

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, NOVEMBER 25, 2014 – 7:00 P.M.
ETSB BOARD ROOM
340 SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (√):

Commissioners		Parent Commissioners	
Gordon Barnett	√	Mary Gilman	√
Claire Beaubien	√	Paul Laberge (<i>arrived at 7:30 p.m.</i>)	√
Daniel Brodie	√	Cindy Véronneau	Abs
Richard Gagnon	√	Kenneth Waterhouse	√
Gary Holliday	Abs	DC	
Joy Humenuik, <i>Vice-Chairman</i>	√		
Mary-Ellen Kirby	√	Secretary General, Éric Campbell	√
Frank MacGregor	√	Director General, André Turcotte	√
Alice McCrory	√	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	√
Michael Murray, <i>Chairman</i>	√	Director of Human Resources, Jeffrey Pauw	√
Tina Pezzi-Bilodeau	√	Director of Financial Services, Sophie Leduc	√
Gregg Thomson	√	Director of Operations, Michel Soucy	√

OBSERVERS

Sharon Priest, Communications Consultant

GUESTS

Megan Seline, President of the *Appalachian Teachers' Association (ATA)*, Matthew McCully, *The Record*, Annie Lessard and Jacques Frégeau, *Deloitte*, Cathy St-Jean, Interim President of *TRUSS* and Julie Dubois, Vice-President of *TRUSS*.

1. CALL THE SPECIAL MEETING TO ORDER

The Chairman called the meeting to order at 7:15 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner D. Brodie to adopt the Agenda of November 25, 2014.

Carried unanimously

3. Approval of the Minutes of the Meeting of September 23, 2014 and of the Special Meeting of November 11, 2014

Resolution No. ETSB14-11-45

Approval of the Minutes of the Meeting of September 23, 2014 and of the Special Meeting of November 11, 2014

WHEREAS a copy of the Minutes of the meeting of September 23, 2014 and of the Special Meeting of November 11, 2014 have been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on September 23, 2014 as presented and of the Special meeting held on November 11, 2014 with the following modifications:

- Point 10 – Commissioner R. Gagnon nominated Commissioner F. MacGregor who accepted the nomination.
- Point 13.1 and 13.2 should be Point 14.1 and 14.2.

Carried unanimously

4. QUESTION PERIOD

- Megan Seline, President of ATA, asked the Secretary General if the Governing Board workshop which was held on November 12 was a waste of time?
The Secretary General answered no and that he considered it was a success.

She also asked the Council of Commissioners the following questions:

- How the Brome-Missisquoi Centre can invite representatives or the Chairman of the Council to meet the staff in order to hear their concerns?

Mr. Murray mentioned that the Council was open to meet with the staff if needed whenever they wanted.

- She asked about free training sessions for parents which were organized by *Projet PRÉE*; how the information was distributed, the dates of these sessions and how many parents attended?

*K. Mackey mentioned that the *Projet PRÉE* was responsible for these sessions and that she will look for this information.*

- Cathy St-Jean, Interim President of TRUSS, asked the following questions of the Council of Commissioners.

- Why the minutes of the Council of Commissioners' meetings were not on the website?

The Secretary General answered that he had no idea and will check into it the next day.

- Why adults continue to have access to buses with the students?

Mr. Murray replied that by doing this, we want to facilitate access to education and because these adults are registered with ETSB, we know who they are.

- What will be the next steps in regards to the linguistic policy?

The Director of Pedagogical Services answered that we are in the process of developing the procedures.

- Could she get some information regarding the commissioners' remuneration?

