

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, MAY 23, 2017 – 7:00 P.M.

ETSB BOARD ROOM

340 SAINT-JEAN-BOSCO

MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	Absent
Claire Beaubien	P	Paul Laberge	Absent
Daniel Brodie	Absent	Cindy Véronneau	GH
Richard Gagnon	P	Kenneth Waterhouse	GH
Gary Holliday	P		
Joy Humenuik, <i>Vice-Chairman</i>	P	DC	
Mary-Ellen Kirby	GH	Secretary General, Éric Campbell	P
Frank MacGregor	P	Director General, Christian Provencher	P
Alice McCrory	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Michael Murray, <i>Chairman</i>	P	Director of Human Resources, Jeffrey Pauw	P
Tina Pezzi-Bilodeau	GH	Director of Financial Services, Sophie Leduc	P
Gregg Thomson	Absent	Director of Operations, Michel Soucy	P

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the *Appalachian Teachers' Association (ATA)*

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:12 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner G. Holliday to adopt the Agenda of May 23, 2017 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 25, 2017

Resolution No. ETSB17-05-73

Approval of the Minutes of the Meeting of April 25, 2017

WHEREAS a copy of the Minutes of the meeting of April 25, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on April 25, 2017 as deposited.

Carried unanimously

4. QUESTION PERIOD**Megan Seline**

What is the status of the negotiations concerning the entente between the ETSB and Commission scolaire du Val-des-Cerfs?

The Director General replied that a meeting is scheduled for the beginning of June. It is our hope that we will have an agreement by the end of the school year.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On May 5th Waterloo Elementary School hosted the 28th Annual Grade 3 Math Competition. The school welcomed 15 teams from 8 ETSB elementary schools namely; Cookshire, Heroes', Knowlton Academy, Parkview, Princess Elizabeth, Sherbrooke, Sutton and of course the home team from Waterloo Elementary. Sixty students worked earnestly for the entire morning solving arithmetic, operations, geometry, measurement, probability and logic questions. At the end of the competition two different prizes were awarded. This year the

Parkview Power Packs, were awarded both the prize for the highest overall score as well as the teamwork award. Of course this day would not be possible without the tireless work of many volunteers, organizers Ashley Lawrence and Kim Graveline who are teachers at Waterloo Elementary, and the numerous sponsors such as: *Les Beignes D'Autrefois Phil*, Chagnon Dairy, Waterloo Legion Branch #77, World's Finest Chocolates, *Sérigraphie Nationale*, Dak Soudure Inc., and KDC Knowlton. On behalf of the Council we would like to extend our congratulations to the Parkview Power Packs, as well as all the teams who participated and a thank you to all the organizers, volunteers and sponsors;

- The Canadian Federation of University Women (CFUW) recently held their annual public speaking competition for area high school students. At this year's event, students from all 3 ETSB high schools competed in both the junior and senior categories. The winner of the junior category was Promise Rocheleau from Richmond Regional High School with her speech entitled "Technology is Making us More Disconnected". Runner up in the junior category was Ember Gendreau from Massey-Vanier High School and Journey Bardati from Alexander Galt Regional High School received an honourable mention. In the senior category Dominic Newsham from Massey-Vanier High School received an honourable mention. We would like to congratulate all the students involved and thank the CFUW for their support and for organizing this event that gives students an opportunity to showcase their talents;
- This year's Optimist Club's public speaking competition, which brought together students from across Quebec, saw two students from Knowlton Academy taking the top prizes. Both Aiden Meacher and Ben Mcauley won in their categories for the "Kids Speak Out" competition. Due to the fact that Aiden Meacher competed and won at the elementary level last year, he competed this year at the high school level and took home the top prize, winning a \$2500 bursary for his future post secondary education. We would like to take this opportunity to congratulate Aiden and Ben, as well as all the students who competed in the event and thank the Optimist Club of Lac Brome for their continued support of this event;
- The *Prix du Mérite en histoire*, is organized by the *Mouvement nationale des Québécoises et Québécois* to bring together students, teachers, parents and friends to recognize and valorize the history of Québec. In May each year 15 regional activities are organized across the Province to acknowledge and celebrate high school students who received a perfect mark on the Ministry of Education's uniform exam. This year in Estrie, four ETSB students were recognized; Patrick Janulewicz from Massey-Vanier High School, Enrick Jutras-Plante, Charlie Kunce-Belhadj and Amélie Provencher all from Alexander Galt Regional High School. Congratulations to these students on being recognized and for their high academic achievement.

