

**EASTERN TOWNSHIPS SCHOOL BOARD**

**COUNCIL OF COMMISSIONERS**

**TUESDAY, SEPTEMBER 26, 2017 – 7:00 P.M.  
ETSB BOARD ROOM  
340 SAINT-JEAN-BOSCO  
MAGOG, QC. J1X 1K9**

**MINUTES**

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***Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health***

**MEMBERS PRESENT (P):**

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	GH
Claire Beaubien	P	Paul Laberge	P
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	P	Kenneth Waterhouse	GH
Gary Holliday	P	<b>DC</b>	
Joy Humenuik, <i>Vice-Chairman</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Christian Provencher	P
Frank MacGregor	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Alice McCrory	P	Director of Human Resources, Jeffrey Pauw	P
Michael Murray, <i>Chairman</i>	P	Director of Financial Services, Sophie Leduc	P
Tina Pezzi-Bilodeau	GH	Director of Operations, Michel Soucy	P
To be determined		Director of Complementary Services, Gail Kelso	Absent

**OBSERVERS**

Sharon Priest, Communications Consultant

**PUBLIC**

Me Christian Beaudry, Student Ombudsman  
Megan Seline, President of the Appalachian Teachers' Association (ATA)  
Matthew McCully, the Record

**1. CALL THE MEETING TO ORDER**

The Chairman called the meeting to order at 7:14 p.m.

## **2. QUORUM AND ADOPTION OF THE AGENDA**

**QUORUM WAS ESTABLISHED AND IT WAS MOVED BY** Commissioner D. Brodie to adopt the Agenda of September 26, 2017 as deposited.

Carried unanimously

## **3. ELECTION RESULTS BY THE RETURNING OFFICER**

The Returning Officer presented the acclaimed Commissioner.

### **3.1 Oath of Office for Acclaimed Commissioner**

The Commissioner read the Oath of Office and signed the relevant document presented by the Returning Officer.

The signed document will be kept in the Commissioners' files.

The document is attached to and forms part of the Official Copy of these Minutes.

### **3.2 Declaration of Conflict of Interest and Confidentiality of Information Discussed during Meetings for Acclaimed Commissioner**

The Secretary General distributed the Declaration of Conflict of Interest documentation to the Acclaimed Commissioner as the Code of Ethics, By-law 3, requires renewal of this documentation for the 2017-2018 school year.

Document was signed and will be kept in the Commissioners' files.

## **4. APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 22, 2017**

### **Resolution No. ETSB17-09-18**

#### **Approval of the Minutes of the Meeting of August 22, 2017**

**WHEREAS** a copy of the Minutes of the meeting of August 22, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

**IT WAS MOVED BY** Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on August 22, 2017 as deposited.

Carried unanimously

**5. QUESTION PERIOD****M. Seline**

Are the *ententes* with *Commission scolaire du Val-des-Cerfs* (CSVDC) finalized?

**C. Provencher**

*The entente regarding Sutton Elementary School is almost done. Simultaneously we are working on the entente concerning Campus Brome-Missisquoi and Massey-Vanier High School.*

**M. Seline:**

Where are we with the *entente* for the Campus Brome-Missisquoi Vocational Training?

**C. Provencher**

*We will discuss the ententes for Adult Education and Vocational Training after Christmas.*

**M. Seline**

How are the dates for teacher-parents' interviews determined?

**K. Mackey**

*High schools are involved in choosing the dates in collaboration with feeder schools to avoid conflicts.*

**M. Seline**

What is the Board policy on moving principals around?

**M. Murray**

*Periodical shuffling and re-assignment of principals at the elementary level is done every few years.*

**6. RECOGNITION OF EXCELLENCE**

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On September 9<sup>th</sup> a fundraising event was held for the Brome-Missisquoi Campus (CBM) Adult Education Centre at the Pigeon Hill Winery in St-Armand. The owners of the winery, Kevin Shufelt, a fifth generation Brome Missisquoi farmer and replacement teacher at CBM and his wife, Manon Rousseau, decided to hold this event in order to support the Adult Education students that are experiencing financial hardship and have difficulty readily acquiring the numerous student manuals that they need during a school year. The event was delightful in all aspects: good company including many local residents who chose to support this worthy cause, excellent organic wine, live music with a French accordionist and a sunset over the grape-laden vines. A total of \$1300 was collected for the Centre's students. *Submitted by Pierre Morin, interim Centre Director;*

