

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, MARCH 26, 2019 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	P	Marc Mercure	P
Claire Beaubien	P	Hélène Turgeon	P
Daniel Brodie	A	Cindy Véronneau	A
Richard Gagnon	P	Daniel Zigby	A
Gary Holliday	P	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Kandy Mackey	A
Frank MacGregor	A	Interim Director General and Director of Continuing Education, Michel Soucy	P
Alice McCrory	P	Interim Assistant Director General and Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Chairman</i>	P	Director of Instructional Technology and Pedagogical Services, Eva Lettner	P
Tina Pezzi-Bilodeau	GH	Director of Complementary Services, Emmanuelle Gaudet	P
		Director of Material Resources, Éric Plante	P

GH: Google Hangout

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)

Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:14 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner R. Gagnon to adopt the Agenda of March 26, 2019 as modified, with the following additions/corrections:

- 7.3 Request for an alcohol permit – Knowlton Academy - TABLED
- 9.3.1.11 Richmond Regional High School – Gym Locker Room Renovation

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 22, 2019**3.1. Resolution No. ETSB 19-1-61****Approval of the Minutes of the Meeting of the Council of Commissioners held on January 22, 2019**

WHEREAS a copy of the Minutes of the meetings of January 22, 2019 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on January 22, 2019 as deposited.

Carried unanimously

3.2. Resolution No. ETSB 19-03-62**Approval of the Minutes of the Meeting of the Council of Commissioners held on February 26, 2019**

WHEREAS a copy of the Minutes of the meetings of February 26, 2019 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on February 26, 2019 as deposited.

Carried unanimously

4. QUESTION PERIOD

M. Seline (ATA): The Vice-principal position for Richmond Regional High School was posted. When will a recommendation be done?

Chair: As soon as a candidate that meets the qualifications will be found.

M. Seline: Do you have a deadline?

Chair: As soon as possible.

M. Seline: Before the end of the school year?

Chair: As soon as possible.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- At this year's Jeux du Quebec, Alexander Galt Student and speed skater Amelia Blinn took home Gold in the 1,000 and 1,500 metre races. The Richmond native chose to attend Alexander Galt so that she could improve her English while still pursuing her speed skating training in Sherbrooke. On March 16th she also competed in the Quebec Speed Skating Championships where she once again was triumphant and took home first place in her age category, a title she has held since 2017. We would like to congratulate Amelia on her outstanding performances and wish her continued success both on the rink and in school;
- Massey-Vanier Teacher and Appalachian Teacher Association (ATA) Officer Gail Klinck presented students and staff across the ETSB with a challenge to collect socks for the homeless. After hearing of the idea at a Quebec Provincial Association of Teachers meeting, Klinck brought the idea back to the ATA who in turn encouraged ETSB schools to take up the "let's take the cold out of cold feet" challenge. Over a short two week period ETSB students and staff collected 741 pairs of socks that will be donated to shelters in Sherbrooke, Drummondville and Granby. Over the years this is one of the many socially responsible projects that Ms. Klinck has spearheaded with students and staff. Congratulations to everyone involved!

6. BUSINESS ARISING

There was no business arising.

7. NEW BUSINESS

The Interim Director General presented the following resolutions:

7.1 Resolution No. E19-03-63

Disclosure of Wrongdoing relating to Public Bodies

WHEREAS the coming into force of the *Act to facilitate the disclosure of wrongdoing relating to public bodies* (Statutes of Quebec 2016, Chapter 34);

WHEREAS the purpose of this Act is to facilitate the disclosure, in the public interest, of wrongdoings committed or about to be committed in relation to public bodies and establish a general protection regime against reprisals;

WHEREAS school boards governed by the *Education Act* (Chapter I-13.3) are public bodies for the purposes of the *Act to facilitate the disclosure of wrongdoing relating to public bodies*;

IT WAS MOVED BY Commissioner J. Humenuik, that the Council of Commissioners appoint Mr. Jeffrey Pauw, Interim Assistant Director General and Director of Human Resources, as the Designated Officer under the Act.