6. **BUSINESS ARISING**

There was no business arising.

7. NEW BUSINESS

7.1 Building of a *piste multifonctionnelle* – Route 108

Resolution no. ETSB17-05-74

Building of a *piste multifonctionnelle* – Route 108

WHEREAS the *Autoroute* 410 will be continued and will join *route 108* near the Alexander Galt Regional High School (AGRHS) and Lennoxville Vocational Training Centre (LVTC) Campus;

WHEREAS the project is still in the planning phase;

WHEREAS in this sector, there is already a heavy flow of traffic;

WHEREAS the continuation of the *Autoroute* 410 will not reduce the flow of traffic but could possibly increase it;

WHEREAS Alexander Galt Regional High School is an open campus since 2015;

WHEREAS there will always be a concern for the security of AGRHS and LVTC students;

WHEREAS the AGRHS and LVTC Campus is isolated from downtown Lennoxville and it is hazardous for walkers and cyclists to walk or cycle along *Route 108*;

WHEREAS the project of building a *piste-multifonctionnelle* has already been presented to different stakeholders and was well received;

IT WAS MOVED BY Commissioner G. Barnett to request the building of a *piste multifonctionnelle* along the *Route 108* from St. Francis Street up to the AGRHS and LVTC campus (main entrance) in order for AGRHS and LVTC students and for all the population of this area to reach downtown Lennoxville on foot or by bicycle in a safe way.

Carried unanimously

7.2 Student Ombudsman's Contract Renewal

Resolution No. ETSB17-05-75

Student Ombudsman's Contract Renewal

WHEREAS on June 22nd 2010, the Council of Commissioners adopted the *By-Law for the Procedure for the Examination of Complaints from Students or their Parents*;

WHEREAS this by-law foresees the nomination of a Student Ombudsman, a person designated by the Council of Commissioners and mandated to give the Council an opinion on the merits of a complaint and to recommend any appropriate corrective measures if any;

WHEREAS a Selection Committee formed by the four Director Generals and the four Chairmen of the Estrie School Boards was created to proceed with the identification of a Student Ombudsman;

WHEREAS the four Estrie School Boards wish to work with the same Student Ombudsman and are interested in continuing to work with the current one;

WHEREAS the current Student Ombudsman is interested in continuing;

WHEREAS this topic was also discussed at the Governance and Ethics Committee;

IT WAS MOVED BY Commissioner G. Holliday to renew the contract of Me Christian Beaudry as the Student Ombudsman for the Eastern Townships School Board; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Secretary General can also sign.

Carried unanimously

7.3 Schedule of the Council of Commissioners' Meetings 2017-2018

Resolution No ETSB17-05-76

Schedule of the Council of Commissioners' Meetings 2017-2018

IT WAS MOVED BY Commissioner J. Humenuik to approve the following schedule of meetings for the Council of Commissioners for the 2017-2018 school year:

August 22, 2017
September 26, 2017
October 24, 2017
November 28, 2017
January 23, 2018
February 27, 2018
March 27, 2018
April 24, 2018
May 22, 2018
June 26, 2018

Carried unanimously

8. REPORTS

8.1 DIRECTOR GENERAL'S REPORT

There was no Director General's report.

8.2 REPORT FROM THE CHAIR

The Chairman presented a verbal report in which the following items were highlighted:

- Need to prepare students for an unknown future that is always changing;
- Graduation rates;
- Reestablishment of links with NFSB and RSB regarding the offer of services in Vocational Education.

9. ADVISORY COMMITTEE REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at the tonight's Executive meeting:

- Staffing Plan.

