

**EASTERN TOWNSHIPS SCHOOL BOARD**

**COUNCIL OF COMMISSIONERS**

**TUESDAY, NOVEMBER 23, 2010 – 7:00 P.M.**  
**ETSB BOARD ROOM**  
**101 DU MOULIN, SUITE 205A**  
**MAGOG, QC J1X 6H8**

**MINUTES**

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*Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health*

**PRESENT**

Commissioners:	Brenda Bailey	Gordon Barnett
	Pierre Bell	Gérald Carrière
	Gary Holliday	Diane Hudson
	Joy Humenuik-Campbell	Patricia Keenan-Adank
	Frank MacGregor, <i>vice-chairman</i>	Alice McCrory
	Michael Murray, <i>chairman</i>	Larry Smith
	Douglas Sullivan	Jane Wardle

Parent Commissioner: Tina Bilodeau  
Paul Laberge

Secretary General, Caroline Dufresne  
Director General, Chantal C. Beaulieu  
Assistant Director General and Director of Pedagogical Services, Gilles Ribaux  
Director of Human Resources, Jeffrey Pauw  
Director of Financial Services, André Turcotte  
Director of Complementary Educational Services, Peter Hamilton  
Recording Secretary, Diane Warnholtz

**ABSENT WITH REASON**

Commissioners: Peter Channell, Theodore Creary, Richard Gagnon, Bruno Vanasse.

**OBSERVERS**

Julie Edwards, Vice-Principal of Massey-Vanier High School and Thomas Hamer, Principal of Massey-Vanier High School.

**GUESTS**

Mr. Marc Blanchette, Auditor – Raymond Chabot Grant Thornton.

**1. CALL THE MEETING TO ORDER**

The Chairman, M. Murray, called the meeting to order at 7:08 p.m. and welcomed our guest.

**2. ADOPTION OF THE AGENDA**

**IT WAS MOVED BY** Commissioner G. Holliday to adopt the Agenda of November 23, 2010, with the following changes:

Move Item 8.1- Financial Statements for the year ending June 30, 2010 and Item 8.2- Expulsion Request – Massey-Vanier High School, directly after Item 6 – Recognition of Excellence.

Carried unanimously

**3. OATH OF OFFICE, DECLARATION OF CONFLICT OF INTEREST AND CONFIDENTIALITY OF INFORMATION DISCUSSED DURING MEETINGS FOR PARENT COMMISSIONER**

The new parent commissioner, Paul Laberge, read the Oath of Office and signed the relevant documents presented by the Secretary General.

Declarations of Conflict of Interest and Confidentiality of Information Discussed during Meetings for Parent Commissioners was previously distributed and signed by Mr. Laberge.

**4. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 26, 2010**

**IT WAS MOVED BY** Commissioner G. Barnett to approve the Minutes of the meeting that was held on October 26, 2010, with the following correction:

Item 10.3 – Resolution No. ETSB10-10-38 - Driveway Repairs at Alexander Galt Regional High School – Project #46-2010-2011 – 4th WHEREAS, change the spelling of teaxes to **taxes** (in the original English version of the minutes)

Carried unanimously

**5. QUESTION PERIOD**

There were no questions.

Before the recognition of excellence, the Chairman, M. Murray, reviewed the Tribute to Commissioner Duncan Eastman and indicated that this was also posted on the Board website.

It is with great sadness that the Eastern Townships School Board (ETSB) learned of the passing of one of its 'family', long time Commissioner Duncan Eastman, on Sunday, November 14th. Mr. Eastman served as a school commissioner for over 25 years, beginning with the previous Eastern Townships School Board through the amalgamation of the Bedford and Eastern Townships School Boards in 1998. He represented with pride the communities surrounding Pope Memorial Elementary, Cookshire Elementary and Sawyerville Elementary, as well as Alexander Galt Regional High School. He was a long serving member of the Executive Committee and Chairman of the Finance and Audit Advisory Committees.