Carried unanimously

7.2 Resolution No. E19-03-64

Amendment of By-law 6 – Delegation of Powers to the Director General

WHEREAS the coming into force of the *Act to facilitate the disclosure of wrongdoing relating to public bodies* (Statutes of Quebec 2016, Chapter 34);

WHEREAS the purpose of this Act is to facilitate the disclosure, in the public interest, of wrongdoings committed or about to be committed in relation to public bodies and establish a general protection regime against reprisals;

WHEREAS school boards governed by the *Education Act* (Chapter I-13.3) are public bodies for the purposes of the *Act to facilitate the disclosure of wrongdoing relating to public bodies*;

WHEREAS the Council of Commissioners is the highest ranking official in the case of a school board;

WHEREAS the Council of Commissioners wishes to delegate to the Director General all of the functions conferred upon the highest ranking official except for the appointment of the Designated Officer;

WHEREAS the Designated Officer shall report to the Director General when a wrongdoing has been committed or is about to be committed unless it involves the Director General in which case the Designated Officer shall report to the Chair of the Council of Commissioners;

IT WAS MOVED BY Commissioner H. Turgeon, that By-Law 6 be amended by adding the following: the Director General is considered the highest ranking authority for the purposes of

the *Act to facilitate the disclosure of wrong doing relating to public bodies* (Statutes of Quebec 2016, Chapter 34).

Carried unanimously

7.3 Resolution No. E19-03-65
Youth Sector Calendar 2019 - 2020

The Director of Human Resources presented the 2018-2019 Youth Sector Calendar.

IT WAS MOVED BY Commissioner R. Gagnon to approve the 2019-2020 School Year Calendar, as deposited.

Carried unanimously

7.4 Resolution No. E19-03-66
School Bus Purchases – 20018-2019 A

WHEREAS the Eastern Townships School Board owns and operates a fleet of school buses;

WHEREAS to maintain a dependable fleet and keep repair costs down, it is necessary to replace buses on a regular basis;

WHEREAS the *Ministère de l'Éducation, de l'Enseignement supérieur* (MEES) has established parameters for the exchange of buses and has monies set aside for this purpose;

WHEREAS on January 18, 2019, the MEES authorized the Eastern Townships School Board to proceed with a call of tenders for the purchase of new vehicles in accordance with the terms of the management measure "School bus".

WHEREAS the Eastern Townships School Board requested bids for the purchase of school buses for the 2018-2019 school year;

WHEREAS bids were received from three (3) suppliers and opened on March 11, 2019;

WHEREAS the bids from all suppliers conformed to the requirements set out in the call for tenders;

WHEREAS the amount of the lowest bid from Autobus Leeds Transit. \$1,201,373.78, including taxes and trade in;

WHEREAS the MEES must conduct an analysis of the bids received and will confirm their authorization of the allocated amount based on the methods of management of the additional and specific allowances and other activities for 2018-2019;

IT WAS MOVED BY Commissioner G. Holliday that the Eastern Townships School Board accepts the bid received from Autobus Leeds Transit for nine (9) 70 passenger school buses and one (1) 52 passenger school bus conditional to the authorization from the MEES. **IT WAS FURTHER MOVED** that the interim Director General or the Director of Transportation be authorized to sign all associated documentation.

Carried unanimously

7.5 Resolution No. E19-03-67**International Student Program – Agent Fees**

WHEREAS the Eastern Townships School Board's (ETSB) International Student Program's (ISP) mission is to promote opportunities to expand our understanding of multicultural realities, thus promoting the development of global citizens;

WHEREAS a part of the mandate of the International Student Program is to increase student population within ETSB schools and centres;

WHEREAS in order to limit its financial risk and assure the success of its ISP, the ETSB is working with agents and agencies that offer support to both parties in the recruitment of students and the bridging of cultural and linguistic barriers;

WHEREAS the ETSB works within the regulatory frameworks established by Immigration Canada, le *ministère de l'Immigration, Diversité et Inclusion (Québec)*, and by the guidelines of the Canadian Association of Public Schools International, a non-profit organization comprised of 127 publicly-funded districts and *Éducation Internationale*, a non-profit cooperative funded by the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)*;

