

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, APRIL 23, 2019 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	P	Marc Mercure	P
Claire Beaubien	P	Hélène Turgeon	P
Daniel Brodie	A	Cindy Véronneau	A
Richard Gagnon	P	Daniel Zigby	P
Gary Holliday	A	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Kandy Mackey	A
Frank MacGregor	P	Interim Director General and Director of Continuing Education, Michel Soucy	P
Alice McCrory	P	Interim Assistant Director General and Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Chairman</i>	P	Director of Instructional Technology and Pedagogical Services, Eva Lettner	P
Tina Pezzi-Bilodeau	GH	Director of Complementary Services, Emmanuelle Gaudet	P
		Director of Material Resources, Éric Plante	P

GH: Google Hangout

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)

Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:26 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner D. Zigby to adopt the Agenda of April 23, 2019 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF March 26, 2019**3.1. Resolution No. ETSB 19-04-81****Approval of the Minutes of the Meeting of the Council of Commissioners held on March 26, 2019**

WHEREAS a copy of the Minutes of the meeting of March 26, 2019 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meetings held on April 23, 2019 as modified:

- 9.3.1.1. Add a "s" to the work "leak"
- 15. Correct the word "Commissioner"

Carried unanimously

4. QUESTION PERIOD

M. Seline (ATA) asked the following questions:

Q: M. Seline – In a follow-up to my question at the last Council of Commissioners' meeting, will there be a communication policy, procedure or protocol developed to deal with unexpected issue that arise in a school or centre, especially those that share space with another school board and if so who is responsible for this?

A: M. Murray – The Communications department and the Advisory Committee will take this under advisement.

Q: M. Seline – Can you explain what the differences are between a policy, procedure and protocol and who is responsible for these?

A: M. Murray – A policy is a general statement, a procedure specific steps and a protocol somewhere in between. The Council is responsible.

Q: M. Seline - What are the responsibilities of a Secretary General, the role or the mandate?

A: M. Murray – The mandate of the Secretary General is to act as the legal arm of the school board. He/she is the legal in-house resource for the school board, and makes sure that the laws and regulations are followed as per the Education Act and others that apply to the school board.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Jeremy Côté, a graduate of Richmond Regional High School, who is currently attending Bishop's University as a senior undergraduate in the Physics and Astronomy Department, was recently accepted to the Perimeter Scholars Program. This program is a one year master's level course in theoretical physics that brings highly qualified and exceptional graduate students together. Jeremy is one of a few Canadians accepted to the program, which each year admits only 30 people. The Perimeter Institute for Theoretical Physics is located in Waterloo, Ontario and conducts research to forge new, mind-bending ideas about the ultimate nature of the universe, from space and time to matter and forces. We would like to congratulate Jeremy on this outstanding accomplishment and wish him continued success;
- On April 12th students at Sawyerville Elementary School had a visit from artist Debbie Mosher, who was there to help them create drawings that would later be made into a colouring book. The theme of the book is "Seasons in Sawyerville" and will have the students' drawings that represent the four seasons. The project was organized by Kim Fessenden, the Development Agent for the Eaton Valley Community Learning Centre, with funding from the Community Health and Social Services Network. The goal of the project was to work on an activity that focused on social and emotional learning competencies, namely self-awareness, self-management, social-awareness, relationship skills and responsible decision making. The project was also a wonderful way for the students to celebrate their community. We would like to congratulate the students on their project and thank the Eaton Valley Community Learning Centre for their leadership and the Community Health and Social Services for their support;
- The stars shone bright on April 1st during the 4th edition of the Schools Spectacular competition that took place at the Palace Theatre in Granby. Brought to you by the Parkview Elementary Glee Club and organized by Parkview Teacher Luca Marcone, over 300 students performed on stage either in the dance or singing categories. In all, five ETSB schools were represented, with Massey-Vanier High School and Farnham Elementary School taking first place in their respective dance categories. In addition, groups from Knowlton Academy, Parkview Elementary and Waterloo Elementary competed. We would like to congratulate all the students involved, as well as thank the organizers;
- On Monday April 15th the auditorium at Massey-Vanier High School was filled with song. The 9th edition of the ETSB's United in Music was held and brought together over 350 students from across the school board to share their love of music. This year's theme was Canadian music, and student performed songs by Corey Hart, Shawn Mendes, Joni Mitchel and Neil Young to name but a few. All the students from the 13 participating schools all came together on stage for the first time to perform two songs for the finale. We would like to congratulate the student performers from Alexander Galt and Massey-Vanier High Schools, Sherbrooke, Butler, Drummondville, Parkview, Sutton, St. Francis,

