



**OBSERVERS**

Richard Goldfinch, ATA President, Barbara Heath, TRUSS President, Melodie Pariseau, TRUSS, Sharon Priest, Communications Consultant, Andrew Retchless, Principal of Parkview Elementary School.

**1. CALL THE MEETING TO ORDER**

The Chairman, M. Murray, called the meeting to order at 7:10 p.m.

**2. ADOPTION OF THE AGENDA**

**IT WAS MOVED BY** Commissioner R. Gagnon to adopt the Agenda of June 22, 2010, with the following changes:

The Director General indicated that the following items would be deferred until the meeting of June 29, 2010:

- Item 7.3.3 - Vice-Principal – Sherbrooke Elementary School;
- Item 7.4 - Approval of the School/Centre Budgets 2010-2011;
- Item 7.5 - Approval of the 2010-2011 Budget for the 2010-2011 School Year;
- Item 7.6 - Interest Rate of 12% on Overdue Taxes and Other Overdue Receivables for the 2010-2011 School Year.
- Item 7.15 - Subscription to the *Conseil sport loisir de l'Estrie*

Carried unanimously

**3. APPROVAL OF THE MINUTES**

**IT WAS MOVED BY** Commissioner G. Barnett to approve the Minutes of the meeting that was held on May 25, 2010, as deposited.

Carried unanimously

**4. QUESTION PERIOD**

The President of ATA stated that Dell Springate was chosen to go to Ulaanbaatar, the capital of Mongolia, in order to assist the 2nd Language teachers. Ten CD's were donated and will be going with Ms. Springate. Thank you to the ETSB for coming on line with this project, as well as ETASA, QPAT, TRUSS, ATA and SPCSE.

Mr. Goldfinch stated that Deedee Howell (English teacher at Alexander Galt Regional High School), had passed away. She had run a horse camp and been instrumental in the Horse Club at AGRHS. She also was known to go above and beyond duty and work with students who needed extra help and encouragement to succeed.

## 5. RECOGNITION OF EXCELLENCE

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Alexander Galt Regional High School recently held its third edition of the Reading Challenge, organized by librarian Judith Munger and teacher Marcy Clark that saw 132 students participate. In all, the students read 759,917 pages of text. The top readers were as follows; for the girls, Jamie Dawson-Cloutier (1st), Victoria Aiken (2nd) and Rebecca MacMillan (3rd). For the boys, Jacob Courtemanche (1st), Guillaume Audit (2nd) and Darrin Prine (3rd). Congratulations to the winners and all the students who participated;
- We would like to extend our congratulations to Megan Fortier-Smith who won the *Concours de Chant Plein La Tuque* singing contest. Megan is a Grade 5 student at Drummondville Elementary School;
- On June 3rd at Manoir des Sables in Orford, the ETSB recognized and celebrated the careers of its retiring personnel at the annual Retirement Gala. In all, 31 individuals have or will be retiring at the end of this school year. The wealth of experience, dedication and commitment that these individuals have shown the students of the ETSB will be missed. This was most evident as each retiree attending the event was honoured with stories that highlighted their accomplishments and unique contributions. We wish all of our retiring personnel a healthy, happy and long retirement;
- The second Show Your Talent awards night was held at the *Centre d'Arts Orford* on Friday, June 4th. This year's competition had over 100 entries in eleven categories from schools across the Board. The following schools and individuals were honoured:
  - **Grandma's Tea** – Mansonville Elementary, teachers Margaret Hopps, Sylvia McKegrow and Francois Henri
  - **Student Photography** – Butler Elementary, teacher Christine Blinn
  - **Bande Dessinée** – AGRHS, students Cody Danaher and Steven Arguin
  - **Mother Earth** – Heroes' Elementary, student Mindy Shufelt
  - **Germany Around the World** – MVHS, student Annika Hofzumberg
  - **My Community** – Butler Elementary, teachers Jennifer Kidd, Christine Blinn and Mathieu Viens
  - **Laptops at RRHS** – RRHS, student Jean-Sebastien Cayer
  - **Our ABC Community** – Parkview Elementary, teacher Penny Murray
  - **Sutton School is Really Cool** – Sutton Elementary, teacher Cathy Canzani
  - **I Dream of Kenya** by Jody Meecher in the open category.