WHEREAS the ETSB cannot, on a yearly basis, project an exact number of international students recruited in its ISP, nor can it project which agency they will be recruited by;

WHEREAS a contractual agreement stipulates a percentage of the tuition fees to be paid to agents, on the basis of results;

WHEREAS the percentage for youth sector programs and for the adult programs is dictated by the global market for International Student Programs;

WHEREAS agent or agency fees for recruitment of international students are paid upon presentation of invoices following official student counts and which follows the usual commercial practice;

WHEREAS the ETSB will be invoiced to the amount of \$201,712.00 for all students recruited from July 1st, 2017 to June 30th, 2018;

WHEREAS the following agent presented invoices totaling an amount of \$102,500:

- Hongyan Liu \$50,000.00 (2016-2017)
\$52,500.00 (2017-2018)
\$102,500 TOTAL

IT WAS MOVED BY Commissioner J. Murray that the ETSB may pay the fees described above to the agency; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation.

Carried unanimously

7.6 Resolution No. E19-03-68**Lennoxville Vocational Training Centre – Purchase for the Machining Techniques Program (5723) & Production Equipment Operation Program (5810)**

WHEREAS the Lennoxville Vocational Training Centre (LVTC) wishes to maintain its reputation by keeping up with new technologies and with industry, to assure that students are ready once they graduate;

WHEREAS LVTC requires the purchase of three (3) lathes for their Machining Techniques & Production Equipment Operation Programs as well as three (3) digital read outs for the lathes;

WHEREAS LVTC obtained six (6) tenders from six (6) different suppliers;

WHEREAS LVTC has dedicated a budget of \$75,021.19;

WHEREAS after reviewing the bids, the contract will be granted to Seguin Machineries for the amount of \$65,250 (excluding taxes);

IT WAS MOVED BY Commissioner C. Beaubien that the Company Seguin Machineries from Vaudreuil Dorion (Québec) be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

8. REPORTS**8.1 DIRECTOR GENERAL'S REPORT**

The Interim Director General, Michel Soucy, had nothing to report.

8.2 REPORT FROM THE CHAIR

The Chair of the Commissioners' Council, M. Murray, had nothing to report.

9. ADVISORY COMMITTEES' REPORTS**9.1 Executive Committee**

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Personnel and Staffing Plan;
- Presentation of Resolutions adopted at tonight's meeting.

9.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, reported the following items that were discussed at the Advisory Committee meeting held on March 19, 2019:

- Monitoring school fees
- Monitoring decentralized grants
- Addition of a 20 minute recess in schools
- Advisory Board on English Education (ABEE) nomination
- Pre-K

The Chair mentioned that the next Committee meeting is scheduled on April 9, 2019.

9.3 Audit Advisory Committee

The Chair of the Audit and Material Resources Advisory Committee, Commissioner J. Humenuik, mentioned that the next Advisory Committee meeting is scheduled on May 21, 2019.

9.3.1 Material Resources

The following resolutions were presented by the Chair of the Audit Advisory Committee:

9.3.1.1 Resolution No. E19-03-69

Board Office – Rental Space Renovations

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$312,247.00 for the project stated above, under the program *MDB - Maintien des bâtiments 2018-19* *Mesure: 50621*;

WHEREAS four (4) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS four (4) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$115,700.00 (excluding taxes), was received from the company *Lacasse et Fils Maîtres Couvreur Inc.*

WHEREAS after reviewing the bids, the assigned professional firm of *BOUM architecture*, has recommended the company *Lacasse et Fils Maîtres Couvreur Inc.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$152,456.85;

WHEREAS the renovation of the roof must be completed before the remainder of the project, as the roof leak;

WHEREAS the second half of the project (flooring, windows, and plumbing system) will commence with the Call for Tenders soon;

IT WAS MOVED BY Commissioner J. Humenuik that the Company *Lacasse et Fils Maîtres Couvreur Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.2 Resolution No. E19-03-70