9.2 Governance and Ethics

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the topics that were discussed at the May 16, 2017 meeting:

- Enhanced Learning Strategy project and buying new devices
- Administrative structure
- Construction of a multifunctional trail – Route 108
- Student Ombudsman's contract renewal

The Chair also indicated that the next meeting was scheduled for June 13, 2017.

9.2.1 Purchase by Single-Supplier Agreement

The Chair of the Governance and Ethics Committee G. Barnett presented the following resolution:

Resolution No ETSB17-06-77

Purchase by Single-Supplier Agreement

WHEREAS since 2003, the Eastern Townships School Board (ETSB) has developed a pedagogical strategy called "Enhanced Learning Strategy" (ELS);

WHEREAS it was moved by resolution #ETSB16-01-45, on January 26, 2016, that the total purchase for the ELS for 2016-2017 be awarded in the amount of \$393,000;

WHEREAS the ELS is supported by the implementation of a computer infrastructure dedicated to learning;

WHEREAS major investments, in terms of both money and effort, have been made by the ETSB to support the ELS program over the past 10 years;

WHEREAS this support is reflected in the planning of the annual renewal of its IT equipment and the ongoing training of its teaching and technical staff in order to optimize technological integration;

WHEREAS the ETSB must acquire Apple laptops for teachers in order to renew some of its computer equipment, and to ensure the continuity of the ELS;

WHEREAS the ETSB is committed to continuing to conduct research through pilot groups to ensure that the best technology is available for the needs of its students and teachers;

WHEREAS the ETSB will purchase Apple laptops in the total amount (including taxes and educational discounts) of \$ 248,258 (after tax returns) for 2016-2017 and in the total amount of \$ 138,093 (after tax returns) for 2017-2018 and that partaking in a call for tenders would not serve the public's interest as stipulated in article 13.4 of the *Loi sur les contracts des organismes publics (LCOP)*;

IT WAS MOVED BY Commissioner G. Barnett and unanimously **RESOLVED** that the Eastern Townships School Board's Council of Commissioners approve the purchase of Apple laptops by Mutual Agreement as this device meets all requirements of the organization. **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations may also sign.

Carried unanimously

9.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the topics that were discussed at the May 16, 2017 meeting:

- Buildings and Grounds issues
- Finance and Administration issues
- Professional Development for Commissioners (PIC)

The Chair also indicated that the next meeting was scheduled on June 20, 2017.

9.3.1 Finance

No resolutions were presented.

The Chair of the Audit Advisory Committee also presented the following resolutions:

9.3.2 Building and Grounds

9.3.2.1 New Horizons Adult Education Centre – Bathroom Renovation

Resolution No. ETSB17-05-78

New Horizons Adult Education Centre – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$175,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS it was moved by resolution #ETSB17-04-64, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$175,000;

WHEREAS five (5) companies retrieved the project specifications after a public invitation to bid on the project;

WHEREAS five (5) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$164,300 (excluding taxes), was received from the company *Construction et rénovation Jérémie Houle*;

WHEREAS after reviewing the bids, the assigned professional firm of *Jubenville et Associés*, has recommended the company *Construction et rénovation Jérémie Houle*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$216,065;

WHEREAS an amount of \$41,065.00 over the existing resolution is required to meet the lowest bid;

WHEREAS all funds required to do the project stated above will be taken from *MDB - Maintien des bâtiments 2016-2017* program and/or the *RTA - Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner J. Humenuik that the Company *Construction et rénovation Jérémie Houle* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.2 Butler Elementary School – Bathroom Renovation

Resolution No. ETSB17-05-79

Butler Elementary School – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS it was moved by resolution #ETSB17-04-63, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$150,000;

WHEREAS one (1) bid was received by the Eastern Townships School Board by the date and time specified in the call for tender;

WHEREAS the lowest bid in the amount of \$152,650 (excluding taxes), was received from the company *Comco Entrepreneur en Bâtiment*;

WHEREAS after reviewing the bids, the assigned professional firm of *Yves Lussier Architecte*, has recommended the company *Comco Entrepreneur en Bâtiment*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$199,596.60;