The Chairman, Mr. Murray and the Director General, A. Turcotte, replied that the remuneration was based on the "décret" received in June. This is a closed envelope. From this envelope, the total amount is divided based on the position and committee involvement of each commissioner as well as professional development and travel expenses.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- From October 24th to November 1st 2014, Eva Lettner, Principal of the International Student Program (ISP) participated in a Quebec mission to China led by Premier Philippe Couillard. During this mission Ms. Lettner met with leaders from four cities namely, Shanghai, Beijing, Shandong and Wuxi for the recruitment of students in the youth and vocational training sectors. The ETSB also signed a 'sister school' agreement with the Shanghai Press and Publication Vocational Technical School towards the possibility of exchanges and recruitment of students for the computer graphics program at the Campus Brome-Missisquoi Vocational Training Centre. We would like to congratulate Ms. Lettner on securing this agreement with the Shanghai school. As well the ISP program, which also recruits for the New Frontiers and Riverside School Boards, currently has 70 international students registered for this fall with an additional 14 students registered for the winter session;
- At the RSEQ Provincial championships held at the end of September in Amos Quebec, Alexander Galt Regional High School student, Perry Mackinnon, took the gold medal for cross-country running in the juvenile category. He completed the 23-kilometre race 23 seconds ahead of his closest competitor, making him the fastest in his category across the province. Perry, who is not only a top athlete but also holds an above 90% average at school, will be continuing his running career at CEGEP and university after he graduates. Congratulations goes out to Perry on his gold medal win and we wish him continued success;
- Once again the Alexander Galt Regional High School library has secured funding from the Neil and Louise Tillotson Fund. The grant will enable to school to purchase new furniture for their reading corner, as well as new computers and fund the lunch bistro program, which gives students a quiet place to enjoy their lunch. We would like to congratulate the school librarian, Ms. Judith Munger for securing the grant and thank the Tillotson Foundation for their continued support.

6. BUSINESS ARISING

There was no business arising.

7. NEW BUSINESS**7.1 Financial Statements for the Year Ending June 30, 2014**

The Director of Financial Services introduced Ms. Annie Lessard and Mr. Jacques Fréreau, Auditors from Deloitte. Ms. Annie Lessard explained the auditor's work regarding the financial statements for the year ending June 30, 2014.

Resolution No. ETSB14-11-46**Financial Statements for the Year Ending June 30, 2014**

WHEREAS section 286 of the Education Act requires that the financial activities of school boards be audited annually;

WHEREAS the Secretary General gave public notice of the date, time and place of the presentation of the financial statements on November 10, 2014;

WHEREAS the Director General published a summary of the annual financial statements of the School Board in two local newspapers on November 17, 2014;

WHEREAS the external auditors have deposited their report to the School Board;

IT WAS MOVED BY Commissioner J. Humenuik that the financial statements for the year ending June 30, 2014 be received as tabled.

Carried unanimously

7.2 Criteria for the Enrolment of Students of the Eastern Townships School Board for the 2015-2016 School Year**Resolution No. ETSB14-11-47****Criteria for the Enrolment of Students of the Eastern Townships School Board for the 2015-2016 School Year**

WHEREAS the Eastern Townships School Board has made no modifications to its Criteria for the Enrolment of Students for the 2015-2016 School Year;

WHEREAS the Teachers of the Eastern Townships School Board have been consulted on these criteria through the Appalachian Teacher's Association (ATA);

WHEREAS the Central Parents Committee has been consulted on these criteria;

IT WAS MOVED BY Commissioner R. Gagnon that the Eastern Townships School Board approve the Criteria for the Enrolment of Students in Schools of the Eastern Townships School Board for the 2015-2016 School Year (Section 239 of the *Education Act*).

Carried unanimously

7.3 Confirmation of Administrative Position

Resolution No. ETSB14-11-48 Confirmation of Administrative Position

WHEREAS the following individual was appointed to an existing administrative position for the 2013-2014 school year:

Ms. Sophie Leduc, Director of Financial Services;

WHEREAS the individual was subject to a one-year probationary period and performance appraisal process;

WHEREAS the individual successfully passed her probation period;

IT WAS MOVED BY all Commissioners that the Council of Commissioners confirm Ms. Sophie Leduc in the administrative position of Director of Financial Services.

Carried unanimously

7.4 Composition of Governing Boards (Asbestos-Danville Shipton (ADS) Elementary School, Cookshire Elementary School and Saint-Francis Elementary School)

Resolution No. ETSB14-11-49 Composition of Governing Boards (Asbestos-Danville Shipton (ADS) Elementary School, Cookshire Elementary School and Saint-Francis Elementary School)

WHEREAS it is necessary to change the composition of the Governing Board of ADS Elementary School, Cookshire Elementary School and Saint-Francis Elementary School in order to comply with the *Education Act*, as it is necessary to provide for representation from a staff member of the childcare services;

WHEREAS the *Education Act* stipulates that the school board determines the composition of the Governing Board;

BE IT THEREFORE RESOLVED, on a motion by Commissioner M. Kirby that the composition of the Governing Board for each of the schools listed below be established as follows:

Schools	Parents	School Staff	Childcare Services	Community Representatives*	Total
ADS Elementary	4	3	1	2	10
Cookshire Elementary	6	5	1	2	14
Saint-Francis Elementary	6	5	1	2	14

• As required by the *Education Act* section 42(5)

Carried unanimously

8. ADOPTION OF ELECTORAL PROCESS

The Secretary General read the Electoral Process.