- On September 16<sup>th</sup> students and personnel from Massey-Vanier High School attended a press event held by Aviation Connection at the Roland Désourdy municipal airport in Bromont to announce a new program being offered to secondary 3-5 students attending both Massey-Vanier High School and *École secondaire Massey-Vanier*. The program, which will be offered as an extracurricular option, will consist of a theoretical aspect, the use of flight simulators and a practical aspect supported by the restoration of a Piper PA16 aircraft, donated by Aviation Connection. The program will be a complementary learning tool for Science, Technology, Engineering and Mathematics (STEM) as it combines engineering, aeronautics and graphic design while facilitating the comprehension of these academic subjects. We would like to thank Aviation Connection for providing this opportunity for students at Massey-Vanier High School;
- Once again this year, the *Fondation Christian Vachon (Foundation)* joined forces with many partners including the Eastern Townships School Board (ETSB) to present the 11<sup>th</sup> *Fondation Christian Vachon* Cross-Country run. More than 145 children from ETSB schools participated in this cross-country run which was held on Saturday September 23 in Magog. On the same day the *Relais-du-Lac-Memphremagog* was held with team participants running around Lake Memphremagog to raise funds for the *Fondation*. This event is one of the *Fondation's* most important fundraising activities. As in the past 3 years, the ETSB manned a checkpoint during the relay, with teams of ETSB volunteers cheering on the runners. We would like to take this opportunity to thank all those individuals who donated their time at both the cross-country run and the checkpoint. As you may already know, for the 6<sup>th</sup> consecutive year, the *Fondation* is helping some of our ETSB students. This year it will support 102 students who are among the most in need in our schools and will invest approximately \$47,000 to help these students buy school supplies and clothing. This money will also enable some to participate in extracurricular activities and others to benefit from a hot lunch at noon.

## 7. **BUSINESS ARISING**

There was no business arising.

## 8. NEW BUSINESS

### 8.1 Student Ombudsman's Annual Report

The Student Ombudsman, Me Christian Beaudry, presented the Student Ombudsman's Annual Report to the Council of Commissioners as per article 22.02 of the *Education Act*. The information will also be published in the Annual Report.

#### **Resolution No. ETSB17-09-19**

#### **Student Ombudsman's Annual Report**

**IT WAS MOVED BY** Commissioner R. Gagnon to accept the Annual Report from the Student Ombudsman as deposited.

Carried unanimously

### 8.2 Agreement between the *ministère de la Culture et des Communications* (MCC) and the Eastern Townships School Board (ETSB), to support the plan of cultural outings of the "*La culture à l'école*" program

#### **Resolution No. ESTB17-09-20**

#### **Agreement between the *ministère de la Culture et des Communications* (MCC) and the Eastern Townships School Board (ETSB), to support the plan of cultural outings of the "*La culture à l'école*" program**

**WHEREAS** the Education Act states that the school is an educational institution designated to contribute to social and cultural development;

**WHEREAS** the orientation of the ETSB's cultural policy intends to promote the cultural development of students, amongst others;

**WHEREAS** the cultural outings component of the "*La culture à l'école*" program is put at the disposal of school principals and teachers by way of financial aid for the implementation of cultural projects within the school context;

**WHEREAS** the *ministère de l'Éducation et de l'Enseignement supérieur* (MEES) and the MCC have jointly contributed funds to school boards toward the financing of such activities since 1997, within the context of the "*La culture à l'école*" program;

**WHEREAS** within the context of the abolition of the network of regional MEES offices, both ministries confirm the continuance of their respective budgets, they must all the same review the division of responsibilities related to the financial support of the activities that were related to this program;

**WHEREAS** since the beginning of the 2014-2015 school year the MCC manages the grants of the cultural outings component of the "*La culture à l'école*" program, an

agreement must be signed between MCC and the ETSB so that students of the ETSB may benefit;

**IT WAS MOVED BY** Commissioner P. Laberge to acknowledge and approve the request for an agreement between the MCC and the ETSB, in order to support the cultural outings component of the “*La culture à l’école*” program and to authorize the Secretary General to sign said agreement.

