

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

**TUESDAY, MAY 25, 2010 – 7:04 P.M.
ETSB BOARD ROOM
101 DU MOULIN, SUITE 205A
MAGOG, QC J1X 6H8**

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

PRESENT

| | |
|---------------------------------------|--------------------------------------|
| Commissioners: Brenda Bailey | Pierre Bell |
| Gordon Barnett | Theodore Creary |
| Richard Gagnon | Gary Holliday |
| Diane Hudson | Joy Humenuik-Campbell |
| Patricia Keenan-Adank | Alice McCrory |
| Frank MacGregor, <i>Vice-chairman</i> | Michael Murray, <i>Chairman</i> |
| Larry Smith | Bruno Vanasse (arrived at 7:10 p.m.) |

Parent Commissioner: Tina Bilodeau

Secretary General, Caroline Dufresne
Director General, Chantal C. Beaulieu
Assistant Director General and Director of Pedagogical Services, Gilles Ribaux
Director of Financial Services, André Turcotte
Director of Complementary Educational Services, Peter Hamilton
Recording Secretary, Sharon Priest

ABSENT WITH REASON

Director of Human Resources, Jeffrey Pauw
Commissioners: Gérald Carrière, Peter Channell, Duncan Eastman, Diane Jones
Recording Secretary, Diane Warnholtz

Parent Commissioner: Catherine Dolloff.

OBSERVERS

None.

1. CALL THE MEETING TO ORDER

The Chairman, M. Murray, called the meeting to order at 7:04 p.m.

2. ADOPTION OF THE AGENDA

IT WAS MOVED BY Commissioner G. Holliday to adopt the Agenda of May 25, 2010, with the following additions:

- 7.9 Multiracial and Multiethnic Policy;
- 10.11 ELS Committee.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 27, 2010

IT WAS MOVED BY Commissioner G. Barnett to approve the Minutes of the meeting that was held on April 27, as deposited.

Carried unanimously

4. QUESTION PERIOD

There were no questions.

5. RECOGNITION OF EXCELLENCE AND PRESENTATION

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On May 6th, the 21st Annual ETSB Grade 3 Math Competition was held at Waterloo Elementary School. Students from Parkview Elementary School in Gail McEwen's class won. Our congratulations to Ezekiel Boisvert, Nicolas Hamel, Edouard Lacasse, Jacob Simard and Mrs. McEwen;
- Also from Parkview Elementary, Ms. Jody Meacher's Grade 4 Book Fair project "Books for Kenya" were named as regional finalists in the Quebec Entrepreneurial Contest. Congratulations to Ms Meacher and her class;
- As a follow-up to the Prime Minister's Awards for teaching Excellence, Ms. Judy Derick, who was named the ETSB nominee for the award, has been selected as one of the recipients for the Distinguished Alumni Award for 2010 from her alma mater Nipissing University. She will be recognized at the Annual Alumni Awards dinner as well as on their Alumni award wall;

- On May 19th, the Sherbrooke Elementary Choir held a concert at the Granada Theatre in Sherbrooke. The theme of the evening performance was “Together we can change the world”, which saw a young boy named Peter Pessimism find a positive future through songs and skits performed by the students. In all over, 350 people attended the evening concert;
- The Eastern Townships Learning Centre has become the first Estrie school to have a school based Special Olympics Program. Initiated by Principal Velma Sutherland with cooperation from Mr. James Lapierre of the Quebec Special Olympics, the Learning Centre will now become a model for other schools looking to have their own school based program. The school based program encourages all students to become involved in the daily activities and allows easier access for the student athletes;
- During their annual outing to Québec City, one student from the level three EH class at AGRHS created a YouTube video of their trip. In recognition of this initiative, we took a few minutes to view the video at the following link: <<http://www.youtube.com/watch?v=ia1iS1inYqg>>;
- On May 9th, Alexander Galt Regional High School hosted the Lieutenant Governor of Quebec Awards Ceremony for the Estrie region. The Honorable Pierre Duchesne, Lieutenant Governor of Quebec, presided over the ceremony where medals were awarded in the youth, seniors and exceptional merit categories. At the ceremony, six students from the ETSB were awarded Youth Medals; Kathy Miltmore and Simon-Pierre Messier from the Eastern Townships Learning Centre, Emily Paterson and Maxwell Morissette from Richmond Regional High School and Kathleen Booth and Patrick Wang from Alexander Galt Regional High School. Congratulations to the students on this worthy recognition. Short biographies of the students were read alternatively by:
 - The Director General, for the RRHS Students;
 - The Chairman for the ETLC Students; and
 - The Assistant Director General and Director of Pedagogical Services for the AGRHS students.