Resolution No. ETSB14-11-50 **Adoption of Electoral Process**

IT WAS MOVED BY Commissioner D. Brodie to approve the following procedure for the election of members of the Appeal Committee.

A President of elections and two scrutineers shall be chosen by members of the Council of Commissioners.

If more than the required number of candidates is nominated, election shall be held by secret ballot.

To be elected to a committee, a candidate must receive an absolute majority of those voting. After each ballot, the candidate with the least number of votes is dropped and balloting continues until the required number of members is elected.

Immediately following the reading of the results, the ballots shall be destroyed, the President of election and the two Scrutineers will be released.

Carried unanimously

9. APPOINTMENT OF PRESIDENT OF ELECTIONS AND TWO SCRUTINEERS

IT WAS MOVED BY Commissioner R. Gagnon that Secretary General E. Campbell be appointed as President of Elections and that the Director of Finance, S. Leduc and the Assistant Director General and Director of Pedagogical Services K. Mackey be appointed as Scrutineers.

Carried unanimously

10. ADVISORY COMMITTEES

10.1 Members to the Internal Advisory Committees

10.1.1 Appeal Committee (as per ETSB Policy P023-1)

By virtue of section 11 of the *Education Act*, the Council establishes an Appeal Committee composed of five members and substitutes it appoints annually.

10.1.1.1 Establishment and Composition of the Appeal Committee

As per ETSB Policy P023-1, the establishment and composition of the Appeal Committee is the following:

Establishment and Composition of the Appeal Committee

- Three commissioners elected or appointed pursuant to the *Act respecting school elections* (R.S.Q., c. E-2.3);

- One parent commissioner;
- One administrator of the Board (school, centre or central office administrator), not affiliated with the school/centre concerned.

Carried unanimously

10.1.1.2 Term of Office of Members of the Appeal Committee

According to the *Education Act*, the term of office of members on the Appeal Committee will be one (1) year.

Carried unanimously

10.1.1.3 Appointment of Members to the Appeal Committee

The President of Elections called for nomination of Commissioners as members to the Appeal Committee.

Commissioner F. MacGregor nominated Commissioner G. Barnett who accepted the nomination.

Commissioner R. Gagnon nominated Commissioner F. MacGregor who accepted the nomination.

Commissioner J. Humenuik nominated Commissioner M. Kirby who accepted the nomination.

IT WAS MOVED BY Commissioner R. Gagnon that nominations for members on the Appeal Committee cease.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB14-11-51

Appointment of Commissioners as Members to the Appeal Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioners G. Barnett, F. MacGregor and M. Kirby as members of the Appeal Committee.

Carried unanimously

The President of Elections then called for nominations for Parent Commissioners as members on the Appeal Committee.

Commissioner T. Pezzi-Bilodeau nominated Commissioner P. Laberge who declined the nomination.

Commissioner P. Laberge nominated Commissioner M. Gilman who accepted the nomination.

IT WAS MOVED BY Commissioner G. Thomson that nominations for members on the Appeal Committee cease.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the position was reached.

Resolution No. ETSB14-11-52

Appointment of Parent Commissioner as Member to the Appeal Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioner M. Gilman as member of the Appeal Committee.

10.1.1.4 Appointment of Alternate Members

The President of Elections then called for nominations for the two alternate Commissioner members on the Appeal Committee.

Commissioner G. Thomson nominated Commissioner R. Gagnon who accepted the nomination.

Commissioner R. Gagnon nominated Commissioner G. Thomson who accepted the nomination.

IT WAS MOVED BY Commissioner J. Humenuik that nominations for the two Commissioners alternate members on the Appeal Committee cease.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB14-11-53

Appointment of the two Commissioners Alternate Members to the Appeal Committee

IT WAS MOVED BY Commissioner C. Beaubien to appoint Commissioner G. Thomson and Commissioner R. Gagnon as the two Commissioners alternate members of the Appeal Committee.

