

1. CALL THE MEETING TO ORDER

The chairman, M. Murray, called the meeting to order at 7:05 p.m.

2. ADOPTION OF THE AGENDA

IT WAS MOVED BY Commissioner D. Sullivan to adopt the Agenda of April 26, 2011, with the following changes:

Move Item 8.3 – Appointment of Commissioner for Ward 9 after Item 3.1;
Change Item 4 – Question Period, to Oath of Office – Commissioner for Ward 9;
Question Period becomes Item 5 and all other item numbers increase by one consecutively.

Carried unanimously

3. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 22, 2011

IT WAS MOVED BY Commissioner G. Barnett to approve the Minutes of the meeting that was held on March 22, 2011, as deposited.

Carried unanimously

3.1 Modification to the Minutes of the meeting of February 22, 2011(Resolution No. ETSB11-02-65)

IT WAS MOVED BY Commissioner G. Holliday to approve that a modification be made to the Minutes of February 22, 2011, Resolution No. ETSB11-02-65, verifying the contribution of \$185,000 for the Community Learning Centre Project – Richmond Regional High School.

Carried unanimously

8.3 Nomination of a Commissioner for Ward 9 - Magog

The Chairman reviewed and brought forth the recommendation of the Search Committee to retain candidacy for a Commissioner for Ward 9 – Magog.

Resolution No. ETSB11-04-72**Nomination of a Commissioner for Ward 9 – Magog**

WHEREAS the seat of Commissioner of Ward 9 became vacant at the end of the Council meeting of March 22, 2011;

WHEREAS Bill 86 defers the general school elections that was to be held on November 6, 2011 to a date to be set by the Government;

WHEREAS despite the second paragraph of section 199 and sections 200 and 200.1 of the *Act respecting school elections*, until the date of the next general school election is set by the Government, any vacancy in the office of commissioner is to be filled by the Council of commissioners in the manner set out in the first paragraph of section 199 of that Act;

WHEREAS a search committee had been formed to identify the next commissioner of Ward 9 - Magog in respect of section 199 of the *Act respecting school elections*;

WHEREAS candidates were interviewed by the members of the search committee on April 26, 2011;

WHEREAS the selection committee unanimously recommend this person to the Council of commissioners;

IT WAS MOVED BY Commissioner D. Sullivan to appoint Mr. Daniel Brodie as the Commissioner for Ward 9 - Magog, effective April 26, 2011.

Carried unanimously

4. OATH OF OFFICE - DECLARATION OF A COMMISSIONER AND CONFIDENTIALITY OF INFORMATION FORMS

The new Commissioner, Daniel Brodie, read the Oath of Office and signed the relevant documents presented by the Secretary General.

Declaration of a Commissioner and Confidentiality of Information Form were also distributed and signed by Mr. Brodie.

5. QUESTION PERIOD

There were no questions.

6. RECOGNITION OF EXCELLENCE

This month, the Council of Commissioners and Senior Administrators of the Eastern Townships School Board would like to signal the following:

- Between March 14th and April 14th, the students enrolled in the hairdressing program at the Brome-Missisquoi Vocational Training Campus held various activities at the school to raise money for *Opération Enfant Soleil*. On March 25th and 26th, they held a 'coiffathon' open to the public without appointment. In all, the students raised approximately \$2,000.00 for the charity. On April 20th, in keeping with their community outreach theme, the students volunteered their time and expertise to residents at the foyer in Bedford. The residents of the foyer greatly

appreciated the students' generosity, as well as their visit. This is the third year that students enrolled in the program are required to practice with different age groups, so as to better prepare them for their future jobs;