Carried unanimously

### **8.3 Appointment of Principal 100% at Sutton Elementary School**

**Resolution No. ETSB17-09-21**

#### **Appointment of Principal 100% at Sutton Elementary School**

**WHEREAS** the position has been advertised throughout the ETSB territory through the external and internal posting procedures for ETAA and also to Management members;

**WHEREAS** the position of Principal of Sutton Elementary School has been vacated by the departure of Ms. Manon Lemaire;

**WHEREAS** the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

**WHEREAS** the Selection Committee unanimously recommends this person to the Council of Commissioners;

**WHEREAS** the approved candidate will be subject to a one-year probationary period and performance appraisal process;

**IT WAS MOVED BY** Commissioner R. Gagnon that the Council of Commissioners appoint Mr. Frédéric Noirfalise, Principal 100% of Sutton Elementary School effective September 13, 2017.

Carried unanimously

### **8.4 Appointment of Director of Continuing Education ((Adult Education / Vocational Training / Distance Education)**

**Resolution No. ETSB17-09-22**

#### **Appointment of Director of Continuing Education (Adult Education / Vocational Training / Distance Education)**

**WHEREAS** support for the Adult Education (AE), Vocational Training (VT) Centres and Distant Education (DE) aligns with the continued development of the Eastern Townships School Board’s (ETSB) vision;

**WHEREAS** this support will also have a positive impact on socio-economic sectors and the communities served;

**WHEREAS** the position of Director of Continuing Education Services entails the responsibility of all duties required for the planning, organization, supervision, evaluation, and control of one or more programs and activities pertaining to the management of AE, VT and DE services of the School Board;

**WHEREAS** the position includes, in particular, responsibility for all the programs and activities pertaining to the programs of study and teaching methods, evaluation and measurement of student achievement as well as services to businesses and organizations;

**WHEREAS** the position consists in playing a key role in providing advice and expertise to the Director General and to all the Administrators of the School Board concerning AE, VT and DE services;

**WHEREAS** the position had been advertised throughout the ETSB territory through the internal posting procedures for ETAA and Management members and also had been advertised in the newspapers;

**WHEREAS** this new 2017-2018 Administrative Structure for Head Office was presented and approved at the Council of Commissioners held on June 27, 2017;

**WHEREAS** the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

**WHEREAS** the Selection Committee unanimously recommends this person to the Council of Commissioners;

**WHEREAS** the approved candidate will be subject to a one-year probationary period and a performance appraisal process;

**IT WAS MOVED BY** Commissioner C. Beaubien that the Council of Commissioners appoint Ms. Eva Lettner, Director of Continuing Education Services (Adult Education/Vocational Training/Distance Education) effective September 27, 2017.

Carried unanimously

## **8.5 Appointment of Assistant Director of Human Resources**

### **Resolution No. ETSB17-09-23**

#### **Appointment of Assistant Director of Human Resources**

**WHEREAS** support and improved student success aligns with the continued development of the Eastern Townships School Board's (ETSB) vision;

**WHEREAS** the needs for support & development for the organization and for schools/centres in regards to the Human Resources are in demand;

**WHEREAS** the position of Assistant Director of Human Resources Services entails overseeing the programs, the duties and the resources required for the planning, organization, supervision, control and evaluation of all activities pertaining to the management of the human resources of the School Board;

**WHEREAS** the position includes, in particular, responsibility for the coordination of programs and activities pertaining to staffing, evaluation, labour relations, remuneration, classification, fringe benefits, occupational health and safety, professional improvement, human resources development and training, manpower training, organization of working time, staff mobilization and organizational development;

**WHEREAS** the incumbent will assist and advise the Director as well as the senior staff of other services and departments;

**WHEREAS** the position also consists in providing, within the incumbent's field of competence, advice and expertise to the Administrators of the School Board to promote the optimal management of human resources;

**WHEREAS** the position had been advertised throughout the ETSB territory through the internal posting procedures for ETAA and Management members and also had been advertised in the newspapers;

**WHEREAS** this new 2017-2018 Administrative Structure for Head Office was presented and approved at the Council of Commissioners held on June 27, 2017;

**WHEREAS** the candidate selected retains the qualifications and experience that respond to the criteria designated by the General Directorate;

**WHEREAS** the Selection Committee unanimously recommends this person to the Council of Commissioners;

**WHEREAS** the approved candidate will be subject to a one-year probationary period and performance appraisal process;

**IT WAS MOVED BY** Commissioner F. MacGregor that the Council of Commissioners appoint Pierre-André Arel, Assistant Director of Human Resources effective October 16, 2017.