Mr. Eastman brought a direct and concise point of view to the council table with the view of supporting and improving student success and enhancing the educational experience for all within the ETSB. Coupled with a passion for education and his community, he was a valued and highly respected member of the Council of Commissioners where his voice and presence will be greatly missed.

On behalf of the students, staff and commissioners of the Eastern Townships School Board, we extend to his family our heartfelt condolences and sincere sympathies on their loss; one that will also be felt here at the school board.

## **6. RECOGNITION OF EXCELLENCE**

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Earlier this month, the Eastern Townships School Board and the *Commission scolaire de la Région-de-Sherbrooke* held a joint press conference to announce the collaboration between Alexander Galt Regional High School (AGRHS) and École secondaire du Triolet, to share resources for a joint Sport-Études program. This new partnership now allows students from AGRHS to follow the Sport-Études program. Students from both schools share the same trainers and coaches while each attending their respective high schools. This is a first partnership of this nature to be officially recognized by the MELS. We congratulate both schools and specifically Mr. Serge Béliveau and his team for their tireless efforts in bringing this to fruition;

- The Eastern Townships Learning Centre is once again at the forefront with its Special Olympics school program. On Wednesday November 24th, the Centre will be hosting a power lifting competition. They will be competing with students from Massey-Vanier High School.

The Centre has also recently secured additional funding through the Leadership Committee for English Education in Québec, to help fund its Look to the Mountain program. We congratulate and applaud the hard work of everyone at the Learning Centre and their constant search for new and innovative ways to motivate their students;

- We would like to recognize the MRC du Val-St-Francois for two initiatives that they have put in place for dropout prevention. The MRC has implemented a School/Work Balance Program to sensitize employers to the role they can play in educational success. They have also developed an approach called “Partnership between hockey and schools”, with a goal of opening up communication between the three hockey associations of the Val-St-Francois and area schools.

## **7. NEW BUSINESS**

### **7.1 Financial Statements for the Year Ending June 30, 2010**

The Director of Financial Services introduced Mr. Marc Blanchette, Auditor of Raymond Chabot Grant Thornton. Mr. Blanchette reviewed the Summarized Financial Statements for the year ending June 30, 2010.

#### **Resolution No. ETSB10-11-41 Financial Statements for the Year Ending June 30, 2010**

**WHEREAS** section 286 of the *Education Act* requires that the financial activities of school boards be audited annually;

**WHEREAS** the Secretary General gave public notice of the date, time and place of the presentation of the financial statements on November 8, 2010;

**WHEREAS** the Director General published a summary of the annual financial statements of the School Board in two local newspapers on November 15, 2010;

**WHEREAS** the external auditors have deposited their report to the School Board;

**IT WAS MOVED BY** Commissioner D. Sullivan that the financial statements for the year ending June 30, 2010 be received as tabled.

Carried unanimously

## **7.2 Expulsion Request – Massey-Vanier High School**

Thomas Hamer, Principal of Massey-Vanier High School and Julie Edwards, Vice-Principal of Massey-Vanier High School, answered questions brought forward by Council members regarding the expulsion request of Student A.

### **In-camera Session**

The meeting was taken in-camera at 7:35 p.m. on a motion by Commissioner G. Holliday.

The Director General presented the following resolution:

### **Resolution No. ETSB10-11-42** **Expulsion Request – Massey-Vanier High School**

**WHEREAS**, in his last two years at Massey-Vanier High School, Student A has often been suspended from school for different reasons, mostly related to violence and drugs;

**WHEREAS**, as a result of his inappropriate behavior and at the request of his mother, this student was out of school for the major part of the 2009-2010 school year, receiving home service;

**WHEREAS**, on October 4, 2010, Student A was suspended by the school following his arrest for possession of a controlled substance for the purpose of trafficking;

**WHEREAS**, on many occasions, support was offered to Student A and his mother by the school but refused every time;

**WHEREAS** Student A has severe issues related to drug consumption, drug trafficking (including police involvement) and behavior problems;

