

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, JUNE 27, 2017 – 7:00 P.M.
ETSB BOARD ROOM
340 SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	P
Claire Beaubien	P	Paul Laberge	P
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	P	Kenneth Waterhouse	GH
Gary Holliday	P		
Joy Humenuik, <i>Vice-Chairman</i>	P	DC	
Mary-Ellen Kirby	GH	Secretary General, Éric Campbell	P
Frank MacGregor	P	Director General, Christian Provencher	P
Alice McCrory	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Michael Murray, <i>Chairman</i>	P	Director of Human Resources, Jeffrey Pauw	P
Tina Pezzi-Bilodeau	GH	Director of Financial Services, Sophie Leduc	P
Gregg Thomson	Absent	Director of Operations, Michel Soucy	P

OBSERVERS

No observers

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)
Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:20 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner F. MacGregor to adopt the Agenda of June 27, 2017 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MAY 23, 2017

Resolution No. ETSB17-06-89

Approval of the Minutes of the Meeting of May 23, 2017

WHEREAS a copy of the Minutes of the meeting of May 23, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on May 23, 2017 as deposited.

Carried unanimously

4. QUESTION PERIOD

M. Seline

- Can the Director General provide us with an update on the negotiations concerning the agreement with Commission scolaire du Val-des-Cerfs?

The Director General replied that a meeting took place last week. It was the last meeting for the year.

The Chairman added that the agreement included Sutton School and Massey-Vanier High School Campus (including Centre Brome-Missisquoi). The agreement that we will come up with concerning Sutton School will serve as a model for the other concerned schools.

- Are Sutton School (French and English) Governing Boards separated?

The Chairman answered that with a by-law, there are two separate governing boards that are holding their meeting at the same time. There is a joint governing board meeting with two governing boards.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Massey-Vanier High School held their Awards Ceremony on May 31st in the school auditorium. During the evening's ceremony scholarships and awards were handed out to 68 graduating students to help fund their post-secondary education. We would like to congratulate all the students who received an award and wish them continued success

in their future endeavours. We would also like to extend our appreciation to the awards committee who work tirelessly on a volunteer basis, as well as the many donors who give to the fund, who together ensure that these awards are available for Massey-Vanier students;

- On June 2nd the ETSB recognized and celebrated the careers of its retiring personnel at the annual Retirement Gala. The wealth of experience, dedication and commitment that these individuals have shown towards the students of the ETSB will be missed. This was most evident as each retiree attending the event was honoured with stories that highlighted their accomplishments and unique contributions. We wish all of our retiring personnel a healthy, happy and long retirement;
- Last but not least as the school year comes to a close, we have the pleasure of congratulating all our students. Whether it be our kindergarten students who are at the beginning of their journey, our elementary students leaving for new adventures in high school, our high school graduates who now have many paths in front of them to choose from or our adult and vocational education students who are embarking on a new career. Congratulations to all on a job well done! We wish you continued success in what ever you choose to do or become.
- On June 8 Luisa-Marie Turcotte Ruggiero, valedictorian for the graduating class at the adult education part of Campus Brome Missisquoi delivered a message about grit, determination and perseverance that it merits recognition and celebration. It was such a striking example of all those qualities that we reproduce it in entirety

Luisa-Marie spoke as follows}

“Good Morning Ladies and Gentlemen,

“It is a great honor to be here. I would like to express my appreciation to all of my teachers, friends and family members who helped me get to where I am right now: standing here in front of you. This Journey has definitely not always been easy; there have been ups and downs. One of my biggest downs was math. It didn't happen the first time around, the second time around, nor did summer school math or lunch time tutors help. I was becoming pretty discouraged, wondering if I was going to ever be able to pass it. Math and Chinese were in the same boat for me. Once it became time to start Adult Education I had no idea what to expect, wondering if I would be wasting my time here. But I surely wasn't... I hadn't heard the most positive things about this place but I've learned to make my own opinions. Adult Ed really helped me; their way of teaching really seemed to be what I needed to get through this long journey. They have encouraged me to work harder, achieve my goals and even surpass them. A year ago at the time I could not see myself going to college but after this year seeing how I excelled in my courses it made me want to continue my education. So my advice to you in school and in life is to never give up on your goal because of a setback. It is like slashing your other three tires because you got a flat”.

6. **BUSINESS ARISING**

There was no business arising.

7. **NEW BUSINESS**

7.1 **Division du territoire de la Commission scolaire Eastern Townships en circonscriptions électorales**

Resolution no. ETSB17-06-90

Division du territoire de la Commission scolaire Eastern Townships en circonscriptions électorales

ATTENDU QUE le Conseil des commissaires, à sa réunion du 23 mai 2017, a adopté le projet de division du territoire de la Commission scolaire en onze (11) circonscriptions électorales (résolution no ETSB17-05-87);

ATTENDU QUE avis public présentant ce projet de division a été publié dans les éditions du 2 juin 2017 des journaux suivants : Le Guide, La Tribune, La Nouvelle, The Record, L'Express et qu'aucune opposition n'a été reçue;

CONSIDÉRANT QUE le Conseil des commissaires juge opportun et nécessaire de procéder à la division du territoire de la Commission scolaire en onze (11) circonscriptions électorales, de manière à rencontrer les exigences de l'article 7.2 de la Loi sur les élections scolaires (L.R.Q., c. E-2.3);

IL EST PROPOSÉ par le commissaire G. Holliday **ET RÉSOLU** que la division du territoire de la Commission scolaire Eastern Townships soit la suivante :

AVIS AUX LECTEURS : TOUTES LES LIMITES ADMINISTRATIVES UTILISÉES DANS LE CADRE DE CETTE DESCRIPTION SONT CELLES QUI EXISTAIENT AU MOIS DE JANVIER 2017.

Circonscription électorale numéro 1 (1237 électeurs)

Comprend les municipalités suivantes :

Ange-Gardien (M), Bedford (CT), Bedford (V), Farnham (V), Henryville (M), Notre-Dame-de-Stanbridge (M), Noyan (M), Pike River (M), Saint-Armand (M), Saint-Césaire (V), Saint-Georges-de-Clarenceville (M), Saint-Ignace-de-Stanbridge (M), Saint-Paul-d'Abbotsford (M), Saint-Sébastien (M), Sainte-Brigide-d'Iberville (M), Sainte-Sabine (M), Stanbridge East (M), Stanbridge Station (M) et Venise-en-Québec (M).

