

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, NOVEMBER 28, 2017 – 7:00 P.M.
ETSB BOARD ROOM
340 SAINT-JEAN-BOSCO
MAGOG, QC. J1X 1K9

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

MEMBERS PRESENT (P):

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	P
Claire Beaubien	P	Paul Laberge	Absent
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	GH	Kenneth Waterhouse	P
Gary Holliday	P	DC	
Joy Humenuik, <i>Vice-présidente</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	P	Director General, Christian Provencher	P
Frank MacGregor	P	Assistant Director General and Director of Pedagogical Services, Kandy Mackey	P
Alice McCrory	P	Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Président</i>	P	Director of Operations, Michel Soucy	P
Tina Pezzi-Bilodeau	GH	Director of Complementary Services, Gail Kelso	Absent

OBSERVERS

Sharon Priest, Communications Consultant

PUBLIC

Megan Seline, President of the Appalachian Teachers' Association (ATA)
Matthew McCully, The Record

1. CALL THE MEETING TO ORDER

The Chairman called the meeting to order at 7:10 p.m.

2. QUORUM AND ADOPTION OF THE AGENDA

QUORUM WAS ESTABLISHED AND IT WAS MOVED BY Commissioner D. Brodie to adopt the Agenda of November 28, 2017 as deposited.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 24, 2017

Resolution No. ETSB17-11-51

Approval of the Minutes of the Meeting of October 24, 2017

WHEREAS a copy of the Minutes of the meeting of October 24, 2017 has been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

IT WAS MOVED BY Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on October 24, 2017 as deposited.

Carried unanimously

4. QUESTION PERIOD

M. Seline

In consideration of the recent results presented, does the ETSB have a plan for publishing these positive data?

Mr. Murray

The only presentation of our data will be available in the 2016-2017 Annual Report.

5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- In early October eight students from Alexander Galt Regional High School were asked to participate in the "L'Art t'appelle" graffiti contest in Sherbrooke. Of the eight students chosen, seven were able to attend, where they decorated snowploughs for the city of Sherbrooke. Two of the GALT students, Zach Burns and Zavia Przytyk were chosen as prizewinners. We would like to congratulate Zach and Zavia and all the students who participated, namely Jonah Rawal, Aurélie Guillette, Kayleigh Hafford, Sarah Haseltine and Kaiden Nguyen, as well as their teacher Jean-Francois Colley;

- On November 7th, the students at Sutton School were busy painting up a storm, as part of the Color Our World (La Francoderole), which is part of the Canada - 150 National Children's Mural. All the students in the school participated in the creation of a mural for the school and 26 students were chosen to be part of the artwork that will make up the national mural that will tour the country and be exhibited in Ottawa. Throughout the day students from each class took their turn to make their mark on the school mural while the smaller group worked on their section of the larger national mural. We would like to congratulate all the students at Sutton School for being chosen to participate in this unique collaborative project;
- From November 20th to the 24th, we celebrated our Education Professionals, who work in pedagogical, student, complimentary, and administrative services. Each and every day they make a difference in our students' lives and success. We would like to thank them for their dedication and hard work throughout the year;
- On November 21st and 22nd, the Robb Nash Project was presented at Alexander Galt and Richmond Regional High Schools. Their message delivered through personal stories and music reaches out to students in distress, feeling depressed and suicidal and shows them that there is a better way. The powerful performance inevitably touches many students and in many cases acts as a catalyst for some to reach out for help. As our schools are no different, many students were moved and did reach out to staff and the complementary services team. These dedicated professionals were there to support and guide those who wanted and needed support and will continue to do so in the days and weeks to come. Mr. Nash and his group applauded the teams at both schools for their professional and caring approach and we would like to do the same and thank them for their dedication.

6. **BUSINESS ARISING**

There was no business arising.

7. **NEW BUSINESS**

7.1 **Announcements**

The Chairman announced that Director General, C. Provencher, has resigned from his position. He also mentioned that the Council had accepted his decision, albeit with regret.

