

**EASTERN TOWNSHIPS SCHOOL BOARD**

**COUNCIL OF COMMISSIONERS**

**TUESDAY, JANUARY 23, 2018 – 7:00 P.M.**  
**ETSB BOARD ROOM**  
**340 SAINT-JEAN-BOSCO**  
**MAGOG, QC. J1X 1K9**

**MINUTES**

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***Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health***

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**MEMBERS PRESENT (P):**

Commissioners		Parent Commissioners	
Gordon Barnett	P	Mary Gilman	GH
Claire Beaubien	Absent	Paul Laberge	Absent
Daniel Brodie	P	Cindy Véronneau	Absent
Richard Gagnon	P	Kenneth Waterhouse	GH
Gary Holliday	P	<b>DC</b>	
Joy Humenuik, <i>Vice-présidente</i>	P	Secretary General, Éric Campbell	P
Mary-Ellen Kirby	GH	Director General and Director of Pedagogical Services, Kandy Mackey	P
Frank MacGregor	P	Assistant Director General and Director of Operations, Michel Soucy	P
Alice McCrory	Absent	Director of Human Resources, Jeffrey Pauw	P
Jonathan Murray	P	Director of Financial Services, Sophie Leduc	P
Michael Murray, <i>Président</i>	P	Director of Continuing Education, Eva Lettner	P
Tina Pezzi-Bilodeau	GH	Director of Complementary Services, Gail Kelso	P

**PUBLIC**

Megan Seline, President of the Appalachian Teachers' Association (ATA)  
Matthew McCully, The Record  
David Blodgett, Parent (Lennoxville Elementary School and Alexander Galt Regional High School)

**INVITEE**

Kirk Robinson, Principal, Richmond Regional High School

1. **CALL THE MEETING TO ORDER**

The Chairman called the meeting to order at 7:05 p.m.

2. **QUORUM AND ADOPTION OF THE AGENDA**

**QUORUM WAS ESTABLISHED AND IT WAS MOVED BY** Commissioner K. Waterhouse to adopt the Agenda of January 23, 2017 as deposited.

Carried unanimously

3. **APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 28, 2017 AND OF THE SPECIAL MEETING OF DECEMBER 19, 2017**

**Resolution No. ETSB18-01-68**

**Approval of the Minutes of the Meeting of November 28, 2017 and of the Special Meeting of December 19, 2017**

**WHEREAS** copies of the Minutes of the meetings of November 28, 2017 and of the Special Meeting of December 19, 2017 have been given to each Commissioner at least 6 hours before the opening of the meeting, the Secretary General is excused from reading the Minutes.

**IT WAS MOVED BY** Commissioner G. Barnett to excuse the Secretary General from reading the Minutes and to approve the Minutes of the meeting held on November 28, 2017 and of the Special Meeting of December 19, 2017 as deposited.

Carried unanimously

4. **QUESTION PERIOD**

M. Seline

Q: Any revision anticipated in the Employment policy?

*R: The Chairman replied that yes, consultation period will start soon.*

Q: Who is representing the ETSB at the *Journées de réflexion sur la Formation Professionnelle*?

*R: The Chairman replied that it will be the Assistant Director General, M. Soucy and the Chairman, M. Murray.*