**WHEREAS**, as a school, MVHS can no longer support Student A at his level of difficulties;

**WHEREAS**, after a follow up to the “core team meeting” on October 5, 2010 with administrators, professionals and teachers, it was decided that Student A’s behavior was putting Massey-Vanier High School’s population at risk and, therefore, to request that he be expelled from MVHS;

**WHEREAS** the Director General suspended Student A until the Council meeting and informed Student A and his mother that they were welcome to present their points of view at the Council meeting;

**IT WAS MOVED BY** Commissioner D. Hudson that Student A be expelled from Massey-Vanier High School, effective immediately.

Carried unanimously

It was further decided that if Student A signs up for Distance Education or GLI (Global Learning Institute) that the Eastern Townships School Board will facilitate his registration with Distance Education or GLI. Also, if he complies, the School Board could provide home services to the level that it deems appropriate.

### **Out-of-camera**

The meeting was taken out-of-camera at 8:18 p.m. on a motion by Commissioner G. Holliday.

## **8. BUSINESS ARISING**

### **8.1 Signing Officers for Schools/Centres**

The Director of Finance presented the following resolution:

#### **Resolution No. ETSB10-11-43 Signing Officers for Schools/Centres**

**WHEREAS** an error occurred on the previous resolution (No. ETSB10-10-36) in this matter;

**WHEREAS** resolution No. ETSB10-10-369 read as follows:

**IT WAS MOVED BY** Commissioner R. Gagnon that the following individuals be authorized to sign banking documents on behalf of their respective school/centre:

Pope Memorial

Claire Beaubien (remove)  
Jocelyn Bennett (remove)  
Norma Humphrey (add)  
Kelly Lane (add)

and should have read:

**IT WAS MOVED BY** Commissioner R. Gagnon that the following individuals be authorized to sign banking documents on behalf of their respective school/centre:

Pope Memorial

Claire Beaubien (remove)  
Jocelyn Bennett (remove)  
Norma Humphrey (add)  
Kelly Lowe (add)

**IT WAS MOVED BY** Commissioner P. Bell to amend resolution No. ETSB10-10-36 accordingly.

Carried unanimously

## 8.2 Modification of Composition of the Special Education Advisory Committee

The Secretary General presented the following resolution:

### **Resolution No. ETSB10-11-44**

#### **Modification of Composition of the Special Education Advisory Committee**

**WHEREAS** the Special Education Advisory Committee is currently composed of 18 parents, 3 teachers, 1 management personnel, 3 external agencies, 1 professional, 1 director general representative and 1 support staff;

**WHEREAS** the Special Education Advisory Committee recommended to add a commissioner to this committee;

**IT WAS MOVED BY** Commissioner J. Humenuik-Campbell to approve the following composition of the Special Education Advisory Committee, as recommended by the Special Education Advisory Committee:

18 parents	3 teachers
1 management personnel	3 external agencies
1 professional	1 director general representative
1 support staff	1 commissioner

Carried unanimously

## 8.3 Adoption of the Electoral Process

The Secretary General presented the following resolution:

### **Resolution No. ETSB10-11-45**

#### **Adoption of the Electoral Process**

**WHEREAS** at the Council meeting of October 26<sup>th</sup>, 2010, the electoral process was explained by the Secretary General and the Chair but was not formally adopted;

**WHEREAS** the electoral process is as follows:

- a president of elections and two scrutineers shall be chosen by members of the Council;
- if more than the required number of candidates is nominated, elections shall be held by secret ballot;
- to be elected to a committee a candidate must receive an absolute majority of those voting. After each ballot, the candidate with the least number of votes is dropped and balloting continues until the required number is elected;
- immediately following the reading of results, the ballots shall be destroyed;

**IT WAS MOVED BY** Commissioner G. Holliday to retroactively approve the above procedure for the election of commissioners held on October 26<sup>th</sup>, 2010 on various committees.

