

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, JUNE 25, 2019 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

COMMISSIONERS		PARENT COMMISSIONERS	
Gordon Barnett	P	Marc Mercure	P
Claire Beaubien	P	Hélène Turgeon	P
Daniel Brodie	P	Cindy Véronneau	GH
Richard Gagnon	P	Daniel Zigby	P
Gary Holliday	P	DIRECTORS' COMMITTEE (DC)	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Kandy Mackey	A
Frank MacGregor	P	Interim Director General and Director of Continuing Education, Michel Soucy	P
Alice McCrory	P	Interim Assistant Director General and Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Chairman</i>	P	Director of Instructional Technology and Pedagogical Services, Eva Lettner	P
Tina Pezzi-Bilodeau	P	Director of Complementary Services, Emmanuelle Gaudet	A
		Director of Material Resources, Éric Plante	P

GH: Google Hangout

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)

Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:19 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner R. Gagnon to adopt the Agenda of June 25, 2019 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MAY 28, 2019

Resolution No. ETSB 19-06-101

Approval of the Minutes of the Meeting of the Council of Commissioners held on May 28, 2019

WHEREAS a copy of the Minutes of the meetings of May 28, 2019 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on May 28, 2019 as modified:

14. Commissioners Comments and Questions: C. Beaubien instead of C. Beaudoin

Carried unanimously

4. QUESTION PERIOD

M. Seline: It was recently reported in the Montreal Gazette that EMSB and LBPSB will not apply Bill 21. What is the ETSB's position?

M. Murray: The ETSB will comply with the law. Not doing so would put our Administrators in an untenable position.

M. Seline: The Secondary 1 situation in the western sector of the School Board, is it discussed at the Governance & Ethics or Educational Services Advisory Committees?

M. Murray: The subject could be addressed at either or both committees.

M. Seline: Would the members please mark their calendars as the ATA would like to extend an invitation to the Council of Commissioners and Senior Administrators for an event on September 18th.

M. Murray: Duly noted, thank you.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On June 7th the ETSB recognized and celebrated the careers of its retiring personnel at the annual Retirement Gala. The wealth of experience, dedication and commitment that these individuals have shown towards the students of the ETSB will be missed. This was most evident as each retiree attending the event was honoured with stories that highlighted their accomplishments and unique contributions. We wish all of our retiring personnel a healthy, happy and long retirement;
- North Hatley Elementary School grade five and six students held a book launch on June 13th for their student written short-story “The Felix Narratives”. As part of the “Write Here, Write Now” (WHWN) project and in collaboration with the Townshippers’ Association, the students wrote their story based on a murder mystery activity held earlier in the year. Under the guidance of project coordinator Jan Draper, members of WHWN worked closely with the students and their teacher, Mr. Richard Williams, holding writing workshops and other activities to encourage and foster their creativity. We would like to extend our congratulations to the students and their teacher Mr. Williams and our thanks to all the members and volunteers associated with the Write Here, Write Now project for providing this wonderful opportunity for the students;
- Parkview Elementary students proudly displayed their handiwork at the unveiling of their insect hotels as part of the “Adopt a Natural Environment’ project, offered by the Fondation SÉTHY that concentrates on the conservation of natural areas, of biodiversity and of insects. Considering the decline of insect-eating birds such as Chimney Swifts and Swallows, the insect hotels were built at the school’s carpentry shop under the supervision of woodworker Bill Gagnon. Along with the insect hotels, artistic interpretative panels were produced with the help of Geneviève Rhéault, a student’s mother. One of the goals of the project is to heighten public awareness about the importance of our role as protector of nature and its biodiversity. Two insect hotels will be installed; one in Daniel-Johnson Park and the other near Parkview school. Monitoring of the hotels will be done next autumn by the students in order to maintain them and to do an insect inventory of the hotels. We would like to extend our thanks to Mr. Bernard Valiquette, of the Fondation SÉTHY, Mr. Bill Gagnon and Ms. Geneviève Rhéault for their support. Also, congratulations to the students and their teacher, Martine Pollender, on this wonderful project;
- We would like to extend our congratulations to Ms. Heather Croghan-Moreland from Knowlton Academy on the launch of her first children’s book entitled, “Not Tired at All”. The book is described on the seller’s site as “...a clever, witty, verse-based story that is certain to become a bedtime classic. Shirley is a little girl with a big problem. She is never tired at bedtime and she likes to stay up at night for as long as she can. As her exhausted parents try to put her to bed, she refuses to surrender to sleep, instead listing off the many things she has left to do. Allowing her to stay up all night seems to be the only solution for her tired mom and dad--but Shirley soon discovers that not getting a good night’s sleep has consequences!” Ms. Croghan-Moreland is currently a re-adaptation agent at Knowlton Academy, who has always loved reading with her children. Her book will surely become a family favourite when tackling the often-difficult bed time with children. We would like to congratulate Heather on her debut book and look forward to her next one;

