION PERIOD

M. Seline: Who owns the Brome-Mississquoi Campus building, the Eastern Townships School Board or the Commission scolaire Val-des-Cerfs?

M. Murray: Both own it jointly as well as the town.

M. Seline: How about the Massey Vanier High School building?

M. Murray: The same as the Brome-Mississquoi Campus.

M. McCully: Are the Commissioners aware that for the school pages in The Record, the Council may submit information from their meetings and the paper will be happy to print it as a school page from the school board?

M. Murray: Thank you, we will consider it.

M. McCully: What is the composition of the Special Education Advisory Committee (SEAC)?

M. Murray: SEAC is mostly comprised of parents from each school with a child that is receiving services from our Complementary Education Services department. The members' names are submitted at the school level. The Committee also has administrators, teachers and health and social service groups that work with our school board.

M. Seline: May I add that there are two members from the Appalachian Teachers Association who are appointed by the President of SEAC to sit on the committee as well?

M. Murray: Thank you for the clarification.

22. VARIA

23. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 9:07 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

EC/amc
28-08-2019