Carried unanimously

#### **8.4 Nomination of Members of Various Committees**

The Secretary General presented the following resolution:

##### **ETSB10-11-46**

#### **Nomination of Members of Various Committees**

**WHEREAS**, on October 26<sup>th</sup>, 2010, elections took place regarding various committees;

**WHEREAS** the different nominations/appointments were not confirmed by official resolutions;

**IT WAS MOVED BY** Commissioner D. Sullivan to confirm the nominations/appointments of the following commissioners on their respective committees:

Commissioners Gary Holliday and Pierre Bell to the Transportation Committee;  
Commissioner Alice McCrory to the Special Education Advisory Committee;  
Commissioners Jane Wardle, Larry Smith and Parent Commissioner Tina Bilodeau as regular members of the Appeal Committee;  
Commissioners Gary Holliday and Gordon Barnett as alternate members of the Appeal Committee;  
Commissioner Gary Holliday as a member of the Governance and Ethics Committee;  
Commissioner Douglas Sullivan as a member of the Communication Committee;  
Commissioners Richard Gagnon, Gary Holliday, Jane Wardle and Frank McGregor as members of the Educational Services Committee;  
Commissioner Jane Wardle as a member of the Planning and Development Committee.

Carried unanimously

#### **8.5 Nomination of an Alternate Member to the Appeal Committee**

The Chairman presented the following resolution:

##### **ETSB10-11-47**

#### **Nomination of an Alternate Member to the Appeal Committee**

**WHEREAS**, at the Council of Commissioners meeting of October 26, 2010, there were elections for the different advisory committees, including the Appeal Committee;

**WHEREAS**, at that meeting, it was determined that an alternate member for the Appeal committee would be named at the next Council meeting;

**IT WAS MOVED BY** Commissioner G. Holliday to nominate Commissioner P. Laberge as the alternate member of the Appeal committee.

Carried unanimously

**8.6 Nomination of an Alternate Member to the Governance and Ethics Committee**

The Chairman presented the following resolution:

**Resolution No. ETSB10-11-48**

**Nomination of an Alternate Member to the Governance and Ethics Committee**

**WHEREAS**, at the Council of Commissioners of October 26, 2010, there were elections for the different advisory committees, including the Governance and Ethics Committee;

**WHEREAS**, at that meeting, it was determined that an alternate member for the Governance and Ethics committee would be named at the next Council meeting;

**IT WAS MOVED BY** Commissioner G. Carrière to nominate Commissioner P. Laberge as the alternate member of the Governance and Ethics committee.

Carried unanimously

**9. CONTINUATION OF NEW BUSINESS**

**In-Camera Session**

The meeting was taken in-camera at 8:32 p.m. on a motion by Commissioner G. Holliday.

**9.1 Request for Reconsideration**

The Secretary General presented the following resolution:

**Resolution No. ETSB10-11-49**

**Request for Reconsideration**

**WHEREAS** student B failed his Basic Care stage in the Health, Assistance and Nursing Care Program at the Lennoxville Vocational Training Centre;

**WHEREAS** as a result, student B was unable to continue in the program;

**WHEREAS** student B contested the Vocational Training Centre's decision;

**WHEREAS** an Appeal Committee was held on November 22, 2010;

**WHEREAS** after hearing both parties the Appeal Committee recommends that the Vocational Training Centre's decision be maintained;

**IT WAS MOVED BY** Commissioner J. Wardle to maintain the decision of the Vocational Training Centre and as a result that student B cannot continue in the Health, Assistance and Nursing Care Program at the Lennoxville Vocational Training Centre.

Carried unanimously

### **Out-of-Camera**

The meeting was taken out-of-camera at 8:42 p.m. on a motion by Commissioner G. Holliday.