- Last but not least, as the school year comes to a close, we have the pleasure of congratulating all our students. Whether it is our kindergarten students who are at the beginning of their journey, our elementary students leaving for new adventures in high school or our high school graduates who now have many paths in front of them to choose from or our adult and vocational education students who are embarking on a new career. Congratulations to all on a job well done! We wish you continued success in whatever you choose to do or become.

Additional Recognition for June 25th Council of Commissioners

On June 3rd, an incident in Lac Brome that involved a police operation caused the evacuation of students at St-Édouard School. Knowlton Academy (KA) was called upon to assist in having the students from St-Édouard use the KA parking for their afternoon dismissal. The Sûreté du Québec de la MRC de Brome-Mississquoi thanked the school staff and students for their leadership in facilitating the safe dismissal of the St-Edouard students with a certificate of recognition. We would like to add to that recognition, by extending our appreciation to Principal Renalee Gore, the Knowlton Academy staff, and students for their collaboration and quick response time in helping their colleagues at St-Édouard.

6. **BUSINESS ARISING**

There was no business arising.

7. **NEW BUSINESS**

The Interim Assistant Director General and Director of Human Resources, J. Pauw, presented the following:

7.1 **Resolution No. E19-06-102**

Policy Regarding the Possession and Consumption of Cannabis

WHEREAS the School Board has developed a Policy Regarding the Possession and Consumption of Cannabis;

WHEREAS the *Policy Regarding the Possession and Consumption of Cannabis* was sent for consultation to the Parents' Committee, Special Education Advisory Committee, Eastern Townships Association of School Administrators, Appalachian Teachers' Association, *Syndicat des Professionnelles et Professionnels des Commission Scolaire de l'Estrie* and Townships Regional Union of Support Staff and was accepted by all;

WHEREAS the Policy Regarding the Possession and Consumption of Cannabis was presented to the Human Resources Advisory Committee and was recommended by the committee;

WHEREAS the Director's Committee and Management Committee accepted the Policy Regarding the Possession and Consumption of Cannabis;

IT WAS MOVED BY Commissioner C. Beaubien that the Policy Regarding the Possession and Consumption of Cannabis be approved.

Carried unanimously.

The Chair of the Audit Committee, J. Humenuik, presented the following two resolutions:

7.2 Resolution No. E19-06-103
Approval of the School/Centre Budgets 2019-2020

WHEREAS Section 276 of the *Education Act* states that every school board is responsible for approving the budgets of their schools, vocational training centres and adult education centres;

WHEREAS it is necessary to ratify the budgets attached;

WHEREAS all of the governing boards adopted their school/centre budgets for 2019-2020;

WHEREAS the school/centre budgets for 2019-2020 have been presented and analyzed at the Audit Advisory Committee meeting of June 18, 2019;

WHEREAS the Audit Committee recommends the ratification of the school/centre budgets for 2019-2020;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners ratify the budget of each school/centre for 2019-2020.