## 5. RECOGNITION OF EXCELLENCE

This month the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- The *Fédération des Transporteurs par Autobus* is celebrating its 30th edition of School Bus Safety Weeks from January 29<sup>th</sup> – February 9<sup>th</sup>, 2018. Once again this year's slogan is "Do you see me?" which is a reminder for drivers to be cautious in and around school zones and look out for students getting on and off busses and crossing the streets. We would like to take this opportunity to recognize the hard work and dedication of our school bus drivers and all the individuals that work in our transportation department. The ETSB has an excellent safety record putting our students' well-being and safety as a priority;
- Every year in February it is our pleasure to celebrate Teacher Appreciation Week. This year the week of February 4<sup>th</sup> – 10<sup>th</sup> is a time to recognize the significant contribution that teachers make each and every day in the lives of their students. Here at the ETSB we would like to say thank you to all our teachers for their continued hard work and dedication. We would also like to encourage students, parents and administrators to take the time during Teacher Appreciation Week, to show their appreciation and say thank you to the teachers in their school or centre.
- We would like to take this opportunity to remind everyone that February is also the month where we celebrate school perseverance with the "Hooked on School Days". This year communities all across the province will be taking action to encourage youth to stay in school. This year's slogan "your actions, a plus in their success" is to remind everyone that the no matter how big or small the action, they all can contribute towards student success. To get involved and find out more, go to the ETSB website and click on the Hooked on School link.

## 6. BUSINESS ARISING

There was no business arising.

## 7. NEW BUSINESS

### In-Camera Session

**IT WAS MOVED BY** Commissioner R. Gagnon to take the meeting in-camera at 7:10 p.m.

### Out-of-Camera

The meeting was taken out-of-camera on a motion by Commissioner R. Gagnon at 7:22 p.m.

The Secretary General presented the following resolution:

**7.1 Expulsion Recommendation – Richmond Regional High School**

**Resolution No. ETSB18-01-69**

**Expulsion Recommendation – Richmond Regional High School**

**WHEREAS**, in the last two years at Richmond Regional High School (RRHS), Student A has often been suspended from school for different reasons, mostly related to violence and not respecting the rules;

**WHEREAS**, as a result of this inappropriate behavior, this student was out of school for the last part of the 2016-2017 school year, receiving home services;

**WHEREAS**, on many occasions, support was offered to Student A;

**WHEREAS** the possibility to be transferred to Massey-Vanier High School in a more appropriate program was offered, including transportation;

**WHEREAS** the family refused this offer;

**WHEREAS** Student A returned in September 2017 to RRHS with a contract offering support;

**WHEREAS** the parents and Student A signed the contract in which it was stipulated that not respecting the rules could result in an expulsion by the Eastern Townships School Board;

**WHEREAS**, as a school, RRHS can no longer offer support considering the level of difficulties of Student A;

**WHEREAS**, after a follow up by the “core team meeting” with administrators, professionals and teachers, it was decided that Student A’s behavior was putting RRHS’s population at risk and, therefore, request that Student A be expelled from RRHS;

**WHEREAS** the Director General suspended Student A with the offer of home services until the Council meeting and informed Student A and the family that they were welcome to present their point of view at the Appeal Committee;

**WHEREAS** home services were refused and the family did not exercise their right to appeal;

**IT WAS MOVED BY** Commissioner G. Holliday that Student A be expelled from RRHS, effective immediately.

Carried unanimously

**7.1.1 Approval of the Deed of Establishment – Campus Brome-Missisquoi/Vocational Training Centre**

**Resolution No. ETSB18-01-70**

**Approval of the Deed of Establishment – Campus Brome-Missisquoi/Vocational Training Centre**

**WHEREAS** the Deeds of Establishment were approved as deposited, without the Campus Brome-Missisquoi/Vocational Training Centre, at the meeting of November 28, 2017 (Resolution No. ETSB17-11-53);

**WHEREAS** the Deed of Establishment was sent to the Campus Brome-Missisquoi/Vocational Training Centre Governing Board and to the members of the Parents' Committee for consultation;

**IT WAS MOVED BY** Commissioner R. Gagnon to approve the Campus Brome-Missisquoi/Vocational Training Centre's Deed of Establishment 2018-2019.

