

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, MAY 24, 2016 – 7:00 P.M.

**ETSB BOARD ROOM
340 SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9**

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	Absent
Claire Beaubien	P	Paul Laberge, Member	P
Daniel Brodie	P	Cindy Véronneau	GH
Richard Gagnon	P	Kenneth Waterhouse	Absent
Gary Holliday	P		
Joy Humenuik, Vice-Chairman	P	Administrators	
Mary-Ellen Kirby	Absent	Secretary General, Éric Campbell	P
Frank MacGregor	P	Director General, Christian Provencher	P
Alice McCrory	Absent	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Michael Murray, Chairman	P	Director of Human Resources, Jeffrey Pauw	P
Tina Pezzi-Bilodeau	P	Director of Financial Services, Sophie Leduc	P
Gregg Thomson	Absent	Director of Operations, Michel Soucy	P

GH = Google Hangout

OBSERVERS

Sharon Priest, Communications Consultant

GUESTS

Gail Klinck, Teacher, Appalachian Teachers' Association (ATA) Representative, Anne Fortier, Parent, and Matthew McCully, The Record.

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:11 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner C. Beaubien to adopt the Agenda of May 24, 2016 with the following addition:

- Item 12 - Varia – Microwave Ovens in schools.

Carried unanimously

3. Approval of the Minutes of the Meeting of April 26, 2016

Resolution No. ETSB16-05-70

Approval of the Minutes of the Meeting of April 26, 2016

WHEREAS a copy of the Minutes of the meeting of April 26, 2016 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on April 26, 2016 as deposited.

Carried unanimously

4. QUESTION PERIOD

Ms. Fortier

Would the School Board allow a group of parents to raise funds and pay for the testing of microwave ovens at North Hatley Elementary School in order to measure the possible radiation emitting from these appliances?

R: Mr. Murray replied that due to the fact that these appliances are in most cases purchased and maintained by the school, this would be a local decision and a matter for the Governing Board. If the School's Governing Board approved of the testing, the ETSB had no objection to a parents' group taking the initiative to have testing done.

G. Klinck:

Ms. Klinck asked the Council of Commissioners if they had taken the necessary steps to properly inform parents of Secondary one students in the Western Sector who had chosen to have their child complete their Secondary One at the elementary level, that their child would not

be receiving the full Secondary One curriculum? She also asked the Council of Commissioners to make the decision to consolidate all Secondary 1 students in the Western Sector at Massey-Vanier High School to facilitate planning, ensure a consistent and complete education for Secondary 1 students, and to relieve the burden on Secondary 2 teachers to fill in the blanks for material not covered in elementary Secondary 1 programs.

R: Mr. Murray answered that the ETSB would get back to her. Mr. Murray also added that he disagreed with the assumptions being made that the Secondary 1 done in Elementary schools was incomplete.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- As mentioned at the last Council of Commissioners' meeting we would like to officially recognize Ms. Meaghan Rivett and Ms. LEEANNE Blouin-Cookman for having received the Lieutenant Governor General's Bronze Medal for Youth. Ms. Rivett is from Alexander Galt Regional High School and is described in her nomination text as "a quiet leader both in and out of the classroom, she is someone who takes continual pride in all facets of life at Alexander Galt, both socially, academically and athletically, as well as being heavily involved in her community outside of school". Ms. Blouin-Cookman is from Richmond Regional High School and is described in her nomination text as a "young dynamic individual always willing to lend a helping hand... one word to describe LEEANNE would be: reliable. She has proven time after time that she can be counted on". We would like to extend our congratulations to both students on being nominated by their schools and being chosen as recipients of this very worthy award;
- On April 27th the second ETSB Mathletics Competition was held at the Board Office in Magog. The competing teams were present in the Boardroom while the competition was broadcast over Google Hangout. The students posted their answers by scanning a QR code and using Google Forms. All the preliminary competitions were held virtually with teams competing directly from their classrooms via Hangout. The final competition, which was live streamed, saw teams from Heroes' Memorial Elementary School, Lennoxville Elementary School and Sherbrooke Elementary School competing. After an intense competition the team from Lennoxville Elementary came out on top. Congratulations to Maria Gilbert, Jayda Dueck, Amanda Rodger-Lallier, Hannah Rodgers, Rebecca Hopkins and their teacher Isabelle Desbiens. We would also like to recognize the Pedagogical Consultants who organized this unique competition, Cheryl Cantin, Rebecca Enright and Jody Meacher. We look forward to next year's competition and for anyone who missed this year's you can access the video at <https://sites.google.com/a/edu.etsb.qc.ca/mathletics/watch-live>
- The Twenty-Seventh Annual Grade 2/3 ETSB Math Competition was held at Waterloo Elementary on May 6th. This year ten teams of four students each competed for the