### **9.2 Nomination of a Student Ombudsman**

The Chairman presented the following resolution:

#### **Resolution No. ETSB10-11-50**

#### **Nomination of a Student Ombudsman**

**WHEREAS** on June 22, 2010, the Council of Commissioners adopted the *By-Law for the Procedure for the Examination of Complaints from Students or their Parents*;

**WHEREAS** this by-law foresees the nomination of a Student Ombudsman, a person designated by the Council of Commissioners and mandated to give the Council an opinion on the merits of a complaint and to recommend any appropriate corrective measures if any;

**WHEREAS** on August 24, 2010, the Council of Commissioners identified their representatives for the Selection Committee to proceed to the identification of the Student Ombudsman;

**WHEREAS** interviews took place by the Selection Committee on October 20, 2010;

**WHEREAS** one person who meets all the requirements, stood out during the interviews conducted by the Selection Committee;

**WHEREAS** the Governance and Ethics Committee unanimously recommends this person;

**WHEREAS** the Parents Committee was consulted on October 6, 2010 about this person;

**WHEREAS** the Audit Committee was consulted to determinate the honorarium of this person, and the topic was also discussed at the Planning and Development Committee;

**IT WAS MOVED BY** Commissioner P. Bell to nominate Ms. Dominique Paillé as the Student Ombudsman for the Eastern Townships School Board;

**IT WAS FURTHER MOVED** to authorize the Secretary General to finalize a three-year contract with this person and sign all the associated documents.

Carried unanimously

**9.3 Committee of One or More Commissioners for the Monitoring of Commissioners Professional Development Budget**

The Chairman presented the following resolution:

**Resolution No. ETSB10-11-51**

**Committee of One or More Commissioners for the Monitoring of Commissioners Professional Development Budget**

**WHEREAS**, according to section 177.3 of the *Education Act*, the school board shall ensure that an initiation and ongoing training program is offered to members of the Council of Commissioners;

**WHEREAS**, in this process, commissioners can present professional development requests;

**WHEREAS** to ensure the administration of the commissioners budget for professional development, it would be advisable to form a committee of commissioners to monitor the requests for professional development;

**IT WAS THEREFORE MOVED BY** Commissioner D. Sullivan to name Commissioners G. Carrière, R. Gagnon and F. MacGregor on this committee that will evaluate commissioners' requests for professional development.

Carried unanimously

**9.4 Addition of Architects on List/ Loi sur les Contrats des Organismes Publics**

The Chairman presented the following resolution:

**Resolution No. ETSB10-11-52**

**Addition of Architects on List/ Loi sur les Contrats des Organismes Publics**

**WHEREAS** the Eastern Townships School Board created an internal procedure based on the *Loi sur les contrats des organismes publics* ;

**WHEREAS**, pursuant to Law, the ETSB created a list of architects and engineers;

**WHEREAS** three architectural firms are presently on the list;

**WHEREAS** two architectural firms on this list have merged (*Cimaise and Favreau Blais*);

**WHEREAS** it is advisable to have more than two architectural firms on the list;

**WHEREAS** two new firms will be added on the list for a one year trial period;

**WHEREAS** the firms' names are *Charest Parenteau Architectes* and *David Leslie Architect*;

**IT WAS MOVED BY** Commissioner G. Carrière that the firm of *Charest Parenteau Architectes* and *David Leslie Architect* be added on the Eastern Townships School Board list of architects;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

#### **9.5 Plan de Réduction des Dépenses de Fonctionnement de Nature Administrative et de la Taille du Personnel (Projet de Loi 100)**

The Director of Financial Services reviewed the *Plan de Réduction des Dépenses de Fonctionnement de Nature Administrative et de la Taille du Personnel (Projet de Loi 100)* and presented the following resolution:

##### **Resolution No. ETSB10-11-53**

##### **Plan de Réduction des Dépenses de Fonctionnement de Nature Administrative et de la Taille du Personnel (Projet de Loi 100)**

