

**EASTERN TOWNSHIPS SCHOOL BOARD**

**COUNCIL OF COMMISSIONERS**

**TUESDAY, NOVEMBER 24, 2015 – 7:00 P.M.  
ETSB BOARD ROOM  
340 SAINT-JEAN-BOSCO  
MAGOG, QC. J1X 1K9**

**MINUTES**

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***Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health***

**MEMBERS PRESENT (P):**

<b>Commissioners</b>		<b>Parent Commissioners</b>	
Gordon Barnett	P	Mary Gilman	P
Claire Beaubien	P	Paul Laberge, Member	P
Daniel Brodie	P	Cindy Véronneau	P
Richard Gagnon	A	Kenneth Waterhouse	P
Gary Holliday	A		
Joy Humenuik, Vice-Chairman	P	<b>Administrators</b>	
Mary-Ellen Kirby	P	Secretary General, Éric Campbell	P
Frank MacGregor	P	Director General, André Turcotte	P
Alice McCrory	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Michael Murray, Chairman	P	Director of Human Resources, Jeffrey Pauw	P
Tina Pezzi-Bilodeau	GH	Director of Financial Services, Sophie Leduc	P
Gregg Thomson	A	Director of Operations, Michel Soucy	P

*GH = Google Hangout*

**OBSERVERS**

Sharon Priest, Communications Consultant

**GUESTS**

Gail Klinck, Teacher, Appalachian Teachers' Association (ATA) Representative

1. **CALL THE MEETING TO ORDER**

The Chairman called the meeting to order at 7:05 p.m.

2. **QUORUM AND ADOPTION OF THE AGENDA**

**QUORUM WAS ESTABLISHED AND IT WAS MOVED BY** Commissioner D. Brodie to adopt the Agenda of November 24, 2015, as submitted.

Carried unanimously

3. **Approval of the Minutes of the Meeting of October 27, 2015**

**Resolution No. ETSB15-11-25**

**Approval of the Minutes of the Meeting of October 27, 2015**

**WHEREAS** a copy of the Minutes of the meeting of October 27, 2015 have been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

**IT WAS MOVED BY** Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on October 27, 2015 with the following modification:

- Item 10.2: replace The Chair of the Parents' Committee by *Parent Commissioner K. Waterhouse*.

Carried unanimously

4. **QUESTION PERIOD**

G. Klinck:

In reference to the impressions brought forward at the recent Forum on Education held in Lennoxville, what steps is the school board planning on taking to develop and strengthen its relationship with the communities its serves?

*M. Murray replied that it is not always obvious what role the school board plays due to the fact that most communities identify with the local school rather than the board. Also the large territory that the school board covers hinders its ability to be present in all the communities its serves.*

G. Klinck:

Would it not be advantageous for the commissioners to spend time in each community such as holding open houses in different schools where community members can meet and interact with the council members?

*M. Murray thanked her for her suggestion.*

## **5. RECOGNITION OF EXCELLENCE**

There was no Recognition of Excellence this month.

## **6. DIRECTOR GENERAL'S REPORT**

In lieu of an official report, the Director General presented the Annual Report for 2014- 2015.

## **7. CHAIRS' REPORT**

The Chair did not make an official report. He commented about the following items before reading the opening message from the Chairman and Director General that is in the Annual Report.

- The new governance
  - Comments on pending legislation;
  - Rumours that the Bill lacks vision;
  - The new bill that will be deposited soon.

## **8. BUSINESS ARISING**

There was no business arising.

## **9. NEW BUSINESS**

### **9.1 Deeds of Establishment and 3-Year-Plan of Immovables**

The Secretary General presented the Deeds of Establishment and the 3-Year Plan of Allocation and Destination of Immovables, except for the Alexander Galt Regional High School's deed, which will be presented at the January meeting.

### **Resolution No. ETSB15-11-26**

#### **Deeds of Establishment**

**IT WAS MOVED BY** Commissioner J. Humenuik to approve the Deeds of Establishment with the following modification to the St. Francis Elementary School deed:

- St. Francis Elementary School instead of Saint-Francis Elementary School (in English);
- St-François Elementary School instead of Saint-Francis Elementary School (in French).

Carried unanimously

**Resolution No. ETSB15-11-27**

**3-Year Plan of Allocation and Destination of Immovables**

**IT WAS MOVED BY** Commissioner D. Brodie to approve the 3-Year Plan of Allocation and Destination of Immovables as presented.

Carried unanimously

The Deeds of Establishment and 3-Year Plan of Allocation and Destination of Immovables are attached to and form part of the Official Copy of the Minutes.

**9.2 Presentation of the Eastern Townships School Board Annual Report 2014-2015**

The Director General presented and reviewed the Annual Report for the 2014-2015 school year.