WHEREAS an amount of \$49,596.60 over the existing resolution is required to meet the lowest bid;

WHEREAS all funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2016-17* and/or in the *RTA- Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner J. Humenuik that the Company *Comco Entrepreneur en Bâtiment* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.3 Sutton Elementary School – Bathroom Renovation – Phase 1

Resolution No. ETSB17-05-80

Sutton Elementary School – Bathroom Renovation – Phase 1

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

WHEREAS it was moved by resolution #ETSB17-04-65, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$150,000;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$129,995.00 (excluding taxes), was received from the company *Athena Construction Inc.*;

WHEREAS after reviewing the bids, the assigned professional firm of *Alan Bellavance Architecte*, has recommended the company *Athena Construction Inc.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$175,252.49;

WHEREAS an amount of \$25,252.49 over the existing resolution is required to meet the lowest bid;

WHEREAS all funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2016-17* and/or in the *RTA- Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner R. Gagnon that the Company *Athena Construction Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.4 Sunnyside Elementary School – Bathroom Renovation

Resolution No. ETSB17-05-81

Sunnyside Elementary School – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* *Mesure: 50621*;

WHEREAS it was moved by resolution #ETSB17-04-71, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$150,000;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified in the call for tenders;

WHEREAS the lowest bid in the amount of \$181,000 (excluding taxes), was received from the company *Comco Entrepreneurs en Bâtiment*,

WHEREAS after reviewing the bids, the assigned professional firm of *ADSP Architecture + Design*, has recommended the company *Comco Entrepreneurs en Bâtiment*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$228,052.91;

WHEREAS an amount of \$78,052.91 in addition to the existing resolution is required meet the lowest bid;

WHEREAS all funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2016-17* and/or in the *RTA- Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner C. Beaubien that the Company *Comco Entrepreneurs en Bâtiment* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.5 Sawyerville Elementary School – Bathroom Renovation

Resolution No. ETSB17-05-82

Sawyerville Elementary School – Bathroom Renovation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* dedicated a budget of \$175,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* *Mesure: 50621*;

WHEREAS it was moved by resolution #ETSB17-04-68, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$175,000;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$175,750 (excluding taxes), was received from the company *Comco Entrepreneur en Bâtiment*;

WHEREAS after reviewing the bids, the assigned professional firm of *David Leslie Architecte*, has recommended the company *Comco Entrepreneur en Bâtiment*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$228,196.63;

WHEREAS an amount of \$53,196.63 over the existing resolution is required to meet the lowest bid;

WHEREAS all funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2016-17* and/or in the *RTA- Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner M. Kirby that the Company *Comco Entrepreneur en Bâtiment* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.6 Eastern Townships School Board – Delegation of Certain Council of Commissioners’ Functions to the Director General

Resolution No. ETSB17-05-83

Eastern Townships School Board – Delegation of Certain Council of Commissioners’ Functions to the Director General

WHEREAS the ETSB wants to delegate to the Director General certain functions of the Council of Commissioners provided in the Act respecting contracting by public bodies and the regulations made thereunder;

WHEREAS the ETSB wants to temporarily amend Paragraph III of Policy P021-1 on the Procedure on signing authority in school/centres and central office departments;

WHEREAS the delegation of the functions of the Director General is intended to confer exclusive and full jurisdiction over the subject matter of the delegation and extends to any act deriving from that competence or which is useful for its implementation;

WHEREAS the delegated authority to make a decision or to perform an act also includes the power not to do so, to do so in part, or to annul the decision or action taken, if any;

WHEREAS the functions delegated by this resolution shall be exercised within the framework of the laws, regulations, budgetary rules, policies and collective agreements in force;

WHEREAS no decision taken under this resolution shall entail expenditure beyond the budget adopted by resolution for investment projects by more than \$50,000;

WHEREAS the Council of Commissioners retains control and may request the Director General to report on the performance of the duties delegated to him by this regulation;

WHEREAS the Council of Commissioners may revise, cancel or recall, in whole or in part, the functions delegated in this resolution or revoke this resolution;

WHEREAS the Council of Commissioners shall delegate to the Director General the duties to be performed by the "officer of the organization" under section 17 of the Act respecting contracting by public bodies;

IT WAS MOVED BY Commissioner J. Humenuik that this resolution shall become effective on the day of publication of the public notice for its adoption, in accordance with the provisions of article 349 of the Education Act, and shall remain effective until September 30, 2017.

