

EASTERN TOWNSHIPS SCHOOL BOARD

SPECIAL COUNCIL OF COMMISSIONERS
(Conference call)

TUESDAY, JULY 6, 2010 – 4:00 P.M.
ETSB BOARD ROOM
101 DU MOULIN, SUITE 205A
MAGOG, QC J1X 6H8

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

PRESENT

Commissioners: Brenda Bailey
Gordon Barnett
Duncan Eastman
Gary Holliday
Frank MacGregor, *Vice-chairman*
Larry Smith
Pierre Bell (joined at 4:30 p.m.)
Gérald Carrière
Richard Gagnon
Alice McCrory
Michael Murray, *Chairman*
Douglas Sullivan

Parent Commissioner: Tina Bilodeau

Director General, Chantal C. Beaulieu
Assistant Director General and Director of Pedagogical Services, Gilles Ribaux
Secretary General, Caroline Dufresne
Director of Human Resources, Jeffrey Pauw
Director of Financial Services, André Turcotte
Director of Complementary Educational Services, Peter Hamilton
Recording Secretary, Michèle Desmarais

ABSENT WITH REASON

Commissioners: Peter Channell, Theodore Creary, Diane Hudson, Joy Humenuik-Campbell, Patricia Keenan-Adank, Diane Jones, Bruno Vanasse

Parent Commissioner: Catherine Dolloff.

OBSERVERS

None.

1. **CALL THE SPECIAL MEETING TO ORDER**

The Chairman, M. Murray, called the special meeting to order at 4:15 p.m.

2. **COMPLIANCE WITH THE PROCEDURE FOR CALLING THE SPECIAL MEETING**

The Chairman ascertained with the Secretary General that the procedure for calling the meeting had been complied accordingly with Article 165 of the Education Act.

All the commissioners present have received the convocation within the prescribed delays.

3. **ITEMS**

3.1 **Recommendation for Appointment of Vice-Principal at Sherbrooke Elementary School**

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-123

Recommendation for Appointment of Vice-Principal at Sherbrooke Elementary School

WHEREAS the position of Vice-Principal at Sherbrooke Elementary School had been vacated by Ms. Emmanuelle Gaudet for maternity and parental reasons;

WHEREAS Ms. Gaudet requested going back to teaching for personal reasons;

WHEREAS the position of Vice-Principal at Sherbrooke Elementary School had been advertised throughout the ETSB territory through the internal posting procedures for ETASA and management members;

WHEREAS the candidate selected retains the qualifications and experience that respond to the designated criteria;

WHEREAS the Senior Administrative team unanimously recommends this person to the Council of Commissioners;

WHEREAS the approved candidate will be subject to the one-year probationary period and management appraisal process;

IT WAS MOVED BY Commissioner G. Carrière that the appointment of Ms. Anastasia Christodouloupoulos to the position of Vice-Principal at Sherbrooke Elementary School be approved, effective July 1st, 2010.

Carried unanimously

3.2 Successful Probation Following a Promotion

The Chairman brought forward the following resolution:

Resolution ETSB10-07-124 Successful Probation Following a Promotion

WHEREAS the following individual was promoted to an existing administrative position for the 2009-2010 school year:

Mr. Thomas Hamer, Principal 100% of Massey-Vanier High School;

WHEREAS the performance appraisal of the individual during the probation period indicated high success;

WHEREAS the Senior Administrative team unanimously recommends this person to the Council of Commissioners;

IT WAS MOVED BY Commissioner G. Holliday that Mr. Thomas Hamer be confirmed into his new administrative position in the Eastern Townships School Board.

Carried unanimously

3.3 Approval of the Schools/Centres Budgets 2010-2011

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-125 Approval of the Schools/Centres Budgets 2010-2011

WHEREAS Section 276 of the *Education Act* requires that every school board is responsible for approving the budgets of their schools, vocational education centres and adult education centres;

WHEREAS it is necessary to ratify the budgets attached;

WHEREAS all of the governing boards adopted their school/centre budgets for 2010-2011;

WHEREAS the school/centre budgets for 2010-2011 have been presented and analyzed at the Audit Advisory Committee meeting of June 15, 2010;

WHEREAS the Audit committee recommends the ratification of the school/centre budgets for 2010-2011;

IT WAS MOVED BY Commissioner B. Bailey that the Council of Commissioners ratify the budget of each school/centre for 2010-2011.