Ayer's Cliff Elementary School – Corridor Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$138,165.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$138,165.00;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of *authorization by the MEES* for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS if additional funds are required to complete the project, monies will be taken from the *MDB - Maintien des bâtiments 2018-19* program and/or in the *RTA- Réfection et transformation des actifs - 2018-19* program;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner C. Beaubien to proceed, in conformity with the authorization by the *MEES* and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General is authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.3 Resolution No. E19-03-71

Lennoxville Elementary School – Corridor Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$222,380.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS four (4) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$229,400.00 (excluding taxes), was received from the company *Construction G. & L. Geoffroy inc.*;

WHEREAS after reviewing the bids, the assigned professional firm of *Architecte Design inc.*, has recommended the company *Construction G. & L. Geoffroy inc.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$290,541.83;

WHEREAS additional funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2018-19* and/or in the *RTA- Réfection et transformation des actifs - 2018-19* programs;

IT WAS MOVED BY Commissioner H. Turgeon that the Company *Construction G. & L. Geoffroy inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.4 Resolution No. E19-03-72

Massey Vanier High School – Partial Roof Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$285,000.00 for the project stated above, under the programs *MDB - Maintien des bâtiments 2018-19 (Mesure 50621)*;

WHEREAS the Eastern Townships School Board (ETSB) in collaboration with the *Commission scolaire du Val-des-Cerfs (CSVDC)* wants to replace a part of the roof at Massey-Vanier High School;

WHEREAS the CSVDC is in charge of the call for tenders for the Massey-Vanier High School Campus;

WHEREAS the total cost of the project is shared 50% / 50% between the CSVDC and ETSB;

WHEREAS seven (7) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS the lowest bid in the total amount of \$174,622 (excluding taxes), was received from the company *Lacasse & Fils Maîtres couvreurs inc.*;

WHEREAS a resolution was adopted on February 20th 2019 at the CSVDC Council of Commissioners;

IT WAS MOVED BY Commissioner M. Mercure to proceed, in conformity with the authorization by the *MEES* and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Operations can also sign.

Carried unanimously

9.3.1.5 Resolution No. E19-03-73

Princess Elizabeth Elementary School – Gym Roof & Ceiling Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$249,726.00 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS three (3) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$139,900.00 (excluding taxes), was received from the company *Les Toitures Industrie Pro.*

WHEREAS after reviewing the bids, the assigned professional firm of *ADSP Architecture + Design*, has recommended the company *Les Toitures Industrie Pro.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$170,737.88;

IT WAS MOVED BY Commissioner H. Turgeon that the Company *Les Toitures Industrie Pro.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.6 Resolution No. E19-03-74

Pope Memorial – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$150,000.00 for the project stated above, under the program *MDB - Maintien des bâtiments 2017-18 Mesure: 50621*;

WHEREAS it was moved by resolution #ETSB18-05-114, on May 22, 2018, that a company known today as *Construction et Rénovation Jérémie Houle inc.*, be awarded a contract in the amount of \$201,723.64, including professional fees and taxes, for the project stated above;

WHEREAS during the project some modifications for additional work needed to be done;

WHEREAS the amount of \$26,208.53 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS the total amount for the contract including all modification orders, additional work, and professional fees (including taxes), adds up to \$227,932.17;

WHEREAS all additional funds required to complete the project will be taken from *MDB - Maintien des bâtiments 2017-18 program and/or in the RTA- Réfection et transformation des actifs - 2018-19 program*;

IT WAS MOVED BY Commissioner M-E. Kirby that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.7 Resolution No. E19-03-75

Drummondville Elementary School – Land for New School

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$6,614,182 for an extension of the actual Drummondville Elementary School (DES);

WHEREAS the Town of Drummondville has agreed to work with the ETSB to find adequate land with an engagement letter submitted on February 4th 2019;

WHEREAS following the resolution E-19-02-60, ETSB is still requesting from the MEES, a project for the construction of a new school in Drummondville;

WHEREAS the Town of Drummondville presented the ETSB with a list of five (5) public and eight (8) private sites;