The President of elections then called for nominations for one Parent Commissioner alternate member on the Appeal Committee.

Commissioner R. Gagnon nominated Commissioner P. Laberge who accepted the nomination.

IT WAS MOVED BY Commissioner J. Humenuik that nominations for the two Commissioners alternate members on the Appeal Committee cease.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB14-11-54

Appointment of the Parent Commissioner Alternate Member to the Appeal Committee

IT WAS MOVED BY Commissioner F. MacGregor to appoint Parent Commissioner P. Laberge as the Parent Commissioner alternate member of the Appeal Committee.

IT WAS MOVED BY Commissioner G. Thomson to release the President of Elections and the two Scrutineers.

In summary, the members of the Appeal Committee are as follows:

Commissioners:

Gordon Barnett
Frank MacGregor
Mary Kirby

Parent Commissioner:

Mary Gilman

Two Alternate Commissioners:

Gregg Thomson
Richard Gagnon

One Alternate Parent Commissioner:

Paul Laberge

11. DIRECTOR GENERAL'S REPORT

The Director General presented his report in which the following items were highlighted:

- Welcome to the new council;
- School Board reorganization and mergers.

A copy of the Director General's Report is attached to and forms a part of the official copy of the Minutes.

12. REPORT FROM THE CHAIR

The Chairman presented a written report (See attached report).

The Chairman also explained the Government's proposal concerning the school board mergers. The School Board has until December 18 to respond to this proposal if they wish.

A copy of the Chair's Report is attached to and forms a part of the official copy of the Minutes.

13. ADVISORY COMMITTEE REPORTS

13.1 Executive Committee

The Chairman reported that a staffing report had been deposited at the Executive meeting.

13.2 Governance and Ethics

The Chair of the Governance and Ethics Advisory Committee, R. Gagnon, mentioned that their meeting will be postponed to January.

13.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, J. Humenuik, informed the Council that there were no notes as there were no meetings.

The Chair of the Audit Advisory Committee, J. Humenuik, presented the following resolutions:

13.3.3 Signing Officers for Schools/Centres**Resolution No. ETSB14-11-57
Signing Officers for Schools/Centres**

WHEREAS the *Caisse Desjardins de l'Est de Sherbrooke* requires the names of representatives authorized to sign banking documents on behalf of the ETSB Learning Centre;

WHEREAS new principal assignments have changed the names of representatives in this school;

I IT WAS MOVED BY Commissioner J. Humenuik that the following individuals be authorized to sign banking documents on behalf of his respective school:

Learning Centre

Jean-François Morin (remove)
James Lemaitre (add)

Carried unanimously

13.3.4 Statement of School Taxes Remaining Due and Owing 2014-2015**Resolution No. ETSB14-11-58
Statement of School Taxes Remaining Due and Owing 2014-2015**

WHEREAS the Director of Financial Services presented the following summary regarding the statement of the school taxes remaining due and owing by owners;

WHEREAS the payment of the 2nd installment does not come due until December and consequently these amounts are included in the total school taxes not yet collected;

Annual Invoices Issued – June	2014-2015	2013-2014
Total school taxes invoices issued:	16849	17152
Total school taxes to be collected:	\$9,642,731.63	\$8,924,653.72
Invoices Outstanding – November	2014-2015	2013-2014
Total school taxes invoices outstanding:	10860	10775
Total school taxes not yet collected:	\$4,120,945.23	\$3,985,985.10

IT WAS MOVED BY Commissioner F. MacGregor to approve the statement of the school taxes remaining due and owing by owners.

Carried unanimously

13.3.5 Roof Replacement – Richmond Regional High School - Project #13-024-MDB-02**Resolution No. ETSB14-11-59
Roof Replacement (Additional Cost) – Richmond Regional High School – Project #13-024
MDB-02**

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$300,000 (taxes and professional fees included), for a roof replacement project at Richmond Regional High School, under the program « *Maintien des bâtiments 2013-2014 (Mesure 50620)* »;

WHEREAS the amount of the lowest bid from the contractor plus professional fees and taxes added up to \$191,519.61;

WHEREAS the assigned architectural firm of *Demers Pelletier, Architectes*, after reviewing the bids, has recommended the company *Toiture Sherbrooke inc.* to do the work;

