

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, APRIL 25, 2017 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	Absent
Claire Beaubien	P	Paul Laberge	P
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	P	Kenneth Waterhouse	GH
Gary Holliday	P		
Joy Humenuik, <i>Vice-Chairman</i>	P	DC	
Mary-Ellen Kirby	Absent	Secretary General, Éric Campbell	P
Frank MacGregor	P	Director General, Christian Provencher	P
Alice McCrory	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Michael Murray, <i>Chairman</i>	P	Director of Human Resources, Jeffrey Pauw	P
Tina Pezzi-Bilodeau	GH	Director of Financial Services, Sophie Leduc	P
Gregg Thomson	Absent	Director of Operations, Michel Soucy	P

OBSERVERS

None

PUBLIC

Matthew McCully, *The Record*, Julie Dubois, President of TRUSS

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:12 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner R. Gagnon to adopt the Agenda of April 25, 2017 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 28, 2017

Resolution No. ETSB17-03-59

Approval of the Minutes of the Meeting of March 28, 2017

WHEREAS a copy of the Minutes of the meeting of March 28, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on March 28, 2017 as presented.

Carried unanimously

4. QUESTION PERIOD

There were no questions.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On April 11th Shayne Mackey, a teacher in Machining Techniques at the Lennoxville Vocational Training Centre, was the recipient of the *Meilleur espoir* student award by the *prix Essor- AQCS*. Shayne was recognized for his exemplary work while pursuing his Bachelor's of Teaching in Vocational Education at the *Université de Sherbrooke*. We would like to extend our congratulations to Shayne on receiving this award and wish him continued success in the pursuit of his degree;
- On Sunday April 9th the Honourable J. Michel Doyon, Lieutenant Governor General of Quebec, held a ceremony in Sherbrooke to award this year's Lieutenant Governor General's Medals. At the ceremony two students from the ETSB were recognized in the

Youth Medal category: Amélie Provencher from Alexander Galt Regional High School and Gabrielle Bourbeau from Richmond Regional High School. In the nomination letter Amélie was described as not only being exceptionally successful in the classroom but also on the athletic field. She is also actively involved in her school as well as fully invested in her community. Her goal is to pursue a career as a pharmacist or in medicine. Gabrielle Bourbeau was described as, an outstanding student with high academic achievements, who is also well respected by both teachers and friends alike. She is a mature young lady who contributes positively in all aspects of her life. Gabrielle's goal is to become a doctor and give back to her community. We would like to extend our congratulations to both these fine young ladies and to wish them continued success both in school and in reaching their personal goals;

- On May 21st the *Grande Finale Internationale* of the *Dictée PGL of La Fondation Paul Gérin-Lajoie* will be held in Montreal. Competing this year will be Millie Boudreau from Heroes' Memorial Elementary School. Millie finished in first place in the local Heroes' competition and was invited to represent the school at the Grande Finale. We would like to congratulate her and wish her continued success at the next level of competition.

On Friday April 21, the 3rd Annual Mathletics Finals were held at the School Board offices here in Magog. This year there were 36 submissions for the competition of which 9 were selected to compete in the semi-finals. The top 3 teams were invited to compete in the finals, which were live streamed! After a grueling 3 hours of amazing teamwork, the results were tallied and the Knowlton Academy grade 6 team came out on top! Thank you to all the students and teachers who submitted videos and congratulations to the semi-finalists and the winning team from Knowlton Academy: Rygel Dagenais, Evan Jersey, Kathryn Moreland, Libby Richardson – teacher Ms. Charlotte Blumenfeld. Kudos goes out to our team of professionals, who bring this all together...making math more fun than ever!

- The week of April 24th marks National Volunteer Week across Canada. We would like to extend our heartfelt appreciation to all the individuals and groups who volunteer in our schools and centres. Their contribution enriches the educational experience for our students.

6. **BUSINESS ARISING**

There was no business arising.

7. NEW BUSINESS

7.1 Report on the Meeting of the Estrie School Boards with the Estrie Caucus

The highlights of the meeting were as follows:

- Education first priority: Education is the future
- Positive:
 - Working with School Boards
 - Resources are coming
 - Stable funding – 3 years projection for School Board budgets
 - Easier for School Boards to plan
 - School Board will continue to spend the money equitably “de façon equitable et non selon des paramètres”.
 - Semi-annual meetings with the regional liberal caucus will be scheduled;
 - No great enthusiasm by the French counterpart to sync school taxes....

8. REPORTS

8.1 DIRECTOR GENERAL’S REPORT

The Director General presented his report in which the following items were highlighted:

- School visits
- SEAC Committee
- Student Advisory Committee
- Final Stretch

A copy of the Director General’s Report is attached to and forms a part of the official copy of the Minutes.