**Resolution No. ETSB15-11-28**

**Eastern Townships School Board Annual Report - 2014-2015**

**IT WAS MOVED BY** Commissioner F. MacGregor that the ETSB Annual Report for the 2014-2015 school year be received as tabled.

Carried unanimously

The Assistant Director General presented a brief recap of the results of the Strategic Plan.

**9.3 Governance and Ethics Advisory Committee**

The Chair of the Governance and Ethics Advisory Committee, G. Barnett, presented the following resolution:

**9.3.1 Partnership Agreement – International Student Program**

**Resolution No. ETSB15-11-29**

**Partnership Agreement – International Student Program**

**WHEREAS** the Eastern Townships School Board has been working in partnership with the New Frontiers School Board to accommodate international students from the youth sector;

**WHEREAS** this partnership is working well and has been growing steadily over the past three years;

**WHEREAS** it would be in the best interest of both boards to have a signed and formalized agreement;

**WHEREAS** the Governance and Ethics Committee has reviewed the proposed Agreement and supports it;

**IT WAS MOVED BY** Commissioner G. Barnett that the Eastern Townships School Board sign a Partnership Agreement for International Students (youth sector) with the New Frontiers School Board.

Carried unanimously

#### **9.4 Educational Services Advisory Committee**

The Director of Pedagogical Services, K. Mackey, presented the following resolution:

##### **9.4.1 Criteria for the Enrolment of Students in Schools of the Eastern Townships School Board for the 2016-2017 School Year (Section 239 of the *Education Act*)**

**Resolution No.ETSB15-11-30**

##### **Criteria for the Enrolment of Students of the Eastern Townships School Board for the 2016-2017 School Year**

**WHEREAS** the Eastern Townships School Board has made no modifications to its Criteria for the Enrolment of Students for the 2016-2017 School Year;

**WHEREAS** the Teachers of the Eastern Townships School Board have been consulted on these criteria through the Appalachian Teacher's Association (ATA);

**WHEREAS** the Central Parents Committee has been consulted on these criteria;

**IT WAS MOVED BY** Commissioner A. McCrory that the Eastern Townships School Board approve the Criteria for the Enrolment of Students in Schools of the Eastern Townships School Board for the 2016-2017 School Year (Section 239 of the *Education Act*).

Carried unanimously

##### **9.4.2 Membership to RSEQ-Montérégie**

**Resolution No. ETSB15-11-31**

**Membership to RSEQ-Montérégie**

**WHEREAS** some of our schools, via their healthy school approach, would like to work with a representative of the *RSEQ Montérégie*;

**WHEREAS** only high schools or school boards can be members of the *RSEQ Montérégie*;

**WHEREAS** to become a member, a school board must present a resolution from its Council of Commissioners;

**WHEREAS** the annual membership fees for the 2015-2016 school year are a base amount of \$350.00 and an additional \$0,21 per elementary student and \$0,22 per secondary student, based on the student population on September 30<sup>th</sup> of the current school year, which represents an amount of \$733.65;

**WHEREAS** this amount will be paid for by the Pedagogical Services department;

**WHEREAS** the Eastern Townships School Board will delegate Ms. Jennifer Owen to the *RSEQ Montérégie*. The mandate of this delegate will be in relation to the 2015-2016 program activities as submitted by the *RSEQ Montérégie*. To this effect, the delegate will be mandated to participate in the decision process of the said association and to follow up on the decisions taken, in accordance with the established procedures in our school board;

**IT WAS MOVED BY** Commissioner J. Humenuik that the Eastern Townships School Board pay its membership to the *RSEQ Montérégie* for the year 2015-2016 in order to allow our schools to benefit from their services and to delegate representatives from the school board.

Carried unanimously

**9.5 Communications Advisory Committee**

The Chair of the Communications Advisory Committee, D. Brodie, presented the following resolution:

**9.5.1 Request for a new Community Learning Centre**

**Resolution No. ETSB15-11-32**

**Request for a new Community Learning Centre (CLC)**

**WHEREAS** the Eastern Townships School Board (ETSB) is already part of the provincial network of Community Learning Centres (CLC) with three (3) CLCs in the Eastern sector at Pope Memorial Elementary School, Richmond Regional High School (RRHS) and Princess Elizabeth Elementary School (PEES);

**WHEREAS** funds are available from the *Entente Canada-Québec (Entente)* and therefore ETSB will get \$120,000 to support this initiative for the next three (3) years (until the renewal of the *Entente* in 2017-2018);

**WHEREAS** the CLC approach has proved that it is an efficient tool in supporting community vitality and authentic student learning at the ETSB;