Carried unanimously

7.3 Resolution No. E19-06-104
Adoption of the 2019-2020 Budget

WHEREAS Section 277 of the *Education Act* requires that every school board adopt and submit to the Minister of Education its Operating, Capital Investment and Debt Service Budgets for the following school year;

WHEREAS every school board is responsible for approving the budgets of its schools, vocational training centres and adult education centres;

WHEREAS revenues are estimated to be \$90,867,370.00 and expenditures are estimated to be \$90,867,370.00, giving a balanced budget for the 2019-2020 school year;

IT WAS MOVED BY Commissioner J. Humenuik that the 2019-2020 Operating (including school/centre local funds), Debt Service and Capital Investment Budgets be adopted and transmitted to the Minister of Education;

Carried unanimously

The Director of Instructional Technology and Pedagogical Services, Eva Lettner, presented to following resolution:

7.4 Resolution No. E19-06-105
Enhanced Learning Strategy Computer Acquisition

WHEREAS different pedagogical and technical aspects of the Enhanced Learning Strategy have been reviewed in the 2019-2020 school year;

WHEREAS in the pursuit of the Enhanced Learning Strategy, the Eastern Townships School Board needs to renew some of the equipment for the 2019-2020 school year;

WHEREAS the Eastern Townships School Board needs to ensure compatibility with all the equipment and software already purchased through the years;

WHEREAS the MEES has required that every school board produce a "*Plan directeur en ressources informationnelles*" in conformity with Law 135 by December 31st, 2019;

WHEREAS this plan consists of strategic planning that considers the evolving offer of IT services that supports the educational and administrative needs of our organization;

WHEREAS the ICT purchase plan for 2019-2020 will reflect the initiatives highlighted in the Plan Directeur;

WHEREAS the purchase of SSD drives, replacement parts for broken equipment and Chromebooks for support staff to the amount of \$103,510 are required to upgrade and/or replace current devices to meet the immediate technological requirements of our students and staff;

WHEREAS ETSB is part of Collecto that manages calls for tender according to Ministry requirements;

WHEREAS all purchases will be done according to the *ETSB Purchase policy* and government requirements;

IT WAS MOVED BY Commissioner R. Gagnon to authorize the Interim Director General to sign any documentation related to the acquisition of equipment up to an amount of \$103,510 for the purchase of devices and replacement parts; and that in the absence of the Interim Director General, the Director of Instructional Technology and Educational Services can also sign.

Carried unanimously

The Secretary General, E. Campbell, presented the following resolution:

7.5 Resolution No. E19-06-106
Insurance Coverage Renewal for 2019-2020

WHEREAS articles 178 and 270 of the Education Act stipulate that a School Board may take out liability insurance and may insure its property,

WHEREAS the Eastern Townships School Board's current insurance policy comes to term on June 30, 2019 and that it intends to renew the policy for the 2019-2020 school year;

WHEREAS for several years, the Council of Commissioners authorizes the participation of the Eastern Townships School Board in the *Regroupement des commissions scolaires de la Montérégie et de L'Estrie en matières d'assurances*;

WHEREAS the membership of the Eastern Townships School Board to the Consolidated Purchasing of General Insurance of the *Montérégie-Estrie* Group of School Boards was renewed on January 22, 2019 (Resolution No. E19-01-48);

WHEREAS the consolidated purchasing experience has been financially advantageous for the Eastern Townships School Board;

WHEREAS the *Commission scolaire de La Région-de-Sherbrooke* has accepted to represent the 14 school boards within the *Montérégie-Estrie* regions, members of the group along with consultant Guy Turcot of Adelson & Associates Inc.;

WHEREAS a call for tenders was published on the Electronic System of Tenders of the Quebec Government (SEAO), from March 29, 2019 to April 29, 2019;

WHEREAS two (2) bids were received by the ETSB and were reviewed by the consultant firm Adelson & Associates Inc.;