8.2 REPORT FROM THE CHAIR

The Chairman presented a verbal report in which the following items were highlighted:

- First year of Mr. Provencher as the Director General of the Eastern Townships School Board
- Importance of the presence of the Commissioners in the Committees
- Best wishes to Ms. Manon Lemaire, Principal at the Sutton School who is dealing with personal issues.

A copy of the Chairman's Report is attached to and forms a part of the official copy of the Minutes.

9. ADVISORY COMMITTEE REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at the tonight's Executive meeting:

- Personnel/Staffing Plan of April 25, 2017
- Support Staffing Plan for 2017-2018

9.2 Governance and Ethics

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the topics that were discussed at the April 11, 2017 meeting:

- Tell them from me survey
- Commission scolaire du Val-des-Cerfs Agreements
- SOFIE
- Administrative Structure 2017-2018
- BYOD
- Nutrition Policy
- Resource Allocation Committee
- School board elections

The Chair also indicated that the next meeting is scheduled on May 16, 2017.

9.2.1 Resource Allocation Committee

The Chair of the Governance and Ethics Committee G. Barnett presented the following resolution:

Resolution No ETSB17-04-60 Resource Allocation Committee

WHEREAS the school board must establish a Resource Allocation Committee (RAC) composed of not more than 15 members, including the director general of the school board (SB), who is responsible for its direction;

WHEREAS the majority of the committee members must be school principals or directors of centres (chosen amongst their peers), including at least one principal of a school providing preschool education or elementary education, one principal of a school providing secondary education and one principal of a centre;

WHEREAS the person responsible for educational services for handicapped students and students with social maladjustments or learning disabilities must also be on the committee (art.265);

WHEREAS at least one member of the Resource Allocation Committee must be a member of the school board senior staff without being specifically covered by one of the three aforementioned paragraphs;

WHEREAS upon request from the committee, other members of the SB staff may also participate in RAC sessions, but without the right to vote;

WHEREAS the Resource Allocation Committee must set up a consultation process with a view to:

- Establishing objectives and principles governing the annual allocation of revenues in accordance with section 275, including the criteria to be used to determine allocated revenues;
- Determining how those revenues are to be allocated in accordance with section 275.1;
- Determining how student services are to be distributed in accordance with section 261 and other professional's services.

WHEREAS, the composition of the Resource Allocation Committee proposed is:

Director General	(1)
Financial Services	(1)
Human Resources	(1)
Complementary Educational Services	(1)
Principals and Centre Directors	(7)
TOTAL	(11)

IT WAS MOVED BY Commissioner G. Barnett that the Council of Commissioners approve the composition of the Resource Allocation Committee as proposed for the 2017-2018 school year.

Carried unanimously

9.3 **Audit Advisory Committee**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the topics that were discussed at the April 18, 2017 meeting:

- Buildings and Grounds issues
- Finance and Administration issues

- Professional Development for Commissioners (PIC)

The Chair also indicated that the next meeting was scheduled on May 16, 2017.

The Chair of the Audit Advisory Committee also presented the following resolutions:

9.3.1 Finance

9.3.1.1 Signing Officers for Schools/Centres

Resolution No. ETSB17-04-61 Signing Officers for Schools/Centres

WHEREAS the *Caisse Desjardins des Hauts-Boisés* requires the names of representatives authorized to sign banking documents on behalf of the ETSB Cookshire Elementary School;

WHEREAS new support staff have changed the names of representatives in this school;

IT WAS MOVED BY Commissioner G. Holliday that the following individual be authorized to sign banking documents on behalf of her respective school:

Cookshire Elementary School

Victoria Taylor (add)

Lynn Johnson (remove)

Carried unanimously

9.3.1.2 Change of Banking Institution and Signing Officers for Richmond Regional High School (RRHS) and St. Francis Elementary School

Resolution No. ETSB17-04-62

Change of Banking Institution and Signing Officers for Richmond Regional High School (RRHS) and St. Francis Elementary School

WHEREAS RRHS and St. Francis Elementary School currently have bank accounts at the Richmond National Bank branch;

WHEREAS the school Principals have been informed of the closure of the Richmond National bank branch;

WHEREAS the next closest National Bank branch is located in Windsor;

WHEREAS the schools have requested to move their bank accounts to the *Caisse Desjardins du Val-Saint-François*, located in Richmond;

WHEREAS the *Caisse Desjardins du Val-Saint-François* requires the names of representatives authorized to sign banking documents on behalf of the ETSB for RRHS and St. Francis Elementary School;

IT WAS MOVED BY Commissioner G. Holliday that the banking services for RRHS and St. Francis Elementary School be transferred from the National Bank to the *Caisse Desjardins du Val- Saint-François*;

IT WAS FURTHER MOVED that the following individuals be authorized to sign banking documents on behalf of their respective schools:

Richmond Regional High School	Kirk Robinson Tamera Porter Hélène Johnson Craig Evans
-------------------------------	---

St-Francis Elementary School	Louise Retchless Patricia Kendall Helena Bates
------------------------------	--

Carried unanimously

9.3.2 **Building and Grounds**

9.3.2.1 **Butler Elementary School – Bathroom Renovation**

Resolution No. ETSB17-04-63

Butler Elementary School – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$150,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies and Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days.