- On March 18th, a group of students from Waterloo Elementary School participated in the Regional Junior Tech. Challenge at the *Université de Sherbrooke*. The challenge was to design a gripping tool that can be used to pick up and move items of various sizes and masses. The students who participated were: Reggie Hooper, Mitchell Hamel, Thomas Abbott, Dany Royer, Brandon Gagnon, Justin Sanchagrin, Jordan Cleary, Mercedes Langlois and Alyssa Sherrer. Two of the students, Alyssa Sherrer and Mercedes Langlois, went on to the finals. Congratulations to all the students;
- Congratulations go out to the Sherbrooke Elementary basketball teams who competed very well at the *Jeux du Québec* basketball tournament. The boys' team won the gold medal in the competitive tournament and the girls had the best record in the participation tournament. Also in basketball, the Alexander Galt Regional High School senior girls' team won their league and regional titles. Congratulations to all the players and their coaches for a job well done;
- Recently, ETSB schools presented two theatre productions to sold-out crowds. Sherbrooke Elementary School presented the play, "Seussical Jr., Horton Hears a Who", and Galt Drama presented "Evil Doings at Queen Toot's Tomb". We would like to extend our appreciation and congratulations to all involved in both these productions. We recognize that it takes countless hours, many volunteers and a strong commitment by both the students and staff involved to put these plays together;
- On March 26th, Knowlton Academy's Samantha Carpentier Yelle won the regional *Dictée P.G.L.* competition held in Sherbrooke. She will now participate in the *Dictée P.G.L. Internationale*, to be held on May 22nd in Montreal, with students from Africa, United States and Canada. We congratulate Samantha, as well as all the participants from Knowlton Academy and wish her continued good luck at the international level. We would like to also congratulate Knowlton Academy, as this is the second time they have had a student compete at this level.

7. BUSINESS ARISING

7.1 Youth Sector – 2011-2012 School Year Calendar

The Director of Human Resources presented the 2011-2012 School Year Calendar for the Youth Sector.

Resolution No. ETSB11-04-73
Youth Sector – 2011- 2012 School Year Calendar

IT WAS MOVED BY Commissioner D. Sullivan to adopt the Youth Sector 2011-2012 School Year Calendar as presented.

Carried with 1 opposed
- Commissioner J. Humenuik-Campbell

Resolution No. ETSB11-04-74
Mandate to Administration - Youth Sector - 2011- 2012 School Year Calendar

IT WAS MOVED BY Commissioner J. Wardle that the ETSB Administration be given the mandate to discuss with the *Commission scolaire du Val-des-Cerfs* and our unions, a different disposition of planning days in November 2011, in the event that the *Commission scolaire du Val-des-Cerfs* does not adopt the same calendar.

Carried with 2 opposed
- Commissioners Gérald Carrière and Diane Hudson

7.2 Adult Education and Vocational Training Centers – 2011-2012 School Year Calendar

This item is deferred.

8. NEW BUSINESS

8.1 Confirmation of Administrative Position

The chairman, M. Murray, presented the following resolution regarding the confirmation of an administrative position:

Resolution No. ETSB11-04-75
Confirmation of Administrative Position

WHEREAS the following individual was appointed to an existing administrative position for the 2009-2010 school year:

Ms. Caroline Dufresne, Secretary General

WHEREAS the performance appraisal of the individual indicated high success;

WHEREAS the Director General recommends this person to the Council of Commissioners;

IT WAS MOVED BY Commissioner D. Sullivan that Ms. Caroline Dufresne be confirmed into her administrative position in the Eastern Townships School Board.

Carried unanimously

8.2 Signing Officers for Schools/Centres

The Director of Financial Services presented the following resolution:

Resolution No. ETSB11-04-76 Signing Officers for Schools/Centres

WHEREAS the Eastern Townships School Board (“ETSB”) appointed the National Bank to provide banking services;

WHEREAS the accepted bid received from the National Bank also includes banking services for ETSB schools and centres;

WHEREAS the National Bank requires the names of representatives authorized to sign banking documents on behalf of ETSB schools and centres;

WHEREAS there has been a new staff assignment at Farnham Elementary school;

IT WAS MOVED BY Commissioner J. Humenuik-Campbell that the following individual be authorized to sign banking documents on behalf of their respective school:

Farnham Elementary School

Evelyn Irwin (remove)
Cynthia Rhicard (add)

Carried unanimously

9. DIRECTOR GENERAL’S REPORT

The Director General indicated that there was no report.