Carried unanimously

## **8.6 Request for an Alcohol Permit – New Horizons Adult Education Centre**

### **Resolution No. ETSB17-09-24**

#### **Request for an Alcohol Permit – New Horizons Adult Education Centre**

**WHEREAS** *The New Horizons Adult Education Centre (Centre)* is looking at ways to make the centre better known in the community;



**WHEREAS** the Centre is looking at ways to raise funds to help offset costs for students in need, thereby making it affordable for all who wish to pursue their studies;

**WHEREAS** the Centre would like to hold a Latin Evening Fundraiser on November 11, 2017 and allow individuals to bring their own alcoholic beverages for their own consumption;

**WHEREAS**, this event would be only open to individuals 18 years and older;

**WHEREAS** the Centre will conform with the *Régie des Alcools, des courses et des jeux du Québec* and obtain the necessary permits;

**WHEREAS** the Centre must obtain a resolution from the Board authorizing them to have alcoholic beverages on the premises and must supply a photocopy of the permit provided by the *Régie des alcools, des courses et des jeux du Québec*;

**IT WAS MOVED BY** Commissioner G. Barnett to authorize the New Horizons Adult Education Centre to allow individuals to have alcoholic beverages at the Latin Evening Fundraiser, in conformity with the *Régie des alcools, des courses et des jeux du Québec*.

Carried unanimously

## **9. REPORTS**

### **9.1 DIRECTOR GENERAL'S REPORT**

The Director General presented verbally a written report in which the following items were highlighted:

- Welcome back to a new school year for returning and new students and their parents
- First day of school on August 30 and first few weeks went very well
- Many activities organized in schools across the board to help everyone make the transition from summer vacation to back to school
- September 29 is an important day as it is official student count – The importance of being present in school.

A copy of the Director General's report is attached to and forms a part of the official copy of the Minutes.

### **9.2 REPORT FROM THE CHAIR**

The Chairman did not present any report.

## 10. **ADVISORY COMMITTEE'S REPORTS**

### 10.1 **Executive Committee**

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Staffing Plan 2017-2018.

### 10.2 **Governance and Ethics Committee**

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the topics that were discussed at the September 12, 2017 meeting:

- Class action lawsuit
- Security checks
- New nominations
- Graduation and qualification rates
- Director General's Action Plan
- Commissioners' Fall Symposium
- Bishops' University Extension
- Governance at Governing Boards
- Commissioner Professional Development

He also mentioned that the next Governance and Ethics Committee meeting has been scheduled on October 3, 2017.

### 10.3 **Audit Advisory Committee**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, mentioned that the notes were included in the Commissioners' kit.

She also mentioned that the next Audit Advisory Committee is scheduled on October 17, 2017.

#### 10.3.1 **FINANCE**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

**10.3.1.1 Signing Officers for Schools/Centres****Resolution No. ETSB17-09-25****Signing Officers for Schools/Centres**

**WHEREAS** the CIBC Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools, including: Sutton Elementary School;

**WHEREAS** new principal assignments have changed the names of representatives in these schools;

**IT WAS MOVED BY** Commissioner R. Gagnon that the following individual be authorized to sign banking documents on behalf of his respective school as of September 26th 2017:

Sutton Elementary

Frédéric Noirfalise (add)

Manon Lemaire (Remove)

Carried unanimously

**10.3.2 BUILDINGS AND GROUNDS**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

**10.3.2.1 Princess Elizabeth Elementary School – Parking Lot Rejuvenation****Resolution No. ETSB17-09-26****Princess Elizabeth Elementary School – Parking Lot Rejuvenation**

**WHEREAS** in keeping with the Eastern Townships School Board's priority of ensuring that our students have a safe and secure environment and to support the transportation services commitment to offer a quality service;

**WHEREAS** the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$350,000 for the project stated above, under the program *MDB - Maintien des bâtiments 2016-17* Measure: 50621;