6. BUSINESS ARISING

6.1 Request for a servitude by Hydro-Québec due to upgrading of their installations on Jersey and Wheeler roads

The Director General brought forward the following resolution:

Resolution No. ETSB10-05-97**Request for a servitude by Hydro-Québec due to upgrading of their installations on Jersey and Wheeler roads**

WHEREAS Hydro-Québec needs to modify its existing electricity network on the Wheeler road, and a new Hydro-Québec line will be necessary and must be installed on a part of land belonging to the ETSB (lot no. 2 936 000);

WHEREAS an agreement has been reached between the ETSB and the firm Dessau Inc., representing Hydro-Québec for such a servitude as shown on the annexed document;

WHEREAS this resolution is for the Council's information only since the signed agreement has already been submitted (copy attached);

IT WAS MOVED BY Commissioner R. Gagnon that the Council of Commissioners approve this request for a servitude.

Carried unanimously

7. NEW BUSINESS**7.1 Adult Education and Vocational Training Centre Calendar 2010-2011-
Centre Brome-Missisquoi Campus**

This item was moved to the Business Arising section of next month's Council of Commissioners' agenda.

7.2 Dates of Council Meetings – 2010-2011 School Year

The Director General brought forward the following resolution:

Resolution ETSB10-05-98**Dates of Council Meetings – 2010-2011 School Year**

IT WAS MOVED BY Commissioner R. Gagnon to approve the following schedule for the Council of Commissioners meetings for the 2010-2011 school year:

August 24, 2010
September 21, 2010
October 26, 2010
November 23, 2010
December 14, 2010
January 25, 2011
February 22, 2011
March 22, 2011
April 26, 2011
May 24, 2011
June 21, 2011

Carried unanimously

7.3 Paving – Richmond Regional High School – Project #43-2009-2010

The Director General presented the following resolution:

Resolution No. ETSB10-05-99

Paving – Richmond Regional High School – Project #43-2009-2010

WHEREAS the ministère de l'Éducation, du Loisir et du Sport (MELS) approved for a paving project a budget of \$112,875.00 (taxes included) for Richmond Regional High School, under the program « Amélioration, Modification et Transformation des bâtiments 2009-2010 (AMT-60%);

WHEREAS five (5) firms received the project specifications after a public invitation to bid on the project;

WHEREAS four (4) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$111,938.14 (including taxes), was received from the company Pavage Lavallée & Leblanc Inc.;

IT WAS MOVED BY Commissioner B. Bailey that the firm of Pavage Lavallée & Leblanc Inc. be awarded the contract for the paving of part of the school yard at Richmond Regional High School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.4 Video Surveillance Equipment – Project #41-2009-2010

Resolution No. ETSB10-05-100

Video Surveillance Equipment – Project #41-2009-2010

WHEREAS the ministère de l'Éducation, du Loisir et du Sport (MELS) approved for a Video surveillance Equipment project a budget of \$88,060.00 (taxes included), under the program « Amélioration, Modification et Transformation des bâtiments » (AMT-40%);

WHEREAS three (3) firms received the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$99,369.66 (including taxes), was received from the company Sectek Inc.;

WHEREAS there are sufficient funds in measure AMT- 40% to cover the excess cost of \$11, 309.66;

IT WAS MOVED BY Commissioner P. Keenan-Adank that the firm of Sectek Inc. be awarded the contract for the Video Surveillance Equipment;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.5 Washroom Renovations – Knowlton Academy – Project #12-2009-2010

