

**EASTERN TOWNSHIPS SCHOOL BOARD**

**COUNCIL OF COMMISSIONERS**

**TUESDAY, AUGUST 26, 2014 – 7:00 P.M.**

**ETSB BOARD ROOM  
340 SAINT-JEAN-BOSCO  
MAGOG, QC. J1X 1K9**

**MINUTES**

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***Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health***

**PRESENT**

Commissioners:	Brenda Bailey	Gordon Barnett
	Peter Channell	Richard Gagnon
	Gary Holliday	Diane Hudson
	Joy Humenuik	Patricia Keenan-Adank
	Mary Kirby	Frank MacGregor ( <i>Vice-Chairman</i> )
	Alice McCrory	Michael Murray ( <i>Chairman</i> )
	Larry Smith	Douglas Sullivan ( <i>by telephone</i> )
	Bruno Vanasse	Jane Wardle

Parent Commissioner: Paul Laberge

Secretary General, Éric Campbell  
Director General, André Turcotte  
Assistant Director General and Director of Pedagogical Services, Kandy Mackey  
Director of Human Resources, Jeffrey Pauw  
Director of Operations, Michel Soucy  
Director of Financial Services, Sophie Leduc

**ABSENT WITH REASON**

Commissioners Pierre Bell, Daniel Brodie, Gérald Carrière, Parent Commissioner Tina Bilodeau

**OBSERVERS**

Sharon Priest, Communications Consultant

**GUESTS**

Megan Seline, President of the Appalachian Teachers Association (ATA), Cathy St-Jean, Interim President of the Townships Regional Union of Support Staff (TRUSS), Matthew McCully, The Record

**1. CALL THE MEETING TO ORDER**

The Chairman called the meeting to order at 7:05 p.m.

**2. QUORUM AND ADOPTION OF THE AGENDA**

**QUORUM WAS ESTABLISHED AND IT WAS MOVED BY** Commissioner J. Humenuik to adopt the Agenda of August 26, 2014.

Carried unanimously

**3. Approval of the Minutes of the Meeting of June 25, 2014**

**Resolution No. ETSB14-08-01**

**Approval of the Minutes of the Meeting of June 25, 2014**

**WHEREAS** a copy of the Minutes of the meeting of June 25, 2014 have been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

**IT WAS MOVED BY** Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on June 25, 2014 with the following correction:

Item 10.10 Replace "The Director of the Special Education Advisory Committee" by "The Director of Complementary Services".

Carried unanimously

**4. QUESTION PERIOD**

Ms. Megan Seline, ATA President, asked if the Council was optimistic about the recent budgetary rules deposited.

*The Chairman responded by saying that the Council is always optimistic, referring to the balanced budget to be adopted later in the meeting.*

Megan Seline also inquired about the budget for special needs, based on rumours heard by teachers that resources could be decreasing.

*The Director of Human Resources went on to explain that there is no reduction in the number of hours for special needs resources. Resources to schools are status quo with no reduction in resource teachers. All priority funding for special needs as per collective agreement is the same. The number of hours has increased slightly with an increase for Handicapped Student Attendants (HSA's) and a small decrease for Special Education Technicians (SET's).*

Ms. Cathy St-Jean, Interim TRUUS President, asked if this re-organizing of hours not mean that services will change in that an HSA can do less than an SET?

*The Director of Human Resources replied that globally the hours have increased and therefore we can benefit overall from the increase in hours for students.*

Ms. St-Jean also asked where were the Council minutes from April and May?

*The Chair responded that they are posted on the website after they are approved and then translated.*

## **5. RECOGNITION OF EXCELLENCE**

There was nothing to signal concerning the Recognition of Excellence.

## **6. BUSINESS ARISING**

There was no business arising.

## **7. NEW BUSINESS**

### **In-Camera Session**

**IT WAS MOVED BY** Commissioner R. Gagnon to take the meeting in-camera at 7:15 p.m.

### **Out-of-Camera**

The meeting was taken out-of-camera on a motion by Commissioner R. Gagnon at 8:30 p.m.