coveted Roxton Award. At the end of the two-hour competition, the Triple Double Double Triple team from Sherbrooke Elementary School finished in first place. All in all the day provided some exciting moments and a lot of fun. We would like to take this opportunity to congratulate all the teams who competed and extend our appreciation to the organizers, volunteers and sponsors for making this event possible;

- On April 28th, the Excellence in Fostering Student Learning recognition event was held at the Board Offices in Magog. During the evening 40 individuals, from both teaching and support staff personnel, were recognized for their commitment to fostering student learning. As each nominee came forward to receive their certificate of appreciation, slides with key messages describing why they were nominated, was displayed for all to read. On behalf of the students and their fellow colleagues, we would like to thank the nominees for their dedication and wish them continued success;
- For the fifth year, Drummondville Elementary School (DES) took part in the Leucan Shaved Head Challenge on May 6th. In all 16 students and two adults, supported by five volunteer hairdressers, came together and exceeded their \$4,500 target by collecting over \$8,100 in donations. We would like to congratulate and thank all the students and staff involved and especially the lead organizer, Marie-Michèle Fradet, teacher at DES;
- On May 11th a very special book signing took place at North Hatley Elementary School, when student Laura Bolduc Sanderson personally autographed copies of a book of photographs in which she is featured. The book is a series of photos and poems designed to demystify and celebrate individuals with Downs Syndrome. At the Assembly, led by Principal Nicole Grégoire, a video about students with Downs Syndrome was shown and students were invited to ask Laura and her parents questions about the syndrome, its affects and challenges. We would like to congratulate Laura on being chosen to appear in the book;
- We would like to recognize both Butler and Farnham Elementary Schools for their recent fund raising efforts towards the fire in Fort McMurray. Farnham raised \$517 for the Fort McMurray Red Cross fund with Butler raising \$500 for Fort McMurray and another \$500 for a local family that had recently lost their mother. The students at both schools taking on extra chores and working for the results themselves earned all the funds! Matched with donations by the Canadian government, the two schools account for a total of over \$2000, for the Fort McMurray Red Cross Fund;
- We would like to recognize the efforts of students at Alexander Galt Regional High School, the Students' Council and teacher Sigal Hirshfeld for organizing a Colour Run, which raised funds for the Transformative Praxis: Malawi (TPM) project and for the Guttsey Walk (supporting Crohn's and Colitis). Attached are two letters of appreciation for their efforts. (See attached letters).

6. REPORTS

6.1 Director General's Report

The Director General, C. Provencher, presented his report in which the following items were highlighted:

- School & Centre Visits completed and thank you to K. Mackey for accompanying and introducing him to the personnel
- Attendance at the finals of the Athletics competition
- Attendance at the Recognition of Personnel event
- Meetings with Commission scolaire du Val-des-Cerfs and ETSB to review and discuss the ententes
- Attended the Central Parents' Committee meeting and thank you to their members
- Attended a preliminary meeting regarding the feasibility of the *Institut national d'excellence en éducation* concept
- Attended the *Colloque de l'ACFAS (Association francophone pour le savoir)*
- First attendance at the AAESQ-QESBA Spring Conference
- First attendance at a meeting of the *Société de formation industrielle de l'Estrie (SOFIE)*
- Attendance at the *Association des directions générales des commissions scolaires (ADIGECS)* conference

6.2 Chair's Report

The Chair, M. Murray, presented his report in which the following items were highlighted:

- Withdrawal of Bill 86
- Education: a societal priority for the *Conseil général du Parti Libéral*
- QESBA Spring Conference

7. BUSINESS ARISING

There was no business arising.