Circonscription électorale numéro 2 (1529 électeurs)

Comprend les municipalités suivantes :

Brigham (M), Bromont (V), Cowansville (V), Dunham (V), East Farnham (M) et Frelighsburg (M).

Circonscription électorale numéro 3 (1862 électeurs)

Comprend les municipalités suivantes :

Abercorn (VL), Brome (VL), Lac-Brome (V) et Sutton (V).

Circonscription électorale numéro 4 (1635 électeurs)

Comprend les municipalités suivantes :

Béthanie (M), Bonsecours (M), Eastman (M), Granby (V), Roxton (CT), Roxton Falls (VL), Roxton Pond (M), Saint-Alphonse-de-Granby (M), Saint-Joachim-de-Shefford (M), Sainte-Anne-de-la-Rochelle (M), Sainte-Cécile-de-Milton (M), Shefford (CT), Stukely-Sud (VL), Warden (VL) et Waterloo (V).

Circonscription électorale numéro 5 (1671 électeurs)

Comprend les municipalités suivantes :

Austin (M), Bolton-Est (M), Bolton-Ouest (M), Magog (V), Orford (CT), Potton (CT), Saint-Benoît-du-Lac (M), Saint-Étienne-de-Bolton (M) et Stanstead (CT).

Circonscription électorale numéro 6 (1865 électeurs)

Comprend les municipalités suivantes :

Ayer's Cliff (VL), Barnston-Ouest (M), Coaticook (V), Dixville (M), Hatley (CT), Hatley (M), Ogden (M), North Hatley (VL), Sainte-Catherine-de-Hatley (M), Stanstead (V) et Stanstead-Est (M).

Circonscription électorale numéro 7 (1551 électeurs)

Comprend la municipalité suivante :

Saint-Denis-de-Brompton (M).

Comprend également les arrondissements suivants de la Ville de Sherbrooke :

Brompton, Jacques-Cartier, Le Mont-Bellevue et Rock-Forest – Saint-Élie – Deauville.

Circonscription électorale numéro 8 (1876 électeurs)

Comprend les municipalités suivantes :

Ascot Corner (M), Stoke (M) et Waterville (V).

Comprend également les arrondissements suivants de la Ville de Sherbrooke :

Fleurimont et Lennoxville.

Circonscription électorale numéro 9 (1275 électeurs)

Comprend les municipalités suivantes :

Asbestos (V), Chesterville (M), Danville (V), Daveluyville (V), Drummondville (V), Ham-Nord (CT), Kingsey Falls (V), Lefebvre (M), Maddington Falls (M), Notre-Dame-de-Ham (M), Notre-Dame-du-Bon-Conseil (P), Notre-Dame-du-Bon-Conseil (VL), Saint-Adrien (M), Saint-Albert (M), Saint-Bonaventure (M), Saint-Camille (CT), Saint-Christophe-d'Arthabaska (P), Saint-Cyrille-de-Wendover (M), Saint-Edmond-de-Grantham (P), Saint-Eugène (M), Saint-Félix-de-Kingsey (M), Saint-Georges-de-Windsor (M), Saint-Germain-de-Grantham (M), Saint-Guillaume (M), Saint-Louis-de-Blandford (M), Saint-Lucien (M), Saint-Majorique-de-Grantham (P), Saint-Nazaire-d'Acton (P), Saint-Norbert-d'Arthabaska (M), Saint-Pie-de-Guire (P), Saint-Rémi-de-Tingwick (M), Saint-Rosaire (P), Saint-Samuel (M), Saint-Valère (M), Sainte-Brigitte-des-Saults (P), Sainte-Clotilde-de-Horton (M), Sainte-Élisabeth-de-Warwick (M), Sainte-Hélène-de-Chester (M), Sainte-Séraphine (P), Tingwick (M), Warwick (V), Wickham (M) et Wotton (M).

Comprend également la partie de la Ville de Victoriaville située sur le territoire de la commission scolaire.

Circonscription électorale numéro 10 (1301 électeurs)

Comprend les municipalités suivantes :

Acton Vale (V), Cleveland (CT), Durham-Sud (M), Kingsbury (VL), L'Avenir (M), Lawrenceville (VL), Maricourt (M), Melbourne (CT), Racine (M), Richmond (V), Saint-Claude (M), Saint-François-Xavier-de-Brompton (M), Saint-Théodore-d'Acton (M), Sainte-Christine (P), Valcourt (CT), Valcourt (V), Val-Joli (M), Ulverton (M), Upton (M) et Windsor (V).

Circonscription électorale numéro 11 (1415 électeurs)

Comprend les municipalités suivantes :

Audet (M), Bury (M), Chartierville (M), Compton (M), Courcelles (M), Cookshire-Eaton (V), Dudswell (M), East Angus (V), East Hereford (M), Frontenac (M), Hampden (CT), Ham-Sud (M), Lac-Drolet (M), Lac-Mégantic (V), Lambton (M), La Patrie (M), Lingwick (CT), Marston (CT), Martinville (M), Milan (M), Nantes (M), Newport (M), Notre-Dame-des-Bois (M), Piopolis (M), Saint-Augustin-de-Woburn (P), Saint-Herménégilde (M), Saint-Isidore-de-Clifton (M), Saint-Ludger (M), Saint-Malo (M), Saints-Martyrs-Canadiens (P), Saint-Robert-Bellarmin (M), Saint-Romain (M), Saint-Sébastien (M), Saint-Venant-de-Paquette (M), Sainte-Cécile-de-Whitton (M), Sainte-Edwidge-de-Clifton (CT), Scotstown (V), Stornoway (M), Stratford (CT), Val-Racine (M), Weedon (M) et Westbury (CT).

La présente description entrera en vigueur le 31 mars 2018, année où doit avoir lieu l'élection générale selon les dispositions de l'article 9.13 de la Loi sur les élections scolaires (L.R.Q., c. E-2.3).