WHEREAS the Town sees ETSB's Drummondville Elementary School as an added value for its community;

WHEREAS the actual Drummondville Elementary School's land could be used as a trading asset;

WHEREAS a resolution from the Town of Drummondville confirming the best options for the construction of a new elementary school is expected by the end of April 2019;

WHEREAS the *MEES* is looking at having a clear agreement on a reserved land for a new Drummondville Elementary School;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that in order to facilitate the negotiation with the Town of Drummondville, the *Commission Scolaire Des Chênes*, the *MEES* and the *Société Québécoise des Infrastructures (SQI)*, the Interim Director General be authorized to negotiate and sign an agreement for land on behalf of the ETSB, and that in the absence of the Interim Director General, the Director of Material Resources can also negotiate and sign an agreement for land on behalf of the ETSB.

Carried unanimously

9.3.1.8 Resolution No. E19-03-76

Sawyerville Elementary School – Gym Ceiling Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$138,165.00 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS two (2) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$105,900.00 (excluding taxes), was received from the company *COMCO Entrepreneur en Bâtiment*;

WHEREAS after reviewing the bids, the assigned professional firm of *David Leslie architecte*, has recommended the company *COMCO Entrepreneur en Bâtiment*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$132,911.10;

IT WAS MOVED BY Commissioner M-E. Kirby that the Company *COMCO Entrepreneur en Bâtiment* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.9 Resolution No. E19-03-77

Sunnyside Elementary School – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$234,185.00 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS three (3) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$181,000.00 (excluding taxes), was received from the company *Construction Longer Inc.*

WHEREAS after reviewing the bids, the assigned professional firm of *ADSP Architecture + Design*, has recommended the company *Construction Longer Inc.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$236,052.87;

IT WAS MOVED BY Commissioner C. Beaubien that the Company *Construction Longer Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.10 Resolution No. E19-03-78

Waterloo Elementary School – Lighting & Ceiling Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$130,103.00 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS four (4) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$104,995.00 (excluding taxes), was received from the company *Athena Construction*

WHEREAS after reviewing the bids, the assigned professional firm of *Chantal Brodeur Architecte*, has recommended the company *Athena Construction*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$139, 803.96;

IT WAS MOVED BY Commissioner A. McCrory that the Company *Athena Construction* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.1.11 Resolution No. E-19-03-80

Richmond Regional High School – Gym Locker Room Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$840,512.00 for the project stated above, under the program *MDB - Maintien des bâtiments 2018-19 Mesure: 50621*;

WHEREAS four (4) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS four (4) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$644,196.00 (excluding taxes), was received from the company *Construction Labrie Merlos inc.*

WHEREAS the assigned professional firm of *Un à Un Architectes*, will be reviewing the winning bid and recommend the company *Construction Labrie Merlos inc.* lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$802,819.84;

IT WAS MOVED BY Commissioner G. Holliday that the Company *Construction Labrie Merlos inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.4 Educational Advisory Committee

The Chair of the Educational Advisory Committee, R. Gagnon, presented the following resolution:

9.4.1 Resolution No. E19-03-79

Membership to the Conseil Sport Loisir de l'Estrie

WHEREAS some of our schools, via their healthy school approach, would like to work with a representative of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS only high schools or school boards can be members of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS to become a member, a school board must present a resolution from its Council of Commissioners;

WHEREAS the annual membership fees for the year 2019-2020 are \$120.00;

WHEREAS this amount will be paid for by the Pedagogical Services Department;

IT WAS MOVED BY Commissioner R. Gagnon that the Eastern Townships School Board renew its membership with the *Conseil Sport Loisir de l'Estrie* for the year 2019-2020 in order to allow our schools to benefit from their services.

Carried unanimously

The Chair also mentioned that the next Advisory Committee meeting is scheduled on April 2, 2019.

9.5 Communications Advisory Committee

As the Chair of the Communications Advisory Committee, D. Brodie was absent, the Director of Communications Services E. Campbell presented the following items that were discussed at the meeting held on March 19, 2019:

- Registration Update
- New Registration Promotional Plan
- Volunteer Recognition Update
- 2018-19 Townshippers' Day Partnership
- Commitment to Success Plan Promotion
- Recent media coverage
- Upcoming events

The notes taken at the meeting are included in the kit. The next Communications Advisory Committee meeting is scheduled on May 7, 2019.