WHEREAS the report of review produced by the consultant firm excluded the bid made by AON Insurance for a major derogation with regard to the required limits for complementary responsibility insurance (umbrella insurance):

WHEREAS authorization from an Officer in charge of a public organization is required when only one supplier has submitted the sole conforming bid, to award the winning contract (RCS a.46 al.2 (1));

WHEREAS the recommendation of the consultant, with regard to the potential financial advantages, to foresee an insurance for damages service contract for a period of five (5) years, with one (1) year closed and four (4) years with options;

WHEREAS article 42.0.0 of the *Règlement sur les contrats de services des organismes publics* provides for the possibility for renewal options for this type of service contract;

WHEREAS article 46 of the *Règlement sur les contrats de services des organismes publics* stipulates that the authorization of the Officer in charge of the public organization is required for all contracts of a repetitive nature with a timeline, including renewals is superior to three (3) years.

WHEREAS the consultant firm Adelson & Associates Inc. has recommended that the contract be awarded to BFL Canada.

IT WAS MOVED BY Commissioner H. Turgeon to accept the offer from BFL Canada for the renewal of the general insurance policy for the 2019-2020 school year, to the amount of \$62,657.56 (before taxes) for the ETSB. **IT WAS FURTHER MOVED** to authorize the Interim Director General or the Secretary General, to sign all documents resulting from the present mandate.

Carried unanimously

The Interim Director General, M. Soucy, presented the following resolution:

7.6 Resolution No. 19-06-107

Appointment of Principal 60% of Sunnyside Elementary School / 40% Teaching

WHEREAS the position of Principal/Teaching will become vacant with the confirmed retirement of Mr. Steven Weary as of June 30, 2019;

WHEREAS the position had been advertised throughout the ETSB territory through the internal posting procedures for the Eastern Townships Association of Administrators (ETAA) & to Management members;

WHEREAS the Selection Committee unanimously recommends this person to the Council of Commissioners;

WHEREAS the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

IT WAS MOVED BY C. Beaubien that the Council of Commissioners appoint Mr. James LeMaitre, Principal 60% of Sunnyside Elementary School / 40% teaching, effective July 1st, 2019.

Carried unanimously.

8. REPORTS

8.1 DIRECTOR GENERAL'S REPORT

The Interim Director General presented the following:

- The past year proved to be a memorable one:
 - This was the first year of the CTSP, which was challenging.
 - There were numerous persons who took on a new role. He recognized the contributions of the Principals, Administrators, Teachers and Council and thanked them. He said that the Director General, K. Mackay, was deeply missed this past year.
- He congratulated the students on completion of their year.

8.2 REPORT FROM THE CHAIR

The Chair shared the following:

- The Director General was greatly missed.
- The Interim Director General stepped in to fill the void and maintained a steady hand during the past year.
- The Administrative Team rose to the occasion to assure a smooth transition.
- There were good relations in the system.

9. ADVISORY COMMITTEES' REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Personnel and Staffing Plan;
- Presentation of Resolutions adopted at tonight's meeting.

9.2 Governance and Ethics Committee

The Chair of the Eastern Townships School Board, Commissioner G. Barnett, presented the following two resolutions:

9.2.1 Resolution No. 19-06-108

Confirmation of the Head Office Administrative Structure 2019-2020

WHEREAS section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* states that the School Board must confirm the Head Office Administrative Structure, as it has been amended;

WHEREAS the Commissioners have reviewed the proposed Administrative Structure for the Head Office, including the appropriate modifications and adjustments for the 2019-2020 school year, during the June 11, 2019 Governance and Ethics Advisory Committee meeting;

WHEREAS the Eastern Townships Association of Administrators (ETAA) has been duly consulted on the structure;

WHEREAS this administrative structure is to take effect July 1st, 2019, unless otherwise specified;

IT WAS MOVED BY T. Pezzi-Bilodeau that the Council of Commissioners approve the Head Office Administrative Structure for the 2019-2020 school year, effective July 1, 2019.