7.2 **Eastern Townships School Board Annual Report – 2016-2017**

The Director General and the Assistant Director General presented and reviewed the Annual Report for the 2016-2017 school year.

Resolution No. ETSB17-11-52**Eastern Townships School Board Annual Report – 2016-2017**

IT WAS MOVED BY Commissioner C. Beaubien that the ETSB Annual Report for the 2016-2017 school year be received as tabled.

Carried unanimously

7.3 Deeds of Establishment and 3-Year-Plan of Immovables

The Secretary General presented the Deeds of Establishment and the 3-Year Plan of Allocation and Destination of Immovables.

He mentioned that one deed – the deed of Establishment for the Vocational Education/Campus Brome-Missisquoi – has not been revised yet and the modifications, if any, will be done later in December.

Resolution No. ETSB17-11-53**Approval of the Deeds of Establishment**

IT WAS MOVED BY Commissioner J. Humenuik to approve the Deeds of Establishment as presented.

Carried unanimously

7.4 3-Year Plan of Allocation and Destination of Immovables**Resolution No. ETSB17-11-54****Approval of the 3-Year Plan of Allocation and Destination of Immovables**

IT WAS MOVED BY Commissioner D. Brodie to approve the 3-Year Plan of Allocation and Destination of Immovables as presented.

Carried unanimously

The Deeds of Establishment and 3-Year Plan of Allocation and Destination of Immovables are attached to and form part of the Official Copy of the Minutes.

7.5 Criteria for the Enrolment of Students of the Eastern Townships School Board for the 2018-2019 School Year**Resolution No. ETSB17-11-55****Criteria for the Enrolment of Students of the Eastern Townships School Board for the 2018-2019 School Year**

WHEREAS the Eastern Townships School Board has made no modifications to its Criteria for the Enrolment of Students for the 2018-2019 School Year;

WHEREAS the Teachers of the Eastern Townships School Board have been consulted on these criteria through the Appalachian Teacher's Association (ATA);

WHEREAS the Central Parents Committee has been consulted on these criteria;

IT WAS MOVED BY Commissioner F. MacGregor that the Eastern Townships School Board approve the Criteria for the Enrolment of Students in Schools of the Eastern Townships School Board for the 2018-2019 School Year (Section 239 of the *Education Act*).

Carried unanimously

7.6 Class Action Suit

The Chairman invited the individuals who did not sign the op-out form or the waiver and who have had children in the public system of education from 2009-2010 until today, to withdraw from the table.

Resolution no. ETSB17-11-56

Class Action Suit

WHEREAS the authorization request for the class action lawsuit against the Eastern Townships School Board (the "School Board") and 67 other school boards regarding the expenses charged to parents was filed in the District of Chicoutimi bearing the Court number 150-06-000007-138 (herein called the « **Class Action** »);

WHEREAS the judgement of the Superior Court of the District of Chicoutimi authorizing the Class Action was rendered on December 6, 2016;

WHEREAS a judicial demand in the Class Action was served on the School Board on June 22, 2017;

WHEREAS in accordance with the liability insurance policy which it holds, the School Board has notified its insurers of the Class Action;

WHEREAS a forced intervention (recourse in warranty of the liability insurers) was filed into the Court record on October 30 2017 against the insurers of the School Board in this Class Action;

WHEREAS the School Board wants all settlement discussions with the plaintiffs in this case to be confidential and conditional to a preliminary and forward agreement with the insurers;

IT IS MOVED BY Commissioner G. Holliday to authorize the Secretary General to inform the attorneys *ad litem* for the School Board, namely the *Morency* law firm, that the School Board requires that all settlement discussions with the plaintiffs in this file be confidential and conditional to a preliminary forward agreement with the insurers involved.

Carried unanimously

The individuals who withdraw themselves from the table are invited to come back.

8. REPORTS

8.1 Director General's Report

There was no Director General's report. Mr. Provencher took the time to thank everybody for their collaboration. The period of time when Mr. Provencher was with the Eastern Townships School Board was a nice experience for him.