La présente résolution entrera en vigueur le 31 mars 2018

Carried unanimously

7.2 Appointment of Principal – Asbestos-Danville-Shipton Elementary School

Resolution No. ETSB17-06-91

Appointment of Principal 70 % – Asbestos-Danville-Shipton (A.D.S.) Elementary School

WHEREAS the current position of Principal 50% for A.D.S. Elementary School is to be increased to 70%;

WHEREAS the “Staffing rules applicable to full-time senior staff in a school during the 2005-2006” document was used as a guideline;

WHEREAS the Asbestos-Danville-Shipton area has a higher poverty index and increase in enrolment;

WHEREAS the Council of Commissioners and the Eastern Townships Association of Administrators (ETAA) have been consulted;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that the Council of Commissioners appoint Mr. James Lemaitre, Principal 70% of A.D.S Elementary School, effective July 1, 2017.

Carried unanimously

7.3 Appointment of Principal – North Hatley Elementary School

Resolution No ETSB17-06-92

Appointment of Principal 40% – North Hatley Elementary School

WHEREAS the current position of Principal 30% of North Hatley Elementary School is to be increased to 40% to meet the minimum requirements of Administrative Allocation to Small Schools;

WHEREAS the “Staffing rules applicable to full-time senior staff in a school during the 2005-2006” document was used as a guideline;

WHEREAS the Council of Commissioners and the Eastern Townships Association of Administrators (ETAA) have been consulted;

IT WAS MOVED BY Commissioner C. Beaubien that the Council of Commissioners appoint Ms. Catherine Zahra, Principal 40% of North Hatley Elementary School, effective July 1, 2017.

Carried unanimously

7.4 Appointment of Principal – Waterloo Elementary School

Resolution No ETSB17-06-93

Appointment of Principal 60 % – Waterloo Elementary School

WHEREAS the current position of Principal 50% of Waterloo Elementary School is to be increased to 60%;

WHEREAS Waterloo Elementary School requires more Principal time in the school considering the present weighted enrolment;

WHEREAS the “Staffing rules applicable to full-time senior staff in a school during the 2005-2006” document was used as a guideline;

WHEREAS the Council of Commissioners and the Eastern Townships Association of Administrators (ETAA) have been consulted;

IT WAS MOVED BY Commissioner A. McCrory that the Council of Commissioners appoint Ms. Cathy Canzani, Principal 60% of Waterloo Elementary School, effective July 1, 2017.

Carried unanimously

7.5 Appointment of Interim Centre Director 100% – New Horizons Adult Education Centre

Resolution No ETSB17-06-94

Appointment of Interim Centre Director 100% – New Horizons Adult Education Centre

WHEREAS the position of Centre Director of New Horizons Adult Education Centre has become temporarily vacant due to the leave of absence for the 2017-2018 school year of Ms. Caroline Grégoire;

WHEREAS the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate as well as by the Governing Board;

WHEREAS the General Directorate unanimously recommends this person to the Council of Commissioners;

IT WAS MOVED BY Commissioner R. Gagnon that the Council of Commissioners appoint Mr. Martin Vigneux, Interim Centre Director for the 2017-2018 school year of New Horizons Adult Education Centre effective July 1, 2017.

Carried unanimously

7.6 Eastern Townships School Board – International Student Program – Agent Fees

Resolution No. ETSB17-06-95

Eastern Townships School Board - International Student Program - Agent Fees

WHEREAS the Eastern Townships School Board's (ETSB) International Student Program's (ISP) mission is to promote opportunities to expand our understanding of multicultural realities, thus promoting the development of global citizens;

WHEREAS a part of the mandate of the International Student Program is to increase student population within ETSB schools and centres;

WHEREAS in order to limit its financial risk and assure the success of its ISP, the ETSB is working with agents and agencies that offer support to both parties in the recruitment of students and the bridging of cultural and linguistic barriers;

WHEREAS the ETSB works within the regulatory frameworks established by Immigration Canada, le *ministère de l'Immigration, Diversité et Inclusion (Québec)*, and by the guidelines of the *Canadian Association of Public Schools International*, a non-profit organization comprised of 127 publicly-funded districts and *Éducation Internationale*, a non-profit cooperative funded by the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)*;

WHEREAS the ETSB cannot, on a yearly basis, project an exact number of international students recruited in its ISP, nor can it project which agency they will be recruited by;

WHEREAS a contractual agreement stipulates a percentage of the tuition fees to be paid to agents, on the basis of results;

WHEREAS agent or agency fees for recruitment of international students are paid upon presentation of invoices following official student counts and which follows the usual commercial practice;

WHEREAS the ETSB was invoiced by Merpont International Inc. for students recruited from July 1st, 2016 to June 30th 2017 for an amount of \$56,750;

IT WAS MOVED BY Commissioner D. Brodie that the ETSB may pay the amount of 56,750 \$ to the agency Merpont International Inc; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations may also sign.

Carried unanimously

8. REPORTS

8.1 DIRECTOR GENERAL'S REPORT

The Director General presented verbally a written report in which the following items were highlighted:

- End of Year Graduation and Celebrations
- Retirement Gala
- Spring Conference 2017
- Preparing for a new school year

- Summer vacation

A copy of the Director General's report is attached to and forms a part of the official copy of the Minutes.

8.2 REPORT FROM THE CHAIR

The Chairman presented verbally a written report in which the following items were highlighted:

- New policy for educational success
- Commissioners' responsibilities
- End of school year

A copy of the Chairman's report is attached to and forms a part of the official copy of the Minutes.