Waterloo, Farnham, Knowlton Academy and Heroes' Memorial Elementary schools, for their great performances. We also extend our thanks to the organizers and volunteers who without their dedication, this show would not be possible;

- Each year a deserving student who is graduating from secondary five, is awarded the Governor General's Medal for outstanding academic excellence. For the 2017-2018 school year the following students were selected and received their award:

Gabriella Canzani – Alexander Galt Regional High School – Gabriella's overall average in secondary 5 was 94%. She was the most successful recipient on awards night with 13 scholarships/awards and also received the Everette "Doc" Porter Award recognizing academic excellence over her 5 years at GALT. She was also nominated by her peers as the Ralph Steinman Award for the 'student with the greatest potential to benefit humanity". She is currently studying Health Sciences at Champlain College.

Christina Ciurlej – Massey-Vanier High School – Christina's overall average was 93% for secondary 4 & 5. During her years at Massey-Vanier she was an active member of the Student Council and participated in both badminton and tennis. She was also chosen to be the class of 2018 Valedictorian. Christina is currently at the *CEGEP de Granby* in the science program.

Anya Bussi re-Filion – Richmond Regional High School – Anya was a student very dedicated to her academics and had an overall average of 94%. She was involved in the Student Advisory Council in Secondary 4. She enjoyed playing rugby, soccer, basketball and was part of the running club as well as being a qualified life guard. Anya is currently at Champlain College studying sciences.

We would like to take this opportunity to congratulate Gabriella, Christina and Anya on their academic excellence and wish them continued success in their post-secondary pursuits.

6. BUSINESS ARISING

There was no business arising.

7. NEW BUSINESS

The Interim Director General, M. Soucy, presented the following resolutions:

7.1 Resolution No. E19-04-82

Assistant Director of Educational Services

WHEREAS the position of Assistant Director of Educational Services has become vacant with the appointment of Ms. Emmanuelle Gaudet as Director of Complementary Educational Services as of January 7, 2019;

WHEREAS the position had been advertised throughout the ETSB territory through the internal posting procedures for the Eastern Townships Association of Administrators (ETAA) and to Management members;

WHEREAS the Selection Committee unanimously recommends this person to the Council of Commissioners;

WHEREAS the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

WHEREAS the approved candidate will be subject to up to one-year probationary period and performance appraisal process;

IT WAS MOVED BY Commissioner R. Gagnon that the Council of Commissioners appoint Frederic Noirfalise as Assistant Director of Educational Services. Commencement date to be determined in view to ensure the best transition period for students and staff.

Carried unanimously

7.2 Resolution No. E19-04-83

Appointment of Vice-Principal 100% of Richmond Regional High School

WHEREAS the position of Vice-Principal 100% of RRHS has been created following the amendment of the 2018-2019 Schools and Centres administrative structure on February 26, 2019;

WHEREAS the position has been advertised throughout the ETSB territory through the internal posting procedures for Eastern Townships Association of Administrators (ETAA) and Management members;

WHEREAS the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

WHEREAS the Selection Committee unanimously recommends this person to the Council of Commissioners;

WHEREAS the approved candidate will be subject to up to two-years probationary period and performance appraisal process;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that the Council of Commissioners appoint Drew Pallock, Vice Principal 100% of RRHS effective May 6, 2019.

Carried unanimously

7.3 Resolution No. E19-04-84

Deeds of Establishment

The Secretary General, É. Campbell, explained that some modifications had to be done to the 2019 – 2020 Deeds of Establishment with the addition of the Pre-Kindergarten classes and the adjustments of the building codes in order to have access to potential funding.