Carried unanimously

3.4 Approval of the 2010-2011 Budget

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-126 **Approval of the 2010-2011 Budget**

WHEREAS Section 277 of the *Education Act* requires that every school board adopt and submit to the Minister of Education its Operating, Capital Investment and Debt Service Budgets for the following school year;

WHEREAS every school board is responsible for approving the budgets of its schools, vocational training centres and adult education centres;

WHEREAS revenues are estimated to be \$67 053 821 and expenditures are estimated to be \$66 983 248, giving a surplus of \$70,573, for the 2010-2011 school year;

WHEREAS the uniform evaluation needed to establish the equalization grant will be established as per the 2010-2011 Budgetary Rules and the exact amount will be sent to the minister and shared with the Council as soon as it is available;

WHEREAS the budget foresees that the school tax rate is set at \$0.35 per \$100 of uniform evaluation, which is the maximum limit established by law;

IT WAS MOVED BY Commissioner R. Gagnon that the 2010-2011 Operating (including school/centre local funds), Debt Service and Capital Investment Budgets be adopted and transmitted to the minister of Education.

IT WAS FURTHER MOVED that the tax rate for the 2010-2011 school year be set at \$0.35 per \$100 of uniform evaluation.

Carried unanimously

3.5 Interest Rate of 12% on overdue taxes and other overdue receivables for the School Year 2010-2011

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-127 **Interest Rate of 12% on overdue taxes and other overdue receivables for the School Year 2010-2011**

WHEREAS Section 316 of the *Education Act* requires that school boards establish an interest rate on overdue school taxes;

WHEREAS school boards should also establish the interest rate for other overdue receivables;

WHEREAS the interest rate per annum will be clearly identified on the tax bills and other invoices;

WHEREAS the interest rate for the taxes may vary if the school taxes are shared between the Eastern Townships School Board and other school boards in its territory;

IT WAS MOVED BY Commissioner L. Smith that the Eastern Townships School Board maintain an interest rate of 12% per annum on overdue tax accounts and other overdue receivables for the 2010-2011 school year;

IT WAS FURTHER MOVED that neutral taxes collected by other school boards be set at the interest rate of the school board collecting the taxes as adopted by each respective Council of Commissioners for the 2010-2011 school year.

Carried unanimously

3.6 Membership to the Conseil Sport Loisir de l'Estrie

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-128

Membership to the Conseil Sport Loisir de l'Estrie

WHEREAS ACES Elementary School, via its healthy school approach, would like to work with a representative of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS only high schools or school boards can be members of the *Conseil Sport Loisir de l'Estrie*;

WHEREAS to become a member, a school board must present a resolution from its council of commissioners;

WHEREAS the annual membership fees for the year 2010-2011 are \$110.00;

WHEREAS this amount will be paid for by the Complementary Educational Services department;

IT WAS MOVED BY Commissioner F. MacGregor that the Eastern Townships School Board become a member of the *Conseil Sport Loisir de l'Estrie* for the year 2010-2011 in order to allow ACES Elementary School to benefit from their services.

Carried unanimously

3.7 Bus unloading Area – Commission scolaire du Val-des-Cerfs

The Chairman brought forward the following resolution:

Bus Unloading Area – Commission scolaire du Val-des-Cerfs

WHEREAS a *protocole d'entente* was reached between the *Ville de Cowansville*, the *Commission scolaire du Val-des-Cerfs* and the Eastern Townships School Board in order to modify the unloading area to assure the security of the students at Massey Vanier High School;

WHEREAS the share of the cost for the Eastern Townships School Board will be in the amount of \$146, 866.00 (including taxes and professional fees);

WHEREAS a budget of \$104,003.00 was approved by the MELS on the *Maintien des bâtiments* Measure 50690 2009-2010;

WHEREAS there are sufficient funds in Measure 50690 2009-2010 to cover the difference of \$42,863.00;

IT WAS MOVED BY Commissioner _____ that the Chairman of the Council of Commissioners and the Director General be authorized to sign the *protocole d'entente*;

IT WAS FURTHER MOVED that the Director General and the Chairman of the Council of Commissioners be authorized to sign all associated documentation.

The Chairman gave an overview of the situation. After further discussion, the resolution was amended in order to include the ceding of the land owned by the Eastern Townships School Board in order to allow the necessary changes to the bus unloading area at Massey-Vanier High School:

Resolution No. ETSB10-07-129

Bus Unloading Area – Commission scolaire du Val-des-Cerfs

WHEREAS a *protocole d'entente* was reached between the *Ville de Cowansville*, the *Commission scolaire du Val-des-Cerfs* and the Eastern Townships School Board in order to modify the unloading area to assure the security of the students at Massey Vanier High School;

WHEREAS the share of the cost for the Eastern Townships School Board will be in the amount of \$146, 866.00 (including taxes and professional fees);

WHEREAS a budget of \$104,003.00 was approved by the MELS on the *Maintien des bâtiments* Measure 50690 2009-2010;