Carried unanimously

9.3.2.7 Brome-Missisquoi Campus – Vocational Training- Purchasing of Equipment (Hydraulic Guillotine Shearing Machine)

Resolution No. ETSB17-05-84

Brome-Missisquoi Campus - Vocational Training - Purchasing of Equipment (Hydraulic Guillotine Shearing Machine)

WHEREAS the Brome-Missisquoi Campus wants to buy a hydraulic guillotine shearing machine;

WHEREAS the Eastern Townships School Board (ETSB) dedicated a budget of \$75,000 from the basic allowance for the acquisition of fittings and equipment for the project stated above;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of budget dedicated by the ETSB for this purchase and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

IT WAS MOVED BY Commissioner R. Gagnon to proceed, in conformity with the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.8 St. Francis Elementary School – Doors and Windows Replacement

Resolution No. ETSB17-05-85

St. Francis Elementary School – Doors and Windows Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$75,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$75,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Holliday to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.9 Alexander Galt Regional High School – Window Replacement

Resolution No. ETSB17-05-86

Alexander Galt Regional High School – Window Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$550,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS it was moved by resolution #ETSB17-04-66, on April 25, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$550,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS all funds required to complete the project stated above will be taken from the *MDB - Maintien des bâtiments 2016-17* program and/or in the *RTA- Réfection et transformation des actifs* program;

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner G. Barnett to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

10. Educational Advisory Committee

The Chair of the Educational Advisory Committee, Commissioner R. Gagnon, mentioned that the notes of the Educational Advisory Committee meeting of May 2, 2017 will be included in the next Council Commissioners' documents.

He also presented the topics which were discussed at the Educational Advisory Committee meeting of May 2, 2017:

- OurSCHOOL survey (former Tell Them From Me survey) presentation done by The Learning Bar
- Varia Video
- Elaborating a communication plan regarding the administration of the survey in schools.

He also indicated that the next Education Advisory Committee meeting is scheduled for June 6, 2017.

11. Communications Advisory Committee

The Chair of the Communications Advisory Committee, D. Brodie, mentioned that there was nothing to report as there was no meeting.

He also indicated that the next Communications Advisory Committee meeting is scheduled on May 30, 2017.

The Secretary General presented the following resolution:

Resolution No. ETSB17-05-87

Projet de division du territoire de la Commission scolaire Eastern Townships en circonscriptions électorales

IL EST PROPOSÉ par le commissaire J. Humenuik d'approuver le projet de division du territoire de la Commission scolaire Eastern Townships en 11 circonscriptions électorales tel qu'il a été déposé et qu'il soit soumis à la procédure de consultation publique suivant les dispositions de la Loi sur les élections scolaires (L.R.Q., c. E-2.3).

Carried unanimously

12. Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, F. MacGregor, presented the topics which were discussed at the May 9, 2017 Human Resources Advisory Committee meeting:

- Local Negotiations
- Human Resources Software
- CDPDJ
- Employment Practices – P014
- Staffing 2017
- Teaching Vacancies
- Recommendations for Council - Adoption of the Health and Safety Policy

The Chair indicated that the next meeting is scheduled in October 2017 and also presented the following resolution:

12.1 Approval of the Policy on the Health and Safety on School Board Premises

Resolution No. ETSB17-05-88

Approval of the Policy on the Health and Safety on School Board Premises

WHEREAS the School Board has developed a *Policy on the Health and Safety on School Board Premises*;

WHEREAS the *Policy on the Health and Safety on School Board Premises* was sent for consultation to the Parents' Committee, Special Education Advisory Committee, Eastern Townships Association of School Administrators, Appalachian Teachers' Association, *Syndicat des Professionnelles et Professionnels des commissions scolaires de l'Estrie* and Townships Regional Union of Support Staff and was accepted by all;

WHEREAS the *Policy on the Health and Safety on School Board Premises* was presented to the Human Resources Advisory Committee and was accepted by the committee;

WHEREAS the Director's Committee and Management Committee accepted the *Policy on the Health and Safety on School Board Premises*;

IT WAS MOVED BY Commissioner F. MacGregor that the *Policy on the Health and Safety on School Board Premises* dated December 19, 2016, be approved.