9. ADVISORY COMMITTEE'S REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Staffing Plan

9.2 Governance and Ethics

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the topics that were discussed at the June 13, 2017 meeting:

- Class Action Suit
- Security checks
- Administrative Structure 2017-2018
- Director General Action Plan 2016-2017

The Director General presented the following resolution:

9.2.1 Confirmation of the Head Office Administrative Structure 2017-2018

Resolution No. ETSB17-06-96

Confirmation of the Head Office Administrative Structure 2017-2018

WHEREAS section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* states that the School Board must confirm the Head Office Administrative Structure as it is amended;

WHEREAS the Commissioners have reviewed the proposed Administrative Structure for the Head Office, including the appropriate modifications and adjustments for the 2017-2018 school year, during the June 13, 2017 Governance and Ethics Committee meeting;

WHEREAS the Eastern Townships Association of Administrators (ETAA) has been duly consulted on the structure;

WHEREAS this administrative structure is to take effect on July 1, 2017, unless otherwise specified;

IT WAS MOVED BY R. Gagnon that the Council of Commissioners approve the Head Office Administrative Structure for the 2017-2018 school year, effective July 1, 2017.

Carried unanimously

9.2.2 Confirmation of the Schools and Centres Administrative Structure 2017-2018

Resolution No. ETSB17-06-97

Confirmation of the Schools and Centres Administrative Structure 2017-2018

WHEREAS section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* states that the School Board must confirm the Schools and Centres Administrative Structure as it is amended;

WHEREAS the Commissioners have reviewed the proposed Administrative Structure for the Schools and Centres, including the appropriate modifications and adjustments for the 2017-2018 school year, during the June 13, 2017 Governance and Ethics Committee meeting;

WHEREAS the Eastern Townships Association of Administrators (ETAA) has been duly consulted on the structure;

WHEREAS this administrative structure is to take effect on July 1st, 2017, unless otherwise specified;

IT WAS MOVED BY Commissioner C. Beaubien that the Council of Commissioners approve the Schools and Centres Administrative Structure for the 2017-2018 school year, effective July 1st 2017.

Carried unanimously

9.2.3 Nomination and Delegation of Powers to the Director General

The resolution was modified and presented as follows:

Resolution No. ETSB17-06-98

Nomination and Delegation of Powers to the Executive Committee

WHEREAS all Management positions will not be assigned by June 27, 2017;

WHEREAS the last Council of Commissioners meeting for the 2016-2017 school year will be held on June 27, 2017;

WHEREAS some administrative positions will need to be appointed before the next Council of Commissioners' meeting held in August so that they may prepare for the start of the new school year;

WHEREAS the appointment of administrators is usually done by the Council of Commissioners;

IT WAS MOVED BY Parent Commissioner P. Laberge to delegate the power of appointing administrators in conformity with the administrative structure for 2017-2018 to the Executive Committee to facilitate the start-up for the 2017-2018 school year.

Carried unanimously

9.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the topics that were discussed at the June 20, 2017 meeting:

- Buildings and Grounds issues
- Finance and Administration issues

9.3.1 Finance

The Chair of the Audit Advisory Committee presented the following resolutions:

9.3.1.1 Signing Officers for Schools/Centres

Resolution No. ETSB17-06-99 Signing Officers for Schools/Centres

WHEREAS the Eastern Townships School Board (“ETSB”) appointed the National Bank to provide banking services;

WHEREAS the accepted bid received from the National Bank also includes banking services for ETSB schools and centres;

WHEREAS the National Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools and centres;

WHEREAS new principal assignments have changed the names of representatives at New Horizons and Centre Brome-Missisquoi Vocational Training;

IT WAS MOVED BY Commissioner J. Humenuik that the following individuals be authorized to sign banking documents on behalf of their respective schools

New Horizons

Martin Vigneux (add)
Caroline Grégoire (remove)

Centre Brome-Missisquoi – Voc. Ed.

Martin Vigneux (remove)

Carried unanimously

9.3.1.2 Change of banking institution and signing officers for Richmond Regional High School (RRHS)

Resolution No. ETSB17-06-100

Change of banking institution and signing officers for Richmond Regional High School (RRHS)

WHEREAS RRHS currently has a bank accounts at the Richmond National Bank branch;

WHEREAS the school Principal has been informed of the closure of the Richmond National bank branch;

WHEREAS the next closest National Bank branch is located in Windsor;

WHEREAS the school has requested to move its bank account to the *Caisse Desjardins du Val-Saint-François*, located in Richmond;

WHEREAS the *Caisse Desjardins du Val-Saint-François* requires the names of representatives authorized to sign banking documents on behalf of the ETSB for Richmond Regional High School;

IT WAS MOVED BY Commissioner J. Humenuik that the banking services for RRHS be transferred from the National Bank to the *Caisse Desjardins du Val-Saint-François*,

IT WAS FURTHER MOVED that the following individuals be authorized to sign banking documents on behalf of their respective schools:

Richmond Regional High School Kirk Robinson
 Craig Evans

Carried unanimously

9.3.1.3 Objectives and Principles governing the allocation of subsidies pursuant to section 275 – Budget Year 2017-2018

Resolution No. ETSB17-06-101

Objectives and Principles governing the allocation of subsidies pursuant to section 275 – Budget Year 2017-2018

WHEREAS Section 275 of the *Education Act* states that the School Board must make public the objectives and principles governing the allocation of subsidies, school tax proceeds and other revenues, as well as the objectives, principles and criteria used to determine the amount reserved for its own needs and the needs of its committees, as it pertains to the School Board's Budget for 2017-2018;

WHEREAS the Directors' Committee reviewed and accepted the document pertaining to Section 275;

WHEREAS the Parents' Committee was consulted.

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners approve the Objectives and Principles governing the Allocation of Subsidies, School Tax proceeds and

other revenues, as well as the objectives, principles and criteria used to determine the amount reserved for its own needs and the needs of its committees, as it pertains to the School Board's budget for the 2017-2018 school year.

Carried unanimously

9.3.1.4 Approval of the School/Centre Budgets 2017-2018

Resolution No. ETSB17-06-102

Approval of the School/Centre Budgets 2017-2018

WHEREAS Section 276 of the *Education Act* states that every school board is responsible for approving the budgets of their schools, vocational training centres and adult education centres;

WHEREAS it is necessary to ratify the budgets attached;

WHEREAS all of the governing boards adopted their school/centre budgets for 2017-2018;

WHEREAS the school/centre budgets for 2017-2018 have been presented and analyzed at the Audit Advisory Committee meeting of June 20, 2017;

WHEREAS the Audit Committee recommends the ratification of the school/centre budgets for 2017-2018;

IT WAS MOVED BY Commissioner J. Humenuik that the Council of Commissioners ratify the budget of each school/centre for 2017-2018.