The Director General presented the following resolution:

Resolution No. ETSB10-05-101

Washroom Renovations – Knowlton Academy – Project #12-2009-2010

WHEREAS the ministère de l'Éducation, du Loisir et du Sport (MELS) approved for a washroom renovation project a budget of \$70,000.00 (taxes and professional fees included) for Knowlton Academy, under the program « Résorption du Déficit d'Entretien 2009-2010 » (Measure 50710);

WHEREAS four (4) firms received the project specifications after a public invitation to bid on the project;

WHEREAS four (4) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest conform bid in the amount of \$71,267.44 (including taxes), was received from the company Athena Construction;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$75,252.53;

WHEREAS the assigned architect firm of Favreau Blais, after reviewing the bids, has recommended the firm of Athena Construction to do the work;

WHEREAS there are sufficient funds in measure 50710 to cover the excess cost of \$5,252.53;

IT WAS MOVED BY Commissioner R. Gagnon that the firm of Athena Construction be awarded the contract for the front entrance at Knowlton Academy;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

WHEREAS resolution #ETSB10-05-101 should have read:

“IT WAS MOVED BY Commissioner R. Gagnon that the firm of Athena Construction be awarded the contract for the *washroom renovations* at Knowlton Academy”,

IT WAS MOVED by Commissioner L. Smith to amend resolution #ETSB10-05-101 accordingly.

Carried unanimously

7.6 Nomination de signataires – Convention de partenariat

The Director General presented the following resolution:

Resolution No. ETSB10-05-102

Nomination de signataires – Convention de partenariat

ATTENDU QUE le Conseil doit adopter une résolution autorisant le président et la directrice générale de la commission scolaire Eastern Townships (« CSET ») à signer, au nom de la CSET, la convention de partenariat telle qu’approuvée par le MELS;

IL EST PROPOSÉ PAR la commissaire J. Humenuik-Campbell que le président et la directrice générale soient autorisés à signer, au nom de la CSET, la convention de partenariat telle qu’approuvée par le MELS.

Adoptée à l’unanimité

7.7 Bank Account Request for ADS Elementary School

Resolution No. ETSB10-05-103

Bank Account Request for ADS Elementary School

WHEREAS ADS Elementary School is requesting permission to open a bank account with the National Bank of Canada at 277 1st Avenue, Asbestos, QC;

WHEREAS the request to open a new account at the National Bank is due to the banking fees being charged to the school by the Caisse Populaire in Danville where their current account is located;

WHEREAS ADS Elementary wishes to open this new account as soon as possible, but will keep their other Caisse account open until the fall of 2010 to ensure a smooth transfer;

WHEREAS the National Bank of Canada requires the names of representatives authorized to sign banking documents on behalf of ADS Elementary School;

IT WAS MOVED BY Commissioner B. Bailey that ADS Elementary School be granted permission to open a new account at the National Bank in Asbestos and close their existing account at the Caisse Populaire in Danville in the fall of 2010;

IT WAS FURTHER MOVED BY Commissioner B. Bailey that the following individuals be authorized to sign banking documents on behalf of their respective school:

ADS Elementary School

Kirk Robinson, Principal (add)
Jeannik Bachand, School Secretary (add)
Cathy Watson, Head Teacher (add).

Carried unanimously

7.8 Renovation of front entrance – Heroes’ Memorial Elementary School

The Director General presented the following resolution:

Renovation of front entrance – Heroes’ Memorial Elementary School

WHEREAS the ministère de l’Éducation, du Loisir et du Sport (MELS) approved for a front entrance renovation project a budget of \$100,000.00 (taxes and professional fees included) for Heroes’ Memorial Elementary school, under the program « Résorption du Déficit d’Entretien 2009-2010 » (Measure 50710);

WHEREAS three (3) firms received the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$75,569.81 (including taxes), was received from the company Construction Giron Inc.;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$80,777.39;

