

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, OCTOBER 24, 2017 – 7:00 P.M.
ETSB BOARD ROOM
340 SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	P
Claire Beaubien	P	Paul Laberge	Absent
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	P	Kenneth Waterhouse	P
Gary Holliday	P	DC	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Christian Provencher	P
Frank MacGregor	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	Absent
Alice McCrory	P	Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Chairman</i>	P	Director of Operations, Michel Soucy	Absent
Tina Pezzi-Bilodeau	P	Director of Complementary Services, Gail Kelso	Absent

OBSERVERS

Sharon Priest, Communications Consultant

GUEST

Raymond Chabot Grant Thornton

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)
Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:03 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner R. Gagnon to adopt the Agenda of October 24, 2017 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 26, 2017

Resolution No. ETSB17-10-30

Approval of the Minutes of the Meeting of September 26, 2017

WHEREAS a copy of the Minutes of the meeting of September 26, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on September 26, 2017 as deposited.

Carried unanimously

4. QUESTION PERIOD

There were no questions.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Cookshire Elementary School had a real boost for their Terry Fox Run this year; Grade two student Shawn Wilkins St-Cyr raised \$400.00 for the Terry Fox Foundation. As expressed by his Principal, Tina Jacklin, "Congratulations Shawn! You are a real inspiration and your efforts are greatly appreciated." We would like to add our congratulations on a job well done;
- Works were recently underway at Knowlton Academy (KA) to create another outdoor learning area. Students will soon be able to enjoy the School Garden enclosure while having a class outside. Five KA students worked together as a team to help assemble the tables and benches. At the end of the session, the students brainstormed about other additions to the project such as the new signage for the greenhouse, which will include some Native American language, provided by one of the students at KA who has a First Nations background. Running with this idea the school is now checking with

other students to see how many languages they can incorporate on the sign, to represent the diverse backgrounds of all students at KA.

6. **BUSINESS ARISING**

There was no business arising.

7. **NEW BUSINESS**

7.1 **Financial Auditors Presentation**

The auditors from Raymond Chabot Grant Thornton explained the audit done regarding the financial statements for the year ending June 30, 2017.

8. **COMMITTEES' STRUCTURE**

Resolution No. ETSB17-10-31

Committees' Structure

WHEREAS, section 193.1 of the *Education Act* requires that the Council of Commissioners must establish the following committees:

- ✓ a Governance and Ethics Committee;
- ✓ an Audit Committee; and
- ✓ a Human Resources Committee.

WHEREAS section 185 of the *Education Act* requires that every school board shall establish an Advisory Committee on Services for Handicapped Students and Students with Social Maladjustments or Learning Disabilities;

WHEREAS section 188 of the *Education Act* requires that every school board which provides student transportation shall establish an Advisory Committee on Transportation the composition, operation and functions of which shall meet the norms established by government regulation;

WHEREAS section 193.1 of the *Education Act* stipulates that the Council of Commissioners may establish other committees to assist it in the exercise of its functions or the examination of specific matters;

WHEREAS following discussions, the Eastern Townships School Board wants some additional committees, such as Communications and Educational Services;

WHEREAS as each of these committees will have to elect a chairperson;

IT WAS MOVED BY Commissioner R. Gagnon that all advisory committee's Chairs will form the Executive Committee thereby establishing one additional committee.

Carried unanimously

9. ADOPTION OF ELECTION PROCESS

The Secretary General read the Electoral Process.

ETSB17-10-32

Adoption of Electoral Process

IT WAS MOVED BY Commissioner J. Humenuik to approve the following procedure for the election of a member as Vice-Chairman and members of the Executive Committee.

A President of Elections and two Scrutineers shall be chosen by members of the Council of Commissioners.

If more than the required number of candidates is nominated, an election shall be held by secret ballot.

Nominations: Nominees can nominate themselves or be nominated by someone else.

Adoption of a proposal to end the nominations.

The President of Elections verifies with each nominee in reverse order of nomination if they accept to run as a candidate.

If there is more than one candidate, an election shall be held by secret ballot.

The candidate with the most votes will be declared elected.

Immediately following the reading of the results, the ballots shall be destroyed.