### **7.1 Decision Concerning a Teacher's Employment**

The Chairman presented the following resolution:

#### **Resolution No. ETSB14-08-02**

#### **Decision Concerning a Teacher's Employment**

**WHEREAS**, after a thorough investigation, a Massey-Vanier High School teacher, Ms. Natalie Barr, has been found to have exhibited immoral and inappropriate behaviour towards a minor male student, thereby constituting a total breach of trust;

**WHEREAS**, it is the responsibility and duty of a School Board to protect its students;

**WHEREAS**, due process, as set forth in the Teachers' Provincial Collective Agreement, the ETSB/ATA Local Agreement and relevant laws and regulations has been followed; more particularly, prior to making the decision, Ms. Barr and the Association have been granted a private hearing with the Council of Commissioners, wherein she admitted to serious inappropriate behaviour;

**IT WAS MOVED BY** Commissioner D. Sullivan to terminate Ms. Natalie Barr's contract of engagement, for immoral behaviour, as per clause 5-7.01 of the ETSB / ATA Local Agreement, effective immediately.

Carried on division

Commissioners in favour: D. Sullivan, F. MacGregor, J. Humenuik, D. Hudson, P. Channel,  
M. Kirby, B. Bailey, R. Gagnon, P. Keenan-Adank

Commissioners against: G. Barnett, G. Holliday, B. Vanasse, L. Smith, J. Wardle, A. McCrory

## 7.2 Adoption of the Linguistic Policy

### **Resolution No. ETSB14-08-03** **Adoption of the Linguistic Policy**

**WHEREAS** the School Board has developed a *linguistic policy*;

**WHEREAS** the School Board enacted the consultation and feedback processes, as outlined in the *Procedure for the Development of Board Policies*;

**WHEREAS** the *Linguistic Policy* was sent for consultation to the Parents' Committee, Special Education Advisory Committee, Eastern Townships Association of Administrators ("ETAA"), Appalachian Teachers' Association ("ATA"), *Syndicat des Professionnelles et Professionnels des Commissions Scolaires de l'Estrie* and Townships Regional Union of Support Staff (TRUSS), with written feedback from the Central Parents Committee, ATA ,ETAA, SEAC, and TRUSS;

**WHEREAS** the Linguistic Policy was presented to the Educational Services Advisory Committee and was accepted by the committee;

**WHEREAS** the Management Table reviewed the Linguistic Policy;

**IT WAS MOVED BY** Commissioner R. Gagnon that the *Linguistic Policy* be approved, as deposited.

Carried unanimously

## 8. DIRECTOR GENERAL'S REPORT

The Director General presented his written report in which the following items were highlighted:

- Administrative Nominations
- Elections
- Budget

A copy of the Director General's Report is attached to and forms a part of the official copy of the Minutes.

## 9. REPORT FROM THE CHAIR

The Chair presented his verbal report in which the following items were highlighted:

- Welcome back to all students, employees and parents.
- The Chair expressed that he was glad that the Minister of Education, Mr. Yves Bolduc, clarified his position regarding the purchase of books for school libraries.
- The Chair also mentioned that schools would continue to acquire books through local means and applauded parents and volunteers at the school level for their tireless work in supporting libraries.

## 10. COMMITTEE REPORTS

### 10.1 Executive Committee

The Chair of the Executive Committee, M. Murray, mentioned that there was nothing to report from the Executive Committee.

### 10.2 Adult and Vocational Education Advisory Committee

The Chair of the Adult and Vocational Education Advisory Committee informed the Council that there was nothing to report as there were no meetings.

### 10.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, J. Humenuik, informed the Council that there was nothing to report as there were no meetings. She also indicated that the next meeting is scheduled on September 9, 2014.

The Chair of the Audit Advisory Committee, J. Humenuik, presented the following resolutions:

#### 10.3.1 Signing Officers for Schools/Centres

##### **Resolution No. ETSB14-08-04** **Signing Officers for Schools/Centres**

**WHEREAS** the Eastern Townships School Board ("ETSB") appointed the National Bank to provide banking services;

**WHEREAS** the accepted bid received from the National Bank also includes banking services for ETSB schools and centres;

**WHEREAS** the National Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools and centres;

**WHEREAS** new principal assignments have changed the names of representatives at Sherbrooke Elementary School;

**IT WAS MOVED BY** Commissioner J. Humenuik that the following individual be authorized to sign banking documents on behalf of her schools:

Sherbrooke Elementary

Emmanuelle Gaudet (add)

Carried unanimously

#### 10.3.2 Signing Officers for Schools/Centres

##### **Resolution No. ETSB14-08-05** **Signing Officers for Schools/Centres**

**WHEREAS** the *Caisse Desjardins de l'Est de Sherbrooke* requires the names of representatives authorized to sign banking documents on behalf of the ETSB Learning Centre;

**WHEREAS** new principal assignments have changed the names of representatives in this school;

**IT WAS MOVED BY** Commissioner J. Humenuik that Mr. Jean-François Morin and Mrs. Peggy McCourt be authorized to sign banking documents on behalf of Learning Centre.