8.2 Report from the Chair

The Chair, M. Murray, mentioned the following items:

- He thanked the outgoing Director General and expressed regrets at this departure
- School taxes adjusted per region
- The Governing Board trainings that were offered in the three high schools and at the Board office were well attended and appreciated
- Decentralized grants
- QESBA Annual Assembly in Saint-Sauveur
- Annual Commissioners' Symposium November 17-18, 2017
- ADIGECS' colloque
- Meetings about class action suit
- 25-Year Recognition at the Eastern Townships School Board.

9. ADVISORY COMMITTEE'S REPORTS

9.1 Executive Committee

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Staffing Plan for November 2017-2018;
- Class Action Suit.

9.2 Governance and Ethics Committee

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, presented the only topic that was discussed at the November 21, 2017 meeting:

- Class Action Suit

9.3 Audit Advisory Committee

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik mentioned that the next Audit Advisory Committee is scheduled on February 20, 2018.

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik, presented the following resolutions:

9.3.1 FINANCE

9.3.1.1 Régime d'emprunts à long terme

Resolution No. ETSB17-11-57

Régime d'emprunts à long terme

ATTENDU QUE, conformément à l'article 78 de la Loi sur l'administration financière (RLRQ, chapitre A-6.001), la Commission Scolaire Eastern Townships (l'« Emprunteur ») désire instituer un régime d'emprunts lui permettant d'effectuer, de temps à autre d'ici le 30 septembre 2018, des emprunts à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour un montant n'excédant pas 13 611 000 \$;

ATTENDU QUE, conformément à l'article 83 de cette loi, l'Emprunteur désire prévoir, dans le cadre de ce régime d'emprunts, que le pouvoir d'emprunter et celui d'en approuver les conditions et modalités soient exercés par au moins deux de ses dirigeants;

ATTENDU QU'il y a lieu d'instituer un régime d'emprunts permettant à l'Emprunteur d'effectuer des emprunts à long terme, d'établir le montant maximum des emprunts qui pourront être effectués en vertu de celui-ci, ainsi que les caractéristiques et limites relativement aux emprunts à effectuer et d'autoriser des dirigeants de l'Emprunteur à conclure tout emprunt en vertu de ce régime et à en approuver les conditions et modalités;

ATTENDU QUE le ministre de l'Éducation, du Loisir et du Sport (le « Ministre ») a autorisé l'institution du présent régime d'emprunts, selon les conditions auxquelles réfère sa lettre du 8 novembre 2017;

SUR LA PROPOSITION DE LA COMMISSAIRE J. HUMENUIK, IL EST RÉSOLU :

1. *QU'un régime d'emprunts en vertu duquel l'Emprunteur peut, sous réserve des caractéristiques et limites énoncées ci-après, effectuer de temps à autre d'ici le 30 septembre 2018, des emprunts à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour un montant n'excédant pas 13 611 000 \$, soit institué;*
2. *QUE les emprunts à long terme effectués par l'Emprunteur en vertu du présent régime d'emprunts soient sujets aux caractéristiques et limites suivantes :*
 - a) *malgré les dispositions du paragraphe 1 ci-dessus, l'Emprunteur ne pourra, au cours de chacune des périodes de **quinze mois** s'étendant du 1^{er} juillet au 30 septembre et comprises dans la période visée au paragraphe 1, effectuer des emprunts qui auraient pour effet que le montant total approuvé pour l'Emprunteur, pour une telle période, par le Conseil du trésor au titre de la programmation des emprunts à long terme des commissions scolaires, soit dépassé;*