WHEREAS it was moved by resolution #ETSB14-06-104, on June 25, 2013, that the company *Toiture Sherbrooke inc.*, be awarded a contract for the roof replacement project at Richmond Regional High School;

WHEREAS the amount of \$21,265.00 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS the amount needed to finish the project will be taken from the global envelope *Maintien des bâtiments 2013-2014* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners approve the needed amount to finalize the roof replacement project at Richmond Regional High School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.6 Roof Repairs – Sutton Elementary School – Project #14-020-AMT-15

Resolution No. ETSB14-11-60

Roof Repairs – Sutton Elementary School – Project #14-020-AMT-15

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$160,000 (taxes and professional fees included), for a roof repairs project at Sutton Elementary School, under the program « *Maintien des bâtiments 2013-2014 (Mesure 50690)* »;

WHEREAS the lowest bid in the from the contractor plus professional fees and taxes added up to \$149,237.12;

WHEREAS the assigned architectural firm of *Charest Parenteau et Associés*, after reviewing the bids, has recommended the company *Lacasse et fils* to do the work;

WHEREAS it was moved by resolution #ETSB14-05-78, on May 27, 2014, that the company *Lacasse et fils* be awarded a contract for the roof repairs project at Sutton Elementary School;

WHEREAS the amount of \$39,962.00 to pay for all modification orders, additional work and professional fees and taxes is required to finish the project;

WHEREAS the amount needed to finish the project will be taken from the global envelope *Maintien des bâtiments 2013-2014* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner F. MacGregor that the Council of Commissioners approve the needed amount to finalize the Sutton Elementary School roof repairs project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.7 Washroom Renovation – Farnham Elementary School – Project #13-007-MDB-10

Resolution No. ETSB14-11-61

Washroom Renovation – Farnham Elementary School - Project #13-007-MDB-10

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included), for a washroom renovation project at Farnham Elementary School, under the program « *Maintien des bâtiments 2013-2014 (Mesure 50620)* »;

WHEREAS the amount of the lowest bid from the contractor plus professional fees and taxes added up to \$69 835.53;

WHEREAS the assigned architectural firm of *Demers Pelletier, Architectes*, after reviewing the bids, has recommended the company *Construction Choinière et frères Enr.* to do the work;

WHEREAS it was moved by resolution #ETSB14-03-58, on March 25, 2014, that the company *Construction Choinière et frères Enr.*, be awarded a contract for the washroom renovation project at Farnham Elementary School;

WHEREAS the amount of \$20,935 to pay for all modification orders, additional work and professional fees and taxes is required to finish the project;

WHEREAS the amount needed to finish the project will be taken from the global envelope *Maintien des bâtiments 2013-2014* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners approve the needed amount to finalize the Farnham Elementary School washroom renovation project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.8 Yard Drainage – Asbestos-Danville-Shipton (A.D.S.) Elementary School

Resolution No. ETSB14-11-62

Yard Drainage (Additional Cost) – Asbestos-Danville-Shipton (A.D.S.) Elementary School – Project #14-001-MDB-24

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included), for a yard drainage project at A.D.S. Elementary School, under the program « *Enveloppe spéciale 2014-2015* »;

WHEREAS the projects accorded from this measure have to be finished by March 31, 2015;

WHEREAS it was moved by resolution #ETSB14-08-18, on August 26 2014, to approve on a budgetary bases an amount of \$100,000 for a yard drainage project at A.D.S. Elementary School;

WHEREAS the lowest bid from contractors plus professional fees and taxes added up to \$90,381.85;

WHEREAS the assigned engineering firm of *Les Services exp inc.* after reviewing the bids, recommended the company *Construction et Pavage Dujour inc.* to do the work;

WHEREAS the amount of \$32,882.85 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS all additional funds required to complete the project, will be taken from the surplus of the global "*Enveloppe spéciale 2014-2015*" program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that the Council of Commissioners approve the needed amount to finalize the yard drainage project at A.D.S. Elementary School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.9 Parking & Sidewalk Repair – Alexander Galt Regional High School – Project #14-022-MDB-23

Resolution No. ETSB14-11-63

Parking & Sidewalk Repair (Additional Cost) – Alexander Galt Regional High School – Project #14-022-MDB-23