**WHEREAS** it was moved by resolution #ETSB17-06-107, on June 27, 2017, that the contract for the project stated above be awarded, respecting the budgetary basis resolution, in the amount of \$350,000;

**WHEREAS** five (5) companies retrieved the project specifications after a public invitation to bid on the project;

**WHEREAS** two (2) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$418,411.97 (excluding taxes), was received from the company *Tijaro Ltée*;

**WHEREAS** after reviewing the bids, the assigned professional firm of *Groupe SM*, has recommended the company *Tijaro Ltée*, lowest bidder in conformity, to do the work;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees and taxes is \$504,064;

**WHEREAS** an amount of \$154,064.16 in addition to the existing resolution is required to proceed with the project and to award the contract;

**WHEREAS** all funds required to do the project stated above will be taken from *MDB - Maintien des bâtiments 2016-17 Mesure: 50621* and/or from *RTA- Réfection et transformation des actifs*;

**IT WAS MOVED BY** Commissioner D. Brodie that the Company *Tijaro Ltée* be awarded the contract for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

### **10.3.2.2 Alexander Galt Regional High School – Gym Rejuvenation – Phase II**

#### **Resolution No. ETSB17-09-27**

#### **Alexander Galt Regional High School – Gym Rejuvenation – Phase II**

**WHEREAS** the Eastern Townships School Board's (ETSB) vision and strategic plan include preparing students physically for their future by promoting a healthier school environment;

**WHEREAS** the ETSB's Policy on Good Health for our Students encourages the relationship between health and physical education and recognizes the direct link they have towards student success;

**WHEREAS** creating and maintaining an environment that is not only conducive but inviting for students to be physically active and involved at school, supports the above vision, orientation and goal, as well as the school's recruitment efforts in relation to their concentrations programs;

**WHEREAS** the *ministère de l'Éducation et de l'Enseignement supérieur (MEES)* approved a budget of \$450,694 for the project stated above, under the program *MDB - Maintien des bâtiments 2015-16 Mesure 50621*;

**WHEREAS** it was moved by resolution #ETSB17-06-109, on June 27, 2017, that a company known today as *Constructions Olivier & Lyonnais Inc*, be awarded a contract in the amount of \$394,330, including professional fees and taxes, for the project stated above;

**WHEREAS** some modifications and additional work needs to be done;

**WHEREAS** the amount of \$75,645.31 to pay for all modification orders, additional work and professional fees (including taxes), is required to finish the project;

**WHEREAS** the total amount for the contract including all modification orders, additional work, and professional fees (including taxes), adds up to \$469,975.31;

**WHEREAS** all additional funds required to complete the project, will be taken from *MDB - Maintien des bâtiments 2015-16 Mesure 50621* and/or in the *RTA- Réfection et transformation des actifs program*;

**IT WAS MOVED BY** Commissioner G. Barnett that the modification and/or additional work be awarded in order to complete the work for the project stated above;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence the Director of Operations can also sign.

Carried unanimously

### **10.3.2.3 Board Office–Reorganization/Expansion – Phase 1**

#### **Resolution No. ETSB09-17-28**

#### **Board Office – Reorganization/Expansion – Phase I**

**WHEREAS** the Eastern Townships School Board (ETSB) recognizes the services offered to schools and centres by the Central Office team, and how that support impacts both directly and indirectly on student success;

**WHEREAS** with the full complement of the pedagogical services team is in place and in an effort to enhance the synergy, sharing of best practices and collegial exchange between members of the Pedagogical Services Department;

**WHEREAS** to support our personnel in their efforts to offer the highest quality level of services to our students, additional space is needed at the Central Board Office;

**WHEREAS** the Eastern Townships School Board (ETSB) dedicated a budget of \$175,000 for the project stated above, under the program *RTA - Réfection et transformation des actifs*;

**WHEREAS** due to the constraints within the timeline to implement the project stated above, this resolution must be presented on a budgetary basis in the amount of \$175,000;

**WHEREAS** the contract will be granted as soon as the results of the call for tenders will be known;

**WHEREAS** the contract will be granted in respect of budget dedicated by the ETSB for this project (contract, professional fees & taxes included) and the ETSB's purchase policy and government requirements (laws, policies, rules, etc...);

**WHEREAS** if additional funds are required to complete the project, monies will be taken from the *RTA - Réfection et transformation des actifs* program;

**WHEREAS** the contract will be granted according to the recommendations of the professional firm;

**IT WAS MOVED BY** Commissioner J. Humenuik to proceed, in conformity with the authorization by the MEES and the ETSB's purchase policy and government requirements, for the project stated above; **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

#### **10.4 Educational Services Advisory Committee**

The Chair of the Educational Services Committee mentioned to the Council at the Executive meeting that the notes of the Educational Services Advisory committee meeting of September 5, 2017, will be included in the next Commissioner's kits.

