

The **Eastern Townships School Board**  
is seeking candidates for the following administrative position

**VICE PRINCIPAL**  
**Richmond Regional High School – 100%**  
**Richmond, QC**

The position of vice-principal entails advising and assisting the principal in accordance with the mandate defined by the latter in the management of the instructional, educational and administrative matters of the school in order to foster the academic success of all students in accordance with the Education Act and the policies of the school board.

The position includes, in particular, carrying out all or some of the management responsibilities related to instructional and educational matters, human, financial, material and information resources and day care services.

**MINIMUM QUALIFICATIONS:**

- a permanent teaching licence;
- a mastery of the English and French languages;
- five years of relevant experience;
- must be proficient in the use of computer technology.

**OTHER CONSIDERATIONS:**

- strong interpersonal skills;
- commitment to the implementation of the curriculum reform;
- good oral and written communication skills;
- recognized as a master teacher;
- evidence of ongoing professional development;
- proven ability to work collegially with other administrators within a team.

The School Board reserves the right to determine whether the admission criteria are met in whole or in part.

**SALARY AND WORKING CONDITIONS:**

In accordance with the provisions of the “Regulation Respecting the Conditions of Employment of Management Staff of School Boards” (class 5) adopted by the Order of the Minister of Education

Applications with curriculum vitae should be forwarded by 16h00 by March 8, 2019 to:

Jeffrey Pauw  
[pauwj@etsb.qc.ca](mailto:pauwj@etsb.qc.ca)

Director of Human Resources  
Eastern Townships School Board  
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*We appreciate your interest. Only selected candidates will be contacted.*

***The Eastern Townships School Board is an equal opportunity employer***