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$250,000 (taxes and professional fees included), for a parking and sidewalk repair project at Alexander Galt Regional High School, under the program « *Enveloppe spéciale 2014-2015* »;

WHEREAS the projects accorded from this measure have to be finished by March 31, 2015;

WHEREAS it was moved by resolution #ETSB14-08-14, on August 26 2014, to approve on a budgetary bases the amount of \$250,000 for a parking & sidewalk repair project at Alexander Galt Regional High School;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes added up to \$291,258.12;

WHEREAS the assigned engineering firm of *Les Services exp inc.* after reviewing the bids, recommended the company *Sintra inc.* to do the work;

WHEREAS the amount of \$59,654.98 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS all additional funds required to complete the project, will be taken from the surplus of the global « *Enveloppe Spéciale 2014-2015* » program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner G. Barnett that the Council of Commissioners approve the needed amount to finalize the parking and sidewalk repair project at Alexander Galt Regional High School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.10 Roof Replacement (Additional cost) – Richmond Regional High School – Project #14-024-MDB-28

Resolution No. ETSB14-11-64

Roof Replacement (Additional cost) – Richmond Regional High School – Project #14-024-MDB-28

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included), for a roof replacement project at Richmond Regional High School, under the program « *Enveloppe spéciale 2014-2015* »;

WHEREAS the projects accorded from this measure have to be finished by March 31, 2015;

WHEREAS it was moved by resolution #ETSB14-08-15, on August 26 2014, to approve on a budgetary basis an amount of \$100,000 for a roof replacement project at Richmond Regional High School;

WHEREAS the amount of the lowest bid from the contractors plus professional fees and taxes added up to \$124,165;

WHEREAS the assigned professional firm of *Demers, Pelletier, Architectes* after reviewing the bids, recommended the company *Toiture Sherbrooke inc.* to do the work;

WHEREAS a budgetary amount of \$43,542.46 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

WHEREAS all additional funds required to complete the project, will be taken from the surplus of the global « *Enveloppe spéciale 2014-2015* » program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that the Council of Commissioners approve the needed amount to finalize the roof replacement project at Richmond Regional High School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

13.3.11 Outside Stairs – Sutton Elementary School

Resolution No. ETSB14-11-65

Outside Stairs – Sutton Elementary School – Project #14-020-AMT-15

WHEREAS, for security reasons, the Eastern Townships School Board (ETSB) wants to change the existing outside stairs that access the playground;

WHEREAS the ETSB wants to install galvanized steel maintenance free stairs.

WHEREAS the ETSB wants to realize the project before winter;

WHEREAS the ETSB is asking for a pre-authorized budget of up to \$60,000;

WHEREAS the monies will be taken from the global envelope of the program *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015*;

WHEREAS the contract will be granted according to the ETSB's purchasing policy and government requirements (laws, policies, rules, etc...);

IT WAS MOVED BY Commissioner R. Gagnon to proceed with the project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

13.4 Communications Advisory Committee

The Chairman of the Communications Advisory Committee, D. Brodie, informed the Council that there was nothing to report as there were no meetings. He also indicated that there were no other meetings scheduled yet.

13.5 Human Resources Advisory Committee

The Chairman of the Human Resources Advisory Committee, F. MacGregor, informed the Council that there was nothing to report as there were no meetings.

13.6 Transportation Advisory Committee

In the absence of the Chair of the Transportation Committee, Commissioner G. Holliday, the Director of Operations informed the Council that there was nothing to report as there were no meetings. He also indicated that there were no other meetings scheduled yet.

13.7 Special Education Advisory Committee

In the absence of Parent Commissioner C. Véronneau, the Director of Pedagogical Services indicated that the notes of the June 11, September 17, and October 22, 2014 were included in the Commissioners' kit.

13.8 Parents' Committee

Parent Commissioner P. Laberge informed the Council that the highlights of the October 15 and October 29 meetings were included in the Commissioners' kit. He also indicated that the next meeting will be held on December 3, 2014.

13.9 Student Advisory Committee

From the Student Advisory Committee (SAC), Commissioner J. Humenuik reported that a meeting took place on November 19. It was the first meeting of the school year with new students from high school.

14. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT

Resolution No. ETSB14-11-66

Nomination to the QESBA Board of Directors and Executive Committee Member-at-Large

WHEREAS the Eastern Townships School Board needs to appoint two commissioners as members of the Board of Directors for the Quebec English School Board Association for a two year mandate;

WHEREAS one of the two directors will need to be appointed as a member of the Quebec English School Board Association's executive committee as a member-at-large;

IT WAS MOVED BY Commissioner A. McCrory to nominate Commissioner F. MacGregor and Chairman M. Murray as directors for the Quebec English School Board Association;

IT WAS FURTHER MOVED BY Commissioner A. McCrory to nominate Commissioner F. MacGregor as the director of the executive committee member-at-large of the Quebec English School Board Association.

Carried unanimously

15 S.O.F.I.E. REPORT

The Chairman presented the following resolution:

Resolution No. ETSB14-11-67

Representative on the Société de Formation Industrielle de l'Estrie (SOFIE) Board of Directors

WHEREAS the Eastern Townships School Board has two seats on the Board of Directors of *SOFIE*;

WHEREAS the Eastern Townships School Board needs to name a director and a commissioner for the period of November 1st, 2014 to October 31st, 2016;

WHEREAS the Eastern Townships School Board Director's Committee recommends that Mr. André Turcotte be appointed to one of the two seats from November 1st, 2014 to October 31st, 2016;

IT WAS MOVED BY Commissioner G. Thomson that Commissioner Joy Humenuik be appointed to the commissioner's seat from November 1st, 2014 to October 31st, 2016;

IT WAS FURTHER MOVED BY Commissioner A. McCrory to support the appointment of Mr. André Turcotte for the administrator's seat.

Carried unanimously

Commissioner J. Humenuik presented a brief summary of the SOFIE annual report.

IT WAS MOVED BY Commissioner J. Humenuik to send a letter to SOFIE to thank them for their grant and support.

16. COMMISSIONER'S COMMENTS AND QUESTIONS

- Many commissioners mentioned that either they attended or they will attend the governing board meeting of their local schools;
- Commissioner J. Humenuik mentioned that she met with students from Alexander Galt Regional High School and Massey-Vanier High School in order to discuss about the Student Advisory Committee and to recruit students. She was surprised that the students did not know about the Student Advisory Committee;
- Commissioner F. MacGregor attended Awards Night at AGRHS. He presented the award to the Commissioner's bursary.
- Commissioner C. Beaubien presented a report. You will find below some of the information it contained:
 - "As I mentioned before and to use the same descriptive word used by Mr. Murray, we are the school board ambassador to our schools in our ward, but also our schools' ambassador to the school board";
 - "All schools are focusing on parent interviews or student-led conferences happening this week and are also starting to get organized for their Christmas concert or play";
 - "I saw or heard of great projects in each school, but there is one happening in Sunnyside that I would like to underline. It is the Watch D.O.G.S. (Dad of Great Students) and more information is available on <http://www.fathers.com>".
- Commissioner A. McCrory attended the governing board meeting in Waterloo and wanted to know more about the pre-kindergarten pilot project, especially about the staffing;
- Commissioner M. Kirby complained about the procedures that a citizen has to follow in order to be registered on the Anglophone electoral list;
- Commissioner M. Gilman asked about the deeds and why the footage did not appear anymore on them;
- Commissioner D. Brodie mentioned that Princess Elizabeth Elementary School had their Craft Event which was a success;
- Commissioner R. Gagnon mentioned that Knowlton Academy held a bistro last week in order to raise money for school activities;
- Commissioner G. Barnett described some of the problems with the elections process (school election);

- Commissioner M. Murray mentioned that he met with the Clarenceville mayor and one of the topics they discussed was the reopening of Clarenceville School. He also discussed various other topics, including eligibility for English school.

14. **CORRESPONDENCE**

The Secretary General indicated that the following correspondence was received:

- Letter from the Director General to all Commissioners;
- Open Letter to the Council of Commissioners concerning Open Campus at AGRHS.

15. **QUESTION PERIOD**

- Julie Dubois, Vice-President of TRUSS, asked if the Council was optimistic about the meeting that will take place before Christmas with other boards regarding possible mergers, and if article 23 of the Charter of Rights could help English School Boards. *Mr. Murray answered that it will be the last option. We will show the importance of Anglophone School Boards instead. All staff will be informed during the consultation period.*

16. **ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 9:45 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2014-11-25