He also indicated that the next Educational Services Advisory Committee meeting is scheduled on November 7, 2017.

#### **10.5 Communications Advisory Committee**

The Chair of the Communications Advisory Committee, D. Brodie, indicated that the next Communications Advisory Committee meeting is scheduled on November 21.

He also presented the following resolution:

##### **10.5.1 Legal Action Against Eastern Townships School Board's Insurers**

###### **Resolution No. ETSB17-09-29**

###### **Legal Action Against Eastern Townships School Board's Insurers**

**WHEREAS** considering the request for an application for authorization to initiate a class action suit by the Chicoutimi district and bearing the court number 150-06-000007-138 against the Eastern Townships School Board (ETSB) as well as 67 other School Boards relative to the costs charged to parents (hereby called the « **Class Action** »);

**WHEREAS** considering the judgement by the Superior Court of the Chicoutimi district dated December 6, 2016 authorized the exercise of the Class Action;

**WHEREAS** considering the meaning of the Statement of Claim in a Class Action at the ETSB in June 2017;

**WHEREAS**, in accordance with the liability insurance policy that it benefits from, the ETSB has notified its' insurers of the Class Action;

**WHEREAS** the reservations expressed by the ETSB insurers with respect to their obligation to defend and indemnify following an unfavourable judgement or out-of-court settlement in the context of the Class Action;

**WHEREAS** considering the analysis of the guarantees benefiting the ETSB made by the law firm *Tremblay Bois Mignault Lemay, s.e.n.c.r.l.* in line with the position taken by the insurers;

**WHEREAS** considering the analysis which reveals the existence of grounds to challenge the exclusions raised by the ETSB insurers in conjunction with the Class Action.

**WHEREAS** as per the By-law on the Delegation of Functions and Powers;

**IT WAS PROPOSED BY** Commissioner D. Brodie **TO AUTHORIZE** the Secretary General to appoint *Tremblay Bois Mignault Lemay, s.e.n.c.r.l.* to initiate any action aimed at forcing the insurers for the ETSB to defend it and to indemnify the plaintiffs in the Collective Action suit bearing the court number 150-06-000007-138, and following an out-of-court settlement or an unfavourable judgement to intervene in this case; **IT WAS FURTHER MOVED TO AUTHORIZE** the Secretary General to sign any document allowing to give effect to and ensure the pursuit of this mandate.

Carried unanimously

#### **10.6 Human Resources Advisory Committee**

The Chair of the Human Resources Advisory Committee, F. MacGregor, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next Human Resources Advisory Committee meeting is scheduled on October 10, 2017.

#### **10.7 Transportation Advisory Committee**

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next meeting is scheduled on October 10, 2017.

### **10.8 Special Education Advisory Committee**

The Director of Pedagogical Services, K. Mackey, mentioned to the Council at the Executive meeting that the notes of the Special Education Advisory Committee meeting of September 13, 2017, will be included in the next Commissioner's kits.

The Director also indicated that the next meeting is scheduled on October 11, 2017.

### **11. Parents' Committee**

The Chair of the Parents' Committee, Parent Commissioner P. Laberge, mentioned that there was nothing to report as there was no meeting.

The Chair also indicated that the next Parents' Committee meeting is scheduled on October 11, 2017.

### **12. Student Advisory Committee**

Commissioner J. Humenuik, representing the Student Advisory Committee, mentioned that there was nothing to report as the meeting scheduled on September 22, 2017 was cancelled. The group was just put together, but we do have a full complement of members.

The Chair also indicated that the next Student Advisory Committee meeting is scheduled on October 3, 2017.

### **13. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)**

F. MacGregor mentioned that the Board meeting took place on September 8, 2017. The members discussed about the impact of the legalization of marijuana. They are also working on a new vision for the organization. A grant was received in order to work on the new vision process.