10. REPORT FROM THE CHAIR

The chairman, M. Murray, reviewed his report of April 26, 2011, in which the following points were highlighted:

- Congratulations to the Secretary General and her team for an outstanding job of organizing and presenting the annual “Show Your Talent” Gala;
- Congratulations to everyone who participated and made this Gala such a successful and enjoyable event;
- We are still awaiting a hearing regarding the report from the Auditor General on school board administrative spending. Two meetings have been postponed to date;

- A ten-member delegation of commissioners and administrators visited three KIPP schools in New York that are attaining outstanding performance results in difficult contexts. We have many advantages relative to the KIPP schools and can surely use many of their methods to improve outcomes for many of our students;
- The ETSB held a summit on “Meeting the Needs of our Students with Behavioral Challenges” on April 8, 2011.

11. COMMITTEE REPORTS

11.1 Executive Committee

The chairman, M. Murray, indicated that the Personnel/Staffing Report had been approved and that a recommendation from the Search Committee for a Commissioner for Ward 9 had been brought forward.

11.2 Adult and Vocational Education Advisory Committee

Commissioner G. Barnett, chairman of the Adult and Vocational Education Advisory Committee, reviewed the Notes of the meeting that was held on March 31, 2011, in which the following items were discussed:

- New Horizon’s Presentation;
- Board Level Support for the Adult sector.

11.3 Audit Advisory Committee

Commissioner J. Humenuik-Campbell, chairman of the Audit Advisory Committee, presented the following resolutions:

11.3.1 Banking Services

Resolution No. ETSB11-04-77 **Banking Services**

WHEREAS the National Bank of Canada’s mandate terminates on June 30, 2011;

WHEREAS Financial Services has placed a public call for tenders for banking services from July 1, 2011 to June 30, 2016;

WHEREAS three (3) bids were received by the ETSB;

WHEREAS the best bid was received by the National Bank of Canada;

WHEREAS the Audit Advisory Committee has analyzed the three (3) bids and reviewed the supporting documentation;

IT WAS MOVED BY Commissioner J. Humenuik-Campbell, as recommended by the Audit Advisory Committee, to appoint the National Bank of Canada as the ETSB's banking institution from July 1, 2011 to June 30, 2016.

Carried unanimously

11.3.2 Window Replacement Project – Lennoxville Elementary School - Project #08-2010-2011

Resolution No. ETSB11-04-78

Window Replacement Project – Lennoxville Elementary School - Project #08-2010-2011

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* (MELS) approved a budget of \$300,000.00 for a window replacement project (taxes and professional fees included) for Lennoxville Elementary School, under the program « *Maintien des bâtiments 2010-2011* » (Measure 50690);

WHEREAS three (3) firms received the project specifications after a public invitation to bid on the project;

WHEREAS three (3) bids were received by the Eastern Townships School Board by the date and time specified;

WHEREAS the lowest bid in the amount of \$121,814.31 (including taxes), was received from the company *Fenêtres PVCO inc.*;

WHEREAS the amount of the lowest bid from the contractor plus the professional fees is \$136,967.87;

WHEREAS after reviewing the bids, the assigned architectural firm of Pierre Cabana architect has recommended the firm of *Fenêtres PVCO inc.* to do the work;

IT WAS MOVED BY Commissioner J. Humenuik-Campbell that the firm of *Fenêtres PVCO inc.* be awarded the contract for the replacement of windows at Lennoxville Elementary School;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

11.4 Communications Advisory Committee

Commissioner D. Sullivan, chairman of the Communications Advisory Committee, indicated that the next meeting would be held on May 12, 2011.

11.5 Educational Services Advisory Committee

Commissioner R. Gagnon, chairman of the Educational Services Advisory Committee, reviewed the Notes of the meeting that was held on April 11, 2011, in which the following items were discussed:

- Enriched Studies and Accelerated Programs;
- Round Table of Secondary Principals – Language Initiative;
- Update on Management and Educational Success Agreements.

11.6 Human Resources Advisory Committee

Commissioner F. MacGregor, chairman of the Human Resources Advisory Committee, indicated that the next meeting would be held on May 19, 2011.

11.7 Planning and Development Advisory Committee

Commissioner M. Murray, chairman of the Planning and Development Advisory Committee, gave a verbal report of the meeting that was held on April 19, 2011, in which the following items were discussed:

- Received report regarding the Vocational Centers;
- Reviewed and analyzed visits to the KIPP schools;
- Reviewed the international student program.