8. NEW BUSINESS

8.1 Schedule of the Council of Commissioners Committee Meetings – 2016-2017 School Year

The Secretary General presented the following resolution:

Resolution No. ETSB16-05-71**Schedule of the Council of Commissioners Committee Meetings – School Year 2016-17**

IT WAS MOVED BY Commissioner J. Humenuik to approve the following schedule of meetings for the Council of Commissioners for the 2016-2017 school year:

August 23, 2016
September 27, 2016
October 25, 2016
November 22, 2016
January 24, 2017
February 28, 2017
March 28, 2017
April 25, 2017
May 23, 2017
June 27, 2017

Carried unanimously

9. COMMITTEE'S REPORTS**9.1 Executive Committee**

The Chair of the Executive Committee mentioned that the following items were discussed at the Executive Committee:

- Staffing
- Advisory Committees.

9.2. Audit Advisory Committee

The Chair of the Audit Advisory Committee presented the following resolutions:

9.2.1 FINANCE**9.2.1.1 Signing Officers for Schools/Centres****Resolution No. ETSB16-05-72****Signing Officers for Schools/Centres**

WHEREAS the Eastern Townships School Board ("ETSB") appointed the National Bank to provide banking services;

WHEREAS the accepted bid received from the National Bank also includes banking services for ETSB schools and centres;

WHEREAS the National Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools and centres;

WHEREAS new principal assignments have changed the names of representatives at Princess Elizabeth Elementary School;

IT WAS MOVED BY Commissioner D. Brodie that the following individuals be authorized to sign banking documents on behalf of their respective schools as of July 1st 2016.

Princess Elizabeth Elementary School

Marie-Pier Cabana (add)

Peter Hamilton (remove)

Elaine Baylis-Creary (remove)

Carried unanimously

9.2.1.2 Signing Officers for Schools/Centres

Resolution No. ETSB16-05-73

Signing Officers for Schools/Centres

WHEREAS the CIBC Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools, including: North Hatley Elementary School;

WHEREAS new principal assignments have changed the names of representatives in this school;

IT WAS MOVED BY Commissioner C. Beaubien that the following individuals be authorized to sign banking documents on behalf of their respective school as of July 1st 2016:

North Hatley Elementary

Catherine Zahra (add)

Nicole Grégoire (remove)

Carried unanimously

9.2.2 BUILDINGS AND GROUNDS

9.2.2.1 St. Francis Elementary School – Washroom Renovations – Phase 2

Resolution No. ETSB16-05-74

St. Francis Elementary School – Washroom Renovations – Phase 2

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16 Mesure: 50621*;

WHEREAS four (4) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$178,800 (excluding taxes), was received from the company *Comco construction inc.*;

WHEREAS after reviewing the bids, the assigned professional firm of *Demers Pelletier Architectes*, has recommended the company *Comco construction inc.* lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$225,665;

WHEREAS if additional funds are required to complete the project, monies will be taken from: *MDB - Maintien des bâtiments 2015-16* program and/or in the *AMT - Maintien des actifs et transformation fonctionnelle* program;

IT WAS MOVED BY Commissioner G. Holliday that the *Company Comco Construction inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.2.2.2 Waterloo Elementary School - Stairwells Renovations

Resolution No. ETSB16-05-75

Waterloo Elementary School - Stairwells Renovations

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$100,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16 Mesure: 50621*;