**WHEREAS** a CLC can also be a strong tool for the recruitment of students with its community based approach;

**WHEREAS** the new CLC should be implemented in the western sector where there is currently no CLC and there is a potential to increase the student population;

**WHEREAS** the specific school in the western sector is to be determined later on in this process;

**WHEREAS** the ETSB will have to engage a coordinator, monitor the operation and provide support for the new CLC;

**WHEREAS** the CLC approach is part of the Communication Development Plan 2013-2016, this proposal is a recommendation of the Communication Advisory Committee (CAC);

**IT WAS MOVED BY** Commissioner D. Brodie to accept the above recommendations from the CAC and to continue the selection process in order to implement a new CLC in the western sector of the ETSB territory;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all documentation pertaining to this project.

Carried unanimously

**10. REPORTS****10.1. Executive Committee**

The Chair of the Executive Committee, M. Murray, reported that the Commissioners discussed the staffing plan, the development of a new CLC and the reports from various advisory committees.

#### **10.2. Parents' Committee**

The Parent Commissioner K. Waterhouse mentioned that the highlights of the November 4, 2015 Parents' Committee meeting were included in the Commissioners' kits. He also informed the Council that the next meeting is scheduled for December 2, 2015.

#### **10.3 Special Education Advisory Committee**

The Chair of the Special Education Advisory Committee mentioned that the notes of the October 21, 2015 meeting were included in the Commissioners' kits. The Chair presented the 2015-2016 goals for the Special Education Advisory Committee. These goals are listed under the Correspondence item. She also informed the Council that the next meeting is scheduled for January 2016.

#### **10.4 Student Advisory Committee**

Commissioner J. Humenuik informed the Council that was supposed to take place on November 25 at Alexander Galt Regional High School has been postponed to a date to be confirmed later.

#### **10.5 QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)**

The Chairman mentioned the following items that were discussed at a meeting held last Friday:

- Lobbying continues;
- Focus on the pending legislation.

He also mentioned that the next meeting is scheduled next Friday November 26, 2015.

#### **10.6 S.O.F.I.E. REPORT**

Commissioner J. Humenuik informed the Council that the next meeting will take place on December 11, 2015.

### **11. COMMISSIONER'S COMMENTS AND QUESTIONS**



Q: Commissioner A. McCrory asked if Distance Education is still offered by the Eastern Townships School Board.

R: Yes it still part of the ETSB's offer of service and serves the English school boards except for one (EMSB).

Commissioner M. Kirby asked if the Council would send a letter of appreciation/congratulations to a school bus driver who exhibited exemplary judgment in order to secure the transportation of students from Sawyerville.

Commissioner M. Kirby reported on activities that are going on at the Eaton Valley CLC.

Commissioner D. Brodie reported on activities that are going on at the Memphremagog CLC.

Commissioner C. Beaubien explained that this year, North Hatley Elementary School sold St-Benoît-du-Lac cheese as a fundraising activity. They sold over \$16,000 worth of cheese, which generates a profit of approximately \$5000.00 to go towards their end of year trips.

Commissioner C. Beaubien attended the graduation night at the Lennoxville Vocational Training Centre (LVTC) last Friday and visited the *Centre de recherche et de formation par simulation (CEREFS)*, attached to the CEGEP of Sherbrooke this morning. A delegation of close to 20 Chinese students who are studying at the University of Shanghai paid a visit to this Centre, organized by Luc Rodrigue, director of LVTC. Visits to the CHUS Hôtel-Dieu to see the *Bloc opératoire* as well as to the St-Francis Manor were also planned. Ms Beaubien presented two short videos she had taken during a demonstration of the patient mannequins at LVTC.

Commissioner G. Barnett reported on the following:

- A CBC interview of the Eastern Shores School Board's Director General about their increased graduation and success rates;
- Galt Drama is presenting the play *The Three Musketeer's* on April 28, 29, & 30<sup>th</sup>;
- After attending the New Horizon's Governing Board meeting, he was happy to report that Job Links was on target;
- He also attend the recent Forum on Education and stated that Mr. Murray represented the School Board very well.

## **12. CORRESPONDENCE**

Parent-Commissioner C. Véronneau informed the Commissioners of the content of a letter sent to the Director General, A. Turcotte on September 23, 2015, to submit the goals for the Special Education Advisory Committee (SEAC) for the 2015-2016 school year. Amongst the recommendations were to make IEPS relevant and to support services for special needs students.

## **13. QUESTION PERIOD**

There were no questions.

**14. ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner D. Brodie at 8:55 p.m.

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Éric Campbell  
Secretary General

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Michael Murray  
Chairman

/EC  
2015-11-25