Thank you to everyone who participated this year and congratulations to the winners.

- The Eastern Townships Learning Centre presented its U2UBE circus on June 14th. The show combined the music of U2 with YouTube videos. From the classical “Pink Panther” to the contemporary “Twilight”, students interpreted YouTube clips with stage and circus performances. Led by ringmaster and teacher J.F. Coley and his assistant, teacher Laura Leblanc, the students put on a great performance. Funding was provided through the Artsmarts and Culture in Schools program;
- Champlain Regional College – Lennoxville, held its graduation ceremonies on June 12th, where many previous ETSB students were recognized for academic success and student involvement. The following graduates previously attended ETSB high schools: **Ryeyan Taseen** (AGRHS) – Governor General’s Award, Board of Governors award and highest overall academic average Health Sciences, **Sarah Lebeau** (AGRHS) – Royal Bank Award and Millennium Scholarship, **Jasmin Allen** (MVHS) – Richard Berger Memorial Award, **Emily Murray** (AGRHS) – Student Association Merit Award, **Rachel Desourdy** (AGRHS) – Annie Turcotte Memorial Award, **Melissa Fequet** (AGRHS) – Sherbrooke Hospital Foundation Health Award, **Chelsea Laberee** (AGRHS) – Canadian Federation of University Women’s Prize, **Ryan Mckinven** (AGRHS) – highest overall academic average in Pure and Applied Sciences and **Karl Tietz** (AGRHS) – highest overall academic average in Computer Information Systems. Congratulations to all our former students and we wish them continued success;
- June is a busy month full of events taking place in all our schools/centres that celebrate the success of our students. As many of these celebrations, awards, scholarships and bursaries are handed-out to recognize a student’s success and to help them in their future endeavours. I would like to extend our appreciation to all the volunteers that organize these events and the very generous donors who give their financial support to make these scholarships possible. An example of one such event is the recent academic awards evening that was held at Massey-Vanier High School where over \$80,000 in scholarships, bursaries and prizes was distributed to over 125 graduating students. On behalf of the ETSB, we would like to extend our thanks and appreciation for their generosity;
- Last but not least, as the school year comes to a close, we have the pleasure of congratulating all of our students. Whether it be our kindergarten students who are at the beginning of their journey, our elementary students leaving for new adventures in high school, our high school graduates who now have many paths in front of them or our adult and vocational education students, who are embarking on a new career. Congratulations to all on a job well done! We wish you continued success in whatever you choose to do or become.

## **6. BUSINESS ARISING**

### **6.1 Adult Education and Vocational Training Centre Calendar – 2010-2011 Centre Brome-Missisquoi Campus**

The Director of Human Resources presented the 2010-2011 Adult Education and Vocational Training Centre calendars for information purposes.

### **6.2 Renovation of Front Entrance – Heroes' Memorial Elementary School**

Commissioner R. Gagnon indicated that for the security of students, the Audit Committee gave their final approval for the renovation project for the front entrance at Heroes' Memorial Elementary School.

## **7. NEW BUSINESS**

### **7.1 Strategic Plan 2008-2013 (Revised June 2010)**

#### **7.1.1 Public Presentation**

The Director General publically presented the revised Strategic Plan for 2008-2013 and reviewed the summary of the adoption/information process.

#### **7.1.2 Strategic Plan 2008-2013 (Revised June 2010)**

The Director General presented the following resolution regarding the Strategic Plan 2008-2013:

#### **Resolution No. ETSB10-06-105 Strategic Plan 2008-2013 (Revised June 2010)**

**WHEREAS** the first Strategic Plan of the Eastern Townships School Board was developed in 2003 and covered three years (2004-2007);

**WHEREAS** in 2007, the current Strategic Plan (2008-2013) was developed and contained the same fundamental principle as the first one, that is, maintaining a coherent systemic educational approach to improve the learning conditions of our students;

**WHEREAS** Law 88 introduced a new obligation to school boards: the Partnership Agreement. Linked to this new obligation was the requirement, for most school boards, to amend existing Strategic Plans to take into account the goals and orientations of the Minister;

**WHEREAS** the ETSB decided to retain the current Strategic Plan and the period it covers. However, extensive changes were required to comply with the ministerial requirements;

**WHEREAS** the consultation process was followed and comments were received from the committees and associations on this plan;

**WHEREAS** the Advisory Committee on Planning and Development recommends that the Strategic Plan 2008-2013 (Revised June 2010) be adopted;

**IT WAS MOVED BY** Commissioner G. Holliday that the Eastern Townships School Board adopt the Strategic Plan 2008-2013 (Revised 2010), effective immediately.