WHEREAS there are sufficient funds in Measure 50690 2009-2010 to cover the difference of \$42,863.00;

WHEREAS the Eastern Townships School Board must cede to the town of Cowansville, for the amount of \$1, vacant land situated at the end of Mercier street in Cowansville, which is part of the lot number THREE MILLION SEVEN HUNDRED NINETY NINE THOUSAND FIVE HUNDRED AND FORTY EIGHT (3 799 548) of cadastre of Québec (lot of Massey-Vanier High School) of approximately 5 990 m² to allow the necessary changes to the bus unloading area at Massey Vanier High School;

IT WAS MOVED BY Commissioner B. Bailey that the Chairman of the Council of Commissioners and the Director General be authorized to sign the *protocole d'entente*;

IT WAS FURTHER MOVED that the Director General and the Chairman of the Council of Commissioners be authorized to sign all associated documentation.

Carried with 4 Oppositions

- Commissioners R. Gagnon, G. Carrière, A. McCrory, P. Bell

3.8 Appointment of Signing Officers

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-130

Appointment of Signing Officers

WHEREAS the departure of a staff member has changed the names of representatives authorized to sign banking documents on behalf of the Eastern Townships School Board;

IT WAS MOVED BY Commissioner B. Bailey that, effective June 30, 2010, only the individuals listed below be authorized to sign, on behalf of the Eastern Townships School Board, all banking documents required by the National Bank of Canada;

IT WAS FURTHER MOVED that the previous resolution, approved on March 23, 2010, appointing signing officers, be rendered null and void;

The Chairman of the Council of Commissioners: Michael Murray
or
The Vice-Chairman of the Council of Commissioners: Francis MacGregor
and
The Director General: Chantal C. Beaulieu
or
The Assistant Director General and Director of Pedagogical Services: Gilles Ribaux
or
The Director of Financial Services: André Turcotte
or
The Finance Officer: Sophie Leduc
or
The Finance Officer: Richard Benoit.

Carried unanimously

3.9 Enhanced Learning Strategy Computer Acquisition

The Chairman brought forward the following resolution:

Enhanced Learning Strategy Computer Acquisition

WHEREAS the 2010-2011 school year will be a transition year to review different aspects of the Enhanced Learning Strategy in order to bring it to another level;

WHEREAS the ETSB needs to begin the process of renewing the iBooks and the MacBooks used in the schools by the students and the staff;

WHEREAS a budget of \$800,000 was set aside for that purpose for the school year 2010-2011;

WHEREAS an additional amount of approximately \$50,000 was also set aside for the purpose of testing other types of laptops during the 2010-2011 school year;

IT WAS MOVED BY Commissioner _____ to authorize the Director General to sign any documentation related to the acquisition of laptops, up to an amount of \$900,000, effective immediately.

IT WAS FURTHER MOVED THAT in the absence of the Director General, the Assistant Director General or the Secretary General can also sign.

Commissioner R. Gagnon requested that the resolution be amended as to specify that the authorization should be given for the transition year of 2010-2011.

Resolution No. ETSB10-07-131
Enhanced Learning Strategy Computer Acquisition

WHEREAS the 2010-2011 school year will be a transition year to review different aspects of the Enhanced Learning Strategy in order to bring it to another level;

WHEREAS the ETSB needs to begin the process of renewing the iBooks and the MacBooks used in the schools by the students and the staff;

WHEREAS a budget of \$800,000 was set aside for that purpose for the school year 2010-2011;

WHEREAS an additional amount of approximately \$50,000 was also set aside for the purpose of testing other types of laptops during the 2010-2011 school year;

IT WAS MOVED BY Commissioner D. Sullivan to authorize the Director General, to sign any documentation related to the acquisition of laptops, up to an amount of \$900,000, for the transition year of 2010-2011, effective immediately.

IT WAS FURTHER MOVED THAT in the absence of the Director General, the Assistant Director General or the Secretary General can also sign.

Carried unanimously

3.10 Discretionary Balance of Remuneration for the Director General

The Chairman brought forward the following resolution:

Resolution No. ETSB10-07-132

Discretionary Balance of Remuneration for the Director General

WHEREAS the overall consensus of the evaluation team is that the Director General has performed up to and above expectations in progress toward achieving the objectives of the School Board Success Plan;

WHEREAS the evaluation team is pleased with the responsiveness of the Director General to Council orientations and directives;

IT WAS MOVED BY Commissioner R. Gagnon to approve that the full balance of remuneration be allocated to the Director General, effective immediately.

Carried unanimously

16. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner B. Bailey at 5:10 p.m.

Secretary General

Chairman

CD
2010-07-06