WHEREAS the assigned architect firm of Favreau Blais, after reviewing the bids, has recommended the firm of Construction Giron Inc. to do the work;

IT WAS MOVED BY Commissioner _____ that the firm of Construction Giron Inc. be awarded the contract for the front entrance at Heroes’ Memorial Elementary school;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

After further discussion, the following resolution was adopted:

Resolution No. ETSB10-05-104

Renovation of front entrance – Heroes' Memorial Elementary School

WHEREAS the ministère de l'Éducation, du Loisir et du Sport (MELS) approved for a front entrance renovation project a budget of \$100,000.00 (taxes and professional fees included) for Heroes' Memorial Elementary school, under the program « Résorption du Déficit d'Entretien 2009-2010 » (Measure 50710);

WHEREAS three (3) firms received the project specifications after a public invitation to bid on the project;

WHEREAS two (2) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$75, 569.81 (including taxes), was received from the company Construction Giron Inc.;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$80,777.39;

WHEREAS the assigned architect firm of Favreau Blais, after reviewing the bids, has recommended the firm of Construction Giron Inc. to do the work;

IT WAS MOVED BY Commissioner Gary Holliday that the firm of Construction Giron Inc. be awarded the contract for the front entrance at Heroes' Memorial Elementary school conditionally to the final approval of the Audit Committee.

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.9 Multicultural and Multiracial Policy

The Council members discussed the multicultural/multiracial education as it pertains to school safety. The Director General pointed out that the purpose of the policy was as a general guide to support and foster the education of understanding and tolerance within the ETSB.

The policy and how it pertains to safety in our schools and its implementation will be brought to the Management Committee.

8. DIRECTOR GENERAL'S REPORT

The Director General reviewed her report of May 25, 2010. This report highlighted the following items:

- Welcome to our new Secretary General, Ms. Caroline Dufresne;
- The 2010-2011 budget;
- The Enhanced Learning Strategy;

A copy of the Director General's report is attached to and forms a part of the Official Copy of the Minutes.

9. REPORT FROM THE CHAIR

The Chairman, M. Murray, reviewed his report of May 25, 2010, in which the following points were highlighted:

- Welcome to our new Secretary General, Caroline Dufresne;
- Meeting Michael Goldbloom from Bishop's University;
- Audit general's report;
- Bill 104;
- Bill 86;
- ELS;
- Allocation of Resources.

A copy of the Chairman's report is attached to and forms a part of the Official Copy of the Minutes.

10. COMMITTEE REPORTS

10.1 Executive Committee

The Chairman, M. Murray, indicated that the Executive Committee had approved the Support Staff/Staffing Plan.

10.2 Adult and Vocational Education Advisory Committee

Commissioner G. Holliday, chairman of the Adult and Vocational Education Advisory Committee, mentioned that the next meeting will take place on June 10 at 6:30 p.m.

10.3 Audit Advisory Committee

Commissioner R. Gagnon, chairman of the Audit Committee, reviewed the Notes of the meeting that was held on May 11, 2010, in which the following items were discussed:

- Buildings and infrastructure issues;
- Budget 2010-2011;

- Commissioner's Compensation;
- Interest rate on overdue Taxes and other overdue receivables;
- International Development;
- DG/ADG's evaluation.

Commissioner R. Gagnon indicated that the meeting on June 8th is deferred to June 15th.

10.4 Communications Advisory Committee

The Chairman of the Communications Advisory Committee, Commissioner G. Barnett, indicated that the next meeting would be held on May 27, 2010.

10.5 Educational Services Advisory Committee

The Assistant Director General/Director of Pedagogical Services, G. Ribaux, reviewed the Notes of the meeting that was held on May 4, 2010, in which the following items were discussed:

- Reflection on the Year's Work of the Committee;
- Language Arts assessments;
- Equipping principals to understand data;
- Presentation of Complementary Services – Collaboration between Pedagogical Services and Complementary Services;
- Professional development models.

The Assistant Director General/Director of Pedagogical Services indicated that the next meeting would be held June 1, 2010 at 6:30 p.m.