Carried unanimously

10. APPOINTMENT OF PRESIDENT OF ELECTIONS AND TWO SCRUTINEERS

IT WAS MOVED BY Commissioner C. Beaubien that the Secretary General Éric Campbell be appointed as President of Elections and that the Director of Human Resources and the Director of Financial Services be appointed as Scrutineers.

Carried unanimously

11. COMPOSITION OF THE EXECUTIVE COMMITTEE

11.1 Establishment and Composition of the Executive Committee

Resolution No. ETSB17-10-33

Establishment and Composition of the Executive Committee

IT WAS ALREADY MOVED BY Commissioner R. Gagnon that the Executive Committee will be composed of the Chairs of all Advisory Committees plus the Chair of the Board and a Parent Commissioner.

Carried unanimously

11.2 Term of Office of Members of the Executive Committee

IT WAS MOVED BY Commissioner R. Gagnon that the term of office of members on the Executive Committee be one (1) year in order to complete the mandate of all Commissioners before the next school elections in 2018.

Carried unanimously

11.3 Election of the Chairs of the Advisory Committees

The President of Elections called for nominations for Chair of the Governance and Ethics Committee.

Commissioner G. Holliday nominated Commissioner G Barnett.

IT WAS MOVED BY Commissioner R. Gagnon that nominations cease.

Commissioner G. Barnett accepted the nomination.

Carried unanimously

Resolution No. ETSB17-10-34

Election of the Chair of the Governance and Ethics Advisory Committee

IT WAS MOVED BY Commissioner G. Holliday to appoint Commissioner G. Barnett as Chair of the Governance and Ethics Committee.

Carried unanimously

.....
The President of Elections called for nominations for Chair of the Audit Committee.

Commissioner R. Gagnon nominated Commissioner J. Humenuik.

IT WAS MOVED BY Commissioner G. Holliday that nominations cease.

Commissioner J. Humenuik accepted the nomination.

Carried unanimously

Resolution No. ETSB17-10-35

Election of the Chair of the Audit Committee

IT WAS MOVED BY Commissioner D. Brodie to appoint Commissioner J. Humenuik as Chair of the Audit Committee.

Carried unanimously

.....
The President of Elections called for nominations for Chair of the Educational Advisory Committee.

Commissioner J. Humenuik nominated Commissioner R. Gagnon.

IT WAS MOVED BY Commissioner G. Holliday that nominations cease.

Commissioner J. Humenuik accepted the nomination

Carried unanimously

Resolution No. ETSB17-10-36
Election of the Chair of the Educational Advisory Committee

IT WAS MOVED BY Commissioner D. Brodie to appoint Commissioner R. Gagnon as Chair of the Educational Advisory Committee.

Carried unanimously

.....
The President of Elections called for nominations for Chair of the Communications Advisory Committee.

Commissioner C. Beaubien nominated Commissioner D. Brodie.

IT WAS MOVED BY Commissioner R. Gagnon that nominations cease.

Commissioner D. Brodie accepted the nomination.

Carried unanimously

Resolution No. ETSB17-10-37
Election of the Chair of the Communications Advisory Committee

IT WAS MOVED BY C. Beaubien to appoint Commissioner D. Brodie as Chair of the Communications Committee.

Carried unanimously

.....
The President of Elections called for nominations for Chair of the Human Resources Advisory Committee.

Commissioner D. Brodie nominated Commissioner C. Beaubien.
Commissioner R. Gagnon nominated Commissioner F. MacGregor.

IT WAS MOVED BY Commissioner G. Holliday that nominations cease.

Commissioner F. MacGregor declined the nomination.

Commissioner C. Beaubien accepted the nomination.

Carried unanimously

Resolution No. ETSB17-10-38

Election of the Chair of the Human Resources Advisory Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioner C. Beaubien as Chair of the Human Resources Advisory Committee.

Carried unanimously

.....
The President of Elections called for nominations for Representatives to the Transportation Committee.

Commissioner C. Beaubien nominated Commissioner G. Holliday.
Commissioner K. Waterhouse nominated Commissioner M. Gilman.
Commissioner T. Pezzi-Bilodeau nominated Commissioner M.E. Kirby.

IT WAS MOVED BY Commissioner C. Beaubien that nominations cease.

Commissioner M. E. Kirby declined the nomination.
Commissioner M. Gilman accepted the nomination.
Commissioner G. Holliday accepted the nomination.