IT WAS MOVED BY Commissioner M. Mercure to adopt the 2019 – 2020 Deeds of Establishment as deposited.

Carried unanimously

8. REPORTS

8.1 DIRECTOR GENERAL'S REPORT

The Interim Director General, M. Soucy, did not present a report.

8.2 REPORT FROM THE CHAIR

The Chair of the Commissioners' Council, M. Murray, presented a verbal report on the following items:

- Re-skilling and how it will affect the way educational services are delivered
- Education must evolve to meet the changes taking place in society.

9. ADVISORY COMMITTEES' REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Personnel and Staffing Plan;
- Presentation of Resolutions adopted at tonight's meeting.

9.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, reported the following items that were discussed at the Advisory Committee meetings held on March 19 and on April 9, 2019:

- School deficits
- QESBA Action Plan
- Bill 21
- MEES Guidelines – administrative positions
- Schedule of meetings for 2019 – 2020
- Policies and By-Laws – revision
- 20 minute recesses in schools
- Abolition of school boards

The Chair mentioned that the next Committee meeting is scheduled on April 30, 2019.

9.3 Audit Advisory Committee

The Chair of the Audit and Material Resources Advisory Committee, Commissioner J. Humenuik, presented the following resolution:

9.3.1 Resolution No. E19-04-85**Objectives and Principles Governing the Allocation of Resources Pursuant to Section 275 of the Education Act (EA) and Allocation of Surpluses Section 193.4 (EA) – Budget Year 2019 – 2020**

WHEREAS Section 275 of the EA states that after consulting with the governing boards and the parents' committee, and taking into account the recommendations of the resource allocation committee under the fourth paragraph of section 193.3, the school board shall establish objectives and principles governing the allocation of subsidies, school tax proceeds and its other revenues;

WHEREAS under Section 193.4. (EA) the resource allocation committee must annually make a recommendation to the Council of Commissioners regarding the allocation of the surpluses of the School Board's educational institutions in accordance with section 96.24 (EA);

WHEREAS in accordance with Section 193.3. (EA), the Resource Allocation Committee has set up a consultation process with a view to establishing objectives and principles governing the annual allocation of revenues in accordance with section 275, determining how those revenues are to be allocated in accordance with section 275.1, including by setting out the criteria to be used to determine the amounts allocated, and determining how student services are to be distributed in accordance with section 261;

WHEREAS under section 193 (9) (EA) the Central Parents' Committee was consulted on the objectives and principles governing the allocation of subsidies, school tax proceeds and other revenues among educational institutions as well as the criteria pertaining thereto, and the objectives, principles and criteria used to determine the amount to be withheld by the school board for its needs and those of its committees;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners approve the Objectives and Principles Governing the Allocation of Subsidies, School Tax proceeds and other Revenues, as well as the objectives, principles and criteria used to determine the amount reserved for its own needs and the needs of its committees, as it pertains to the School Board's budget for the 2019-2020 school year;

IT WAS FURTHER MOVED to accept that School/Centre surplus will be limited to whichever is greater, \$10,000 or 5% of the operating budget, excluding decentralized grants. Until Schools or Centres surpluses are within the pre-determined range a School/Centre cannot increase its surplus and must in fact decrease the amount of its surplus to the pre-determined range, (\$10,000 or 5% of its original budget excluding the decentralized grants). Deficits are to be reimbursed at a maximum of 2% to 5% per year of the operating budget excluding decentralized grants for the school year 2019-2020.