WHEREAS delays which the ETSB faces, forces us to present the resolution on a budgetary basis for the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the *MEES* for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS if additional funds are required to complete the project, monies will be taken from the *MDB - Maintien des bâtiments 2015-16* program and/or in the *AMT - Maintien des actifs et transformation fonctionnelle* program;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the *MEES* and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.2.2.3 Sutton Elementary School – Exterior Wall Repairs

Resolution No. ETSB16-05-76

Sutton Elementary School – Exterior Wall Repairs

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$100,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16* *Mesure: 50621*;

WHEREAS delays which the ETSB faces, forces us to present the resolution on a budgetary basis for the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the *MEES* for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS if additional funds are required to complete the project, monies will be taken from the *MDB - Maintien des bâtiments 2015-16* program and/or in the *AMT - Maintien des actifs et transformation fonctionnelle* program;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner R. Gagnon to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3 Educational Services Advisory Committee

The Director of Educational Services presented the following resolutions:

9.3.1 Membership to the Conseil Sport Loisir de l'Estrie

Resolution No ETSB16-05-77

Membership to the Conseil Sport Loisir de l'Estrie

WHEREAS some of our schools, via their healthy school approach, would like to work with a representative of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS only high schools or school boards can be members of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS to become a member, a school board must present a resolution from its council of commissioners;

WHEREAS the annual membership fees for the year 2016-2017 are \$120.00;

WHEREAS this amount will be paid for by the Pedagogical Services department;

IT WAS MOVED BY Commissioner R. Gagnon that the Eastern Townships School Board renew its membership with the *Conseil Sport Loisir de l'Estrie* for the year 2016-2017 in order to allow our schools to benefit from their services.

Carried unanimously

9.3.2 Daycare Services at Sunnyside Elementary School

Resolution No. ETSB16-05-78

Daycare Services at Sunnyside Elementary School

WHEREAS the Government of Quebec has mandated school boards to provide daycare services for school age children within the framework of the regulations established by the Ministry of Education;

WHEREAS the Governing Board of Sunnyside Elementary School has requested daycare services at its school;

WHEREAS the daycare service to be established at Sunnyside Elementary School will conform to all regulations governing daycare services in schools;

IT WAS MOVED BY Commissioner C. Beaubien to approve the Sunnyside Elementary School Governing Board's request to establish daycare services for school age children at its school, beginning in August 2016.

Carried unanimously

9.4 Parents' Committee

The Chair of the Parents' Committee informed the Commissioners that the highlights of the May 5, 2016 Parents' Committee meeting were included in the Commissioners' kits. He also informed the Council that the next meeting is scheduled for June 1, 2016.

9.5 Student Advisory Committee

Commissioner J. Humenuik reported that a Student Advisory Committee meeting took place on May 11, 2016 and that the following topics were discussed:

- First, sharing of events going on in the High Schools
- School tour of Massey-Vanier High School. Highlighting a visit to the Pit Stop, which is a place for students to go when they are having a tough time during the day.
- Collection of ball gowns for students who needed or wanted help to find a dress for Prom
- Chemistry and Physics Labs: presentation and exchange of information
- Should we do this tour as a "promotional item" for grade 5-6 students
- Relevance of Homework: overwhelming, especially when it is coming from many sources
- School Nurse
- Digital Citizenship – Resources for parents.

She also mentioned that the next meeting is scheduled on June 21 at Richmond Regional High School –the meeting will be an opportunity to meet with the "new" members (Secondary III).

9.6 QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

Commissioner F. MacGregor presented his notes from the last Spring Conference meeting in which the following items were highlighted:

- Principals as educational readers/leaders
- Principles of good governance
- Joint Elected and Parent Commissioner session

- QESBA general form
- Visit of Mr. Sébastien Proulx, minister of Education.

Commissioner J. Humenuik also shared verbally her notes about the 3 workshops that she attended:

- Opening session with Choir! Choir!
- WE Schools, an approach to civic engagement – Keilberger Brothers
- Becoming Digital Citizens. It truly does take a village – Resources for parents
- Introduction to mindfulness.