Carried unanimously

Resolution No. ETSB17-10-39

Election of the Representatives to the Transportation Advisory Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioner M. Gilman and Commissioner G. Holliday as Commissioners representing the Council at the Transportation Advisory Committee.

The members of the Transportation Advisory Committee will elect their own Chair.

Because only one out of the two Commissioners that have been elected on the Transportation Committee will sit at the Executive Committee, an election will take place.

Carried unanimously

Ballots were given to the Commissioners to cast their vote.

Commissioner G. Holliday got more votes.

IT WAS MOVED BY Commissioner D. Brodie to appoint Commissioner G. Holliday as the representative of the Transportation Committee on the Executive Committee.

Carried unanimously

11.4 Election of a Commissioner representing the Parents to the Executive Committee

The President of Elections called for nominations for the Commissioner representing the Parents to the Executive Committee.

Commissioner R. Gagnon nominated Commissioner K. Waterhouse.

Commissioner D. Brodie nominated Commissioner M. Gilman.

IT WAS MOVED BY Commissioner G. Holliday that nominations cease.

Commissioner M. Gilman accepted the nomination.

Commissioner K. Waterhouse accepted the nomination.

Carried unanimously

Ballots were given to the Commissioners to cast their vote.

After one round, both candidates got the same number of votes. A second round was necessary. Commissioner K. Waterhouse got more votes.

Resolution No. ETSB17-10-40

Election of a Commissioner representing the Parents to the Executive Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioner K. Waterhouse as the Commissioner representing the Parents to the Executive Committee.

Carried unanimously

11.5 Election of Vice-Chairman of the Executive Committee

There were no elections to fill the Vice-Chairman's position. It was decided that the Vice-Chairman of the Council of Commissioners will act as Vice-Chairman of the Executive Committee.

To summarize, the Executive Committee will be comprised of the following eight (8) Commissioners:

Chairman: Michael Murray

Gordon Barnett (Chair of the Governance and Ethics)

Joy Humenuik (Vice-Chairman and Chair of the Audit Committee)

Richard Gagnon (Chair of the Educational Services Committee)

Daniel Brodie (Chair of the Communications Committee)

Claire Beaubien (Chair of the Human Resources Committee)

Gary Holliday (Chair of the Transportation Committee)
Kenneth Waterhouse (Commissioner representing the Parents)

12. Appeal Committee (as per ETSB Policy P023-1)

By virtue of section 11 of the *Education Act*, the Council establishes an Appeal Committee composed of five members and substitutes it appoints annually.

12.1 Establishment and Composition of the Appeal Committee

As per ETSB Policy P023-1, the establishment and composition of the Appeal Committee is the following:

Establishment and Composition of the Appeal Committee

- Three Commissioners elected or appointed pursuant to the *Act respecting school elections* (R.S.Q., c. E-2.3);
- One Commissioner representing the Parents;
- One Administrator of the Board (school, centre or central office Administrator), not affiliated with the school/centre concerned.

12.2 Term of Office of Members of the Appeal Committee

According to the *Education Act*, the term of office of members on the Appeal Committee will be one (1) year.

Carried unanimously

12.3 Appointment of Members to the Appeal Committee

The President of Elections called for nomination of Commissioners as members to the Appeal Committee.

Commissioner D. Brodie nominated Commissioner J. Murray.

Commissioner J. Humenuik nominated Commissioner M. Kirby.

Commissioner G. Holliday nominated Commissioner G. Barnett.

IT WAS MOVED BY Commissioner C. Beaubien that nominations for members on the Appeal Committee cease.

Commissioner G. Barnett accepted the nomination.

Commissioner M. E. Kirby accepted the nomination.

Commissioner J. Murray accepted the nomination.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB17-10-41

Appointment of Commissioners as Members to the Appeal Committee

IT WAS MOVED BY Commissioner G. Holliday to appoint Commissioners M. Kirby, J. Murray and G. Barnett as members of the Appeal Committee.

Carried unanimously

The President of Elections then called for nominations for a Commissioner representing the Parents on the Appeal Committee.

Commissioner G. Holliday nominated Commissioner M. Gilman.

IT WAS MOVED BY Commissioner R. Gagnon that nominations for members on the Appeal Committee cease.

Commissioner M. Gilman accepted the nomination.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the position was reached.

Resolution No. ETSB17-10-42

Appointment of a Commissioner representing the Parents as Member to the Appeal Committee

IT WAS MOVED BY Commissioner M. Kirby to appoint Commissioner M. Gilman as member of the Appeal Committee.

Carried unanimously

12.4 Appointment of Alternate Members to the Appeal Committee

The President of Elections then called for nominations for the two alternate Commissioners members on the Appeal Committee.

Commissioner C. Beaubien nominated Commissioner G. Holliday.

Commissioner A. McCrory nominated Commissioner A. McCrory.

Commissioner M. Kirby nominated Commissioner R. Gagnon.

IT WAS MOVED BY Commissioner G. Holliday that nominations for the two Commissioners alternate members on the Appeal Committee cease.

Commissioner G. Holliday accepted the nomination
Commissioner A. McCrory accepted the nomination.
Commissioner R. Gagnon declined the nomination.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB17-10-43

Appointment of the two Commissioners Alternate Members to the Appeal Committee

IT WAS MOVED BY Commissioner J. Murray to appoint Commissioner A. McCrory and Commissioner G. Holliday as the two Commissioners alternate members of the Appeal Committee.

Carried unanimously

The President of Elections then called for nominations for one Commissioner representing the Parents as alternate member on the Appeal Committee.

Commissioner R. Gagnon nominated Commissioner K. Waterhouse.

IT WAS MOVED BY Commissioner R. Gagnon that nominations for the Commissioner representing the Parents as alternate member on the Appeal Committee cease.

Commissioner K. Waterhouse accepted the nomination.

Carried unanimously

No ballots were given to the Commissioners to cast their vote because the needed number of nominations to fill the positions was reached.

Resolution No. ETSB17-10-44

Appointment of the Commissioner representing the Parents as alternate member to the Appeal Committee

IT WAS MOVED BY Commissioner R. Gagnon to appoint Commissioner K. Waterhouse as the Commissioner representing the Parents as alternate member of the Appeal Committee.

Carried unanimously

In summary, the members of the Appeal Committee are as follows:

Commissioners:

Commissioner representing the parents:

Gordon Barnett
Mary Kirby
Jonathan Murray

Mary Gilman

Two Alternate Commissioners:

**One Alternate Commissioner
representing the Parents:**

Gary Holliday
Alice McCrory

Kenneth Waterhouse

Carried unanimously

**13. RELEASE OF THE PRESIDENT OF ELECTIONS AND OF THE TWO SCRUTINEERS
AND DESTRUCTION OF BALLOTS**

Resolution No. ESTB17-10-45

**Release of the President of Elections and of the two Scrutineers and Destruction of
Ballots**

IT WAS MOVED BY Commissioner R. Gagnon to release the President of Elections and the two Scrutineers from their duties and to destroy the ballots.

Carried unanimously

14. REPORTS

14.1 DIRECTOR GENERAL'S REPORT

There was no Director General's report.

Open House

The Director General mentioned that Richmond Regional High School will hold their Open House on Thursday November 23, 2017.

14.2 REPORT FROM THE CHAIR

The Chair, M. Murray, mentioned the following items:

- Fees charged to parents
- Visit of the Minority Language Committee

15. ADVISORY COMMITTEE'S REPORTS

15.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Staffing Plan for October 2017-2018.

15.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the topics that were discussed at the October 3, 2017 meeting:

- Bishop's University extension (update)
- Commitment to Success Plan (CTSP)
- Election Advisory Committee (Chairs) (update)
- Education Leadership Assessment Process (ELAP) Program
- Consumable fees
- Email addresses

He also mentioned that the date of the next Governance and Ethics Committee meeting is to be determined.

15.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik mentioned that the next Audit Advisory Committee is scheduled on February 20, 2018. She also congratulated the Director of Finance and her team for the fine job done regarding the financial statements.

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

15.3.1 FINANCE

15.3.1.1 Financial Statements for the Year Ending June 30, 2017

Resolution No. ETSB17-10-45

Financial Statements for the Year Ending June 30, 2017

WHEREAS section 286 of the Education Act requires that the financial activities of school boards be audited annually;

WHEREAS the Secretary General gave public notice of the date, time and place of the presentation of the financial statements on October 10, 2017;

WHEREAS the Director General published a summary of the annual financial statements of the School Board in two local newspapers on October 17, 2017;

WHEREAS the external auditors have deposited their report to the School Board;

IT WAS MOVED BY Commissioner J. Humenuik that the financial statements for the year ending June 30, 2017 be received as tabled.

Carried unanimously

15.3.1.2 Statement of School Taxes Remaining Due and Owing 2017-2018

Resolution No. ETSB17-10-46

Statement of School Taxes Remaining Due and Owing 2017-2018

WHEREAS the Director of Financial Services presented the following summary regarding the statement of the school taxes remaining due and owing by owners;

WHEREAS the payment of the 2nd installment does not come due until December and consequently these amounts are included in the total school taxes not yet collected;

Annual Invoices Issued – June	2017-2018	2016-2017
Total school taxes invoices issued:	16 315	16 689
Total school taxes to be collected:	\$11,127,006.99	\$11,069,776.17

Invoices Outstanding – October	2017-2018	2016-2017
Total school taxes invoices outstanding:	11 467	11 397
Total school taxes not yet collected:	\$5,120,732.22	\$4,822,308.93

IT WAS MOVED BY Commissioner J. Humenuik to approve the statement of the school taxes remaining due and owing by owners.

Carried unanimously

15.3.1.3 Legal Procedures on Overdue School Taxes

Resolution No. ETSB17-10-47

Legal Procedures On Overdue School Taxes

WHEREAS the Eastern Townships School Board is committed to providing the best educational services possible taking into account its resources and therefore is also committed to good fiscal management;

WHEREAS Section 303 of the *Education Act (the Act)* gives school boards the right to levy a school tax and Section 312 of the same act requires the Council of Commissioners to set the school tax rate at the time of the adoption of the budget of the school board;

WHEREAS Section 315 of the Act states *that school taxes are payable 31 days from the sending of the tax bill. If the school tax is equal to or greater than the amount set by the regulation made under paragraph 4 of section 263 of the Act Respecting Municipal Taxation (chapter F-2.1), the debtor may choose to pay it in two equal payments, with the second payment payable 121 days after the sending of the tax bill;*

WHEREAS Section 318 of the Act states *that any action for the recovery of school taxes brought against an owner is prescribed by three years from the date they become payable;*

WHEREAS Section 326 of the Act states that *the Director General may collect, with legal costs, the taxes due by any owner by the seizure and sale of his movable property not exempt from seizure that is found in the territory of the school board.1988, c. 84, s. 326; I.N. 2016-01-01 (NCCP);*

WHEREAS Section 327 of the Act states that *the seizure and sale are made under a notice of execution prepared by the chair of the school board and filed with the court office by the clerk of the Court of Québec or the clerk of the Superior Court, according to the amount of the claim. The clerk shall file the notice of execution upon production of a certificate from the chair of the school board attesting the amount of the debt and the fact that it is due and owing.1988, c. 84, s. 327; 2008, c. 29, s. 34; I.N. 2016-01-01 (NCCP);*

WHEREAS Section 328 of the Act also states that *the notice of execution is addressed to a bailiff, who shall execute it in the same manner as a notice of execution issued under the Code of Civil Procedure (chapter C-25.01).1988, c. 84, s. 328; I.N. 2016-01-01 (NCCP);*

WHEREAS to ensure that the prescribed time limit as stated in section 326 is manageable, it is recommended that the recovery of overdue school taxes be pursued after two years of default;

WHEREAS legal procedures on neutral taxes will be set by the French School Board collecting the tax;

IT WAS MOVED BY Commissioner J. Humenuik that the Eastern Townships School Board start legal procedures on overdue tax accounts after two years of outstanding debts;

IT WAS FURTHER MOVED that pursuant to section 327 of the Act, the Vice-Chair of the school board may also *attest the amount of the debt and the fact that it is due and owing, if for any reason the chair cannot.*

Carried unanimously

15.3.2 BUILDINGS AND GROUNDS

15.3.2.1 Alexander Galt Regional High School – Snow Removal Contract 2017

Resolution No. ETSB17-10-48

Alexander Galt Regional High School - Snow Removal Contract 2017

WHEREAS five (5) companies received the snow removal contract specification (1 year) after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$53,900 (excluding taxes), was received from the company *Excavation Blouin et Fils Inc.*;

WHEREAS the amount of the lowest bid from the contractor plus taxes is \$61,971.53;

IT WAS MOVED BY Commissioner G. Barnett that the Company *Excavation Blouin et Fils Inc.* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations can also sign.

Carried unanimously

15.3.3 TRANSPORTATION

15.3.3.1 School Bus Bids 2017-2018 (Phase 1)

Resolution No. ETSB17-10-49
School Bus Bids 2017-2018 (Phase 1)

WHEREAS the Eastern Townships School Board owns and operates a fleet of school buses;

WHEREAS to maintain a dependable fleet and keep repair costs down, it is necessary to replace buses on a regular basis;

WHEREAS the *ministère de l'Éducation et de l'Enseignement supérieur* (MEES) has established parameters for the exchange of buses and has monies set aside for this purpose;

WHEREAS the Eastern Townships School Board has approximately eight (8) buses which will meet these parameters by June 30th, 2018;

IT WAS MOVED BY Commissioner G. Holliday that the Eastern Townships School Board make a request to the MEES to purchase eight (8) new buses in exchange for eight (8) used buses.

Carried unanimously

15.3.4 INFORMATION AND COMMUNICATION TECHNOLOGY

15.3.4.1 Enhanced Learning Strategy Computer Acquisition

Resolution No. ETSB17-10-50
Enhanced Learning Strategy Computer Acquisition

WHEREAS different pedagogical and technical aspects of the Enhanced Learning Strategy have been reviewed in the 2016-2017 school year;

WHEREAS in the pursuit of the Enhanced Learning Strategy, the Eastern Townships School Board needs to renew some of the equipment for the 2017-2018 school year;

WHEREAS the Eastern Townships School Board needs to ensure compatibility with all the equipment and software already purchased through the years;

WHEREAS a budget of \$ 468,000.00 was set aside for that purpose for the school year 2017-2018;

WHEREAS \$130,000.00 was spent for teachers laptop according to resolution ETSB17-05-77;

WHEREAS a balance of \$338,000.00 is available for the school year 2017-2018;

WHEREAS a budget of \$468,000.00 will be set aside for that purpose for the school year 2018-2019;

WHEREAS ETSB is part of a 2-year call for tender with the CCSR according to the ministry requirements.

WHEREAS all purchases will be done according to the *ETSB Purchase policy* and government requirements;

IT WAS MOVED BY Commissioner J. Humenuik to authorize the Director General to sign any documentation related to the acquisition of equipment and related items (Software, Cases, etc.), up to an amount of \$338,000.00 for 2017-2018 and \$468,000.00 for 2018-2019 effective immediately;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

15.4 Educational Services Advisory Committee

The Chair of the Educational Services Committee presented the topics that were discussed at the September 5, 2017 meeting:

- Policy on Educational Success
- 2017-2018 Complementary & Pedagogical Services Priorities
- 2017-2018 Meeting Topics

He also mentioned that October 3, 2017 meeting was cancelled. He indicated that the next meeting is scheduled on November 7, 2017.

15.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, D. Brodie, mentioned that there was nothing to report as there was no meeting. He also indicated that the next Communications Advisory Committee meeting is scheduled on November 21, 2017.

15.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, F. MacGregor, presented the topics that were discussed at the October 10, 2017 meeting:

- Priorities for 2017-2018
- Mandate of the Human Resources Advisory Committee
- Application – Health and Safety Policy
- Local Negotiations
- Overview of the beginning of the school year with new hirings
- Policy on employment practices

The Chair also indicated that the next Human Resources Advisory Committee meeting is scheduled on November 14, 2017.

15.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, presented the topics that were discussed at the October 10, 2017 meeting:

- Transportation policy review
- Budget presentation
- School bus purchasing for 2017-2018
- Priorities

The Chair also indicated that the next meeting is scheduled on January 30, 2017.

15.8 Special Education Advisory Committee

As nobody from the Special Education Advisory Committee attended the Council of Commissioners' meeting, there was no report.

16. Parents' Committee

Commissioner M. Gilman mentioned that Central Parents' Committee (CPC) elected a new Chair at the October 11, 2017 meeting. Ms. Gilman was elected as Vice-Chair.

She also indicated that the next Parents' Committee meeting is scheduled on November 1st, 2017.

- D. Zigby will be the representative of the Eastern Townships School Board at the *Fédération des Comités de parents du Québec*
- S. Charlebois will represent the Central Parents' Committee at the Transportation Committee, West Side
- A. Stremmelaar will represent the Central Parents' Committee at the Transportation Committee, East side.

17. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, informed the members of the Council of Commissioners that the last meeting was cancelled because of a misunderstanding in the communication.

A letter will be sent to a student at Massey-Vanier High School congratulating him for the presentation done on behalf of the Commissioners to recruit new members for the Student Advisory Committee.

M. Gilman, D. Brodie, A. McCrory, G. Holliday and J. Humenuik will be part of the Student Advisory Committee in 2017-2018.

The Chair also indicated that the next Student Advisory Committee meeting is scheduled on October 27, 2017.

18. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

The Association has posted the vacancy of the position of Executive Director and a search committee is in the process of reviewing candidacies.

It seems that the Chair of the QESBA has acquired a more direct access to the Minister. Her efforts seem to have results.

19. S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that the General Annual Meeting will take place this week and that this year is the best financial year ever for the organization. The Director General of the SOFIE is running for Mayor of Cowansville. Therefore they will have to replace the Director General in case she wins.

20. COMMISSIONER'S COMMENTS AND QUESTIONS

Commissioner G. Barnett attended the Alexander Galt Regional High School Governing Board meeting. He also attended *Musécole's* concert in Sherbrooke, the Welcome Back event at LTVC and the Recognition event at Le Marais. Mr. Barnett was also present at the Alexander Galt Regional High School Open House.

Commissioner T. Pezzi-Bilodeau informed the members that Asbestos-Danville-Shipton Elementary School and Drummondville Elementary School increased their enrolment. She also mentioned that Richmond Regional High School is pleased with their new parking and hallways.

Parent-Teachers' night at St. Francis Elementary School will be held on the same night as the Open House at Richmond Regional High School. She would like appropriate measures be put in place in order to avoid this kind of situation in the future.

Commissioner M. Gilman mentioned that Massey-Vanier High School hosted a Halloween dance on October 20 to raise funds to beautify the campus.

Commissioner, K. Waterhouse mentioned that he met with students coming from Massey-Vanier High School's Open House. The students said that they were impressed by the Cycle I teachers who demonstrated how much they cared.

Commissioner Beaubien attended Open House at Massey-Vanier High School (MVHS) and Alexander Galt Regional High School. She mentioned that she took notes of both organizations and that she was impressed by the teachers' presentation at MVHS.

Commissioner F. MacGregor mentioned that as the person responsible of the sub-committee to bring Commissioners up to date on technology he will send out a questionnaire so members can express their needs.

Commissioner J. Humenuik attended Farnham Elementary School Governing Board and mentioned that the school is at capacity.

21. CORRESPONDENCE

The Secretary General mentioned that we received correspondence from the English Montreal School Board about the Secondary III and Secondary IV History program.

COMPOSITION OF ADVISORY COMMITTEES

The President summarized the composition of the advisory committees.

Governance and Ethics	Audit	Educational Services
G. Barnett, Chair	J. Humenuik, Chair	R. Gagnon, Chair
R. Gagnon	D. Brodie	P. Laberge
T. Pezzi-Bilodeau	G. Holliday	T. Pezzi-Bilodeau
A. McCrory	J. Murray	A. McCrory
P. Laberge	F. MacGregor	J. Humenuik
J. Humenuik	R. Gagnon	C. Beaubien
M. Kirby		

Communications	Human Resources	Transportation
D. Brodie, Chair	C. Beaubien, Chair	Gary Holliday, Rep
G. Barnett	G. Barnett	Mary Gilman, Rep
G. Holliday	T. Pezzi-Bilodeau	
K. Waterhouse	D. Brodie	
C. Beaubien	K. Waterhouse	
	A. McCrory	
	J. Murray	
	F. MacGregor	

22. QUESTION PERIOD

There were no questions.

23. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 9:14 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2017-10-25