

<b>EASTERN TOWNSHIPS SCHOOL BOARD</b>	<i>Title:</i> <b>PROCEDURES REGARDING PARENTS' REQUESTS - 1.6 KM GUIDELINE</b>	
<i>Source:</i> <b>Transportation Advisory Director of Pedagogical Services</b>	<i>Adopted:</i> <b>ETSB01-06-087 Effective as of 2001-06-28</b>	<i>Reference Number:</i> <b>P005-1</b>

- 1.1.1 Parents are to write to the managers of the Transportation Department outlining their particular situation and concerns.
- 1.1.2 The Transportation Department is to visit the site and give a written report to the parent, Principal and Director of Pedagogical Services.
- 1.1.3 In those cases whereby the situation requires the Department of Transportation (Quebec Government) and/or the municipalities to take action, and when the Transportation Department believes that the safety of our students is compromised, the Council of Commissioners will be notified, a resolution passed, and the appropriate authorities notified in writing.
- 1.1.4 In the case whereby a parent's request is rejected and the parent is not satisfied with the Transportation Department's decision, a committee composed of the Transportation Manager, a Commissioner, a Principal of the school and the Director responsible for transportation, will visit the site, review the merits of the request, and make a final decision.
- 1.1.5 All parents have the right to appeal.