Carried unanimously

9.3.1.5 Approval of the 2017-2018 School Year Budget

Resolution No. ETSB17-06-103

Approval of the 2017-2018 School Year Budget

WHEREAS Section 277 of the *Education Act* requires that every school board adopt and submit to the Minister of Education its Operating, Capital Investment and Debt Service Budgets for the following school year;

WHEREAS every school board is responsible for approving the budgets of its schools, vocational training centres and adult education centres;

WHEREAS revenues are estimated to be \$82,688,778.00 and expenditures are estimated to be \$82,688,778.00, giving a balanced budget for the 2017-2018 school year;

WHEREAS the uniform evaluation needed to establish the equalization grant is established at \$4,619,322,894.00;

WHEREAS the budget foresees that the school tax rate is set at \$0.31475 per \$100 of uniform evaluation; subject to the adoption of the decree on the maximum yield of the tax as per Section 308 of the *Education Act*;

IT WAS MOVED BY Commissioner J. Humenuik that the 2017-2018 Operating (including school/centre local funds), Debt Service and Capital Investment Budgets be adopted and transmitted to the Minister of Education;

IT WAS FURTHER MOVED that the tax rate for the 2017-2018 school year be set at \$0.31475 per \$100 of uniform evaluation.

Carried unanimously

9.3.2 Building and Grounds

9.3.2.1 Eastern Townships School Board - Indoor Air Quality Policy

Resolution No. ETSB17-06-104

Eastern Townships School Board - Indoor Air Quality Policy

WHEREAS the School Board has developed an *Indoor Air Quality Policy*;

WHEREAS the School Board enacted the consultation and feedback processes, as outlined in the *Procedure for the Development of Board Policies*;

WHEREAS the *Indoor Air Quality Policy* was sent for consultation to the ESTB Central Parents' Committee, Special Education Advisory Committee (SEAC), Eastern Townships Association of Administrators (ETAA), Appalachian Teachers' Association (ATA), *Syndicat des Professionnelles et Professionnels des Commissions Scolaires de l'Estrie* (SPPCSE) and Townships Regional Union of Support Staff (TRUSS);

WHEREAS the policy was modified considering the comments received;

WHEREAS the *Indoor Air Quality Policy* was presented to the Audit Advisory Committee and was accepted by the committee;

WHEREAS the Management Table reviewed the *Indoor Air Quality Policy*;

IT WAS MOVED BY Commissioner D. Brodie that the *Indoor Air Quality Policy* be approved as deposited. **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations may also sign.

Carried unanimously

9.3.2.2 Contracts of Public Bodies Annual Rendering of Accounts

Resolution No. ETSB17-06-105

Contracts of Public Bodies - Annual Rendering of Accounts

WHEREAS, on December 7, 2012, the National Assembly adopted Bill 1 – *Integrity in Public Contracts Act*;

WHEREAS following the adoption of this law, every school board was required to appoint a contract rules compliance monitor (RORC)

WHEREAS, in accordance with this law, the Treasury Board decreed the *Directive concernant la reddition de comptes en gestion contractuelle des organismes publics* (hereinafter referred to

as the « Directive »), which came into force on April 1, 2013 and applies particularly to school boards;

WHEREAS the Directive outlines all cases of rendering of accounts and standardizes the content and the type of information to be transmitted to the Secretariat of the Treasury Board;

WHEREAS the requirements provided under this directive are from the LCOP, which aims to promote the rendering of accounts based on the accountability of chief executive officers of public bodies and on the appropriate use of public funds;

WHEREAS these renderings of accounts will allow the President of the Treasury Board to then submit a report on the application of the LCOP;

WHEREAS according to the requirements outlined in the Directive, the school board is required to render an account of its contractual activities during the period from April 1, 2016 to March 31, 2017;

WHEREAS the annual rendering of accounts should be sent to the Secretariat of the Treasury Board no later than June 30, 2017;

WHEREAS the Directive stipulates that the chief executive officer of the public body must attest, on an annual basis, to the reliability of the data and controls related to contracts by using the form provided in appendix 3 of the Directive;

WHEREAS appendix 3 allows the school board to include comments;

WHEREAS in the case of a school board, the chief executive officer of the public body is the Council of Commissioners unless the Council has delegated, by by-law, to the Executive or to the Director General, all or a part of its duties as outlined in the LCOP;

WHEREAS at Eastern Townships School Board, the duties of the executive officer of the public body for which an account must be rendered rest with the Council of Commissioners;

WHEREAS the Council of Commissioners must render account for the authorizations it gave during the period from April 1, 2016 to March 31, 2017;

WHEREAS all contracting activities have been performed by the appropriate school board administrators and respecting the LCOP to the best of their judgment and abilities within the resources available;

IT WAS MOVED by Commissioner J. Humenuik, seconded by Commissioner G. Holliday, that Eastern Townships School Board:

ADOPT the declaration of the executive officer of the public body attesting to the reliability of the data and management controls as appended to this resolution, in accordance with the template proposed in Appendix 3 of the Directive with the addition of the following comment:

1. "This declaration is made by the executive officer of the public body in a context where all contracting activities have been performed by the appropriate administrators while respecting the LCOP to the best of their judgment and abilities and within the limits of the resources available."
2. **AUTHORIZE** the Chairman of the school board to sign the declaration of the executive officer of the public body (appendix 3) and any other document required to respect the requirements of the rendering of accounts as provided for in the Directive;

3. **TRANSMIT**, no later than June 30, 2017 all the required documents to the Secretariat of the Treasury Board so as to respect the requirement to render account as stipulated in the Directive.

