

PLEASE POST

The **Eastern Townships School Board**
is seeking candidates for the following administrative position

PRINCIPAL
SUTTON* ELEMENTARY SCHOOL – 100%
(Sutton)

In accordance with the policies and practices of the School Board and the regulations of the *Ministère de l'Éducation*, the Principal must, on a daily basis, make administrative and pedagogical decisions pertaining to the school in order to foster the academic success of all students in accordance with the Education Act, the ETSB Strategic Plan and policies.

The position entails, in particular, responsibility for the management of instructional and educational matters, human, financial, material and information resources, day care services and community relations.

*Sutton Elementary School consists of two schools operating under one roof with a common administration. The candidate will also assume the responsibility Francophone school operating with *la Commission scolaire Val des Cerfs*.

MINIMUM QUALIFICATIONS:

- a permanent teaching certificate issued by the *Ministère*;
- a mastery of the English and French languages;
- five to eight years of relevant experience;
- must be proficient in the use of computer technology.

OTHER CONSIDERATIONS:

- excellent leadership skills;
- strong interpersonal skills;
- commitment to the implementation of the curriculum reform;
- excellent oral and written communication skills;
- recognized as an effective teacher;
- evidence of ongoing professional development;
- knowledge of the developmental approach;
- ability to work effectively under pressure and within time constraints;
- proven ability to work collegially with other administrators within a team.

The School Board reserves the right to determine whether the admission criteria are met in whole or in part.

SALARY AND WORKING CONDITIONS:

In accordance with the provisions of the "Regulation Respecting the Conditions of Employment of Management Staff of School Boards" adopted by the Order of the Minister of Education (Class 6).

Applications with curriculum vitae should be forwarded by 16h00 on August 18, 2017 to:

Jeffrey Pauw
Director of Human Resources
Eastern Townships School Board
340 Saint-Jean-Bosco
Magog, QC J1X 1K9
Fax : 819-868-3821
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We appreciate your interest. Only selected candidates will be contacted.
The Eastern Townships School Board is an equal opportunity employer