**ATTENDU QUE** l'Assemblée nationale du Québec, le 11 juin 2010, adoptait la Loi mettant en œuvre certaines dispositions du discours sur le budget du 30 mars 2010 en visant le retour à l'équilibre budgétaire 2013-2014 et la réduction de la dette;

**ATTENDU QU'** en vertu de l'article 11 de cette Loi, les organismes du réseau de l'éducation doivent, au terme de l'exercice débutant en 2013, avoir réduit leurs dépenses de fonctionnement de nature administrative d'au moins 10 % par rapport aux dépenses de fonctionnement de même nature engagées pendant l'exercice débutant en 2009;

**ATTENDU QUE** les organismes du réseau de l'éducation doivent notamment prendre les mesures nécessaires afin que, au terme de leur exercice débutant en 2010, la somme de leurs dépenses de publicité, de formation et de déplacement ait été réduite de 25 % par rapport à la somme de ces dépenses de l'exercice précédent;

**ATTENDU QU'** en vertu de l'article 12 de cette Loi, afin de contribuer à la réduction des dépenses de fonctionnement, la taille des effectifs du personnel d'encadrement et du

*personnel administratif des organismes du réseau de l'éducation doit être réduite en privilégiant l'attrition. Cette réduction se poursuit jusqu'au terme de l'exercice débutant en 2013, même si les dépenses de fonctionnement ont été réduites conformément à l'article 11;*

**ATTENDU QU'***en vertu de l'article 13 de cette Loi, chaque organisme du réseau de l'éducation doit, avant le 30 septembre 2010, soumettre à la ministre de l'Éducation, du Loisir et du Sport (MELS) un plan de réduction de la taille des ses effectifs et de ses dépenses de fonctionnement de nature administrative;*

**ATTENDU QUE** *la Commission scolaire Eastern Townships a passé, le 21 septembre dernier, la résolution No. ETSB10-09-153 prévoyant de reporter le dépôt du plan d'action au MELS, le temps d'obtenir et de rassembler toutes les informations nécessaires à l'application de cette Loi et de mener les consultations nécessaires auprès des instances appropriées;*

**ATTENDU QUE** *la Commission scolaire Eastern Townships, en vertu de cette même résolution, a prévu de transmettre, dès que possible au MELS, le plan d'action en lien avec l'application de cette Loi;*

**ATTENDU QUE** *la Commission scolaire Eastern Townships a complété ses consultations et qu'elle a rassemblé toutes les informations nécessaires à l'application de cette Loi;*

**IL EST PROPOSÉ PAR** *le commissaire D. Sullivan d'adopter le plan d'action en lien avec l'application de cette Loi et de le soumettre à la ministre de l'Éducation, du Loisir et du Sport (MELS).*

*Adoptée à l'unanimité*

**9.6 Search Committee/Replacement of Commissioner of Ward 19 Bury/Cookshire/Sawyerville**

The Chairman presented the following resolution:

**Resolution No. ETSB10-11-54**

**Search Committee/Replacement of Commissioner of Ward 19 Bury/Cookshire/Sawyerville**

**WHEREAS** Mr. Duncan Eastman, Commissioner of Ward 19 Bury/Cookshire/Sawyerville, passed away on November 14, 2010;

**WHEREAS** Bill 86 defers the general school elections that were to be held on November 6, 2011, to a date to be set by the Government;

**WHEREAS** despite the second paragraph of section 199 and sections 200 and 200.1 of the *Act respecting school elections*, until the date of the next general school election is

set by the Government, any vacancy in the office of commissioner is to be filled by the Council of commissioners in the manner set out in the first paragraph of section 199 of that Act;

**IT WAS MOVED BY** Commissioner P. Bell to proceed to identify the next commissioner of Bury/Cookshire/Sawyerville in respect of section 199 of the *Act respecting school elections*.

**IT WAS FURTHER MOVED** to form a Search Committee composed of Commissioners F. MacGregor and D. Sullivan to join the Chair, M. Murray.