11.8 Transportation Committee

Commissioner P. Bell, chairman of the Transportation Committee, reviewed the Notes of the meeting that was held on April 11, 2011, in which the following items were discussed:

- Transportation Services staffing;
- Parents' Committee meeting feedback;
- Extra-curricular busing – Western Sector;
- Report on internet on buses;
- New bus purchases;
- Bus Drivers - Professional Development;
- Possible days for strike (has been resolved).

11.8.1 School Bus Bids – 2010-2011

The Chairman of the Transportation Committee, Commissioner P. Bell, presented the following resolution:

Resolution No. ETSB11-04-79
School Bus Bids – 2010-2011

WHEREAS the Eastern Townships School Board requested bids for the purchase of school buses for the 2010-2011 school year;

WHEREAS bids were received from three (3) suppliers and opened on April 18, 2011;

WHEREAS the bids from all suppliers conformed to the requirements set out in the call for tenders;

WHEREAS the amount of the lowest bid from Autobus Thomas Inc. is \$657,889.00;

IT WAS MOVED BY Commissioner P. Bell to accept the bid received from *Autobus Thomas Inc.* in the amount of \$657,889.00 (before taxes) for nine (9) -72 passenger buses;

IT WAS FURTHER MOVED that the Director General be authorized to sign all associated documentation.

Carried unanimously

11.9 Parents' Committee

Parent Commissioner P. Laberge gave a verbal report on the following items that were discussed at the last meeting of the Parents' Committee:

- Issue of internet on buses – would like to be consulted if Board would be going ahead with this;
- Visit by the Director of Human Resources – consultation on the 2011-2012 school calendar;
- Visit by the Director of Complementary Educational Services – presentation of the services provided.

11.10 Special Education Advisory Committee

The Director of Complementary Educational Services indicated that the Notes of the meeting that was held on January 12, 2011, were in the Commissioners' kits.

12. QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION REPORT

Commissioner D. Sullivan indicated that there was no report from the Quebec English School Boards Association.

13. SOFIE REPORT

Commissioner J. Humenuik-Campbell stated that there was no report.

14. COMMISSIONERS' COMMENTS AND QUESTIONS

Parent Commissioner T. Bilodeau gave a verbal report on the *Colloque pour agir contre l'homophobie dans le réseau de l'éducation* that she had attended on April 14th and 15th, in which the following points were highlighted:

- It was good to see two Spiritual Life Animators, a teacher and a professional from our school board. There were also many future teachers there;
- Was given a USB key that was to contain all the information presented at all the workshops, tools to be used in the classrooms and lists of support groups that can help with specific students or problems, but unfortunately, the key was empty. The organizers have been contacted regarding this matter and once the information is received, it will be given to the Director of Complementary Educational Services;
- One recurring item was education, and prevention of all violence is a must. Also, an Internet policy and codes of conduct for staff and students are very important;
- A suggestion that was made that she found interesting, was that there be no home suspension, but that the student have in-school suspensions where they have to do a research project on intimidation, bullying, discrimination, racism, etc., depending on the reason for the suspension;
- Denise Gosselin from the MELS presented. One thing that she mentioned was that the MELS is working on a mandatory Sex Ed course. Since there was no Question and Answer period in her presentation, she did not answer a question as to where this fits into the curriculum and who was going to teach it.

Commissioner P. Bell asked if any of our schools were closed due to the elections next week.

Commissioner R. Gagnon stated that to date, 102 commissioners were registered to attend the QESBA Spring Conference.

Commissioner G. Barnett indicated that he had attended the New Horizon's Governing Board meeting of March 23rd.

Commissioner A. McCrory asked if the Board prepares in advance for succession of those in key positions who will be retiring.

15. CORRESPONDENCE

The chairman indicated that he had received a letter from the MEQ confirming money for infrastructure investments for summer projects. A letter was also received from the

out-going Commissioner, T. Creary, indicating his apologies for any dereliction of his duties.

16. QUESTION PERIOD

There were no questions.

17. ADJOURNMENT

There being no further business, the meeting was adjourned on a motion by Commissioner R. Gagnon at 8:24 p.m.

Secretary General

Chairman

2011-04-30