Carried unanimously

9.3.2 Material Resources

The following resolutions were presented by the Chair of the Audit Advisory Committee:

9.3.2.1 Resolution No. E19-04-86**Heroes' Memorial Elementary School – Bathroom Renovation**

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$468,370.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$468,370.00;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc....);

WHEREAS if additional funds are required to complete the project, monies will be taken from the *RDE - Résorption du déficit d'entretien 2018-19* program;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner J. Murray to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.2.2 Resolution No. E19-04-87**Heroes' Memorial Elementary School – Replace Drainage System and Playground Pavement**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$312,246.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS six (6) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$223,145.38 (excluding taxes), was received from the company *Excavation St. Pierre et Tremblay inc*;

WHEREAS after reviewing the bids, the assigned professional firm of *Groupe CIVITAS inc.*, has recommended the company *Excavation St. Pierre et Tremblay inc*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$294,754.95;

IT WAS MOVED BY Commissioner J. Murray that the Company *Excavation St. Pierre et Tremblay inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.2.3 Resolution No. E19-04-88

Sherbrooke Elementary School – Major Renovation of the Gym

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$376,344.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$376,344.00;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS if additional funds are required to complete the project, monies will be taken from the *RDE - Résorption du déficit d'entretien 2018-19 program*;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner F. MacGregor to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

The Chair mentioned that the next Audit Advisory Committee meeting is scheduled for May 21, 2019.

9.4 Educational Advisory Committee

The Chair of the Educational Advisory Committee, R. Gagnon, reported on the following items from their last meeting held April 2, 2019:

- Data Literacy – F. Giguère made a Power Point presentation
- Complementary Educational Services – Director E. Gaudet made a presentation
- Discussion on the extra 20-minutes recesses
- Partnership between Elementary schools and Ubisoft
- Discussion on the “That’s The Way We Always Did It” mentality
- Enlargement needed at Farnham Elementary School
- Joyful Literacy Conference

The Chair also mentioned that the next Advisory Committee meeting is scheduled on June 4, 2019.

9.5 Communications Advisory Committee

The Secretary General, E. Campbell, reported that there was no meeting held during the last month.

The next Communications Advisory Committee meeting is scheduled on May 7, 2019.

9.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, C. Beaubien, presented the following resolution:

9.6.1 Resolution No. E19-04-89 Ratification of the Teachers’ Local Agreement

WHEREAS an Entente was concluded between the Management Negotiating Committee for English-language School Board (CPNCA) and the Quebec Provincial Association of Teachers (QPAT) on June 30, 2016;

WHEREAS local negotiations began between the Eastern Townships School Board (ETSB) and the Appalachian Teachers’ Association (ATA) following the signature of the Entente;

WHEREAS the ETSB and the ATA have reached an agreement and the ATA ratified with their membership on February 22, 2019;

WHEREAS it has been recommended by the Human Resources Advisory Committee that the Board ratify the Teachers’ Local Agreement;

IT WAS MOVED BY Commissioner C. Beaubien that the Council of Commissioners approve the ratification of the Teachers’ Local Agreement.

A Copy of the proposed Teachers’ Local Agreement is attached to and forms a part of the Official Copy of these Minutes.

Carried unanimously

The Commissioner also reported the following items discussed at the last Human Resources Advisory Committee meeting held on April 16, 2019:

- Update of the 2018 – 2019 HR priorities
- Teachers' Local Agreement
- Recreational Cannabis Policy
- Report on Absenteeism
- Mental Health in the Workplace
- Allocation of Teaching Resources
- Acts of Violence Towards Employees
- 2019 – 2020 Staffing Plans
- Scheduling of HR meetings
- Presentation of Governor General's Medal for Estrie
- Living School Initiative

The next Human Resources Advisory Committee meeting is scheduled on May 14, 2019.

9.7 Transportation Advisory Committee

The Director of Transportation Services, E. Campbell, mentioned that there was no meeting held during the last month.

The Director also indicated that the next Transportation Advisory Committee meeting is scheduled on May 14, 2019.

9.8 Special Education Advisory Committee

The Director of Complementary Educational Services, E. Gaudet, mentioned the following items that were discussed at the meeting held on April 10, 2019:

- Verification / Quality Insurance
- MEES Codes for students with handicaps
- SEAC Membership Forms
- Election of the SEAC Central Parent Committee Representative: Sonia Swett
- Presentation of High School Pathways
- Scheduling of meetings: meeting added June 12 to make up for two cancelled meetings
- Director of Complementary Educational Services report

The next meeting is scheduled on May 8, 2019.