9.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, C. Beaubien, mentioned that there was no report.

The next Human Resources Advisory Committee meeting is scheduled on April 16, 2019.

9.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that there was no report.

Commissioner G. Holliday also indicated that the next Transportation Advisory Committee meeting is scheduled on May 14, 2019.

9.8 Special Education Advisory Committee

As the Chair of the Special Education Advisory Committee, Parent Commissioner Cindy Véronneau was absent, the Director of Complementary Services, E. Gaudet, mentioned that the meeting of March 13, 2019 was cancelled due to lack of quorum.

The next meeting is scheduled on April 10, 2019.

10. Parents' Committee

The Commissioner representing parents, M. Mercure, mentioned that the meeting of March 13, 2109 was held and the following topics were discussed:

- Budget
- Volunteer recognition
- Local events
- Snow days
- Transportation Policy

The notes from the meeting are included in the Kit. The next Parents' Committee meeting is scheduled on April 3, 2019.

11. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that a meeting was held on March 15, 2019 at Richmond Regional High School. A school tour was done during the meeting.

The next Student Advisory Committee meeting is planned for April, 2019 at Massey Vanier High School. Another meeting will be scheduled in May at the same time as the Educational Services Advisory Committee meeting at the Board Office.

12. Quebec English School Boards Association Report (QESBA)

The Chairman, Mr. Murray, mentioned that a meeting was held this week. The following topics were addressed:

- Action plan was adopted and distributed
- New group of representatives of the Anglophone community will work on promoting and defending the elected commissioners
- Representatives attended the Provincial budget lock-up
- Spring conference 2019 workshops
- 2020 Spring Conference will be sponsored by the Quebec English School Board Association (QESBA)
- Labour relations negotiations update
- Advisory Board on English Education (ABEE) nominations

The next QESBA meeting will be held in Mont-Tremblant on May 25th, 2019.

13. S.O.F.I.E. Report

Commissioner J. Humenuik mentioned that the next meeting is scheduled on April 5, 2019.

14. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner G. Barnett attended the New Horizons Governing Board meeting, the following topics were addressed:

- Student population
- Math materials

Commission G. Holliday mentioned that he was told by the Richmond Regional High School Governing Board Chair that adding 15 minutes at the beginning of the Governing Board meetings for an exchange of good news items has changed the group dynamics on a positive note.

Commissioner C. Beaubien reported the following items were discussed at each of the following schools/centres:

- New Horizons:
 - Director S. Dunn had nothing but good things to say about the Material Resources team who quickly repaired the recent water damage at the centre
 - Their Gala will be held May 29th 2019.
- Lennoxville Vocational Training Centre:
 - Blood Drive on April 3rd in the AGRHS cafeteria
 - Programs put in place to increase funding/revenues for the centre:
 - Recognition of Acquired Competencies – 45 candidates will receive their qualifications
 - *Service aux entreprises (SAE)* to help increase recruiting in the health sectors
 - Visit from North Shore students to promote their programs
 - Starting a Business course

15. CORRESPONDENCE

The Secretary General, E. Campbell, mentioned that no correspondence was received.

16. QUESTION PERIOD

M. Seline: At which Council of Commissioners meeting will the Adult Education and Vocational Education calendar will be adopted?

J. Pauw: Now that the youth sector calendar has been adopted, the Centres will finalize their calendars. The Adult sector calendars are not adopted at Council. As soon as they're ready, they will be posted on the website.

M. Seline: Will there be a communication policy or procedure developed for internal communications when there is an issue or emergency in a school or centre? For example, the water issues that arose at Massey-Vanier this year, to facilitate clear communication with staff?

Chair: I will refer to the Communications Advisory Committee to discuss this at their next meeting.

17. **VARIA**

18. **ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:33 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

EC/amc
27-03-2019