10.6 Human Resources Advisory Committee

Commissioner F. MacGregor, chairman of the Human Resources Advisory Committee, reviewed the Notes of the meeting that was held on May 20, 2010, in which the following items were discussed:

- Staffing update: 31 retirees – 13 teachers;
- Negotiation update;
- DG & ADG Contract;
- Promotional Bank;
- Grievances – Yearly update;
- Self Evaluation of Human Resources Committee;
- Special Education – Allocation of resources.

Commissioner F. MacGregor indicated that the next meeting would be held on September 9, 2010.

10.7 Planning and Development Advisory Committee

Commissioner M. Murray, chairman of the Planning and Development Advisory Committee, referred to the Notes of the meeting that was held on May 18, 2010, and highlighted the following items:

- Leadership camp for We-Day sponsored by Free the children - Schools must register by May 31st;
- Flagging of physical education and fitness – a lot of activities but need coordination of these efforts.

Commissioner M. Murray indicated that the next meeting would be held on June 17, 2010, exceptionally a Thursday.

10.8 Transportation Advisory Committee

Commissioner J. Humenuik-Campbell, chairman of the Transportation Advisory Committee, indicated that there were no notes from the Transportation Advisory Committee and gave the following overview of their last meeting:

- Passed resolution for out of basin fees which must now be reverted back as CSVDC did not follow suit;
- Information on the website – they are requesting that parents be able to click on a school and to see the basins and also see what school your child would be attending based on their address.

10.9 Parents' Committee

Parent Commissioner T. Bilodeau, referred to the notes on the meeting that was held on April 7, 2010, in which the following points were highlighted:

- May meeting – Presentation by the Director of Financial Services, A. Turcotte;
- Nomination of C. Powell to attend AGM;
- Reviewed the Revised Strategic Plan;
- Chose Volunteer Appreciation Award Winners.

The next meeting will take place on June 2, 2010.

10.10 Special Education Advisory Committee

The Director of Complementary Services, P. Hamilton, indicated that the Notes of the Special Education Advisory Committee meeting held on April 14, 2010 were included in the Commissioner's kits.

11. QUEBEC ENGLISH SCHOOL BOARD ASSOCIATION REPORT

Commissioner F. MacGregor gave a verbal report following the meetings of May 13-14, which outlined the following items of concern of the Quebec English School Board Association:

- Future of school boards;
- How do we draw up new wards without knowing how many we will be allowed;
- The DG indicated that the ETSB is preparing a plan with and without derogation so as to be ready;
- Rough drafts;
- Fall Summit on Education 3-4 days will examine:
 - S/B powers, structures, etc.
 - Technical & Vocational Education;
 - Post Secondary, and
 - Special Needs.

12. S.O.F.I.E. REPORT

- Commissioner J. Humenuik-Campbell attended last meeting;
- ETSB needs to give more feedback to S.O.F.I.E.;
- S.O.F.I.E. would like to meet with the ETSB to establish a line of communication.

13. COMMISSIONERS' COMMENTS AND QUESTIONS

Commissioner G. Barnett commented that the recent evening honouring Mr. Canuel's retirement was well organized and extended a thank you to the organizing committee.

He also attended the recent ceremony unveiling the Lennoxville Vocational Training Centre's new logo and extended congratulations on the design and the event.

Congratulations were also extended to the AGRHS Drama department for their recent production of the play MASH. The student actors should be commended for a job well done.

Commissioner G. Holliday attended the RRHS Awards ceremony for Secondary 1-4 students. There were approximately 134 recipients and over 400 people in attendance.

14. CORRESPONDENCE

The Chairman indicated that the following items of correspondence had been received:

- Centre de formation Lennoxville invite to their graduation ceremony on June 16th, at 6:00 p.m. at the Alexander Galt Auditorium;
- T+L Conference in Phoenix, Arizona, April 19-21, 2011;
- 71st Annual NSBA – April 9-11, 2011.

15. QUESTION PERIOD

There were no questions.

16. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:45 p.m.

Secretary General

Chairman

SP
2010-04-29