6. *QUE l'un ou l'autre des dirigeants suivants :*
Le président, Michael Murray;
La vice-présidente, Joy Humenuik;
La directrice générale adjointe, Kandy Mackey ou
La directrice des finances, Sophie Leduc;
*de l'Emprunteur, **pourvu qu'ils soient deux agissant conjointement**, soit autorisé, au nom de l'Emprunteur, à signer la convention de prêt, la convention d'hypothèque mobilière et le billet, à consentir à toute clause et garantie non substantiellement incompatible avec les dispositions des présentes, à livrer le billet, à apporter toutes les modifications à ces documents non substantiellement incompatibles avec les présentes, ainsi qu'à poser tous les actes et à signer tous les documents, nécessaires ou utiles, pour donner plein effet aux présentes;*
7. *QUE, dans la mesure où l'Emprunteur a déjà adopté une résolution instituant un régime d'emprunts pour les mêmes fins, la présente résolution remplace la résolution antérieure, sans pour autant affecter la validité des emprunts conclus sous son autorité avant la date du présent régime d'emprunts.*

Carried unanimously

9.3.1.2 Commissioners' Remuneration

Resolution No. ETSB17-11-58 **Commissioners' Remuneration**

WHEREAS the Government deposited the decree (702-2017) for the Commissioners' remuneration effective July 1, 2017;

WHEREAS section 175 of the Education Act requires that the Council of Commissioners may determine the remuneration that may be paid to its members for the services they render to the school board;

WHEREAS section 175 also stipulates that the Council of Commissioners may also provide, on such conditions and to such extent as it may determine, for the payment of allowance to members for expenses incurred in the performance of their functions;

WHEREAS section 175 also establishes that the maximum annual amount of the remuneration that may be paid to all the members of the Council of Commissioners of a school board shall be determined by the Government, which may also establish the portion of the remuneration that may be paid to them as compensation for part of their expenses;

WHEREAS the Audit Committee recommends to establish the Commissioners' remuneration including the fringes in the following manner;

Eligible amount as per Decree 702-2017				
	Decree item #	\$	#	Total
Commissioners	1	5,202.00	16	\$ 83,232.00
Executive Committee members	2	5,168.00	7	\$ 36,176.00
ETP min	3			\$ 16,274.00
Commissioners travelling > 75 km	4	2,034.00	3	<u>\$ 6,102.00</u>
Total Eligible Amount after Indexation				<u>\$141,784.00</u>

	# Elected	\$ per Job	Total Expenses
Co-opted	0	\$ -	\$ -
Elected	5	\$ 4,608	\$ 23,038.00
Parent	4	\$ 4,608	\$ 18,430.00
Committee Chair	5	\$ 6,143	\$ 30,717.00
Vice-Chair	1	\$ 10,751	\$ 10,751.00
Chair	1	\$ 26,109	\$ 26,109.00
Fringe			<u>\$ 5,739.00</u>
TOTAL			<u>\$ 114,784.00</u>

WHEREAS from the Commissioners' envelope, an amount of \$16,500.00 is allowed for travel expenses and an amount of \$10,500 for Professional Development;

WHEREAS at the end of the year all non-spent money from the Commissioners' envelope will be divided in sixteen equal parts amongst the Commissioners;

IT WAS MOVED BY Commissioner J. Humenuik to establish the Commissioners' remuneration as presented.

Carried unanimously

9.3.1.3 Appointment of Signing Officers

Resolution no. ETSB17-11-59 Appointment of Signing Officers

WHEREAS changes in the Board office personnel changed the names of representatives authorized to sign banking documents on behalf of the Eastern Townships School Board;

IT WAS MOVED BY Commissioner J. Humenuik that, effective December 20th 2017, only the individuals listed below be authorized to sign, on behalf of the Eastern Townships School Board, all banking documents required by the National Bank of Canada;

IT WAS FURTHER MOVED that the previous resolution, approved on March 22, 2016, appointing signing officers, be rendered null and void;

The Chairman of the Council of Commissioners: Michael Murray
or
The Vice-Chairman of the Council of Commissioners: Joy Humenuik
and
The Assistant Director General: Kandy Mackey
or
The Director of Financial Services: Sophie Leduc