Carried unanimously,

9.2.2 Resolution No. 19-06-109

Confirmation of the Schools & Centres Administrative Structure for 2019-2020

WHEREAS section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* states that the School Board must confirm the Schools and Centres Administrative Structure as it is amended;

WHEREAS the Commissioners have reviewed the proposed Administrative Structure for the Schools and Centres, including the appropriate modifications and adjustments for the 2019-2020 school year, during the June 11, 2019 Governance and Ethics Committee meeting;

WHEREAS the Eastern Townships Association of Administrators (ETAA) has been duly consulted on the structure;

WHEREAS this administrative structure is to take effect on July 1st, 2019, unless otherwise specified;

IT WAS MOVED BY J. Murray that the Council of Commissioners approve the Schools and Centres Administrative Structure for the 2019-2020 school year, effective July 1st, 2019.

Carried unanimously.

Commissioner Barnett reported the following items that were discussed at the Advisory Committee meeting held on June 11, 2019:

- School Board organigram proposal for 2019-20
- Schedule of Advisory Committee meetings for 2019-20
- G&E Committee visits at other venues
- Structural Planning
- Living schools
- School fees
- Contract Report Resolution

The Chair mentioned that the next Committee meeting is scheduled on August 20, 2019 and the next on September 10, 2019.

9.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

9.3.1 Resolution No. 19-06-110

Contracts of Public Bodies – Annual Rendering of Accounts

WHEREAS, on December 7, 2012, the National Assembly adopted Bill 1 – *Integrity in Public Contracts Act*;

WHEREAS, in accordance with this law, the Treasury Board decreed the *Directive concernant la reddition de comptes en gestion contractuelle des organismes publics* (hereinafter referred to as the « Directive »), which was modified on December 13, 2016 and applies particularly to school boards;

WHEREAS the Directive outlines all cases of rendering of accounts and standardizes the content and the type of information to be transmitted to the Secretariat of the Treasury Board;

WHEREAS the requirements provided under this directive are from the LCOP which aims to promote the rendering of accounts based on the accountability of chief executive officers of public bodies and on the appropriate use of public funds;

WHEREAS these renderings of accounts will allow the President of the Treasury Board to then submit a report on the application of the LCOP;

WHEREAS according to the requirements outlined in the Directive, the school board is required to render an account of its contractual activities during the period from April 1, 2018 to March 31, 2019;

WHEREAS the Directive stipulates that the chief executive officer of the public body must attest, on an annual basis, to the reliability of the data and controls related to contracts by using the form provided in appendix 3 of the Directive;

WHEREAS in the case of a school board, the chief executive officer of the public body is the Council of Commissioners unless the Council has delegated, by by-law, to the Executive or to the Director General, all or a part of its duties as outlined in the LCOP;

WHEREAS at Eastern Townships School Board, the duties of the executive officer of the public body for which an account must be rendered rest with the Council of Commissioners;

WHEREAS the Council of Commissioners must render account for the authorizations it gave during the period from April 1, 2018 to March 31, 2019;

WHEREAS all contracting activities have been performed by the appropriate school board administrators and respecting the LCOP to the best of their judgment and abilities within the resources available;

IT IS MOVED by Commissioner J. Humenuik seconded by Commissioner D. Zigby that Eastern Townships School Board:

ADOPT the declaration of the executive officer of the public body attesting to the reliability of the data and management controls as appended to this resolution, in accordance with the template proposed in Appendix 3 of the Directive with the addition of the following comment:

1. "This declaration is made by the executive officer of the public body in a context where all contracting activities have been performed by the appropriate administrators while respecting the LCOP to the best of their judgment and abilities and within the limits of the resources available."
2. **AUTHORIZE** the Chairman of the school board to sign the declaration of the executive officer of the public body (appendix 3) and any other document required to respect the requirements of the rendering of accounts as provided for in the Directive;
3. **TRANSMIT**, no later than June 30, 2019 all the required documents to the Secretariat of the Treasury Board so as to respect the requirement to render account as stipulated in the Directive.