Carried unanimously

9.3.2.3 List of Proposed Projects under the Programs «*Maintien des bâtiments et Résorption du déficit de maintien 2017-2018 (Mesure 50621 & 50622)*» and «*Enveloppe additionnelle pour le maintien des bâtiments et pour la résorption du déficit de maintien 2017-2018 (Mesure 50625 & 50626)* »

Resolution No. ETSB17-06-106

List of Proposed Projects under the Programs «*Maintien des bâtiments et Résorption du déficit de maintien 2017-2018 (Mesure 50621 & 50622)*» and «*Enveloppe additionnelle pour le maintien des bâtiments et pour la résorption du déficit de maintien 2017-2018 (Mesure 50625 & 50626)* »

WHEREAS with this measure the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* aims at financing work in order to maintain and/or renovate all of the School Board's buildings dedicated to educational and administrative purposes;

WHEREAS the Eastern Townships School Board has prepared a priority list of investment projects to be proposed to the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* for authorization according to the program *Maintien des bâtiments 2017-2018 (Mesure 50621)*, to the program *Résorption du déficit de maintien 2017-2018 (Mesure 50622)*, to the program *Enveloppe additionnelle pour le maintien des bâtiments 2017-2018 (Mesure 50625)* and to the program *Enveloppe additionnelle pour la résorption du déficit de maintien 2017-2018 (Mesure 50626)*;

WHEREAS this list must be sent to the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* by the Eastern Townships School Board by July 2, 2017;

WHEREAS the said list of the proposed priorities could be subject to adjustments following possible events prior to July 2, 2017;

IT WAS MOVED by Commissioner J. Humenuik that the Council of Commissioners approve the priority list of projects proposed under the program *Maintien des bâtiments 2017-2018 (Mesure 50621)*, the program *Résorption du déficit de maintien 2017-2018 (Mesure 50622)*, the program *Enveloppe additionnelle pour le maintien des bâtiments 2017-2018 (Mesure 50625)* and the program *Enveloppe additionnelle pour la résorption du déficit du maintien 2017-2018 (50626)*;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documents and that in his absence, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

9.3.2.4 Princess Elizabeth Elementary School – Parking Lot Rejuvenation

Resolution No. ETSB17-06-107

Princess Elizabeth Elementary School – Parking Lot Rejuvenation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$350,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$350,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner J. Humenuik to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.5 Knowlton Academy – Basement Floor Repair

Resolution No. ETSB17-06-108

Knowlton Academy – Basement Floor Repair

WHEREAS the Eastern Townships School Board (ETSB) dedicated a budget of \$150,000 for the project stated above, under the program *RTA - Réfection et transformation des actifs*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$150,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of budget dedicated by the ETSB for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner R. Gagnon to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all

associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.6 Alexander Galt Regional High School – Gym Rejuvenation – Phase II

Resolution No. ETSB17-06-109

Alexander Galt Regional High School – Gym Rejuvenation – Phase II

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$450,694 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16 Mesure: 50621*;

WHEREAS three (3) companies were invited to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by June 22, 2017, the date and time specified;

WHEREAS the lowest bid in the amount of \$302,850 (excluding taxes), was received from the company *Constructions Olivier & Lyonnais Inc.*

WHEREAS after reviewing the bids, the assigned professional firm of *Jubenville et Associés*, has recommended the company *Constructions Olivier & Lyonnais Inc.*, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees and taxes is \$394,330;

WHEREAS all funds required to do the project stated above will be taken from: *MDB - Maintien des bâtiments 2015-16* and/or in the *RTA- Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner G. Barnett that the Company *Constructions Olivier & Lyonnais Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.7 Butler Elementary School – Roof Replacement

Resolution No. ETSB17-06-110

Butler Elementary School – Roof Replacement

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$150,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$150,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Parent-Commissioner M. Gilman to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.8 Richmond Regional High School – Rehabilitation of Surface Water Drainage

Resolution No. ETSB17-06-111

Richmond Regional High School – Rehabilitation of Surface Water Drainage

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$245,578 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$245,578;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.9 Richmond Regional High School – Gym Rejuvenation**Resolution No. ETSB17-06-112****Richmond Regional High School – Gym Rejuvenation**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$363,793 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17 Mesure: 50621*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$363,793;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of authorization by the MEES for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner F. MacGregor to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.10 Asbestos-Danville-Shipton Elementary School – Exterior Wall Repairs**Resolution No. ETSB17-06-113****Asbestos-Danville-Shipton Elementary School – Exterior Wall Repairs**

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$100,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16 Mesure 50621*;

WHEREAS it was moved by resolution #ETSB16-09-20, on September 27, 2016, that the contract for the project stated above be awarded for the amount of \$100,000 (fees and taxes included);

WHEREAS the amount of the lowest bid in conformity was from *Construction Rénovation Jérémie Houle Inc* for \$101,400.48 including contract, professional fees and taxes;

WHEREAS during the project some modifications and additional work needed to be done;

WHEREAS the total amount to cover the cost of the contract, additional work, professional fees and taxes is expected to go up to \$225,000;

WHEREAS an amount of \$125,000 in addition to the existing resolution(s) is required to complete the project to respect the additional work and professional fees (including taxes);

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$125,000 in addition to the existing resolution;

WHEREAS all additional funds required to complete the project, will be taken from *MDB – Maintien des bâtiments 2015-16 program and/or in the AMT – Maintien des actifs et transformation fonctionnelle* program;

IT WAS MOVED BY Commissioner T. Pezzi-Bilodeau that the modification and/or additional work be awarded in order to complete the work for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.11 Sutton Elementary School – Boiler Replacement

Resolution No. ETSB17-06-114

Sutton Elementary School – Boiler Replacement

WHEREAS the Eastern Townships School Board (ETSB) dedicated a budget of \$75,000 for the project stated above, under the program *RTA - Réfection et transformation des actifs*;

WHEREAS due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$75,000;

WHEREAS the contract will be granted as soon as the results of the call for tenders will be known;

WHEREAS the contract will be granted in respect of budget dedicated by the ETSB for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

WHEREAS the contract will be granted according to the recommendations of the professional firm;

IT WAS MOVED BY Commissioner D. Brodie to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.12 Alexander Regional High School – Schoolyard Improvement Project

Resolution No. ETSB17-06-115

Alexander Regional High School – Schoolyard Improvement Project

WHEREAS the Eastern Townships School Board (ETSB) in collaboration with the school have presented for authorization a schoolyard improvement project to the *ministère de l'Éducation, de l'Enseignement supérieur (MEES)* under the program « *Embellissement des cours d'école 2016-2017 (Mesure 50530)* »;