Carried unanimously

**7.2 Confirmation of the Head Office Administrative Structure 2017-2018 – Amendment**

**Resolution No. ETSB18-01-71**

**Confirmation of the Head Office Administrative Structure 2017-2018 - Amendment**

**WHEREAS** section 134 of the Regulation respecting *Certain Conditions of Employment of Senior Staff of School Boards and of the Comité de Gestion de la Taxe Scolaire de l'Île de Montréal* states that the School Board must confirm the Head Office Administrative Structure, as it has been amended;

**WHEREAS** the Commissioners have reviewed the proposed amended Administrative Structure for the Head Office, including the appropriate modifications and adjustments for the rest of the 2017-2018 school year, during the January 23, 2018 Executive Committee meeting;

**WHEREAS** the Eastern Townships Association of Administrators (ETAA) has been duly consulted on the amended structure;

**WHEREAS** this amended administrative structure is to take effect immediately;

**IT WAS MOVED BY** F. MacGregor that the Council of Commissioners approve the amended Head Office Administrative Structure for the balance of the 2017-2018 school year, effective immediately.

Carried unanimously

**7.3 Recommendation for the Implementation of a Community Learning Centre (CLC) Approach with an Expanded Model at Sunnyside Elementary School**

**Resolution No. ETSB18-01-72**

**Recommendation for the Implementation of a Community Learning Centre (CLC) Approach with an Expanded Model at Sunnyside Elementary School**

**WHEREAS** the Eastern Townships School Board (ETSB) is already part of the provincial network of Community Learning Centres (CLC) with four (4) CLCs at Pope Memorial Elementary School (Sawyerville Elementary School), Richmond Regional High School (Drummondville Elementary School, Asbestos-Danville-Shipton (ADS) Elementary School, St. Francis Elementary School), Princess Elizabeth Elementary School (PEES) and Butler-Farnham Elementary Schools;

**WHEREAS** \$15 000 in funds are available from the *Entente Canada-Québec* to implement an expanded model of the Princess Elizabeth Elementary School CLC at Sunnyside Elementary School for the rest of the 2017-2018 school year (until the renewal of the *Entente* in June 2018);

**WHEREAS** the CLC approach has proven to be an efficient tool in supporting community vitality and authentic student learning at the ETSB;

**WHEREAS** Sunnyside Elementary School has already a relationship with its community and considers that there is a potential for creating new partnerships through the CLC approach;

**WHEREAS** the CLC initiative will be a benefit to the students, the parents, the school staff and to the community;

**WHEREAS** a CLC can also be a strong tool for the recruitment of students with its community based approach;

**WHEREAS** the ETSB will have to engage a coordinator, monitor the operation and provide support for the expanded model;

**WHEREAS** since the CLC approach is part of the 2017-2021 Communication Development Plan, this proposal is directly aligned with the plan;

**IT WAS MOVED BY** D. Brodie to accept the request from Sunnyside Elementary School, for the implementation of the Community Learning Centre (CLC) approach at Sunnyside Elementary School as an expanded model of the Princess Elizabeth Elementary School CLC.

Carried unanimously

**8. REPORTS**

**8.1 Director General's Report**

The Director General presented a written report in which the following items were highlighted:

*In my case, I am ETSB tattooed, which means there is a much smaller learning curve, other than the adjustment to a new role and tweaking it to a pedagogical position I will love. Hence, we are in continuity...focused on:*

- *Student and adult learning to sustain the positive, upward trend we observe in our students' results*
- *Collaboration to ensure we work smarter and not harder*
- *Building relationships as we are shaping the minds/lives of human beings, from the age of 4 to 99*
- *Leading with heart.*

## **8.2 Report from the Chair**

The Chair, M. Murray, presented a written report in which the following items were highlighted:

- Welcoming the new Director General, K. Mackey and the new Assistant Director General, M. Soucy
- Reduction of school taxes
- New funding for improving school buildings
- Request for funding to allow us to provide to Drummondville Elementary students with a new school
- Launch of the Education Program for early childhood
- Commitment to success plan
- School Board elections
- The government intention to subsidize fees for consumables, services and activities in schools

## **9. ADVISORY COMMITTEE'S REPORTS**

### **9.1 Executive Committee**

The Chair of the Executive Committee, Commissioner M. Murray, presented the topics that were discussed at tonight's Executive meeting:

- Appointment of new personnel

### **9.2 Governance and Ethics Committee**

The Chair of the Governance and Ethics Committee, Commissioner G. Barnett, mentioned that the meeting which took place on November 21, 2017 had only one topic on the agenda; class action suit. He also indicated that the next Governance and Ethics Committee meeting was scheduled on February 13, 2018 but due to a conflict will occur on February 15.