Carried unanimously.

9.3.2 Resolution No. 19-06-111

Signing Officers for School/Centres – Sunnyside Elementary School

WHEREAS the *Caisse Desjardins du Lac-Memphrémagog – Centre de Service Stanstead* requires the names of representatives authorized to sign banking documents on behalf of the ETSB Sunnyside Elementary School;

WHEREAS new principal assignments have changed the name of the representative in this school;

IT WAS MOVED BY Commissioner C. Beaubien that the following individual be authorized to sign banking documents on behalf of his school:

Sunnyside Elementary School	Steve Weary (remove)
	James LeMaitre (add)

Carried unanimously.

9.3.3 Material Resources

The following resolutions were presented by the Chair of the Audit Advisory Committee:

9.3.3.1 Resolution No. E19-06-112 Mansonville Elementary School – Retaining Wall Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$100,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc....);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.3.2 Resolution No. E19-06-113 Knowlton Academy Elementary School – Roofing Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$260,206 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$260,206;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner R. Gagnon to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.3.3 Resolution No. E19-06-114
Lennoxville Elementary School – Roofing Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$586,025 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$586,025;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Barnett to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.3.4 Resolution No. E19-06-115
St. Francis Elementary School – Roofing Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$249,725 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$249,725;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Holliday to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously

9.3.3.5 Resolution No. 19-06-116
Waterloo Elementary School – Roofing Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$249,726 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$249,726;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner A. McCrory to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project

stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.6 **Resolution No. 19-06-117**
Alexander Galt Regional High School – Sanitary Blocks and Gymnasium Refection

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$1,014,802 for the project stated above, under the program *MDB - Maintien des bâtiments - Budget additionnel 2018-19 Mesure: 50625*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$1,014,802;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner H. Turgeon to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.7 **Resolution No. 19-06-118**
Alexander Galt Regional High School – Replacement of Exterior Doors

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$278,165 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$278,165;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner F. MacGregor to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.8 Resolution No. 19-06-119
Richmond Regional High School – Heating System Replacement Phase 1 of 2

WHEREAS the ministère de l'Éducation et de l'Enseignement supérieur (MEES) approved a budget of \$434,287 for the project stated above, under the program *RDE - Résorption du déficit d'entretien - Budget additionnel 2018-19 mesure: 50626*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$434,287;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc.);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.9 Resolution No. 19-06-120
Board Office – Rental Space Renovation Phase B

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$312,247 for the project stated above, under the program *MDB - Maintien des bâtiments 2018-19 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$312,247;

WHEREAS a first phase of the project has been completed (roofing) for the amount of \$152,457 in June 2019 (ETSB19-03-69);

WHEREAS a second phase is planned for the summer 2019 for \$159,790;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner M. Mercure to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.10 Resolution No. 19-06-121

Alexander Galt Regional High School – 2019-2020 Snow Removal Contract

WHEREAS the *Eastern Townships School Board (ETSB)* approved a budget of \$51,500 for the project stated above;

WHEREAS six (6) companies were invited to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$51,500 (including taxes), was received from the company *Excavation Blouin et Fils Inc.*;

IT WAS MOVED BY Commissioner C. Véronneau that the Company *Excavation Blouin et Fils Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously.

9.3.3.11 Resolution No. 19-06-122

Heroes' Memorial Elementary School – K4 Classroom Renovation

WHEREAS the Eastern Townships School Board (ETSB) approved a budget of \$100,000 for the project stated above;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner J. Murray to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.12 Resolution No. 19-06-123
Mansonville Elementary School – K4 Classroom Renovation

WHEREAS the Eastern Townships School Board (ETSB) approved a budget of \$100,000 for the project stated above;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.13 Resolution No. 19-06-124
St. Francis Elementary School – K4 Classroom Renovation

WHEREAS the Eastern Townships School Board (ETSB) approved a budget of \$100,000 for the project stated above;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc....);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Interim Director General be authorized to sign all associated documentation and that in the absence of the Interim Director General, the Director of Material Resources can also sign.