Carried unanimously

## **7.2 Recommendation for Appointment of Assistant Director, Pedagogical Services**

The Director General presented the following resolution regarding the recommendation to appoint an Assistant Director for Educational Services:

### **Resolution No. ETSB10-06-106**

#### **Recommendation for Appointment of Assistant Director, Pedagogical Services**

**WHEREAS** the position of Assistant Director, Pedagogical Services 60%, was created on May 26, 2009 (Resolution # ETSB09-05-55);

**WHEREAS** there is a need to increase this position to 100% as of the 2010-2011 school year;

**WHEREAS** the position of Assistant Director, Pedagogical Services 100%, had been advertised throughout the ETSB territory through the internal posting procedures for ETASA members;

**WHEREAS** a candidate has been selected through the internal posting procedures for ETASA members;

**WHEREAS** the selected candidate retained the qualifications and experience that responded to the designated criteria;

**WHEREAS** the Senior Administrative team unanimously recommends this person to the Council of Commissioners;

**IT WAS MOVED BY** Commissioner F. MacGregor that the position of Assistant Director, Educational Services 100%, be created, and that the current 60% position be abolished, effective August 9, 2010;

**IT WAS FURTHER MOVED** that the appointment of Kandy Mackey to this position be approved.

Carried unanimously

### **7.3 Confirmation of Administrative Assignments**

#### **7.3.1 Vice-Principal of Alexander Galt Regional High School**

The Director General presented the following resolutions for Administrative assignments:

##### **Resolution No. ETSB10-06-107 Confirmation of Administrative Position**

**WHEREAS** the following individual was appointed to an existing administrative position for the 2009-2010 school year:

Mr. Chris Morgan, Vice-Principal 100% of Alexander Galt Regional High School;

**WHEREAS** the performance appraisal of the individual indicated high success;

**WHEREAS** the Senior Administrative team unanimously recommends this person to the Council of Commissioners;

**IT WAS MOVED BY** Commissioner G. Barnett that Mr. Chris Morgan be confirmed into his administrative position in the Eastern Townships School Board.

Carried unanimously

#### **7.3.2 Principal of Knowlton Academy**

##### **Resolution No. ETSB10-06-108 Confirmation of Administrative Position and Recommendation for Leave of Absence for Ms. Nathalie Chartrand**

**WHEREAS** the following individual was appointed to an existing administrative position for the 2009-2010 school year;

Ms. Nathalie Chartrand, Principal 100% of Knowlton Academy;

**WHEREAS** the performance appraisal of the individual indicated high success;

**WHEREAS** the Senior Administrative team unanimously recommends this person to the Council of Commissioners;

**WHEREAS** Ms. Chartrand has requested that she be granted a personal leave of absence for 20%;

**WHEREAS** she would continue on as Principal at Knowlton Academy for 80%;

**IT WAS MOVED BY** Commissioner R. Gagnon that Ms. Nathalie Chartrand be confirmed into her administrative position in the Eastern Townships School Board;

**IT WAS FURTHER MOVED** that Ms. Nathalie Chartrand's assignment be modified in the following manner: Principal 80% at Knowlton Academy and a personal leave of absence for 20%, effective as of September 1, 2010.

Carried unanimously

#### **7.7 Confirmation of the Head Office Administrative Structure 2010-2011**

The Director General reviewed the Head Office Administrative Structure 2010-2011 and presented the following resolution:

##### **Resolution No. ETSB10-06-109**

##### **Confirmation of the Head Office Administrative Structure 2010-2011**

**WHEREAS** Article 253 of the "Regulation Governing Management Positions in School Boards" states that the School Board must annually confirm the Head Office Administrative Structure;

**WHEREAS** the Council of Commissioners has received the proposed Administrative Structure for the Head Office, including the appropriate modifications and adjustments for the 2010-2011 school year;

**IT WAS MOVED BY** Commissioner P. Bell that the Council of Commissioners approve the Administrative Structure for Head Office, effective July 1, 2010, for the 2010-2011 school year.