WHEREAS the ETSB in collaboration with the school presented its demand in October 2016;

WHEREAS the ETSB wants to complete the project during the 2017-2018 year;

WHEREAS the ETSB has received the authorization from the MEES;

WHEREAS the financial aid from the MEES will be 1/3 of the project's cost up to a maximum of \$25,000;

WHEREAS the financial aid from the ETSB will be 1/3 of the project's cost up to a maximum of 25,000;

WHEREAS Alexander Galt Regional High School has provided official written confirmation letters of financial aid assuming the rest of the amount required;

WHEREAS the total cost of the project is \$ 160,893.93 (taxes and fees included);

WHEREAS all contracts will be granted according to the ETSB's Purchase Policy and government requirements (laws, policies, rules, etc...);

WHEREAS the ETSB will use the monies from its global envelope of the *Réfection et transformation des actifs* program to assume its share of the project;

WHEREAS the project will be done respecting of the approved budget;

IT WAS MOVED BY Commissioner F. MacGregor to proceed with the project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

9.3.2.13 Lennoxville Elementary School – Schoolyard Improvement Project

Resolution No. ETSB17-06-116

Lennoxville Elementary School – Schoolyard Improvement Project

WHEREAS the Eastern Townships School Board (ETSB) in collaboration with the school have presented for authorization a schoolyard improvement project to the *ministère de l'Éducation, de l'Enseignement supérieur (MEES)* under the program « *Embellissement des cours d'école 2016-2017 (Mesure 50530)* »;

WHEREAS the ETSB in collaboration with the school presented its demand in October 2016;

WHEREAS the ETSB wants to complete the project during the 2017-2018 year;

WHEREAS the ETSB has received the authorization from the MEES;

WHEREAS the financial aid from the MEES will be 1/3 of the project's cost up to a maximum of \$25,000;

WHEREAS the financial aid from the ETSB will be 1/3 of the project's cost up to a maximum of \$25,000;

WHEREAS Farnham Elementary School has provided official written confirmation letters of financial aid assuming the rest of the amount required;

WHEREAS the total cost of the project is \$ 93,896.64 (taxes and fees included);

WHEREAS all contracts will be granted according to the ETSB's Purchase Policy and government requirements (laws, policies, rules, etc...);

WHEREAS the ETSB will use the monies from its global envelope of the *Réfection et transformation des actifs* program to assume its share of the project;

WHEREAS the project will be done respecting of the approved budget;

IT WAS MOVED BY Commissioner G. Barnett to proceed with the project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

9.3.2.14 Farnham Elementary School – Schoolyard Improvement Project

Resolution No. ETSB17-06-117

Farnham Elementary School –Schoolyard Improvement Project

WHEREAS the Eastern Townships School Board (ETSB) in collaboration with the school have presented for authorization a schoolyard improvement project to the *ministère de l'Éducation, de l'Enseignement supérieur (MEES)* under the program « *Embellissement des cours d'école 2016-2017 (Mesure 50530)* »;

WHEREAS the ETSB in collaboration with the school presented its demand in October 2016;

WHEREAS the ETSB wants to complete the project during the 2017-2018 year;

WHEREAS the ETSB has received the authorization from the MEES;

WHEREAS the financial aid from the MEES will be 1/3 of the project's cost up to a maximum of \$25,000;

WHEREAS the financial aid from the ETSB will be 1/3 of the project's cost up to a maximum of \$25,000;

WHEREAS Farnham Elementary School has provided official written confirmation letters of financial aid assuming the rest of the amount required;

WHEREAS the total cost of the project is \$ 78,911.94 (taxes and fees included);

WHEREAS all contracts will be granted according to the ETSB's Purchase Policy and government requirements (laws, policies, rules, etc...);

WHEREAS the ETSB will use the monies from its global envelope of the *Réfection et transformation des actifs* program to assume its share of the project;

WHEREAS the project will be done respecting of the approved budget;

IT WAS MOVED BY Commissioner J. Humenuik to proceed with the project;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

9.3.2.15 Eastern Townships School Board – Delegation of Power for Permits

Resolution No. ETSB17-06-118

Eastern Townships School Board – Delegation of Power for Permits

WHEREAS the City of Granby requires work permits for construction work within its limits;

WHEREAS the City of Granby requests that the Eastern Townships School Board appoints a specific person by resolution to obtain said permits;

WHEREAS Pierre Bruneau is responsible for projects requiring work permits for the entire Eastern Townships School Board;

IT WAS MOVED BY Commissioner A. McCrory that Pierre Bruneau be mandated to obtain all necessary work permits from the City of Granby on behalf of the Eastern Townships School Board until further notice. **IT WAS FURTHER MOVED THAT** Michel Soucy and Eric Plante also be authorized to obtain all necessary work permits from the City of Granby on behalf of the Eastern Townships School Board.

Carried unanimously

9.3.2.16 Massey-Vanier High School – Ventilation System Installation

Resolution No. ETSB17-06-119

Massey-Vanier High School – Ventilation System Installation

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$100,000 for the project stated above, under the program *MDB – Maintien des bâtiments 2016-2017 (Mesure 50621)*;

WHEREAS the Eastern Townships School Board (ETSB) in collaboration with the *Commission scolaire du Val-des-Cerfs (CSVDC)* has to replace the ventilation system at Massey-Vanier High School;

WHEREAS the CSVDC is in charge of the call for tenders for the Massey-Vanier High School Campus;

WHEREAS the total cost of the project is shared 50%-50% between the CSVDC and ETSB;

WHEREAS the lowest bid in the total amount of \$91,178.56 (excluding taxes), was received from the company GNR Corbus;

WHEREAS after reviewing the bids, the assigned professional firm of *CIMA+* has recommended the company GNR Corbus, lowest bidder in conformity, to do the work;

WHEREAS the amount of the lowest bid including professional fees and taxes is \$118,169.55, half of which will be covered by ETSB;

IT WAS MOVED BY Commissioner R. Gagnon that the Company *GNR Corbus* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

9.4 Educational Advisory Committee

The Chair of the Educational Advisory Committee, Commissioner R. Gagnon, presented the topics which were discussed at the Educational Advisory Committee meeting of June 6, 2017.