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner J. Humenuik to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.2 New Horizons Adult Education Centre – Bathroom Renovation

Resolution No. ETSB17-04-64

New Horizons Adult Education Centre – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$175,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS five (5) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS five (5) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$164,300 (excluding taxes), was received from the company *Construction et renovation Jérémie Houle*;

WHEREAS after reviewing the bids, the assigned professional firm of *Jubenville et Associés*, has recommended the company *Construction et renovation Jérémie Houle*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$216,065;

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies* and *Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days.

WHEREAS the additional funds required to complete the project will be taken from the surplus of the global envelopes of the MDB - *Maintien des bâtiments 2016-2017* program and/or the RTA - *Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner F. MacGregor that the Company *Construction et renovation Jérémie Houle* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.3 Sutton Elementary School – Bathroom Renovation (Phase 1)

Resolution No. ETSB17-04-65

Sutton Elementary School – Bathroom Renovation (Phase 1)

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$150,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies and Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days.

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner R. Gagnon to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director

General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.4 Alexander Galt Regional High School – Window Replacement

Resolution No. ETSB17-04-66

Alexander Galt Regional High School – Window Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$550,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$550,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.5 Parkview Elementary School – Brick Pointing

Resolution No. ETSB17-04-67

Parkview Elementary School – Brick Pointing

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$441,343 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$441,343;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies and Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days.

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner A. McCrory to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.6 Princess Elizabeth Elementary School – Light Fixture Replacement

Resolution No. ETSB17-04-68

Princess Elizabeth Elementary School – Light Fixture Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$100,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$100,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.7 Sawyerville Elementary School – Window Replacement

Resolution No. ETSB17-04-69

Sawyerville Elementary School – Window Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$125,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$125,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies and Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Holliday to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.8 Sawyerville Elementary School – Bathroom Renovation**Resolution No. ETSB17-04-70****Sawyerville Elementary School – Bathroom Renovation**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$175,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$175,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS in accordance to the *Act Respecting Contracting by Public Bodies and Regulation Respecting Construction Contracts of Public Bodies*, authorization from the Council of Commissioners is required in order to extend the tender validity period from 45 days to 60 days;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Holliday to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.9 Sunnyside Elementary School – Bathroom Renovation**Resolution No. ETSB17-04-71****Sunnyside Elementary School – Bathroom Renovation**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$150,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner C. Beaubien to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.10 Insurance Coverage Renewal – 2017-2018

Resolution No. ETSB17-04-72

Insurance Coverage Renewal – 2017-2018

WHEREAS it was moved on February 21, 2017 to maintain the authorization granted to the Eastern Townships School Board to participate in the *Regroupement des commissions scolaires de la Montérégie et de l'Estrie en matière d'assurances*;

WHEREAS it was moved to mandate *Groupe Turcot inc.* to represent the Eastern Townships School Board in all the necessary phases for the renewal of the general insurance contract for the 2017-2018 school year, on a private contract base or by a call for tenders;

WHEREAS the school board's insurance contract will expire on June 30th 2017;

WHEREAS after reviewing the bids, the assigned professional firm of *Groupe Turcot inc.*, has recommended to the *Montérégie-Estrie* school boards group to renew the insurance contract on a private base with the company *BFL Canada risques et assurances inc.*;

WHEREAS the bid for the Eastern Townships School board represents the amount of \$43,230 (excluding taxes) for 2017-2018 (\$47,121 including taxes);

IT WAS PROPOSED BY Commissioner J. Humenuik that the firm *BFL Canada risques et assurances inc.* be awarded the contract for the year 2017-2018; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

9.3 Educational Advisory Committee

The Chair of the Educational Advisory Committee, Commissioner R. Gagnon, presented the topics which were discussed at the Educational Advisory Committee meeting of April 13, 2017:

- Meeting with the Central Student Advisory Committee (CSAC) members

He also indicated that the next Education Advisory Committee meeting is scheduled on May 2, 2017.

9.4 Communications Advisory Committee

The Chair of the Communications Advisory Committee mentioned that there was nothing to report as there was no meeting.