Carried unanimously

## **7.8 Objectives and Principles Governing the Allocation of Resources Pursuant to Section 275 – Budget Year 2010-2011**

The Director General reported that the Objectives and Principles Governing the Allocation of Resources Pursuant to Section 275, has remained the same for the past 4-5 years.

### **7.8.1 Objectives and Principles Governing the Allocation of Resources Pursuant to Section 275 – Budget Year 2010-2011**

The Director General presented the following resolution:

#### **Resolution No. ETSB10-06-110**

#### **Objectives and Principles Governing the Allocation of Resources Pursuant to Section 275 – Budget Year 2010-2011**

**WHEREAS** Section 275 of the *Education Act* states that the School Board must make public the objectives and principles governing the allocation of subsidies, school tax proceeds and other revenues, as well as the objectives, principles and criteria used to determine the amount reserved for its own needs and the needs of its committees, as it pertains to the School Board's Budget for 2010-2011;

**WHEREAS** the Directors' Committee reviewed and accepted the document pertaining to Section 275;

**WHEREAS** the Parents' Committee was consulted;

**IT WAS MOVED BY** Commissioner G. Carrière that the Council of Commissioners approve the Objectives and Principles governing the Allocation of Subsidies, School Tax proceeds and other revenues, as well as the objectives, principles and criteria used to determine the amount reserved for its own needs and the needs of its committees, as it pertains to the School Board's budget for the 2010-2011 school year.

Carried unanimously

## **7.9 International Students**

The Director General reviewed the monthly report regarding international students, which outlined the registrations for the 2010-2011 school year.

## **7.10 Buildings and Equipment Resolutions**

The Director General brought forward the following resolutions regarding buildings and equipment:

### **7.10.1 Handicap Ramp – Alexander Galt Regional High School – Project #61-2009-2010**

#### **Resolution No. ETSB10-06-111**

#### **Handicap Ramp – Alexander Galt Regional High School – Project #61-2009-2010**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a handicap ramp project a budget of \$115 000.00 (taxes and professional fees included) for Alexander Galt Regional High School, under the Measure 30850 2009-2010;

**WHEREAS** four (4) firms received the project specifications after a public invitation to bid on the project;

**WHEREAS** three (3) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$73 368.75 (including taxes), was received from the company *CGR 1976 Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$79 671.07;

**WHEREAS** the assigned architectural firm of *Cimaise-FBA*, after reviewing the bids, has recommended the firm of *CGR 1976 Inc.* to do the work;

**IT WAS MOVED BY** Commissioner P. Bell that the firm of *CGR 1976 Inc.* be awarded the contract for the handicap ramp at Alexander Galt Regional High School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

### **7.10.2 Boiler – Sunnyside Elementary School – Project 11-2009-2010**

#### **Resolution No. ETSB10-06-112**

#### **Boiler – Sunnyside Elementary School – Project 11-2009-2010**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a new boiler project a budget of \$163,190.00 (taxes and professional fees included) for Sunnyside Elementary School, under the program « *Résorption du déficit d'entretien 2009-2010* » (Measure 50710);

**WHEREAS** three (3) firms received the project specifications after a public invitation to bid on the project;

**WHEREAS** three (3) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$137,564.15 (including taxes), was received from the company *Plomberie Goyer Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$151 924.89;

**WHEREAS** the assigned engineering firm of *Écovision*, after reviewing the bids, has recommended the firm of *Plomberie Goyer Inc.* to do the work;

**IT WAS MOVED BY** Commissioner G. Carrière that the firm of *Plomberie Goyer Inc.* be awarded the contract for the replacement of the boiler at Sunnyside Elementary School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

**7.10.3 Windows, Doors and Flashings – Cookshire Elementary School – Project #03-2009-2010**

**Resolution No. ETSB10-06-113**

**Windows, Doors and Flashings – Cookshire Elementary School – Project #03-2009-2010**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a windows, doors and flashings project a budget of \$91 116.00 (taxes and professional fees included) for Cookshire Elementary School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50690);