Carried unanimously

## **10. DIRECTOR GENERAL'S REPORT**

The Director General reviewed her report of November 23, 2010, in which the following points were highlighted:

- Schools/centres visits;
- Update on the DG's 100 days plan:
  - Estates General on severe behaviour issues;
  - Student Council;
  - Human Resources Strategy Team;
  - Revamped Communication Tools;
  - ELS in-depth review;
- 2008-2009 Dropout Rates.

A copy of the Director General's Report is attached to and forms a part of the Official Copy of the Minutes.

## **11. REPORT FROM THE CHAIR**

The Chairman, M. Murray, reviewed his report of November 23, 2010, in which the following points were highlighted:

- Welcome to our new Parent Commissioner, Paul Laberge;
- Congratulations to our financial management team and the whole administration for their financial discipline and control;
- Opportunity to speak with the new Minister of Education, Line Beauchamp;
- QESBA held a professional development session for school commissioners in November and organized a symposium for chairs and vice-chairs of the nine English school boards;
- Our new Secretary General/Director of Communications held three information sessions for Governing Board members;

- Congratulations to our administrators in their new positions for their energy and enthusiasm in their new roles.

## **12. COMMITTEE REPORTS**

### **12.1 Executive Committee**

The chairman, M. Murray, indicated that there was nothing new to report from the Executive Committee.

### **12.2 Adult and Vocational Education Advisory Committee**

Commissioner G. Barnett, chairman of the Adult and Vocational Education Advisory Committee, reviewed the Notes of the meeting that was held on October 28, 2010, in which the following items were discussed:

- Review of the Mandate of the committee;
- 2009-2010 enrolment figures;
- Centre visits;
- 2010-2011 directives for Adult Education;
- New Monies – Professional Services to Students;
- Jobs Links – Service update;
- *Salon de la Formation Professionnelle et Technique*;
- AEP in Daycare;
- First Aid Training;
- PROCEDE Conference 2011;
- Appeals.

### **12.3 Audit Advisory Committee**

Commissioner J. Humenuik-Campbell, chairman of the Audit Advisory Committee, reviewed the Notes of the meeting that was held on November 9, 2010, in which the following items were discussed:

- Financial Statements – 2009-2010;
- Year End Results;
- Complementary Data;
- Bill 100 – Action Plan;
- Student Ombudsman;
- Building and Infrastructure Issues;
- Recommendation to the Council of Commissioners.

#### **12.4 Communications Advisory Committee**

Commissioner D. Sullivan, chairman of the Communications Advisory Committee, indicated that the meeting had been cancelled due to freezing rain. The meeting has been rescheduled for December 2, 2010.

#### **12.5 Educational Services Advisory Committee**

In the absence of the chairman of the Educational Services Advisory Committee, Commissioner R. Gagnon, the Assistant Director General reviewed the Notes of the meeting that was held on November 2, 2010, in which the following items were discussed:

- Presentation of the Complementary Services Plan by the Director of Complementary Educational Services;
- Enhanced Learning Strategy Report (ELS):
  - There are two certified Smart Trainers in the province;
  - Development of the Inventors' Workshop;
- Discussion regarding technology.

#### **12.6 Human Resources Advisory Committee**

Commissioner F. MacGregor, chairman of the Human Resources Advisory Committee, reviewed the Notes of the meeting that was held on November 4, 2010, in which the following items were discussed:

- Staffing Update;
- Performance Appraisals;
- Guests at meetings;
- Criteria for hiring senior management;
- HR Strategic Team;
- Complaints Received;
- School Secretaries;
- Employee PIC;
- Support Grievances.