He also indicated that the next Communications Advisory Committee meeting is scheduled on May 30, 2017.

9.5 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, F. MacGregor, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next meeting is scheduled on May 9, 2017.

9.6 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that there was nothing to report as there was no meeting. He also indicated that the next meeting is scheduled on May 9, 2017.

9.7 Special Education Advisory Committee

The Director of Pedagogical Services, Kandy Mackey presented the following topics, which were discussed at the April 12, 2017 meeting:

- Director Financial & Taxation Services presentation of budget pertaining to handicapped and at-risk students
- Director General Recommendations
- ICT/Career Development Consultant presentation on Read & Write Software

9.8 Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that the meeting plan is settled. The next meeting is scheduled on May 1st 2017. In the future, the Educational Services Committee meeting in October will be the time for the students of the Student Advisory Committee to meet with the Commissioners.

10. PARENTS COMMITTEE

Parent Commissioner P. Laberge presented the following highlights of the March 8, 2017 meeting:

- Volunteer Recognition
- Ms. S. Leduc's visit about resource allocations

He also mentioned that the next Parents' Committee meeting is scheduled on May 3rd and extended the invitation to all Commissioners.

11. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

- The Chairman, M. Murray, also a member of the Board of Directors of QESBA, mentioned that the QESBA Executive Director has not renewed his contract and that it is a good opportunity to review the structure of the organization. Kim Hamilton will ensure the interim of the position. He also added that after meeting with the Ministry that the relationship is improving.
- Spring Conference: 247 registrations as of now (expecting 250). Minister of Education will be present at one point during the conference. Talent from many of our schools will be shown: choir, music, etc.

12. S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that she was unable to attend the last S.O.F.I.E. meeting.

13. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner G. Barnett attended the Lennoxville Elementary and New Horizons Governing Board meetings. The New Horizons Adult Education Centre will now be promoted as the Adult Education Centre.

Commissioner A. McCrory attended the Massey-Vanier High School Music Festival. She also attended the Governing Board meeting at Parkview Elementary School.

Commissioner C. Beaubien:

New Horizons Adult Education Centre

- The Center has purchased a new program called **TOSCA NET**; the purpose is to record the students' attendance, share with other staff info on students like remediation, notes shared between teachers, monitor long term absentees etc. They also purchased another program that works with it called **SPA** (*Suivi Personnel Adulte*). They can help students stay focused, motivated, prioritize their choice of courses etc.
- This year was a first for all Adult Education Centres of the province. They were allowed to participate in the program **Culture in the schools** and the 3 projects presented were approved and will receive their grants to execute them (tapestry, mural and Storyteller).

Sunnyside

- The Governing Board had a discussion of the benefits and problems of the TTFM survey. They passed the following motion unanimously: It was proposed that Sunnyside and all elementary schools be able to access the TTFM survey this year. The data from past surveys has shown to be beneficial to the success and safety of the students.
- Rotary Backpack program. The Sherbrooke Rotary, working with The Boundary Rotary, has offered their backpack program to Sunnyside. The Rotary will provide a new backpack already filled with all the materials from a student's class supplies list to 10 students suggested by the school.

North Hatley Elementary School

- The NHES Trip Fund Spaghetti supper and silent auction raised close to \$9000.00. A local family will also contribute a generous donation to this fund to be used towards cultural outings, inter-scholastic sports meets, lower costs for end of year trips and other pedagogical activities. An immense response from the community, which was impressed by the grade 5 & 6 involvement in managing the service and clean up. Maryse Richard, the school's SET and her family, were behind the scenes.

Commissioner J. Humenuik mentioned the Conference on May 5th on the 4 Estrie Boards. She reiterated that the main focus of this conference is how to improve student success.

Commissioners are invited to reply to the invitation, which has been sent. Marc St-Pierre will be the trainer. The conference is organized by the *Fédération des commissions scolaires du Québec (FSCQ)*.

The Chairman mentioned that on May 3rd, Farnham will celebrate tulips blooming from 11:00 to 11:30 a.m. The event is organized by the Farnham CLC.

14. CORRESPONDENCE

The Secretary General mentioned that he received the following correspondence:

- Minister of Education (2 letters)
 - o *Bonification de la mesure de soutien de l'offre régionale en formation professionnelle (petits groupes – mesure 15150)*
 - o *Aide financière accordée à la CSET dans le cadre régulier et additionnel de maintien des bâtiments et de résorption du déficit de maintien.*
- Invitation from the Sir Wilfrid Laurier School Board (SWLS) and SWLS Foundation.

15. QUESTION PERIOD

There were no questions.

16. VARIA

There were no topics.

17. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:43 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2017-04-26