**WHEREAS** one (1) firm received the project specifications after a public invitation to bid on the project;

**WHEREAS** one (1) bid was received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$127 361.38 (including taxes) was received from the company *Construction R. Bélanger Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$133 188.65;

**WHEREAS** there are sufficient funds in Measure 50690 to cover the difference of \$42 072.65;

**WHEREAS** all the efforts were put in place to obtain the required bids;

**WHEREAS** the assigned architectural firm of Pierre Cabana, after reviewing the bid, has recommended the firm of *Construction R. Bélanger Inc.* to do the work;

**IT WAS MOVED BY** Commissioner L. Smith that the firm of *Construction R. Bélanger Inc.* be awarded the contract for the windows, doors and flashings project at Cookshire Elementary School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

#### **7.10.4 Generator – Richmond Regional High School – Project #04-2009-2010**

##### **Resolution No. ETSB10-06-114**

##### **Generator – Richmond Regional High School – Project #04-2009-2010**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a generator project a budget of \$150 000.00 (taxes and professional fees included) for Richmond Regional High School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50690);

**WHEREAS** seven (7) firms received the project specifications after a public invitation to bid on the project;

**WHEREAS** seven (7) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$159 552.19 (including taxes), was received from the company *SCE Électrique Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$183 649.20;

**WHEREAS** there are sufficient funds in Measure 50690 to cover the difference of \$33 649.20;

**WHEREAS** the assigned engineering firm of Cima+, after reviewing the bid, has recommended the firm of *SCE Électrique Inc.* to do the work;

**IT WAS MOVED BY** Commissioner B. Bailey that the firm of *SCE Électrique Inc.* be awarded the contract for the generator at Richmond Regional High School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

**7.10.5 Roof and Exterior Doors – Sunnyside Elementary School – Project #08-2009-2010**

**Resolution No. ETSB10-06-115**

**Roof and Exterior Doors – Sunnyside Elementary School – Project #08-2009-2010**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a roof and exterior doors project a budget of \$164 390.00 (taxes and professional fees included) for Sunnyside Elementary School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50690);

**WHEREAS** two (2) firms received the project specifications after a public invitation to bid on the project;

**WHEREAS** two (2) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$188 049.75 (including taxes), was received from the company *Lacasse et Fils Maîtres Couvreur Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$197 791.15;

**WHEREAS** the assigned architectural firm of Pierre Cabana, after reviewing the bids, has recommended the firm of *Lacasse et Fils Maîtres Couvreur Inc.* to do the work;

**WHEREAS** there are sufficient funds in Measure 50690 to cover the excess cost of \$33 401.15;

**IT WAS MOVED BY** Commissioner D. Hudson that the firm of *Lacasse et Fils Maîtres Couvreur Inc.* be awarded the contract for the roof and exterior doors project at Sunnyside Elementary School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

**7.10.6 Doors Replacement – Pope Memorial Elementary School – Project #19-2008-2009**

**Resolution No. ETSB10-06-116**

**Doors Replacement – Pope Memorial Elementary School – Project #19-2008-2009**

**WHEREAS** the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a doors replacement project a budget of \$18 167.00 (taxes and professional fees included) for Pope Memorial Elementary School, under the program « *Maintien des bâtiments 2008-2009* » (Measure 50690);

**WHEREAS** it was decided to add a handicapped access door to the project;

**WHEREAS** one (1) firm received the project specifications after a public invitation to bid on the project;

**WHEREAS** one (1) bid was received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$61 778.75 (including taxes), was received from the company *Construction R. Bélanger Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$63 727.91;

**WHEREAS** there are sufficient funds in Measure 50690 to cover the difference of \$45 560.91;

**WHEREAS** all the efforts were put in place to obtain the required bids;

**WHEREAS** the assigned architectural firm of Pierre Cabana, after reviewing the bid, has recommended the firm of *Construction R. Bélanger Inc.* to do the work;

**IT WAS MOVED BY** Commissioner F. MacGregor that the firm of *Construction R. Bélanger Inc.* be awarded the contract for replacing the doors at Pope Memorial Elementary School;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

**7.10.7 Generator – New Horizons – Project #45-2009-2010****Resolution No. ETSB10-06-117****Generator – New Horizons – Project #45-2009-2010**