- Complementary & Pedagogical Services Action Plan Update
- Learning Bar Presentation

He also indicated that the date of the next Education Advisory Committee meeting is to be determined.

9.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, D. Brodie, presented the topics which were discussed at the Communications Advisory Committee meeting of May 30, 2017:

- Communication Development Plan 2017-2021
- End of Year Report

The Chair also indicated that the date of the next Communications Advisory Committee meeting is to be determined.

10. Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, F. MacGregor, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next meeting is scheduled in October 2017.

Carried unanimously

11. Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next meeting is tentatively scheduled on November 7, 2017.

12. Special Education Advisory Committee

In the absence of the Parent Commissioner for SEAC, Cindy Véronneau, the Director of Pedagogical Services, K. Mackey, presented the following topics, which were discussed at the Special Education Advisory Committee meeting of June 14, 2017:

- Social integration program offered at New Horizons
- Consultation on technology integration
- Letter of recommendation to Director General
- Report from Central Parents' Committee and Representative & SEAC Parent Commissioner

She also indicated that the next meeting is scheduled on September 13, 2017.

13. Parents' Committee

The Chair of the Parents' Committee, Parent Commissioner P. Laberge, presented verbally the following highlights of the June 7, 2017 meeting:

- The article that appeared in The Record reflects pretty well the Central Parents' Committee request for 2016-2017.

Mr. Laberge mentioned that Ms. M. Gilman was selected by the Central Parents' Committee members as the Parent of the Year for her involvement in schools and governing boards and also on Central Parents' Committee.

He also mentioned that the next Parents' Committee meeting is scheduled in October 2017.

14. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, presented the following highlights, which were discussed at the June 9, 2017 meeting.

- Presentation of new members for 2017-2018
- Meeting dates for 2017-2018

15. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

Mr. Murray and Mr. MacGregor are the current representatives for the Eastern Townships School Board. Mr. Murray asked Mr. MacGregor if he was willing to remain as a Director for the QESBA. Mr. Murray informed the Council that he would be interested in remaining as well. He asked all Commissioners if anyone else would be interested. As there were no other names, the resolution was passed as follows;

Resolution Number ETSB17-06-120**Nomination to the QESBA Board of Directors and Executive Committee Member-at-Large**

WHEREAS the Eastern Townships School Board needs to appoint two commissioners as members of the Board of Directors for the Quebec English School Board Association for a two year mandate;

WHEREAS one of the two directors will need to be appointed as a member of the Quebec English School Board Association's Executive Committee as a member-at-large;

IT WAS MOVED BY Commissioner R. Gagnon to nominate Commissioners Frank MacGregor and Michael Murray as directors for the Quebec English School Board Association;

IT WAS FURTHER MOVED BY Commissioner R. Gagnon to nominate Commissioner Michael Murray as the Director of the Executive Committee Member-at-Large of the Quebec English School Board Association.

Carried unanimously

12-Year-Recipients of Merit (Recognition of Services Award)

No commissioners are qualified for the 12-Year-Recipients of Merit this year.

Awards of Merit

The Chairman, M. Murray, submitted K. Mackey's candidacy for the Awards of Merit of QESBA for her outstanding contribution to pedagogy at the Eastern Townships School Board. Her name was retained by the Eastern Townships School Board Council of Commissioners. The Secretary General will send her name to the QESBA's Executive Committee.

16. S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that she attended with the Director General, C. Provencher, the 30th year anniversary event. It was a good opportunity for Mr. Provencher to meet with entrepreneurs and company representatives of the Bedford area.

17. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner J. Humenuik mentioned that many commissioners and administrators attended Spring Conference. She is hoping that the content of different workshops will be shared in the fall.

Commissioner F. MacGregor attended the Alexander Galt Regional High School graduation. The event was held in Sherbrooke. He also attended the Sherbrooke Elementary School graduation.

Commissioner G. Holliday attended St. Francis Elementary School and Richmond Regional High School graduations. He also mentioned that Richmond Regional High School was saddened by the sudden passing of one of their students.

Commissioner G. Barnett congratulated the Human Resources Department for the organization of the Retirement Gala.

Commissioner M. Kirby mentioned that the Sawyerville Elementary School cafeteria was refurbished and that the students were consulted on the renovation project.

Chairman M. Murray attended an event at Knowlton Academy about the amazing contribution of volunteers in the school (Volunteer Recognition Event).

18. CORRESPONDENCE

The Secretary General mentioned that two correspondence items were received from the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)*:

- *Pré-maternelle en milieu défavorisé*
- Ministry schoolyard improvement contributions

19. QUESTION PERIOD

M. Seline

Is there a pedagogical relationship between CRIF and Campus Brome-Missisquoi?

The Director General, C. Provencher, answered that there are not a lot of links between these two organizations.

Are there combining practices for students at the Campus Brome-Missisquoi?

Mr. Provencher replied that he would have to look into this.

Will there be further appointments before the beginning of school year?

The Chairman, M. Murray, replied that candidates are not known at this time.

M. Seline would like to wish a nice summer to all Commissioners.

20. VARIA

Absence of Commissioner G. Thomson

The Chairman sent a letter to Mr. Thomson inquiring about his intentions concerning his position as a Commissioner, as he already missed four (4) consecutive meetings. No response came back from Mr. Thomson. It was mentioned that Mr. Thomson was waiting for a meeting with Mr. Murray.

Due to a miscommunication between the Chairman and Mr. Thomson the Council of Commissioners is forced to wait until the Chairman meets with the concerned Commissioner.

IT WAS MOVED to suspend for another month the application of the law regarding the attendance of a commissioner at Council of Commissioners' meetings.

Opt-Out Form – Class Action Suit

The Secretary General explained that School Boards received directives from the law firm about the exclusion of the class-action suit for Commissioners and Administrators because of a potential conflict of interest. The letter will be sent to all Managers and Commissioners.

21. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 10:05 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2017-06-28