Carried unanimously

13. Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, presented the following topics, which were discussed at the May 9, 2017 meeting:

- School Bus Purchasing for 2016-2017 – Follow-up
- West Sector – Contractors Agreement – Follow-up
- Private School Agreement – Follow-up
- Town of Ulverton Resolution
- Electric Bus Performance

He also indicated that the next meeting is tentatively scheduled on November 7, 2017.

14. Special Education Advisory Committee

The Parent Commissioner for SEAC, Cindy Véronneau, presented the following topics, which were discussed at the Special Education Advisory Committee meeting of May 17, 2017:

- Presentation by Manon Lessard on the new Social Integration Program at the New Horizons Adult Education Centre;
- The use of technology devices in the classroom, special needs students versus the general population.

15. Parents' Committee

In the absence of the President of the Parents' Committee, Parent Commissioner P. Laberge, Parent Commissioner K. Waterhouse presented the following highlights of the May 3, 2017 meeting:

- Presentation by the Learning Bar
- Building and Grounds investments presented by M. Soucy.

He also mentioned that the next Parents' Committee meeting is scheduled on June 7, 2017.

16. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that the next meeting would take place on June 9, 2017 at the Board Office. Current student members will come with a list of suggestions for next year.

17. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

The Annual Spring Conference will take place this Thursday, Friday and Saturday. The Minister of Education is scheduled to address the delegates at the Opening Ceremonies.

The Executive Director has resigned, and left the QESBA. It has been decided that before posting the position the organization will take some time to review their needs, and reflect on the future.

18. S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that next meeting is scheduled on June 16, 2017. SOFIE is celebrating its 30 years.

19. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner J. Humenuik reported that the Butler Elementary School Lottery raised \$14,000 for the school.

Commissioner F. MacGregor mentioned that the organization of the Spring Conference was going well. Organizers are expecting more than 250 delegates to attend this year. He signalled the work being done by the committee and specifically S. Priest, A. Vaillancourt, C. Beaubien, K. Mackey and P. McCourt, to name but a few. He also congratulated and thanked the organizers of the Sherbrooke Elementary spring musical, Dream Catchers, which was a huge success.

Commissioner C. Beaubien mentioned that a letter from the Municipality of the Village of North Hatley was sent to North Hatley Elementary School, inviting the school to participate in a group discussion on May 9, concerning a “projet d’aménagement d’un abri multifonctionnel” in the park near the river.

Commissioner R. Gagnon mentioned that the Green House project at Knowlton Academy is moving along and the support from the Building and Grounds department was acknowledged. The Optimist Club gave a grant of \$1,000 towards the project.

Commissioner G. Barnett attended Governing Board meetings at Lennoxville Elementary and Alexander Galt Regional High School (AGRHS). The Parents’ Committee representative for Lennoxville Elementary School mentioned that the Learning Bar presentation at the last Central Parents Committee meeting impressed her. At the AGRHS meeting, cultural issues were mentioned regarding some international students and that it had been addressed with representatives of the International Program. He also mentioned that he attended the annual GALT Drama play, Get Smart and that it was very well done.

20. CORRESPONDENCE

The Secretary General mentioned that he received the following correspondence:

- *Municipalité d’Ulverton : Résolution pour demander au MTQ de réduire la limite de vitesse à l’entrée sud du village.*

A letter of support will be sent by the administration to the Municipality of Ulverton.

21. QUESTION PERIOD

There were no questions.

22. VARIA

- Commissioner A. McCrory, brought the members up to date on the status of the Commissioners’ Scholarship Fund. She encouraged all Commissioners to donate to the fund so that it continues to recognize and support graduating students.

23. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:55 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2017-05-24