**WHEREAS** \$100 000.00 (taxes and professional fees included) was set aside for a generator project for New Horizons, under the program « *AMT 2009-2010* »;

**WHEREAS** four (4) firms received the project specifications after a public invitation to bid on the project;

**WHEREAS** four (4) bids were received by the Eastern Townships School Board by the date and time specified;

**WHEREAS** the lowest bid in the amount of \$83 986.90 (including taxes), was received from the company *9179-2424 Québec Inc.*;

**WHEREAS** the amount of the lowest bid from the contractor plus the professional fees is \$99 886.90;

**WHEREAS** the assigned engineering firm of Cima+, after reviewing the bid, has recommended the firm of *9179-2424 Québec Inc.* to do the work;

**IT WAS MOVED BY** Commissioner G. Barnett that the firm of *9179-2424 Québec Inc.* be awarded the contract for the generator at New Horizons;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

**7.10.8 Windows – Princess Elizabeth Elementary School – Project #43-2010-2011****Resolution No. ETSB10-06-118****Windows – Princess Elizabeth Elementary School – Project #43-2010-2011**

**WHEREAS** the Eastern Townships School Board has set aside a budget of \$250 000.00 (taxes and professional fees included) for an emergency windows project for Princess Elizabeth Elementary School, under program *Amélioration, Modification et Transformation des Bâtiments 2010-2011* (AMT-60%);

**WHEREAS** due to the emergency that developed following recent brick work at Princess Elizabeth Elementary School urging us to move quickly to correct the situation prior to the first day of school on August 31, 2010;

**WHEREAS** following consultation with the architectural firm of Pierre Cabana, we were given a budgetary estimate of the costs in the amount of \$237 609.51 (including taxes and professional fees);

**WHEREAS** we might need to have further immediate authorization in this course of action should there be an increase in the cost;

**WHEREAS** we need authorization for the Director General to sign the contract based on the estimate;

**IT WAS MOVED BY** Commissioner T. Creary that the Director General be authorized to sign the contract for the windows project at Princess Elizabeth Elementary School based on the estimate submitted by the architectural firm of Pierre Cabana;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

#### **7.11 Insurance Bids – 2010-2011**

The Secretary General presented the following resolution regarding insurance bids for 2010-2011:

##### **Resolution No. ETSB10-06-119 Insurance Bids – 2010-2011**

**WHEREAS** the Eastern Townships School Board insurance policy becomes due as of June 30, 2010;

**WHEREAS** three (3) bids were requested to obtain prices for the renewal of the 2010-2011 insurance coverage;

**WHEREAS** two (2) bids were received and opened on June 11, 2010;

**WHEREAS** the lowest bid in the amount of \$82 100.05 (including taxes), was received from the company *Assuraction Pépin Assurance*;

**WHEREAS** after reviewing the bids, it is recommended the firm of *Assuraction Pépin Assurance* be awarded the contract for our insurance coverage for the school year 2010-2011;

**IT WAS MOVED BY** Commissioner P. Bell that the firm of *Assuraction Pépin Assurance* be awarded the contract for our insurance coverage for the school year 2010-2011;

**IT WAS FURTHER MOVED** that the Director General be authorized to sign all associated documentation.

Carried unanimously

#### **7.12 Enhanced Learning Strategy Plan**

As an information item, the Director General reviewed the plan for the Enhanced Learning Strategy deployment for the transition year 2010-2011.

#### **7.13 By-Law Establishing the Procedure for the Examination of Complaints from Students or their Parents**

The Director General reviewed the Summary of Adoption/Information Process for the By-Law establishing the procedure for the examination of complaints from students or their parents.

##### **Resolution No. ETSB10-06-120**

#### **By-Law Establishing the Procedure for the Examination of Complaints from Students or their Parents**

**IT WAS MOVED BY** Commissioner G. Carrière to adopt the By-Law establishing the procedure for the examination of complaints from students or their parents.