The Annual General Assembly and the Professional Development session will take place on November 10-11 at Manoir St-Sauveur. More information will be made available concerning the content of the PD session.

Mr. Murray announced that FCSQ are now a member of the Canadian School Board Association.

Mr. Murray and J. Humenuik attended the PDG meeting with other Estrie School Boards. The meeting took place in Sherbrooke on September 25, 2017. The members would like to focus on the *Valorisation du rôle de commissaire*.



**14. S.O.F.I.E. REPORT**

Commissioner J. Humenuik mentioned that the next meeting will take place on October 6, 2017 in the morning.

**15. COMMISSIONER'S COMMENTS AND QUESTIONS**

Commissioner G. Barnett attended the Welcome Back activity at Alexander Galt Regional High School. He also attended the Lennoxville Elementary School Governing Board General Assembly.

Commissioner R. Gagnon attended the General Assembly at Sutton Elementary School. Mr. Noirfalise, new principal, made a great impression on those who attended the assembly.

He also mentioned that seats have been donated by Centaur Theatre to revitalize the projection room at Massey-Vanier High School.

Commissioner P. Laberge attended the Sherbrooke Elementary School General Assembly. The General Assembly was well organized. A lot of parents were interested in filling the positions on the Governing Board. Four alternate parents, as allowed by Bill 105, have accepted to fill these positions.

Commissioner P. Laberge also attended the ABBE meeting in Montreal.

Commissioner D. Brodie mentioned that the Open Houses are coming for all our high schools: Massey-Vanier High School is on October 19; Alexander Galt Regional High School is on October 21 and Richmond Regional High School is on November 23.

He also mentioned that the Memphremagog CLC just started a new program for evening activities.

Commissioner M. Kirby accompanied senior administrators on their Welcome Back visits.

Commissioner K. Waterhouse mentioned that he would like to support the integration of technology for Commissioners, namely the Edu and Google accounts.

Commissioner T. Bilodeau attended the Governing Board meetings at Asbestos-Danville-Shipton Elementary School and Drummondville Elementary School.

Commissioner M. Gilman attended the Massey-Vanier High School General Assembly. There was a very low attendance of parents. All positions on Governing Boards have been filled and a PPO was created.

Commissioner A. McCrory attended the General Assembly in Waterloo Elementary School; the Governing Board meeting at Parkview Elementary School will take place next week.

Commissioner C. Beaubien mentioned that Ayers' Cliff Elementary (ACE) School has a new Daycare Room. ACE was looking for lockers. They received some from Sherbrooke Elementary School. All this revamp is posted on the school's Facebook. Check it out at your next visit to that school.

She attended the MADA meeting (in English: Age Friendly Municipality - AFM) at the North Hatley Town Hall last week concerning this new policy the village wants to put in place. One of the future objectives is to organize events for seniors with the NHES, which will bring seniors together with young children. In order to make it happen, a meeting took place with town representatives and the Principal.

Also Commissioner C. Beaubien wanted to congratulate the Building and Grounds' team for a great job done with the granite plaque, for the stairs fixed and the asphalt at the main entry of the school. Great entrance!

The Chairman, M. Murray, mentioned that he received an invitation from Quebec Federation of Home and School Associations for an event that will take place on October 28, 2017.

Community school is going on at Heroes' Memorial Elementary School. Activities are scheduled on Thursday nights, a \$10 fee is charged for the 10-week activities.

## **16. CORRESPONDENCE**

The Secretary General mentioned that a thank you letter together with a current course schedule at *Cégep de Drummondville* was sent to the School Board from Naomi Hamel, the winner of the Eastern Townships School Board Commissioners' Scholarship.

## **17. QUESTION PERIOD**

### **M. Seline**

Is there a low temperature at which the ETSB will close its schools? Also is there a high temperature that would force the ETSB to close its schools?

### **C. Provencher**

*Schools and centres have been sent a set of recommendations on measures to follow to help reduce the impact of the heat wave such as measures in order to ventilate the schools during the night.*

## **18. VARIA**

N/A

19. **ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:58 p.m.

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Éric Campbell  
Secretary General

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Michael Murray  
Chairman

/EC  
2017-09-27