Carried unanimously

### **10.3.3 Signing Officers for Schools/Centres**

#### **Resolution No. ETSB14-08-06 Signing Officers for Schools/Centres**

**WHEREAS** the CIBC Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools, including: Alexander Galt Regional High School;

**WHEREAS** new principal assignments have changed the names of representatives in this school;

**IT WAS MOVED BY** Commissioner J. Humenuik that the following individuals be authorized to sign banking documents on behalf of his respective school:

Alexander Galt Regional High School

Steve Element (add)

Carried unanimously

### **10.3.4 Approval of the School/Centre Budgets 2014-2015**

#### **Resolution No. ETSB14-08-07 Approval of the School/Centre Budgets 2014-2015**

**WHEREAS** Section 276 of the *Education Act* states that every school board is responsible for approving the budgets of their schools, vocational training centres and adult education centres;

**WHEREAS** it is necessary to ratify the budgets attached;

**WHEREAS** all of the governing boards adopted their school/centre budgets for 2014-2015;

**WHEREAS** the school/centre budgets for 2014-2015 have been presented and analyzed at the Audit Advisory Committee meeting of June 10, 2014;

**WHEREAS** the Audit committee recommends the ratification of the school/centre budgets for 2014-2015;

**IT WAS MOVED BY** Commissioner J. Humenuik that the Council of Commissioners ratify the budget of each school/centre for 2014-2015.

Carried unanimously

### **10.3.5 Adoption of the 2014-2015 Budget**

#### **Resolution No. ETSB14-08-08 Adoption of the 2014-2015 Budget**

**WHEREAS** Section 277 of the *Education Act* requires that every school board adopt and submit to the Minister of Education its Operating, Capital Investment and Debt Service Budgets for the following school year;

**WHEREAS** every school board is responsible for approving the budgets of its schools, vocational training centres and adult education centres;

**WHEREAS** revenues are estimated to be \$75,217,489.00 and expenditures are estimated to be \$75,217,489.00, giving a balanced budget for the 2014-2015 school year;

**WHEREAS** the uniform evaluation needed to establish the equalization grant is established at \$4,316,292,706.00;

**WHEREAS** the budget foresees that the school tax rate is set at \$0.28464 per \$100 of uniform evaluation;

**IT WAS MOVED BY** Commissioner J. Humenuik that the 2014-2015 Operating (including school/centre local funds), Debt Service and Capital Investment Budgets be adopted and transmitted to the Minister of Education;

**IT WAS FURTHER MOVED** that the tax rate for the 2014-2015 school year be set at \$0.28464 per \$100 of uniform evaluation.

Carried unanimously

### **10.3.6 Brick Pointing & Ledges Replacement Project – Butler Elementary School Project #14-003-MDB-03**

#### **Resolution No. ETSB14-08-09 Brick Pointing & Ledges Replacement Project – Butler Elementary School Project #14-003-MDB-03**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$125,000 (taxes and professional fees included) for a Brick pointing & ledges replacement project at Butler Elementary School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known around August 26, 2014;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the architectural firm *David Leslie architecte*;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.7 Roof Replacement Project – Drummondville Elementary School – Project #14-006-MDB-04**

**Resolution No. ETSB14-08-10**

**Roof Replacement Project – Drummondville Elementary School  
Project #14-006-MDB-04**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport (MELS)* approved a budget of \$100,000 (taxes and professional fees included) for a roof replacement project at Drummondville Elementary School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;



**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.8 Brick Pointing & Ledges Replacement Project – Heroes’ Memorial – Project #14-008-MDB-06**

**Resolution No. ETSB14-08-11**

**Brick Pointing & Ledges Replacement Project – Heroes’ Memorial – Project #14-008-MDB-06**

**WHEREAS** the *ministère de l’Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included) for a brick pointing & ledges replacement project at Heroes’ Memorial, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB’s purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.9 Roof Replacement Project – Knowlton Academy – Project #14-009-MDB-15**

**Resolution No. ETSB14-08-12**

**Roof Replacement Project – Knowlton Academy – Project #14-009-MDB-15**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$125,000 (taxes and professional fees included) for a roof replacement project at Knowlton Academy, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.10 Bathroom Renovation (Phase 1) – Richmond Regional High School**  
**Project #14-024-MDB-19**