Carried unanimously

#### **7.14 Modified Resolution on Law 100 for Consideration by the Quebec English School Board Association (QESBA) Member Boards**

The Director General presented the following resolution regarding the modified resolution on Law 100:

##### **Resolution No. ETSB10-06-121**

#### **Modified Resolution on Law 100 for Consideration by the Quebec English School Board Association (QESBA) Member Boards**

**WHEREAS** the National Assembly of Quebec has adopted Law 100, *“Une loi modifiant la loi mettant en oeuvre certaines dispositions du discours sur le budget de 30 mars 2010 en visant le retour à l’équilibre budgétaire 2013-2014 et la réduction de la dette”*;

**WHEREAS** this law requires school boards to effect reductions in administrative expenditures of ten percent (10%) by the end of the fiscal exercise 2013-2014 and by twenty-five percent (25%) in expenditures on travel, professional development and publicity, starting in the fiscal year 2010-2011;

**WHEREAS** this law calls into question the expertise and autonomy of school boards by prescribing, arbitrarily, how and where these cuts must be realized and thus, would deprive school boards of the opportunity to implement reductions in a manner consistent with their expertise and experience in delivering quality educational and complementary services;

**WHEREAS** the Eastern Townships School Board is committed to exercising its full and legitimate role as an elected level of government, and to doing so in the most responsible and effective manner possible;

**WHEREAS** the Eastern Townships School Board, like the totality of Quebec school boards, already demonstrates greater efficiency in its expenditure of public funds than any other level of government or public service in Quebec;

**WHEREAS** the Eastern Townships School Board recognizes and accepts its responsibility to contribute to the necessary task of debt reduction in Quebec, and thus, does not dispute its over-all obligation to cut expenditures prescribed in Law 100;

**IT IS MOVED BY** Commissioner L. Smith that the Eastern Townships School Board express its readiness to realize the over-all cost reductions prescribed by Law 100 but only its over-all expenditures and in an effective manner consistent with its recognized autonomy under the *Education Act* and by virtue of its expertise and experience in addressing the best educational interests of its students and community;

**IT WAS FURTHER MOVED** that the Eastern Townships School Board exercise its right pursuant to section 22 of Law 100 to be exempt from section 11 of the same law.

Carried unanimously

## **8. DIRECTOR GENERAL'S REPORT**

The Director General reviewed her report of June 22, 2010. This report highlighted the following items:

- Enhanced Learning Strategy (ELS) transition;
- Adaptability of our Management team, centrally and in our schools and centres to change in leadership;
- Thank you to all commissioners for their devotion to our schools, centres and students;
- Thank you to a dedicated team of assistants, support staff and professionals.

A copy of the Director General's report is attached to and forms a part of the Official Copy of the Minutes.

## **9. REPORT FROM THE CHAIR**

The Chairman, M. Murray, reviewed his report of June 22, 2010, in which the following points were highlighted:

- Major changes in our central administrative team and internal promotions;
- Confirmation of our orientations : Strategic Plan, Partnership Agreement, Enhanced Learning Strategy (ELS);
- Thank you to everyone who has worked so hard to make student experiences positive, constructive and productive.

A copy of the Chairman's report is attached to and forms a part of the Official Copy of the Minutes.

## **10. COMMITTEE REPORTS**

### **10.1 Executive Committee**

The Chairman, M. Murray, indicated that the Executive Committee had approved the staffing plan and administrative appointments.

### **10.2 Adult and Vocational Education Advisory Committee**

Commissioner G. Holliday, chairman of the Adult and Vocational Education Advisory Committee, indicated that a meeting had not been held.

### **10.3 Audit Advisory Committee**

Commissioner R. Gagnon, chairman of the Audit Advisory Committee, reviewed the Notes of the meeting that was held on June 15, 2010, in which the following items were discussed:

- ICT issues;
- Audit Plan – 2009-2010 Financial Statements;
- 2010-2011 Budget;
- Building and Infrastructure Issues.

#### **10.4 Communications Advisory Committee**

Commissioner G. Barnett, chairman of the Communications Advisory Committee, reviewed the Notes of the meeting that was held on May 27, 2010, in which the following items were discussed:

- New website update;
- Retirement Gala – June 3, 2010 at Manoir des Sables;
- 2009-2010 Priorities – Action analysis items (Marketing schools/centres);
- 2010-2011 Priorities.

#### **10.5 Educational Services Advisory Committee**

The Assistant Director General and Director of pedagogical services indicated that a meeting had not been held for the Educational Services Advisory Committee.