Carried unanimously

9.3.1.4 Accès aux informations disponibles sur Clic-Québec

Resolution No. ETSB17-11-60

Accès aux informations disponibles sur Clic-Québec

Commission scolaire Eastern Townships (NEQ : 1021277874)

IL EST RÉSOLU QUE

Mme Sophie Leduc et M. Richard Benoit soient autorisés

- à inscrire l'entreprise aux fichiers de Revenu Québec;*
- à gérer l'inscription de l'entreprise à clicSÉQUR – Entreprises;*
- à gérer l'inscription de l'entreprise à Mon dossier pour les entreprises et, généralement, à faire tout ce qui est utile et nécessaire à cette fin;*
- à remplir les rôles et à assumer les responsabilités du responsable des services électroniques décrits dans les conditions d'utilisation de Mon dossier, notamment en donnant aux utilisateurs de l'entreprise, ainsi qu'à d'autres entreprises, une autorisation ou une procuration;*
- à consulter le dossier de l'entreprise et à agir au nom et pour le compte de l'entreprise, pour toutes les périodes et toutes les années d'imposition (passées, courantes et futures), ce qui inclut le pouvoir de participer à toute négociation avec Revenu Québec, en ce qui concerne tous les renseignements que Revenu Québec détient au sujet de l'entreprise pour l'application ou l'exécution des lois fiscales, de la Loi sur la taxe d'accise et de la Loi facilitant le paiement des pensions alimentaires, en communiquant avec Revenu Québec par tous les moyens de communication offerts (par téléphone, en personne, par la poste et à l'aide des services en ligne).*

En conséquence, il est proposé par J. Humenuik d'approuver la résolution mentionnée ci-dessus.

Carried unanimously

9.3.2 BUILDINGS AND GROUNDS

9.3.2.1 Board Office – Building Rejuvenation – Additional Work Needed

Resolution No. ETSB17-11-61

Board Office – Reorganization/Expansion – Phase 1

WHEREAS the Eastern Townships School Board (ETSB) has dedicated a budget of \$175,000 for the project stated above, under the program *RTA - Réfection et transformation des actifs*;

WHEREAS it was moved by budgetary resolution #ETSB17-09-28, on September 26, 2017, to proceed with the project;

WHEREAS during the course of the project, it was identified that additional professional expertise and work were required to complete the project;

WHEREAS an amount of \$150,000 is required to cover all additional work and professional fees (including taxes), to complete the project;

WHEREAS the total estimated amount required to complete the project, including all contracts, professional fees and taxes, comes up to \$325,000;

WHEREAS all additional funds required to complete the project, will be taken from *RTA-Réfection et transformation des actifs* program;

IT WAS MOVED BY Commissioner J. Humenuik that the modification and/or additional work be awarded in order to complete the work for the project stated above;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation and that in the absence of the Director General, the Director of Operations can also sign.

Carried unanimously

9.3.2.2 Eastern Townships School Board – Signing of Mutual Agreement with the Municipality of Hatley Township

Resolution No. ETSB17-11-62

Eastern Townships School Board – Signing of Mutual Agreement with the Municipality of Hatley Township

WHEREAS in the context of the *Loi sur la sécurité civile*, municipalities must put in place a civil security plan in the event of a major disaster in order to protect its population;

WHEREAS the Eastern Townships School Board is equipped with resources that can assist and support the Municipality of Hatley Township in a major disaster situation;

WHEREAS the Municipality of Hatley Township has asked the ETSB for assistance in the provision of emergency relief, if its own premises were not available or whose capacity would be exceeded;

WHEREAS the ETSB could make North Hatley Elementary School available to the Municipality of Hatley Township as a Disaster Services Centre in the event of a major disaster, if the holding of such activities was necessary and if its own premises were not available or whose capacity would be exceeded;

WHEREAS the Municipality of Hatley Township agrees to defray all costs associated with the use of the premises;

IT WAS MOVED BY Commissioner C. Beaubien to authorize the ETSB to sign a mutual agreement with the Municipality of Hatley Township for the use of North Hatley Elementary School in case of a major disaster situation. **IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation and that in his absence, the Director of Operations may also sign.