Carried unanimously.

9.3.3.14 Resolution No. 19-06-125
ETSB – Investment Projects to Propose to the *Ministère de l'éducation et études supérieures* (MEES)

WHEREAS with this measure the *ministère de l'Éducation et de l'Enseignement supérieur* (MEES) aims at financing work in order to maintain and/or renovate all buildings used for educational and administrative purposes;

WHEREAS the Eastern Townships School Board has prepared a priority list of investment projects to be proposed to the *ministère de l'Éducation et de l'Enseignement supérieur* (MEES) for authorization according to the program *Maintien des bâtiments 2019-2020* (Mesure 50621) and to the program *Résorption du déficit de maintien 2019-2020* (Mesure 50622);

WHEREAS this list must be sent to the *ministère de l'Éducation et de l'Enseignement supérieur* (MEES) by the Eastern Townships School Board by July 2019;

WHEREAS the said list of the proposed priorities could be subject to adjustments following possible events prior to July 2019;

IT WAS MOVED by Commissioner M. E. Kirby that the Council of Commissioners approve the priority list of projects proposed under the program *Maintien des bâtiments 2019-2020* (Mesure 50621) and the program *Résorption du déficit de maintien 2019-2020* (Mesure 50622); **IT WAS**

FURTHER MOVED that the Interim Director General and/or the Director of Material Resources be authorized to sign all associated documentation.

Carried unanimously.

The Chair mentioned that the next Audit Advisory Committee meeting is scheduled for October 15, 2019.

9.4 Educational Services Advisory Committee

The Chair of the Educational Advisory Committee, R. Gagnon, presented the topics that were discussed at the June 4, 2019 meeting:

- A Year in Review
- Partnerships with Universities for Principal Training
- Chromebook Purchases
- Summer School (youth and adult sectors)
- Virtual Reality

The Chair also mentioned that the next Advisory Committee meeting is scheduled on October 8, 2019.

9.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, D. Brodie, mentioned that the next meeting is scheduled on September 17, 2019.

9.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, C. Beaubien, mentioned that the next meeting is scheduled on September 17, 2019.

9.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that the next Transportation Advisory Committee meeting is scheduled on November 19, 2019.

9.8 Special Education Advisory Committee

The Chair of the Special Education Advisory Committee, Parent Commissioner Cindy Véronneau, presented the topics discussed at the last two meetings, May 8 and June 12, 2019:

- Consultation on the Possession and Consumption of Cannabis Policy
- Consultation on the Security of Information Policy
- Consultation on the Good Health for our Students Policy
- Recommendations to Director General

- Class Action Law Suit
- Bill 12
- Two 20-minute recesses

The Chair also mentioned that the next meeting is scheduled for September 11, 2019.

10. Parents' Committee

The Commissioner representing parents, D. Zigby, mentioned that they held their last meeting on June 5, 2019. The following topics were discussed:

- Director General Report
- Volunteer Recognition Update
- Good Health Policy
- Cafeteria practices

The Chair mentioned that the next meeting is scheduled for October 9, 2019.

11. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that the next Student Advisory Committee meeting will be scheduled in September, 2019.

12. Quebec English School Boards Association Report (QESBA)

12.1 Notice of Nominations

Mr. F. MacGregor is reconfirmed in his position as member of the Board of Directors. Mr. Murray is also reconfirmed in his position on the Executive of QESBA and on the Board of Directors of QESBA.

These two names will be sent to QESBA.