### **9.3 Audit Advisory Committee**

The Chair of the Audit Advisory Committee, Commissioner J. Humenuik mentioned that the next Audit Advisory Committee is scheduled on February 20, 2018.

### **9.3 Educational Services Advisory Committee**

The Chair of the Educational Services Committee, Commissioner R. Gagnon, indicated that the next Educational Services Advisory Committee meeting is scheduled on February 6, 2018.

### **9.4 Communication Advisory Committee**

The Chair of the Communication Advisory Committee, Commissioner D. Brodie, mentioned that the meeting, which was scheduled on January 16 was cancelled. He also mentioned that the next Communication Advisory Committee meeting is scheduled on April 10, 2018.

### **9.5 Human Resources Advisory Committee**

In the absence of the Chair of the Human Resources Advisory Committee, Commissioner C. Beaubien, Commissioner F. MacGregor mentioned that the next Human Resources Advisory Committee meeting is scheduled on January 30, 2018.

### **9.6 Transportation Advisory Committee**

The Chair of the Transportation Advisory Committee, Commissioner G. Holliday, indicated that the next Transportation Advisory Committee meeting is scheduled on January 30, 2018.

### **9.7 Special Education Advisory Committee**

The Director of Complimentary Services, Gail Kelso presented the information, which was presented at the January 17, 2018 meeting:

- Counsellor in academic training presented.

She also indicated that the next SEAC meeting is scheduled on February 21, 2018.

### **10. Parents' Committee**

The Commissioner representing parents, K. Waterhouse, mentioned that the meeting, which was scheduled on January 10 was cancelled. He also indicated that the next meeting is scheduled on February 7, 2018.

### **11. Student Advisory Committee**

Commissioner J. Humenuik, representing the Student Advisory Committee, presented the topics that were discussed at the December meeting at Alexander Galt Regional High School:



- After the experience of meeting with Commissioners, a change will be made next year; students of the Committee will meet with the Commissioners at the end of the year in order for them to be more comfortable in their role.

She also indicated that the next meeting is scheduled on February 19, 2018 at Richmond Regional High School.

## **12. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT (QESBA)**

Commissioner M. Murray mentioned the following items:

- Moving ahead with the QESBA strategic plan. Consultation about the plan will be done soon
- Discussion about the electoral list
- Closer collaboration with different groups that are representing the Anglophone community
- QESBA congratulated for new taxation for the School Board and some ideas have been retained in the new taxation bill.

## **13. S.O.F.I.E. REPORT**

Commissioner J. Humenuik mentioned that there was no meeting.

## **14. COMMISSIONER'S COMMENTS AND QUESTIONS**

Commissioner F. MacGregor mentioned that despite the Education Act that stipulates that they have rules to follow; they should give more latitude to the administrators to work with their governing board members.

## **15. CORRESPONDENCE**

The Secretary General, E. Campbell, indicated that there was no correspondence.

## **16. QUESTION PERIOD**

Q: What is the policy regarding the students being exposed to a temperature under minus twenty degrees at school?

*R: Emergency cases can happen. Students cannot be sent back home during the day.*

Q: Will Heroes' be considered for major repairs to improve the building?

*R: Yes, the same thing as all the other Eastern Townships School Board buildings.*

Q: Are the ETSB policies aligned with the Charter of Rights?

R: The policies are revised on an ongoing basis. Administrators and professionals are part of the consultation and updates.

17. **VARIA**

There were no topics.

18. **ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:16 p.m.

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Éric Campbell  
Secretary General

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Michael Murray  
Chairman

/EC  
2018-01-24