**Resolution No. ETSB14-08-13**

**Bathroom Renovation (Phase 1) – Richmond Regional High School**  
**Project #14-024-MDB-19**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$150,000 (taxes and professional fees included) for a bathroom renovation (phase 1) project at Richmond Regional High School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.11 Parking and Sidewalk Repair – Alexander Galt Regional High School**  
**Project #14-022-MDB-23**

**Resolution No. ETSB14-08-14**  
**Parking and Sidewalk Repair – Alexander Galt Regional High School**  
**Project #14-022-MDB-23**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$250,000 (taxes and professional fees included) for a parking and sidewalk repair project at Alexander Galt Regional High School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.12 Roof Replacement – Richmond Regional High School – Project #14-024-MDB-028**

**Resolution No. ETSB14-08-15**

**Roof Replacement – Richmond Regional High School – Project #14-024-MDB-28**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included) for a roof replacement project at Richmond Regional High School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays with the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner B. Bailey to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.13 Bathroom & Boiler Room Up to Code Renovation – Cookshire Elementary - Project #14-005-MDB-25**

**Resolution No. ETSB14-08-16**

**Bathroom & Boiler Room Up to Code Renovation – Cookshire Elementary - Project #14-005-MDB-25**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$150,000 (taxes and professional fees included) for a bathroom & boiler room up to code

renovation project at Cookshire Elementary, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.14 Complete Renovation of Wing "B" – New Horizons Adult Education Center  
Project #14-101-MDB-26**

**Resolution No. ETSB14-08-17**

**Complete Renovation of Wing "B" – New Horizons Adult Education Center  
Project #14101-MDB-26**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$125,000 (taxes and professional fees included) for a Complete Renovation of Wing "B" project at New Horizons Adult Education Center, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

#### **10.3.15 Yard Drainage – A.D.S Elementary School – Project #14-001-MDB-24**

##### **Resolution No. ETSB14-08-18**

##### **Yard Drainage – A.D.S Elementary School – Project #14-001-MDB-24**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$100,000 (taxes and professional fees included) for a yard drainage project at A.D.S Elementary School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.16 Soccer Field Drainage – Richmond Regional High School – Project #14-024-MDB-27**

**Resolution No. ETSB14-08-19**

**Soccer Field Drainage – Richmond Regional High School**  
**Project #14-024-MDB-27**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$150,000 (taxes and professional fees included) for a soccer field drainage project at Richmond Regional High School, under the program « *Maintien des bâtiments 2014-2015 (Mesure 50620)* »;

**WHEREAS** the project has to be finished by March 31, 2015;

**WHEREAS** delays which the ETSB faces, forces us to present the resolution on a budgetary basis;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of the authorization by the MELS for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, the monies will be taken from the surplus of the global envelopes of the *Maintien des bâtiments (MDB) 2014-2015* program and/or the *Maintien des actifs et transformation fonctionnelle (AMT) 2014-2015* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed with the project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

**10.3.17 Roof Replacement (Additional Cost) – Waterloo Elementary School**  
**Project #13-021-MDB-05**

**Resolution No. ETSB14-08-20**

**Roof Replacement (Additional Cost) – Waterloo Elementary School**  
**Project #13-021-MDB-05**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$140 000 (taxes and professional fees included), for a roof replacement project at Waterloo Elementary School, under the program « *Maintien des bâtiments 2012-2013 (Mesure 50620)* »;

**WHEREAS** it was moved by resolution #ETSB14-06-105, on June 25, 2014, that the company *Toiture Sherbrooke inc.* be awarded a contract to the amount of \$126,713.95 (taxes and professional fees included), for a roof replacement project at Waterloo Elementary School;

**WHEREAS** the amount of \$39,537.00 to pay for all modification orders, additional work and professional fees (including taxes), was required to finish the project;

**IT WAS MOVED BY** Commissioner J. Humenuik that the Council of Commissioners approve the needed amount to finalize the Waterloo Elementary School Roof Replacement Project;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Financial Services and the Director of Operations can also sign.

Carried unanimously

#### **10.4 Communications Advisory Committee**

In the absence of the Chairman of the Communications Advisory Committee, D. Brodie, the Secretary General informed the Council that the meeting in June was cancelled because there was no quorum. He also indicated that the next meeting will be on September 17, 2014.

#### **10.5 Educational Services Advisory Committee**

The Chairman of the Educational Services Advisory Committee, R. Gagnon, informed the Council that the notes of the June 3, 2014 meeting were included in the Commissioner's kits. He also indicated that the next meeting will be on September 2.