12.2 Bill 21 – An Act Respecting the Laicity of the State

The Chairman, Mr. Murray, mentioned that discussions took place regarding Bill 21. Some school boards have decided to confront the Government on this Bill. Some organizations have requested a stay on this issue.

13. S.O.F.I.E. Report

No report.

14. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner G. Barnett attended the New Horizons Adult Education Centre Governing Board meeting where tutors and the impact on students and the numbers for Joblinks were discussed. As well there was a favourable report on the Stanstead/RRHS project. He also attended the Alexander Galt Regional High School Governing Board meeting where the cafeteria deficit was discussed. At the Lennoxville Elementary School Governing Board the two 20 minute recesses were discussed and the possible impact on supervision.

Commissioner M. Mercure thanked everyone for their continued support.

Commissioner J. Murray also extended his well wishes for a good summer.

Commissioner D. Zigby thanked everyone for their support in his first term as Commissioner. He also mentioned how proud he is to represent the parents at this table.

Commissioner G. Holliday attended the Richmond Regional High School Awards Night. He also mentioned that the gym renovations were well done.

Commissioner M. Kirby attended the Joyful Literacy event at Bishop's University. As well she also attended the Small Schools Track meet and the various graduation events in the schools she represents.

Commissioner C. Véronneau wished everyone a safe summer holiday.

Commissioner T. Pezzi-Bilodeau attended the Graduation event at Richmond Regional High School. She mentioned that the Danville Mayor also attended the event for the first time. He shared how impressed he was with the organization of the event.

Commissioner A. McCrory attended the governing board meetings at Parkview and Waterloo Elementary Schools. Both were mostly a wrap-up for the year.

Commissioner F. MacGregor attended the Alexander Galt Regional High School Governing Board meeting. The 20-minute recess was discussed. He also informed the members that a special event is being organized for the retirement of the Sherbrooke Elementary School secretary, Ms. Doris Dohler. All principals that she has worked with have been invited.

Commissioner C. Beaubien reported the following items:

Alexander Galt Regional High School:

- Galt held their annual golf tournament this year at Milby's golf course. Organized by Robby Fisk (Galt teacher), his dedicated team, and with this year's chair Jimmy Donnachie. I heard they raised \$33,000.
- She will attend their Graduation this coming Friday.

New Horizons Adult Education Centre:

- On May 29, a few Commissioners attended the New Horizons Adult Education Centre Gala. It was so impressive to notice all the details with the decoration in the gymnasium. Everything was made out of recycled material and the theme was 'A celebration of second chances'. A mosaic wall montage was created by students with recycled material.

Retirement Gala:

- On June 7th, it was a well-attended and celebrated gala; Jeff and his team always put on a great 'show'. Great speeches this year concerning the honorees.

Commissioner J. Humenuik attended the Alexander Galt Regional High School Golf Tournament. She mentioned how impressed she was with the spirit of the participants. She also mentioned that she attended the Massey Vanier High School Awards Night. She also talked about some of the projects that took place this year at the Farnham and Butler CLC such as; Books to Belley and the Kid CitiZen radio podcasts on CICI.

Then all the Administrators present were invited to express any observations, which included appreciation to all for support and interest in their activities, thanks to all the teams, a busy year, the absence of the Director General, and to have a great summer.

15. CORRESPONDENCE

15.1 Letter from MEES regarding the 20-minute recess

15.2 Letter from MEES regarding the Starting a Business Program

15.3 Letter regarding Lights for the soccer fields at Richmond Regional High School

An acknowledgement letter should be sent to the Mayors expressing our interest in moving forward with this project and that we will accept their financial support.

16. QUESTION PERIOD

M. Seline: May I wish the Council of Commissioners a super summer?

M. Murray: On behalf of all the members, thank you and have a wonderful summer.

17. VARIA

Commissioner M. Kirby challenged each Commissioner to read one book from a list that she will email to all before the next meeting Governance & Ethics meeting on August 20th.

18. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 9:04 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman