

EASTERN TOWNSHIPS SCHOOL BOARD

COUNCIL OF COMMISSIONERS

TUESDAY, APRIL 27, 2010 – 7:00 P.M.
ETSB BOARD ROOM
101 DU MOULIN, SUITE 205A
MAGOG, QC J1X 6H8

MINUTES

Enhanced Literacy and Numeracy – Dropout Prevention – Physical and Mental Health

PRESENT

Commissioners: Pierre Bell
Theodore Creary (arrived-7:40 p.m.)
Gary Holliday
Patricia Keenan-Adank
Michael Murray, *Chairman*
Douglas Sullivan
Gordon Barnett
Richard Gagnon
Diane Hudson
Frank MacGregor, *Vice-chairman*
Larry Smith

Parent Commissioner: Tina Bilodeau

Director General and Acting Secretary General, Chantal C. Beaulieu
Assistant Director General and Director of Pedagogical Services, Gilles Ribaux
Director of Financial Services, André Turcotte
Recording Secretary, Diane Warnholtz

ABSENT WITH REASON

Director of Complementary Educational Services, Peter Hamilton
Director of Human Resources, Jeffrey Pauw
Commissioners: Brenda Bailey, Gérald Carrière, Peter Channell, Duncan Eastman, Joy Humenuik-Campbell, Diane Jones, Alice McCrory, Bruno Vanasse
Parent Commissioner: Catherine Dolloff

OBSERVERS

Richard Goldfinch (ATA President), Sharon Priest (Communications Consultant), Corrinna Pole (The Record Reporter).

1. CALL THE MEETING TO ORDER

The Chairman, M. Murray, called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

IT WAS MOVED BY Commissioner F. MacGregor to adopt the Agenda of April 27, 2010, with the following changes:

- Change Item 16 to Enhanced Learning Strategy
- Move Adjournment to Item 17.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 23, 2010

IT WAS MOVED BY Commissioner L. Smith to approve the Minutes of the meeting that was held on March 23, 2010, as deposited.

Carried unanimously

4. QUESTION PERIOD

There were no questions.

5. RECOGNITION OF EXCELLENCE AND PRESENTATION

5.1 Recognition of Excellence

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- On April 8th, the regional winners in the *Chapeau les Filles* competition were celebrated at the *Musée de la nature et sciences* in Sherbrooke. This competition recognizes women who are pursuing a career in a non-traditional, male-dominated field. Welding and fitting students Virginie Beaudoin-Boisvert and Samantha Buzzell from the Lennoxville Vocational Training Centre entered the competition. Congratulations to Samantha Buzzell who was awarded one of 17 bursaries;
- The *Concours d'Art Oratoire* is a competition organized by the Canadian Parents for French – Quebec, and is open to all secondary students. The contestants must prepare and deliver a 3-5 minutes speech in French. On April 17th, three participants from Alexander Galt Regional High School competed. Congratulations to Patrick Wang who came in first place in the

Level 5 French mother tongue category, Lynsey Custeau-Sullivan who placed second in Level 4 Core French and Alexander Bellemare who placed third in the Level 4 French mother tongue category.

With his first place win, Patrick will now be competing at the national contest to be held in Ottawa on May 29th. All participants at the national level will automatically receive a \$2000 scholarship to the University of Ottawa with the winner being awarded a \$20,000 scholarship. Good luck to Patrick at the upcoming national competition;

- In recognition of National Volunteer Week that took place from April 19th – 23rd, we would like to extend our appreciation and thanks to the many volunteers that give of their time and expertise to enrich the lives of our students;
- In recognition of Administrative Professional Week which was held from April 18th – 24th, we would like to say thank you to the Administrative Professionals of the ETSB, who work day in and day out to keep our schools, centres and departments running smoothly.

5.2 Presentation by Serge Béliveau and Steve Dunn regarding the Educational Gym Project

The Principal of Alexander Galt Regional High School, Serge Béliveau, reported that the Educational Gym Project has been running for 1.5 years, and has almost completed its' two-year mandate. He stated that it would be of great benefit to continue this program.

Mr. Beliveau introduced Mr. Steve Dunn, Head of the Physical-Education Department and Coordinator of Educational Gym. Mr. Dunn gave an overview of the Educational Gym Project in a power-point presentation and also deposited a Presentation Package for all members to review.

6. BUSINESS ARISING

6.1 Settlement of Division Line at Knowlton Academy

The Director General brought forward the following resolution regarding settlement of the division line at Knowlton Academy:

Resolution No. ETSB10-04-90 Settlement of Division Line at Knowlton Academy

WHEREAS an error occurred on the previous resolution (#ETSB10-01-57) in this matter;

WHEREAS resolution #ETSB10-01-57 read as follows:

“**WHEREAS** the School Board promises to give 180.5 square feet of their lot P.1179”, and should have read:

“**WHEREAS** the *School Board* promises to give 180.5 square meters of their lot P.1179”;

IT WAS MOVED by Commissioner R. Gagnon to amend resolution #ETSB10-01-57 accordingly.

Carried unanimously

7. NEW BUSINESS

7.1 Request for a servitude by Hydro-Quebec due to upgrading of their installations on Jersey and Wheeler roads

The Director General brought forward the following resolution:

Request for a servitude by Hydro-Quebec due to upgrading of their installations on Jersey and Wheeler roads

WHEREAS Hydro-Québec needs to modify their existing electricity network on the Wheeler road, and a new Hydro-Québec line will be necessary and must be installed on a part of land belonging to the school board (lot no. 2 936 000);

WHEREAS an agreement has been reached between the Eastern Townships School Board and the firm Dessau Inc., representing Hydro-Québec for such a servitude as shown on the annexed document;

WHEREAS this resolution is for your information only since the signed agreement has already been submitted (copy attached);

IT WAS MOVED BY Commissioner _____ **that** the Council of Commissioners approve this request for a servitude.

After much discussion, a motion was made to defer this item.

IT WAS MOVED BY Commissioner G. Holliday to defer this item to the Audit Committee for further review.

Carried unanimously

7.2 Windows Replacement – Alexander Galt Regional High School Project #14-2009-2010

The Director General presented the following resolution:

Resolution No. ETSB10-04-91 Windows Replacement – Alexander Galt Regional High School Project #14-2009-2010

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport (MELS)* approved for a windows replacement project a budget of \$315,400.00 (taxes and professional fees included) for Alexander Galt Regional High School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50710);

WHEREAS three (3) firms received the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$310,406.25 (including taxes), was received from the company *CGR 1976 Inc.*;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$328,164.00;

WHEREAS the assigned architectural firm of *Cimaise*, after reviewing the bids, has recommended the firm of *CGR 1976 Inc.* to do the work;

WHEREAS there are sufficient funds in measure 50710 to cover the excess cost;

IT WAS MOVED BY Commissioner R. Gagnon that the firm of *CGR 1976 Inc.* be awarded the contract for the replacement of windows at Alexander Galt Regional High School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.3 Boiler – Waterloo Elementary School – Project #09-2009-2010

The Director General presented the following resolution:

Resolution No. ETSB10-04-92

Boiler – Waterloo Elementary School – Project #09-2009-2010

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a new boiler project a budget of \$170,302.00 (taxes and professional fees included) for Waterloo Elementary School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50690);

WHEREAS five (5) firms received the project specifications after a public invitation to bid on the project;

WHEREAS five (5) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$92,795.59 (including taxes), was received from the company *Équipement de combustion Idéal Ltée*;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$118,368.16;

WHEREAS the assigned engineering firm of *Écovision*, after reviewing the bids, has recommended the firm of *Équipement de combustion Idéal Ltée* to do the work;

IT WAS MOVED BY Commissioner G. Holliday that the firm of *Équipement de combustion Idéal Ltée* be awarded the contract for the replacement of the boiler at Waterloo Elementary School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.4 Brick Work – St. Francis Elementary School – Project #07-2009-2010

The Director General presented the following resolution regarding brick work at St. Francis Elementary School:

Resolution No. ETSB10-04-93

Brick Work – St. Francis Elementary School – Project #07-2009-2010

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved for a brick work project a budget of \$130 000.00 (taxes & professional fees included) for St. Francis Elementary School, under the program « *Maintien des bâtiments 2009-2010* » (Measure 50690);

WHEREAS five (5) firms received the project specifications after a public invitation to bid on the project;

WHEREAS five (5) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$140,755.12 (including taxes), was received from the company *Maçonnerie Desrosiers de l'Estrie Inc.*;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$148, 311.44;

WHEREAS the assigned architectural firm of *Cimaise/Fba* after reviewing the bids, has recommended the firm of *Maçonnerie Desrosiers de l'Estrie Inc.* to do the work;

WHEREAS there are sufficient funds in measure 50690 to cover the excess cost;

IT WAS MOVED BY Commissioner P. Keenan-Adank that the firm of *Maçonnerie Desrosiers de l'Estrie Inc.* be awarded the contract for the brick work to be done at St. Francis Elementary School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

7.5 Adult Education and Vocational Training Centres Calendar 2010-2011

The Vice-Chairman, F. MacGregor, brought forward the following 2010-2011 calendar for Adult Education and Vocational Training Centres:

Resolution No. ETSB10-04-94

Adult Education and Vocational Training Centre's Calendar 2010-2011

IT WAS MOVED BY Commissioner F. MacGregor to approve the Adult Education and Vocational Training Centre's Calendar for 2010-2011, as deposited.

Carried unanimously

7.6 Appointment of Secretary General

The Director General presented the following resolution regarding the appointment of a Secretary General:

Resolution No. ETSB10-05-95 Appointment of Secretary General

WHEREAS the position of Secretary General had been advertised throughout the ETSB territory through the internal posting procedures for ETASA and Management members and also had been advertised in the newspapers;

WHEREAS the Chairs of the ETSB Advisory Committees and the Senior Administrators have separately interviewed the candidate;

WHEREAS the candidate selected retains the qualifications and experience that respond to the designated criteria;

WHEREAS the Senior Administrative team and the Chairs of the ETSB Advisory Committees unanimously recommend this person to the Council of Commissioners;

WHEREAS the approved candidate will be subject to the one-year probationary period and management appraisal process;

IT WAS MOVED BY Commissioner P. Bell that the appointment of Ms. Caroline Dufresne to the position of Secretary General be approved, effective May 10, 2010.

Carried unanimously

7.7 Partnership Agreement

The Director General reviewed the Partnership Agreement and brought forward the following resolution:

Resolution No. ETSB10-04-96 Partnership Agreement

WHEREAS, following the adoption of Law 88, the Eastern Townships School Board must adopt a Partnership Agreement before June 30, 2010;

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* requires a resolution in principle by April 30, 2010;

IT WAS MOVED BY Commissioner L. Smith to approve, in principle, the Partnership Agreement dated April 30, 2010.

Carried unanimously

7.8 Resolution circulated by LBPSB concerning Bill 104 (discussion item)

As an item of discussion, the Chairman, M. Murray reviewed a resolution circulated by Lester B. Pearson School Board concerning Bill 104.

After extensive discussions, it was decided to not follow suit.

8. DIRECTOR GENERAL'S REPORT

The Director General reviewed her report of April 27, 2010. This report highlighted a few of the items that she will be focusing on until the end of this school year, as well as some of the initiatives and approaches that require the Boards' continuous support. The main theme until the end of the 2010-2011 school year will be "communication" and work will continue on establishing our International Development Department.

A copy of the Director General's report is attached to and forms a part of the Official Copy of the Minutes.

9. REPORT FROM THE CHAIR

The Chairman, M. Murray, reviewed his report of April 27, 2010, in which the following points were highlighted:

- Welcome to our new Director General, Chantal C. Beaulieu, and new Assistant Director General, Gilles Ribaux;
- Partnership Agreement with the Ministry of Education;
- ETSB is proud to be at the forefront of the transformation in education;
- Recommendation to view presentations by Karl Fisch and Scott McLeod.

A copy of the Chairman's report is attached to and forms a part of the Official Copy of the Minutes.

10. COMMITTEE REPORTS

10.1 Executive Committee

The Chairman, M. Murray, indicated that the Executive Committee had dealt with the presentation of a resolution for the new Secretary General, and had approved the Support Staff/Staffing Plan.

10.2 Adult and Vocational Education Advisory Committee

Commissioner G. Holliday, chairman of the Adult and Vocational Education Advisory Committee, reviewed the Notes of the meeting that was held on April 8, 2010, in which the following items were discussed:

- Presentation - Brome-Missisquoi Campus – Immediate challenges include the Entente between the two school boards and harmonization between the boards;
- Proposal for a new program at Lennoxville Vocational Centre – AEP in CNC Machining Operator;
- *Chapeau, les filles!* – MELS sponsored contest for women in non-traditional, male oriented careers.

10.3 Audit Advisory Committee

Commissioner R. Gagnon, chairman of the Audit Committee, reviewed the Notes of the meeting that was held on April 13, 2010, in which the following items were discussed:

- Enhanced Learning Strategy (ELS) Financing;
- Central Board Office – Proposed Lease Renewal;
- Buildings and Infrastructure issues;
- Provincial Budget;
- Financial Statements as of March 31, 2010.

10.4 Communications Advisory Committee

The Chairman of the Communications Advisory Committee, Commissioner G. Barnett, indicated that the next meeting would be held on May 27, 2010.

10.5 Educational Services Advisory Committee

Commissioner D. Sullivan, chairman of the Educational Services Advisory Committee, reviewed the Notes of the meeting that was held on April 6, 2010, in which the following items were discussed:

- Presentation from the Principal of Waterloo Elementary School regarding the Professional Learning Community characteristics witnessed in her school;
- Safe Schools Program Summary Report.

10.6 Human Resources Advisory Committee

Commissioner F. MacGregor, chairman of the Human Resources Advisory Committee, reviewed the Notes of the meeting that was held on April 15, 2010, in which the following items were discussed:

- Views regarding the Performance Appraisal System currently being used by the Board;
- Negotiations update.

10.7 Planning and Development Advisory Committee

Commissioner M. Murray, chairman of the Planning and Development Advisory Committee, referred to the Notes of the meeting that was held on April 20, 2010, and highlighted the item of the Quebec English School Board Association Conference, scheduled from May 13th-15th, 2010.

10.8 Transportation Advisory Committee

The Chairman, M. Murray, indicated that there was no report from the Transportation Advisory Committee.

10.9 Parents' Committee

Parent Commissioner T. Bilodeau, gave a verbal report on the meeting that was held on April 7, 2010, in which the following points were highlighted:

- The new Director General presented a draft copy of the ETSB Strategic Plan 2008 – 2013 Summary Sheet and asked that this information be shared with our Governing Boards and feedback be given;
- A draft copy of the By-law establishing the Procedure for the Examination of Complaints from students or their parents' was presented. It was requested that this information be shared with our Governing Boards and that feedback be given;
- Volunteer Appreciation Award – Not many applications have been received at this time. Please remind your schools and centres that the deadline for submissions is April 30th;
- Show your Talent – This is a great way to showcase the talent in your school. Please remind your schools and centers that the deadline is approaching;
- On March 29, 2010, an NSBA Tour took place visiting Asbestos/Danville/Shipton Elementary School in the morning and Richmond Regional High School in the afternoon. The tours went very well and the students were not bothered by having guests visit their classes. They were at ease answering questions. The students were honest with their answers, stating both the good and the bad. At Richmond Regional High School, upon leaving an English class, two guests from NSBA pulled me aside to let me know that they were amazed at the work the teacher was doing with a grade 7 class. Both of them stated that deconstructing at that level was more at a Grade 9 level. They were also impressed at how comfortable both the teacher and students were with the internet, and more specifically, social networking sites like Facebook.

10.10 Special Education Advisory Committee

The Chairman, M. Murray, indicated that the Notes of the Special Education Advisory Committee meeting held on March 10, 2010, were included in the Commissioner kits.

11. QUEBEC ENGLISH SCHOOL BOARD ASSOCIATION REPORT

Commissioner F. MacGregor gave a verbal report which outlined the following items of concern of the Quebec English School Board Association:

- School Board democracy;
- Timing of elections;
- Bill 104;
- School Board mergers.

Other items of discussion:

- Spring conference – there will be a Fall summit;
- Bill 88 – powers of the Chair;
- Report cards – QESBA met with the Minister regarding this item.

12. S.O.F.I.E. REPORT

There was no report.

13. COMMISSIONERS' COMMENTS AND QUESTIONS

Commissioner G. Holliday stated that the former Director General had agreed to be a guest speaker to members of the Optimist Club, with the main item of discussion being Drop-out Prevention. The topic of the Enhanced Learning Strategy (ELS) was also discussed. Mr. Holliday wished to express his thanks to Mr. Canuel on behalf of the Optimist Club.

Commissioner P. Keenan-Adank asked a question regarding eligibility for English education for a specific case. The Director General requested that specific questions be sent and stated that this item will be looked at.

Commissioner G. Barnett stated that the Galt play, "M.A.S.H.", was being held on Friday, April 30th.

14. CORRESPONDENCE

The Chairman indicated that the following item of correspondence had been received:

- Letter from *Fédération des comités de parents du Québec* (FCPQ) regarding a resolution to ask the Quebec government to find a solution to guarantee the viability of Quebec's English public schools.

A letter of appreciation will be sent to the FCPQ thanking them for their support.

15. QUESTION PERIOD

There were no questions.

16. Enhanced Learning Strategy

The meeting was taken in-camera on a motion by Commissioner R. Gagnon at 9:18 p.m.

Out-of-camera

The meeting was taken out of camera on a motion by Commissioner R. Gagnon at 9:37 p.m.

17. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner T. Creary at 9:38 p.m.

Secretary General

Chairman

DW
2010-04-29