#### **10.6 Human Resources Advisory Committee**

The Chairman of the Human Resources Advisory Committee, F. MacGregor, indicated that there was nothing to report as there were no meetings. He also indicated that the next meeting is not called yet.

#### **10.7 Planning and Development Advisory Committee**

The Chairman informed the Council that the notes of the August 25, 2014 meeting were included in the Commissioners' kits. He also indicated that the next date of the meeting could be on September 16, 2014, if necessary.

#### **10.8 Transportation Advisory Committee**

Commissioner G. Holliday, Acting Chair of the Transportation Advisory Committee, informed the Council that there was nothing to report as there were no meetings.

The Acting Chair also presented the following resolution:

##### **10.8.1 Transfer of School Bus Contract for Route #580**



**Resolution No. ETSB14-08-21**  
**Transfer of School Bus Contract for Route #580**

**WHEREAS** Alfred Coates (9019-3624 Québec Inc.) has one contract #580 with the Eastern Townships School Board (ETSB);

**WHEREAS** Alfred Coates (9019-3624 Québec Inc.) will be selling its assets to Robert Young (9027-6924 Québec Inc.);

**WHEREAS** Robert Young (9027-6924 Québec Inc.) currently has other contracts with the Eastern Townships School Board therefore, ensuring continuity and the same services for ETSB students;

**WHEREAS** approval by the Council of Commissioners is required to complete this transaction;

**WHEREAS** the amount paid for these three contracts for the 2014-2015 school year is \$54 633.43 (including taxes);

**IT WAS MOVED BY** Commissioner G. Holliday that the Eastern Townships School Board accepts the transfer of these contracts from Alfred Coates (9019-3624 Québec Inc.) to Robert Young (9027-6924 Québec Inc.)

Carried unanimously

**10.8.2 School Bus Bids 2014-2015 (Phase 1)**

**Resolution No. ETSB14-08-22**  
**School Bus Bids 2014-2015 (Phase 1)**

**WHEREAS** the Eastern Townships School Board owns and operates a fleet of school buses;

**WHEREAS** to maintain a dependable fleet and keep repair costs down, it is necessary to replace buses on a regular basis;

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) has established parameters for the exchange of buses and has monies set aside for this purpose;

**WHEREAS** the Eastern Townships School Board has approximately eight (8) buses which will meet these parameters by June 30<sup>th</sup>, 2015;

**IT WAS MOVED BY** Commissioner G. Holliday that the Eastern Townships School Board make a request to the MELS to purchase eight (8) new buses in exchange for eight (8) used buses.

Carried unanimously

**10.9 Parents' Committee**

Parent Commissioner P. Laberge informed the Council that there was nothing to report as there were no meetings. He also indicated that the next meeting will be held on October 15, 2014.

**10.10 Special Education Advisory Committee**

The Director of Pedagogical Services, K. Mackey, mentioned that there was nothing to report as there were no meetings.

### **10.11 Student Advisory Committee**

From the Student Advisory Committee (SAT), Commissioner J. Humenuik reported that last year, a request of the SAC was that a commissioner visit the students in each school who would like to know more about the job of a commissioner and take the time to talk about the SAC.

### **11. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT**

The Chairman mentioned that he attended an Executive and a Regular meeting of the QESBA in Montreal. The main topics were the reorganization of QESBA around the new Executive Director, Mr. Tabachnick, the budget and the preparation for elections.

### **12 S.O.F.I.E. REPORT**

Commissioner J. Humenuik mentioned that the next meeting will be on September 5, 2014.

### **13. COMMISSIONER'S COMMENTS AND QUESTIONS**

There were no Commissioner's comments and questions.

### **14. CORRESPONDENCE**

The Secretary General indicated that the following correspondence was received:

- 14.1 Letter from the MELS re: *demandes de dérogation*;
- 14.2 Letter from the MELS re : *Mesure d'embellissement des cours d'école*;
- 14.3 Townshippers' Day – September 13, 2014 in Coaticook.

### **15. QUESTION PERIOD**

Cathy St-Jean, Interim President of TRUSS, asked the following question:

- When will TRUSS receive feedback about the consultation on the Linguistic Policy.

The Assistant Director K. Mackey responded that all comments received had been taken into consideration with the final policy presented this evening.

### **16. ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 9:05 p.m.

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Éric Campbell  
Secretary General

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Michael Murray  
Chairman

/EC  
2014-09-17