10. Central Parents' Committee

The Commissioner representing parents, Daniel Zigby, mentioned that a presentation was done by the Director of Complementary Educational Services, E. Gaudet at the last meeting held April 3, 2019. Celebrations for Volunteer recognition in each school was also discussed.

The next Parents' Committee meeting is scheduled on May 1, 2019.

11. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that if you have questions for the students, please send them in advance to Commissioner Humenuik so that the students can answer them at the next Student Advisory Committee meeting scheduled on May 7, 2019.

12. Quebec English School Boards Association Report (QESBA)

The Chairman, Mr. Murray, mentioned that he was invited to a Press Conference at QESBA but had to decline. The invitation was extended to all Commissioners.

13. S.O.F.I.E. Report

Commissioner J. Humenuik mentioned that she attended a meeting held on April 5, 2019.

14. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner Humenuik enumerated a list of activities that are going on at the Butler and Farnham Community Learning Centres.

Commissioner MacGregor attended a Volunteer Recognition event at Sherbrooke Elementary School. He commented that the event was the way to do it.

Commissioner Beaubien reported that she attended the Lennoxville Vocational Training Centre's Blood Drive and noted that it was well-organized. She also attended the "Earth Rangers" activity at Ayer's Cliff Elementary School (also held at North Hatley and Sunnyside Elementary Schools). She commented that the press release penned by Communications Consultant Sharon Priest, with regard to the ETSB's stand on the proposed Bill 21, is worth a read. Finally she mentioned that she's attending a course on "Decluttering" at the Princess Elizabeth Community Learning Centre and that there are many other interesting courses on offer.

Commissioner M. Kirby attended a conference about Living Schools at Concordia University in Montreal, Québec. A team from Cookshire Elementary was present with their Living School.

15. CORRESPONDENCE

The Secretary General, E. Campbell, mentioned that no correspondence was received.

16. QUESTION PERIOD

Q: M. Seline: Are Commissioners aware that teachers in the adult sector are concerned that students will not have the prerequisites for math and science for a DEP, due to the changes to the curriculum?

A: M. Murray- I am not well enough versed to answer that question at this time.

Q: M. Seline- Is the Council of Commissioners aware of the lack of space issues at Farnham Elementary? That the population has doubled in 6 years which has led to the gym being used for phonological awareness classes, teachers using benches in the hallway to meet with students, and some students using the Principal's office when they need a quiet place? Will the Council of Commissioners address this issue?

A: M. Murray – Yes we are aware and are examining our options with senior management.

Q: M. Seline – Is the Council aware that there appears to be a need for clarification on school fees and what constitutes a non-educational outing versus an educational one? Which is funded for and which ones parents can be charged for?

A: M. Murray – All school fees and outings must go through the Governing Board. The Minister has stated that he will not furnish a list until after the Bill has been passed. We are therefore going by the previous years' guidelines and will most certainly have to adjust once the legislation is in place for the start of the new school year.

Q: M. Seline – Does the Council of Commissioners realize that there are differences between various schools at this time?

A: M. Murray – Yes, and we are trying to address them as they come up.

Q: M. Seline – In the Chairman's report you spoke about re-skilling. Will the idea respect the provincial agreement for teachers?

A: M. Murray – Of course and it would have to be re-negotiated accordingly for any changes.

Q: M. Seline – In the matter of performance appraisals for administrators, what is the criteria, who conducts them and how often are they done?

A: M. Murray – They are done by the senior administrators.

Q: M. Seline – Asbestos-Danville-Shipton Elementary School recently lost their NANS classification which will affect how they offer support to their students. Does the Council have a plan on how to support the school?

A: M. Murray – The reclassification is completely out of the hands of the School Board and calculated and determined by the MEES. We are currently in discussion to look at ways the school can be organized so as to make the most of the resources available.

17. VARIA**Farnham Elementary School – Verbal Request for Additional Space**

IT WAS PROPOSED by the Chairman M. Murray to prepare a resolution regarding the possibility of upgrading the facilities at Farnham Elementary School so that it can offer the same level of services equal with other schools in its area and within the government parameters.

18. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:40 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

EC/amc
24-04-2019