#### **10.6 Human Resources Advisory Committee**

The chairman of the Human Resources Advisory Committee, Commissioner F. MacGregor, indicated that the next meeting would be held on September 9, 2010.

#### **10.7 Planning and Development Advisory Committee**

Commissioner M. Murray, chairman of the Planning and Development Advisory Committee, indicated that the item of discussion at the meetings of June 7th and 17th, was the ELS deployment.

#### **10.8 Transportation Committee**

Commissioner G. Holliday indicated that he had attended the joint Transportation meeting. He stated that the bus rodeo had also been held but that few people had attended.

#### **10.9 Parents' Committee**

Parent Commissioner T. Bilodeau indicated that there was no quorum at the last Parents' Committee meeting. The Committee is looking at various ways to communicate with schools and centres the importance of having a Governing Board representative and the importance of attending the Parents' Committee meetings.

### **10.10 Special Education Advisory Committee**

The Director of Complementary Educational Services indicated that the Notes of the Special Education Advisory Committee meeting held on May 12, 2010, were included in the Commissioner's kits.

### **11. QUEBEC ENGLISH SCHOOL BOARD ASSOCIATION REPORT**

Chairman F. MacGregor gave a verbal report of the following items that had been discussed by the Quebec English School Board Association:

- Monday Message;
- Happy to report that negotiations are ending on a positive note;
- Changes to the report card;
- Budget will be out by the end of August 2010 (new formula).

### **12. S.O.F.I.E. REPORT**

Commissioner J. Humenuik-Campbell was not present to give a report on S.O.F.I.E.

### **13. COMMISSIONERS' COMMENTS AND QUESTIONS**

Commissioner B. Bailey indicated that she had attended Drummondville Elementary School's Grade 6 graduation. Twenty-six (26) students graduated, with twenty (20) moving on to Richmond Regional High School, two (2) to *Sports-études*, two (2) to special science programs, and two (2) to French High School.

A teacher gave each graduate a "class of 2015" t-shirt to encourage students to stay in school.

She also stated that there had been a fire in one of the community centres in Drummondville and that Drummondville Elementary School had been used as an alternative site. Parents were impressed with the school, and since then, an increase in requests for admissibilities has been noticed.

Gordon Barnett stated that the Retirement Gala was first class.

He also indicated that Alexander Galt Regional High School had made an application to *Sports-études* and had been accepted.

The Secretary General indicated that she had the privilege of attending the Vocational Education graduations, and was pleased to witness the graduation of one of our very own commissioners, Gary Holliday.

#### **14. CORRESPONDENCE**

The Chairman indicated that the following items of correspondence had been received:

- The Director General read a Note that was sent to the Director of Complementary Education. It expresses a parent's appreciation to the School Board as well as to the two (2) employees that made her daughter's first school experience a positive one. This message will be relayed to the two staff members.
- The Chairman received a number of letters from Awards recipients from Massey-Vanier High School. On their behalf, he expressed appreciation for the personal contributions to this scholarship fund.

#### **15. QUESTION PERIOD**

There were no questions.

#### **In-camera Session**

The meeting was taken in-camera on a motion by Commissioner R. Gagnon at 8:45 p.m.

#### **Out-of-camera**

The meeting was taken out-of-camera on a motion by Commissioner R. Gagnon at 8:58 p.m.

#### **Resolution No. ETSB10-06-122** **Performance of the Director General**

**IT WAS MOVED BY** Commissioner F. MacGregor to approve the Councils' declaration that the performance of Chantal Beaulieu, in the position of Assistant Director General from July 1, 2009 to April 1, 2010, is evaluated as an "A" or "Exceeding expectations". A bonus of six percent (6%) of the salary received during that period is hereby awarded in recognition of the performance to be paid to the individual in accordance with the regulations of the PAS.<sup>1</sup>

Carried unanimously

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<sup>1</sup> This resolution has been replaced by resolution ETSB10-07-132 of the July 6<sup>th</sup>, 2010 special meeting.

**16. ADJOURNMENT**

The meeting was adjourned on a motion by Commissioner R. Gagnon at 8:59 p.m. in virtue of the resolution previously adopted to reconvene at 7:00 pm on June 29, 2010 to address the deferred agenda items.

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Secretary General

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Chairman

2010-06-24

DW