The Chairman, M. Murray, shared the political point of view of some QESBA members which compared to others' fundamental approach is different (adversary – collaborative). The Minister hinted that School Board initiative and good management could be given more flexibility in managing tagged funds.

9.7 S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that the next meeting will be this Friday.

10. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner C. Beaubien attended North Hatley Elementary School and Alexander Galt Regional High School meetings. She also attended her first Spring Conference in St-Sauveur and appreciated being present at this conference since she is a member of the 2017 Spring Conference Steering Committee. She strongly suggests that Commissioners prioritize this conference when choosing to attend a conference.

She also attended the book signing by a North Hatley Elementary School student Laura Bolduc Sanderson for the book "Visages de lumière". It is a Provincial Campaign to sensitize people about individuals with Downs Syndrome, which will be in Sherbrooke in the fall.

Commissioner G. Barnett mentioned that the Alexander Galt Regional High School Play, "The Three Musketeers" was held from April 28-30. He commented that once again GALT Drama did a very professional and entertaining production. He extended his congratulations on behalf of the Council of Commissioners. He also attended the GALT Governing Board meeting where the Pan Canadian survey was discussed, road safety during the graduation ceremony and that the cafeteria is running a deficit.

Commissioner G. Barnett also mentioned that he attended a press conference with Deputy Guy Hardy, held at *La Frontalière* school for the announcement of funding received under the *maintain des bâtiments* measure. He also attended the Volunteer Recognition event at Lennoxville Elementary School. He also mentioned that there are about 980 students

registered at Galt and was preoccupied with the road safety at the upcoming graduation ceremony.

Commissioner T. Bilodeau mentioned that Asbestos-Danville-Shipton Elementary School will have 2 grade one classes next year and that currently over 100 students are enrolled at the school for the 2016-2017 school year.

She also mentioned that a summer English Second Language camp is taking place at the school again this year with up to 70 students already registered. A group of students are coming from the Warwick area, which has required the organization of a bus to transport students from this area.

11. CORRESPONDENCE

The Secretary General read the following item of correspondence that was received:

- Request from Ms. Lysanne Hamel, Director of Special Projects, *Le Celtic de Richmond Soccer Club*.

The Secretary General presented the following resolution:

Resolution No. ETSB16-05-79

Request for an Alcohol Permit – Le club de soccer le Celtic de Richmond

WHEREAS *Le club de soccer le Celtic de Richmond* will hold their first official closing soccer tournament for the U9 and U10 teams for all Soccer Estrie on Saturday August 27 and Sunday 28, 2016;

WHEREAS the soccer tournament will take place on the Richmond Regional High School's (RRHS) grounds;

WHEREAS *Le club de soccer le Celtic de Richmond* will rent the RRHS grounds;

WHEREAS *Le club de soccer le Celtic de Richmond* will be offering a canteen service with all profits going to their soccer club;

WHEREAS *Le club de soccer le Celtic de Richmond* wants to sell alcoholic beverages at the canteen;

WHEREAS *Le club de soccer le Celtic de Richmond* must conform with the *Régie des alcools, des courses et des jeux du Québec*;

WHEREAS *Le club de soccer le Celtic de Richmond* must obtain a resolution from the Board authorizing them to sell alcoholic beverages on the premises and in this case must supply a photocopy of the permit provided by the *Régie des alcools, des courses et des jeux du Québec*;

IT WAS MOVED BY Commissioner T. Bilodeau to authorize *Le club de soccer le Celtic de Richmond* to sell alcoholic beverages on RRHS' grounds in conformity with the *Régie des alcools, des courses et des jeux du Québec*.

Adopted unanimously

12. VARIA

- Microwave ovens emissions

This issue was partly dealt with in the Executive Committee and at the first question period. The Building and Grounds department will send the guidelines produced by Health Canada to all schools.

13. QUESTION PERIOD

G. Klinck:

The ATA is building a new website and will create a place where schools and centres may be recognized for their social action projects taking place.

14. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:43 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2016-05-19