#### **12.7 Planning and Development Advisory Committee**

Commissioner M. Murray, chairman of the Planning and Development Advisory Committee, presented the Notes of the meeting that was held on November 26, 2010, in which the following items were discussed:

- Thefts of computers and projectors at Massey-Vanier High School and Sherbrooke Elementary School;
- Research on technology integration;

- Report on QESBA Professional Development session and Chairs/vice-chairs seminar;
- Report on the International Student Program;
- Report on Global Learning Institute (GLI);
- Discussion regarding cost reductions required by Bill 100;
- Commitment of part board surplus (vocational and adult surplus – 2009-2010);
- Enhanced Learning Strategy – monitoring and assessment;
- Recommendation for expulsion – Massey-Vanier High School student;
- Structure of remuneration for the Student Ombudsman;
- Recommendations to the Council of Commissioners.

### **12.8 Transportation Committee**

Commissioner P. Bell, chairman of the Transportation Committee, indicated that the next meeting would be held on November 30, 2010.

### **12.9 Parents' Committee**

Parent Commissioner T. Bilodeau gave a verbal report of the Parents' Committee meeting that was held on November 3, 2010, in which the following points were highlighted:

- The Secretary General consulted for the Student Ombudsman;
- The Director of Human Resources presented the latest draft school calendar. There may be a possible change to Christmas and March break. He is looking for feedback;
- Josiane Bergeron presented information on the Dropout Prevention Action Plan. New measures for Level 5 students that fail June exams may still be accepted to College (missing 6 or less credits). These credits must be earned by Christmas or risk being kicked out of College. There has been more promotion to teachers and students of Vocational Education Programs. School/Work Balance Program. Every 3 months there is a report on the students that have dropped out so the schools can follow-up. Hooked on School Days - February 14th – 18th, 2011. Have until December 17<sup>th</sup> to register your event. Drop-out is higher right after a break (summer vacation, Christmas, March Break);
- Teleconferencing – At this time, this option is not considered;
- Volunteer Recognition to be continued this year. Jim Sweeny will update with suggested changes for next meeting;
- SEAC Membership 2010 – 2011 was approved;
- Goals and Objectives of the committee were discussed and will be reviewed for the next meeting;
- The parents' committee was informed that there are cameras available for buses. Problems should be discussed with the principals.

### **12.10 Special Education Advisory Committee**

The Director of Complementary Educational Services indicated that the Notes of the Special Education Advisory Committee meeting of October 13, 2010, were included in the Commissioners' kits.

## **13. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT**

### **13.1 Twelve-year Recognition Certificates**

As representatives of the Quebec English School Boards Association, Commissioners Frank MacGregor and Doug Sullivan presented the twelve-year recognition certificates to Commissioners who had served for twelve years or more: Peter Channell, Richard Gagnon, Gary Holliday, Joy Humenuik-Campbell, Patricia Keenan-Adank, Bruno Vanasse. Those who were absent will receive their certificates at the next meeting. Mr. Sullivan suggested that the rest of the QESBA Report be given at the Planning and Development Advisory Committee meeting.

## **14. S.O.F.I.E. REPORT**

Commissioner J. Humenuik-Campbell stated that no meeting had been held.

## **15. COMMISSIONERS' COMMENTS AND QUESTIONS**

Commissioner B. Bailey encouraged people to look at [plancanada.ca/gifts](http://plancanada.ca/gifts) of hope, which is a site where people can purchase gifts that actually go to families in developing countries.

Commissioner D. Hudson asked if there was a meeting on December 14th. The Chairman stated that this would be determined at a later date.

Commissioner F. MacGregor stated that five commissioners had confirmed their interest in the QESBA Group Insurance. He asked that other interested parties contact the Secretary General.

## **16. CORRESPONDENCE**

The Chairman indicated that he had received correspondence from the Chair of the Council of Commissioners from the Central Québec School Board regarding the extract of the resolution regarding the reimbursement of expenses incurred through the management of the Influenza A (H1N1) pandemic.

## **17. QUESTION PERIOD**

There were no questions.

**18. ADJOURNMENT**

There being no further business, the meeting was adjourned on a motion by Commissioner G. Holliday at 9:48 p.m.

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Secretary General

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Chairman

2010-11-25  
DW