Carried unanimously

9.3.2 TRANSPORTATION

No resolutions were presented.

9.4 Educational Services Advisory Committee

The Chair of the Educational Services Committee, Commissioner R. Gagnon, presented the topics that were discussed at the November 7, 2017 meeting:

- The Learning Bar Teacher & Parent Surveys
- June 2017 Data
- NEXT School Initiative.

He indicated that the next meeting is scheduled on December 5, 2017.

The Chair also presented the following resolution:

9.4.1 Membership to the RSEQ Montérégie

Resolution No. ETSB17-11-63

Membership to the RSEQ Montérégie

WHEREAS some of our schools, via their healthy school approach, would like to work with a representative of the *RSEQ Montérégie*;

WHEREAS only high schools or school boards can be members of the *RSEQ Montérégie*;

WHEREAS to become a member, a school board must present a resolution from its Council of Commissioners;

WHEREAS the annual membership fees for the 2017-2018 school year are a base amount of \$350.00 and an additional \$0,22 per elementary student and \$0,23 per secondary student, based on the student population on September 30th of the current school year, which represents an amount of \$715.00;

WHEREAS this amount will be paid for by the Pedagogical Services department;

WHEREAS the Eastern Townships School Board will delegate Mr Nate Forster to the *RSEQ Montérégie*. The mandate of this delegate will be in relation to the 2017-2018 program activities as submitted by the *RSEQ Montérégie*. To this effect, the delegate will be mandated to participate in the decision process of the said association and to follow up on the decisions taken, in accordance with the established procedures in our school board;

IT WAS MOVED BY Commissioner R. Gagnon that the Eastern Townships School Board pay its membership to the *RSEQ Montérégie* for the year 2017-2018 in order to allow our schools to benefit from their services and to delegate representatives from the school board.

Carried unanimously

9.5 Communications Advisory Committee

The Chair of the Communications Advisory Committee, Commissioner D. Brodie, presented the topics that were discussed at the November 21, 2017 meeting:

- 2017-2018 Communications' priorities;
- Governing Board workshops – Feedback;
- Open Houses – Feedback;
- Student enrollment;
- Eligibility requests;
- Registration period dates.

He also indicated that the next Communications Advisory Committee meeting is scheduled on January 16, 2017.

9.6 Human Resources Advisory Committee

The Chair of the Human Resources Advisory Committee, Commissioner C. Beaubien, presented the topics that were discussed at the November 14, 2017 meeting:

- Mandate & Committee members
- HR Priorities 2017 – 2018 Update
- Policy on Employment Practices – Feedback
- Introduction of HR Assistant Director Pierre-André Arel & Overview of his mandates
- Absenteeism Report
- Workplace Harassment (Civility)
- School Calendar 2018-2019

The Chair also indicated that the next Human Resources Advisory Committee meeting is scheduled on January 30, 2017.

9.7 Transportation Advisory Committee

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, mentioned that the meeting scheduled on November 14, 2017 was cancelled. He also indicated that the next Transportation Advisory Committee meeting is scheduled on January 30, 2018.

9.8 Special Education Advisory Committee

In the absence of the Chair of the Special Education Advisory Committee, C, Véronneau, there was no report.

The Secretary-General, E. Campbell, presented the following resolution:

9.8.1 Modification of Composition of the Special Education Advisory Committee

Resolution No. ETSB17-11-64

Modification of Composition of the Special Education Advisory Committee

WHEREAS the Special Education Advisory Committee is currently composed of 18 parents, 3 teachers, 1 management personnel, 3 external agencies, 1 professional, 1 director general representative and 1 support staff;

WHEREAS 24 parents put forth their names to be part of the SEAC Committee for 2017-2018`;

WHEREAS the Central Parents' Committee approved the parents' names given at their last meeting;

WHEREAS the Special Education Advisory Committee recommended to add five (5) more parents to this committee;

IT WAS MOVED BY Commissioner M. Gilman to approve the following composition of the Special Education Advisory Committee, as recommended by the Special Education Advisory Committee:

23 parents	3 teachers
1 management personnel	3 external agents
1 professional	1 director general representative
1 support staff	1 commissioner

Carried unanimously

It was also indicated that the next Special Education Advisory Committee meeting is scheduled on January 10, 2018.

10. Parents' Committee

The Commissioner representing parents, K. Waterhouse, presented the topics that were discussed at the November 1st 2017 meeting:

- Deeds of establishment
- Policy on fundraising
- Schedule for Directors' presentation
- Reports from SEAC, FCPQ and Transportation.

The Commissioner representing parents also indicated that the next meeting is scheduled on December 6, 2017.

11. Student Advisory Committee

Commissioner J. Humenuik, representing the Student Advisory Committee, indicated that the next meeting is scheduled on December 5, 2017. The students will meet the Commissioners at their Educational Advisory Committee meeting.

12. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)

Commissioner M. Murray acknowledged the work done by QESBA on lobbying for school tax reform. He also mentioned that QESBA still does not have an Executive Director.

13. S.O.F.I.E. REPORT

Commissioner J. Humenuik mentioned that the SOFIE is now looking for a new Director General. A headhunter will be hired.

14. COMMISSIONER'S COMMENTS AND QUESTIONS

- Commissioner G. Barnett attended the last Alexander Galt Regional High School Governing Board meeting. There were positive feedbacks on the Governing Board workshops. Two parents have resigned. They will have to be replaced.

- A lockdown practice took place, which brought up a discussion about students who required medication.
- He attended the GALT Awards on November 10. The Governor-General Medal was given to Amélie Provencher by the Director General, C. Provencher.
- He also attended the New Horizons' Governing Board meeting on November 11.
- Commissioner D. Brodie spoke about some of the activities that took place at the Memphremagog Community Learning Centre, such as Elf Run, Stone Soup, Harvest Celebration.
- Commissioner G. Holliday attended all high school Open Houses. He also spoke of some of the activities taking place at the Richmond Regional High School's CLC.
- Commissioner M. Gilman spoke about the Massey-Vanier High School Career Day that was organized in collaboration with the Townshippers' Association. As well, she informed Commissioners that the MVHS Music Extravaganza will be held on December 20 at 7:00 p.m.
- Commissioner M. Kirby attended the last Governing Board meeting at Sawyerville Elementary and reported that the school is very pleased with the newly renovated bathroom.
- Commissioner F. MacGregor attended the last Governing Board meeting at Sherbrooke Elementary School. The decentralized funds were addressed. Parents around the table were very positive.
- Commissioner C. Beaubien attended the November Governing Board meeting at New Horizons. She noted the renovation done in the bathrooms, classrooms, adult student lounge, secretarial office, etc.
- She mentioned that the graduation ceremony will be held at New Horizons Adult Education Centre on May 30.
- She added that she attended the Richmond Regional High School Open House.
- Commissioner J. Humenuik mentioned that the Butler-Farnham CLC launched their first Mother Goose program.
- She also mentioned that most of the Commissioners attended the last Commissioner's Symposium. Some more work needs to be done such as evaluating the impact on the Commissioners' role and function especially at Council.

15. CORRESPONDENCE

The Chairman, M. Murray, mentioned that he received correspondence (via e-mail) from Jennifer Maccarone, QESBA President, to be shared with Commissioners, DGs, Directors, Administrators, Communications, etc.... in order to share good news stories from our community that can be shared via a Newsletter for distribution and promotion.

16. QUESTION PERIOD

Megan Seline

She wished the best for the upcoming holidays to all the Council.

She also thanked Mr. Provencher for the optimism that he spread out to the Eastern Townships School Board organization during the period of time that he was with the ETSB.

17. VARIA

There were no subjects.

18. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:37 p.m.

Éric Campbell
Secretary General

Michael Murray
Chairman

/EC
2017-11-29